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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The President, Cr Girando, welcomed those present and opened the meeting at 3.00pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATION OF INTEREST:

Councillor M J Girando	President
Councillor A K Williams	Deputy President
Councillor M R Bothe	
Councillor G George	
Councillor B J McDonald	
Councillor D B McTaggart	
Councillor D A Rackemann	
Councillor J K Waite	

Mr M J Hook	Chief Executive Officer
Mr D J Alcock	Manager Finance and Administration
Mr P D Gillis	Manager Works and Services
Mr K L Bean	Works Supervisor
Ms S G Donohue	Minutes Clerk

Leave of Absence

Nil.

Visitors

Mrs Linda Thompson	
Sgt Adam Bullock	OIC Carnamah Police Station
Const Jason Jones	Carnamah Police
Mr David Painter	LGIS
Ms Andrea Screaigh	Regional Risk Co-ordinator, Mid West

Declarations of Interest

10.1.4 Cr Williams	Impartiality and Proximity
10.2.1 Cr McTaggart	Proximity

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil.

4. PUBLIC QUESTION TIME:

Mrs Linda Thompson – Verge Collection in Coorow.

Will paper and cardboard collected at the Coorow Verge Rubbish Collection in June 2008 be taken over to the Leeman Recycling Depot?

Manager Works and Services replied that as there is no recycling depot in Coorow at this point in time, the paper and cardboard collected will just go to landfill.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS:

6.1 CARNAMAH POLICE

Sgt Adam Bullock, Officer in Charge of Carnamah Police Station, introduced himself and his partner Const Jason Jones to Council and outlined some of the issues that have arisen since they arrived in Carnamah.

6.2 REGIONAL RISK CO-ORDINATOR

Mr David Painter and Ms Andrea Screaigh, Regional Risk Coordinator Mid West Region from the Local Government Insurance Services (LGIS) gave a presentation to Council on Occupational Health and Safety in the workplace.

Sgt Adam Bullock and Const Jason Jones left the meeting at 3.28pm.

Mr David Painter and Ms Andrea Screaigh left the meeting at 3.33pm.

7. CONFIRMATION OF MINUTES:

7.1 ORDINARY MEETING HELD WEDNESDAY 16 APRIL 2008 AT THE COOROW DISTRICT HALL

RESOLUTION: 2008-056

Moved: Cr Waite

Seconded: Cr Bothe

That the Minutes of the Ordinary Meeting held on Wednesday 16 April 2008, at the Coorow District Hall be confirmed as a true and correct record.

CARRIED 8/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

Nil.

9. MATTERS FOR WHICH MEETING MAY BE CLOSED:

Items for which the meeting will be closed include:

- 13.1 APPOINTMENT OF DEPUTY CHIEF EXECUTIVE OFFICER/
MANAGER FINANCE ADMINISTRATION
- 13.2 APPOINTMENT OF MANAGER REGULATORY SERVICES

10. REPORTS:

10.1 CHIEF EXECUTIVE OFFICER:

10.1.1	PROPOSED LANDCORP SUBDIVISION – LOT 9001 OCEAN VIEW DRIVE, GREEN HEAD
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RESOLUTION: **2008-057**

Moved: Cr Williams

Seconded: Cr George

That Council advise the WA Planning Commission that the following conditions should be applied to the subdivision at Lot 9001 Ocean View Drive, Green Head:

1. *Roads to be constructed drained and sealed to the LG satisfaction;*
2. *All buildings to have the necessary clearances from boundaries;*
3. *The land is to be filled and drained to the LG satisfaction;*
4. *Footpaths in Stage 1 of the South Bay Subdivision, and the new subdivision, to be constructed to the LG satisfaction;*
5. *Street trees to be provided and managed to the LG satisfaction;*
6. *Public Open Space contribution to the LG satisfaction (unless has already been provided); and*
7. *Provision of lighting and footpaths to the LG satisfaction be added to the intersection of Green Head road along Lakes road to east of Ocean View Drive allowing pedestrian access and lighting for people from South Bay Subdivision to the centre of Green Head including the Green Head Sporting Club access road.*

CARRIED 8/0

10.1.2 MID WEST REGIONAL COUNCIL – DRY SEASON WORKING GROUP

OFFICER RECOMMENDATION:

That:

1. Council places an amount of \$500 in the Budget allocations per year as a contribution to the Mid West Regional Council for the administration/facilitation role on behalf of the Dry Season Community Working Group; and
2. the first budget allocation commence from the 2008/09 Budget.

RESOLUTION: 2008-058

Moved: Cr Girando **Seconded:** Cr Williams

That this matter be deferred to a future meeting to allow the CEO to clarify this issue with the Mid West Regional Council.

CARRIED 8/0

**10.1.3 RATIONALISATION OF MWRC MEMBER SHIRES SENIOR STAFF
PROCEDURE/PROTOCOL****RESOLUTION: 2008-059****Moved:** Cr Waite**Seconded:** Cr Williams

That Council advise the Mid West Regional Council that:

1. *Council does not endorse the draft Rationalisation of MWRC Member Shires Senior Staff Procedure Protocol.*
2. *Council does not endorse the following amendments to the Mid West Regional Council Strategic Plan:*
 - *Goal 3 (First Dot Point) to read:
“Develop a Policy on staff rationalisation for the seven member Shires and the MWRC to ensure consideration is given of the staff rationalisation/resource sharing option when staff depart either by natural attrition or when a Shire undertakes an internal restructure of staff, therefore embracing the Regional Service Delivery Model concept.”*
 - *Regional Organisational Structure – Chart/Text
Amend the text in the MWRC Regional Organisational Chart which refers to staff rationalisation to the following:
“The seven Shires are to consider rationalisation of the number of Staff within their organisations to move away from their existing structures to this new Regional Organisational Structure (e.g. reducing CEOs by sharing this position with a neighbouring Shire with a maximum of 4 CEOs being employed within the MWRC region, removal of DCEOs, reduced Senior Staff numbers, etc).
Actual costs savings recognised by the individual Shires due to their staff rationalisation may be off-set by funds being placed into developing the new Regional Organisational Structure for the delivery of services.*

CARRIED 8/0

10.1.4 GREEN HEAD BOWLING CLUB DONATION

Cr Williams Impartiality Interest in Item 10.1.4 as his wife is a member of the Green Head Bowling Club and left the meeting at 3.51pm.

RESOLUTION: **2008-060**

Moved: Cr Rackemann **Seconded:** Cr Waite

Cr Williams be allowed to return to the meeting and vote on this matter as Council consider this a minor Interest.

CARRIED 7/0

Cr Williams returned to the meeting at 3.53pm.

RESOLUTION: **2008-061**

Moved: Cr George **Seconded:** Cr Rackemann

That:

1. *Council considers an amount of \$2,500 in the 2008/09 Budget Allocations as a contribution towards the upgrade of the Green Head Bowling Club shade shelters;*
2. *the Chief Executive Officer pursues grants for the Green Head Bowling Club shade shelter upgrade, and that the 2008/09 budget allocation be used as Council's contribution to any successful grant application; and*
3. *if the CEO is unsuccessful in the grant application, the \$2,500 placed in the 2008/09 Budget Allocation be given to the Green Head Bowling Club as Council's contribution towards the upgrade of the shade shelters.*

CARRIED 8/0

10.1.5 WANNAMAL COMMUNITY CENTRE INC – SPEED LIMITS
BINDOON MOORA RD

RESOLUTION: **2008-062**

Moved: Cr George **Seconded:** Cr Girando

That Council:

1. *forward a letter of support for the upgrade of Bindoon Moora Road to the Wannamal Community Centre Inc; and*
2. *forward Mr. Taylor's submission to the Commissioner of Main Roads with a letter of support for the submission as included at Attachment 10.1.5.*

CARRIED 8/0

10.1.6 DRAFT POLICY 2.1.18 – USE OF ELECTRONIC EMAIL/INTERNET
USEAGE

RESOLUTION: **2008-063**

Moved: Cr Williams **Seconded:** Cr Waite

That Council:

1. *adopt the Draft Policy 2.1.18 – Electronic E-Mail/Internet Usage as included at Attachment 10.1.6; and*
2. *incorporate the policy into all of the Shire of Coorow Induction Manuals and Senior staff Contracts.*

CARRIED 8/0 BY ABSOLUTE MAJORITY

10.1.7 WESTERN AUSTRALIAN RURAL COUNSELLING ASSOCIATION
– SUPPORT FOR CONTINUATION OF FUNDING

OFFICER RECOMMENDATION:

That Council:

1. forwards a letter of Support to the Western Australian Rural Counselling Association for the continuation of the funding from the Commonwealth Department of Agriculture, Fisheries and Forestry for the Rural Financial Counselling Services of Western Australia; and
2. writes to the federal Minister for Agriculture outlining Council's support for the retention of funding for the Rural Financial Counselling Services of Western Australia.

RESOLUTION: 2008-064

Moved: Cr Williams **Seconded:** Cr Waite

That Council take no action on this matter.

CARRIED 8/0

Council's resolution differed from the Officer Recommendation as further information has come to light regarding this matter.

10.1.8 SHIRE OF CHAPMAN VALLEY – PLANNING SERVICES

RESOLUTION: 2008-065

Moved: Cr George **Seconded:** Cr Williams

That Council accept the offer from the Shire of Chapman for the provision of Planning Services for the Shire of Coorow on a fee for service basis using the fees and charges included at Attachment 10.1.8.

CARRIED 8/0

10.1.9 TELSTRA UPGRADE GREEN HEAD TOWER

RESOLUTION: **2008-066**

Moved: Cr Williams **Seconded:** Cr McTaggart

That the Shire President and Chief Executive Officer be given approval to sign and seal the documents included as Attachments:

- 10.1.9a *Surrender of MOU and grant of MOU;*
- 10.1.9b *New MOU; and*
- 10.1.9c *New Lease.*

CARRIED 8/0

10.2 MANAGER COMMUNITY DEVELOPMENT:

10.2.1 APPLICATION TO REZONE LOT 61 NAIRN STREET, LEEMAN

Cr McTaggart declared a Proximity Interest in Item 10.2.1 being that he is a part owner of adjoining property at Lot 62 Nairn Street, Leeman. Left the meeting at 4.06pm.

OFFICER RECOMMENDATION:

That Council advises Jeremy and Shiralee Devenish that, upon receipt of letters of support from the owners of Lots 60 and 62 and the payment of necessary costs associated with the Scheme amendment, Council would be prepared to initiate a Scheme amendment to rezone Lots 60-62 Nairn Street, Leeman, from 'Commercial' to 'Residential R50'.

RESOLUTION: **2008-067**

Moved: Cr George **Seconded:** Cr Waite

That no further action be taken on this matter as it was dealt with at the October 2007 Ordinary Meeting of Council.

CARRIED 7/0

Cr McTaggart returned to the meeting at 4.17pm.

10.3 MANAGER WORKS AND SERVICES:

10.3.1 TENDER 01/08 - SUPPLY OF ONE GRADER

RESOLUTION: **2008-068**

Moved: Cr Williams **Seconded:** Cr George

That Council accept the tender submitted by Hitachi for the supply of a new John Deere 670D Grader for \$300,000 (GST Exclusive) and the sale of Council's Caterpillar 12H grader CW007 for \$145,000 (GST Exclusive) being a changeover of \$155,000 (GST Exclusive).

CARRIED 8/0

The meeting adjourned at 4.27pm.

The meeting resumed at 4.37pm.

10.3.2 TENDER 02/08 - SUPPLY OF ONE GRADER

RESOLUTION: **2008-069**

Moved: Cr George **Seconded:** Cr Bothe

That Council accept the tender submitted by Hitachi for the supply of a new John Deere 770D Grader for \$325,000 (GST Exclusive) and the sale of Council's Volvo G726B grader CW009 for \$145,000 (GST Exclusive) being a changeover of \$180,000 (GST Exclusive).

CARRIED 8/0

10.3.3 TENDER 03/08 - SUPPLY OF ONE LOADER

RESOLUTION: **2008-070**

Moved: Cr George **Seconded:** Cr Williams

That Council accepts no tenders for tender 03/08.

CARRIED 8/0

10.3.4 ENTRY STATEMENTS GREEN HEAD

RESOLUTION: **2008-071**

Moved: Cr Williams **Seconded:** Cr McTaggart

That Council:

1. *approve the designs of the proposed Green Head Entry Statements and proposed locations as shown at Attachments 10.3.5b and 10.3.5c;*
2. *seek Main Roads WA approval for the design and location of the entry statement for Green Head as shown in Attachments 10.3.5b and 10.3.5c; and*
3. *seek public comment from the Green Head community on the entry statements design and location as included at Attachment 10.3.5b and 10.3.5c.*

CARRIED 8/0

10.3.5 ENTRY STATEMENTS LEEMAN

RESOLUTION: **2008-072**

Moved: Cr George **Seconded:** Cr McTaggart

That Council:

1. *approve the designs of the proposed Leeman Entry Statements included at Attachment 10.3.5b and the location as included at Attachment 10.3.5c be located further south in the vicinity of the Leeman Airstrip;*
2. *seek Main Roads WA approval for the design and location of the entry statements for Leeman;*
3. *seek public comment from the Leeman community on the entry statements design and location as included at Attachment 10.3.5b and 10.3.5c; and*
4. *approach the Shire of Carnamah to allow the positioning of the northern entry statement to be located at an approved site within their shire boundary.*

CARRIED 8/0

10.4 MANAGER FINANCE AND ADMINISTRATION:

10.4.1 ACCOUNTS FOR PAYMENT

RESOLUTION: 2008-073

Moved: Cr Waite **Seconded:** Cr Bothe

That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 21 May 2008 including:

- 1. Vouchers 17703, 17712 to 17717, 17719 to 17734 PR71010508 to PR72300408, DD160408, DD300408, PRES, MFA, CEO, MCD, MWS VISA CARDS totalling \$535,141.49 from Council's Municipal Fund; and*
- 2. Voucher 62 to 64 totalling \$426.00 from Council's Trust Fund; be authorised and passed for payment.*

CARRIED 8/0

10.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – APRIL 2008

RESOLUTION: 2008-074

Moved: Cr George **Seconded:** Cr Williams

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 10.4.2 for the period ended 30 April 2008.

CARRIED 8/0

10.4.3 DIFFERENTIAL RATES

RESOLUTION: 2008-075

Moved: Cr McDonald **Seconded:** Cr McTaggart

That Council:

- 1. give local public notice of the proposed differential Unimproved Value rates according to land use from 1 July 2008 as UV Agriculture 1.8635 cents and UV Mining 6.9919 cents; and*
- 2. submissions be invited from electors and ratepayers.*

CARRIED 8/0

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil.

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

Nil.

13. MATTERS BEHIND CLOSED DOORS:

RESOLUTION: 2008-076

***Moved:* Cr Girando *Seconded:* Cr Waite**

That Council meet behind closed doors for Items 13.1 and 13.2..

CARRIED 8/0 BY ABSOLUTE MAJORITY

Ms Linda Thompson left at 5.00pm.

Council met behind closed doors at 5.01pm.

13.1 APPOINTMENT OF DEPUTY CHIEF EXECUTIVE OFFICER/ MANAGER FINANCE ADMINISTRATION
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OFFICER RECOMMENDATION:

That Council:

1. accept the appointment of _____ to the position of Deputy Chief Executive Officer/Manager Finance Administration;
2. enter into an employment contract with _____ based on the draft contract included at Confidential Attachment 131 with the specific conditions of:
 - a. a five year term;
 - b. remuneration of \$-----, per annum; and
 - c. the contract commencing on _____; and
3. authorise the President and Chief Executive Officer to sign and seal the employment contract.

RESOLUTION: **2008-077**

Moved: Cr Williams **Seconded:** Cr Girando

That Council come out from behind closed doors.

CARRIED 8/0 BY ABSOLUTE MAJORITY

Council came out from behind closed doors at 5.18pm

RESOLUTION: **2008-078**

Moved: Cr George **Seconded:** Cr Bothe

That Council continue the recruitment process for the position of Manager Finance and Administration/Deputy Chief Executive Officer.

CARRIED 8/0

Council's resolution differed from the Officer Recommendation as the preferred applicant withdrew his application.

13.2 APPOINTMENT OF MANAGER REGULATORY SERVICES

OFFICER RECOMMENDATION:

That Council:

1. accept the appointment of _____ to the position of Manager Regulatory Services;
2. enter into an employment contract with _____ based on the draft contract included at Confidential Attachment 13.2 with the specific conditions of:
 - a. a five year term:
 - b. remuneration of \$-----, per annum; and
 - c. the contract commencing on _____; and
3. authorise the President and Chief Executive Officer to sign and seal the employment contract.

RESOLUTION: 2008-079

Moved: Cr Williams

Seconded: Cr Rackemann

That Council:

1. *accept the appointment of Mr David Hadden, to the position of Manager Regulatory Services;*
2. *enter into an employment contract with Mr David Hadden based on the draft contract included at Confidential Attachment 13.2 with the specific conditions of:*
 - a. *a five year term;*
 - b. *remuneration as outlined in late Confidential Attachment 13.2a per annum; and*
 - c. *the contract commence on a date as negotiated with the CEO and the Mr David Hadden; and*
3. *authorise the President and Chief Executive Officer to sign and seal the employment contract.*

CARRIED 8/0 BY ABSOLUTE MAJORITY

14. DATE OF NEXT MEETING:

14.1 SPECIAL DRAFT BUDGET MEETING

10.00am Wednesday 18 June 2008, Leeman Administration Centre, Leeman

14.2 ORDINARY MEETING OF COUNCIL

3.00 pm Wednesday 18 June 2008, Leeman Administration Centre, Leeman.

15. CLOSURE:

Cr Girando thanked Mr Dacre Alcock, MFA for his service during his time with the Shire of Coorow and wished Dacre and Gemma all the best in their move to Dowerin and his job as Chief Executive Officer at the Shire of Dowerin.

There being no further business the President, Councillor Girando, closed the meeting at 5.23pm.