



CONFIRMED MINUTES

**FOR THE
SHIRE OF COOROW
AUDIT COMMITTEE**

HELD ON

WEDNESDAY 18 MARCH 2020

PLEASE READ THE FOLLOWING DISCLAIMER BEFORE PROCEEDING

Members of the public are cautioned against taking any action on Council decisions, on items in these Minutes in which they may have an interest, until such times as they have been advised in writing by Shire staff

A handwritten signature in blue ink, located in the bottom right corner of the page.

NOTICE OF MEETING

PLEASE BE ADVISED THAT THE

AUDIT COMMITTEE MEETING

COMMENCED AT 2.30 PM

HELD ON

WEDNESDAY, 18 MARCH 2020

IN THE

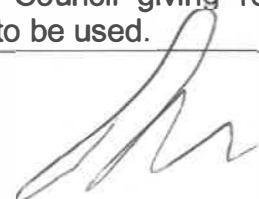
COOROW DISTRICT HALL



John Merrick JP
Acting Chief Executive Officer

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information. A written inquiry should be made to the Council giving reasons for seeking the advice or information and how it is proposed to be used.



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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

The Presiding Member, Councillor Jack, welcomed those present and opened the Meeting at 2.31 pm.

The Shire of Coorow acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders past and present.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor B A Jack
Councillor V J Muller
Councillor S D Peck

Presiding Member

Mr J L Merrick
Mrs L J Parola

Acting Chief Executive Officer
Deputy Chief Executive Officer

Councillors Muller, Heales, Oakes
Mr K L Bean

3. APPLICATION FOR LEAVE OF ABSENCE:

Nil

4. DECLARATION OF INTEREST:

Nil

5. PETITIONS/DEPUTATIONS/PRESENTATIONS



6. CONFIRMATION OF MINUTES

6.1 AUDIT COMMITTEE MEETING HELD WEDNESDAY 17 APRIL 2019 HELD AT THE GREEN HEAD COMMUNITY HALL

RESOLUTION: 2020/A03

Moved: Cr Peck

Seconded: Cr Muller

That the Minutes of the Audit Committee Meeting held on Wednesday 17 April 2019 be confirmed as a true and correct record.

**CARRIED 3/0
Simple Majority**

6.1 AUDIT COMMITTEE MEETING HELD WEDNESDAY 12 FEBRUARY 2020 HELD AT THE LEEMAN RECREATION CENTRE

RESOLUTION: 2020/A04

Moved: Cr Muller

Seconded: Cr Peck

That the Minutes of the Audit Committee Meeting held on Wednesday 12 February 2020 be confirmed as a true and correct record.

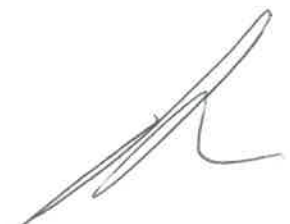
**CARRIED 3/0
Simple Majority**

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

Nil

8. MATTER FOR WHICH MEETING MAY BE CLOSED:

Nil



9. REPORTS:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1 RESPONSE TO AUDIT FINDINGS

Reporting Officer: Deputy Chief Executive Officer
Responsible Executive: Deputy Chief Executive Officer
File Reference: ADM0057
Disclosure of Interest: Nil
Attachments:
Voting Requirements: Simple Majority

Council Role:

■ **Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE:

That the Audit Committee endorse the CEO's response to the audit findings in the Annual Report 2018/19.

BACKGROUND:

Section 7.12A of the Local Government Act 1995 requires the Audit Committee to endorse the attached report of the Acting Chief Executive Officer in responding to the significant audit findings of the Shire Annual Report.

COMMENT:

The report is attached to this item.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

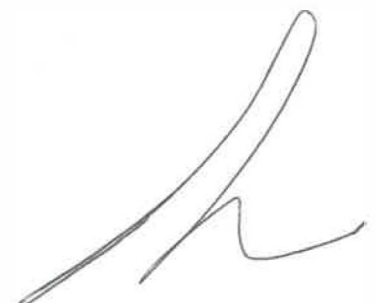
Local Government (Audit) Regulations 1996 -

14. Compliance audits by local governments

15. Compliance audit return, certified copy of etc to be given to Executive Director

POLICY IMPLICATIONS:

Nil



STRATEGIC IMPLICATIONS:

Nil

RISK IMPLICATION:

Nil

OFFICER RECOMMENDATION/ RESOLUTION:

2020/A05

Moved: Cr Muller

Seconded: Cr Peck

That the Audit Committee endorses the attached report of the Acting Chief Executive Officer and recommends to Council that it also endorses the report

**CARRIED 3 /0
Simple Majority**

Cr Bothe entered the meeting at 2.35 pm

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil

11. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

Nil

12. MATTERS BEHIND CLOSED DOORS:

Nil

13. DATE OF NEXT MEETING:

13.1 AUDIT COMMITTEE MEETING

The next meeting of the Audit Committee will be called as need dictates.

14. CLOSURE:

There being no further business the Presiding Member, Councillor Jack closed the meeting at 2.36 pm.



