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1.

DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The President, Councillor Girando, welcomed those present and declared the meeting open at 7.00pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

Councillor M J Girando	President
Councillor J M Stacy	Deputy President
Councillor J K Waite	
Councillor S A Beswick	
Councillor B J McDonald	
Councillor T K Pethick	
Mr G A Sherry	Chief Executive Officer
Mr D J Alcock	Manager Finance and Administration
Mr J A Randall	Manager Community Development

Leave of Absence:

Councillor B J O'Callaghan

Apologies:

Councillor G W Eaton

Mr P D Gillis

Manager Works and Services

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil.

4. PUBLIC QUESTION TIME:

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Cr McDonald requested Leave of Absence from 14 July 2006 to 23 July 2006.

RESOLUTION: 2006-125

Moved: Beswick **Seconded:** Stacy

That Leave of Absence from Council be granted to Cr McDonald from 14 July 2006 to 23 July 2006.

CARRIED 6/0

6. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Nil.

7. CONFIRMATION OF MINUTES:

Nil.

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

At any meeting Council the person presiding may announce or raise any matter of interest or relevance to the business of Council or propose a change to the order of business.

Members may move that a change in order of business proposed by the person presiding not be accepted and if carried the change does not take place.

Nil.

9. MATTERS FOR WHICH MEETING MAY BE CLOSED:

For the convenience of members of the public Council may identify, by decision, early in the meeting any matter on the agenda to be discussed behind closed doors and that matter is to be deferred for consideration as the last item of the meeting.

Nil.

10. REPORTS:

10.1 MANAGER COMMUNITY DEVELOPMENT'S REPORT:

10.1.1 REFUSE REMOVAL CONTRACT TENDERS

AUTHOR	John Randall
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	Wednesday, 28 June 2006
ATTACHMENT:	Attachment 10.1.1a - Schedule of Prices Requested in Tender Attachment 10.1.1b - Excerpts from Draft Service Agreement Attachment 10.1.1c - Tabulation of Tenders received Attachment 10.1.1d - Schedule of Identified Commercial Services

SUMMARY:

Council is to consider the tenders received for the provision of a refuse collection service.

BACKGROUND:

The previous refuse collection contract with Collex has now expired and therefore tenders were called for provision of the service.

Period of contact on offer in tender

The tender offered the service contract for a period of two years with;

- i. An option to extend the term of the agreement for a further period of two years, and
- ii. A further option to extend the term of the agreement for an additional two years again after the exercise of the first option to extend the contract.

The period offered for the service agreement gives us both the advantage of a reasonable period for the service contract whilst providing for relatively short intervals for review where we can consider if the services under the contract remain appropriate

Services Tendered

The tender was for the services as currently provided, but with a greater range of pricing identified to provide the option of greater service flexibility.

Strategically this greater service flexibility will assist in reducing the amount taken to the refuse sites by others.

The schedule of prices requested in the tender is listed at Attachment 10.1.1a.

Excerpts from the draft service agreement relating to the quantification of services to be provided and the form of payments is included at Attachment 10.1.1b.

In the tender, scope was provided for the tenderers to detail required or suggested variances, provided such were submitted in writing with the tender documentation

COMMENT:

Three tenders were received.

1. Veolia (Collex Re-branded),
2. Avon Waste - Primary Tender
3. Avon Waste - Alternative Tender (without bulk bins)

A tabulation summarising the tender results are included at Attachment 10.1.1c.

Tenders received have been assessed and have been found to be generally in accordance with the tender specification with no variances which would lead to any particular tender being discounted, however the following needs to be noted by Council:

1. Avon Waste did not provide a price for 4.5m³ bulk bins in its primary tender. This is not in variance to the tender request as it was indicated that the exact configuration of bulk bin would be determined in the tender process.
2. The tender specification nominated the site for disposal of Coorow Refuse to be the Meru Site in Geraldton.

In the lead up to the tender Avon Waste did query this and it was indicated that the Coorow Site might be able to be used, however they did not indicate a requirement for a variance on this matter in the submitted tender as was required in the tender documentation.

This has been clarified with Avon Waste. They advise they have a preference for the disposal at the Coorow Refuse Disposal Site, but if this was not possible they would transport waste back to the Northam Refuse Site for disposal.

3. The price submitted by Avon Waste for the Periodic Empty of a Bulk Bin was not in the form intended in the documents. On raising this query with them they did indicate that they would need to ensure a minimum payment in terms of bulk bins to make it worth their while to send a separate truck to deal with this waste. They were asked to quantify this requirement, and at the time of writing this report such quantification had not been received.

Given that Avon Waste submitted a tender on the document provided it can be fairly assumed that such guarantee should not exceed the amount that would be payable for the bulk bin services identified in the tender documentation, provided at Attachment 10.1.1d – Tabulation of Commercial Services.

4. Given that Avon Waste submitted an alternative tender for the provision of a service without bulk bins, Avon Waste obviously has a preference for this type of service. The price submitted in the alternative tender is certainly attractive, and therefore needs careful consideration.

Apart from consideration of the service needs of current bulk bin users, the operational requirements for the Coorow Transfer Station also needs to be considered.

It could be the subject of further negotiation/consideration if the Council were to accept Avon Waste as the successful tenderer.

STATUTORY ENVIRONMENT:

Local Government Act.

FINANCIAL IMPLICATIONS:

The Collex tendered price represents approximately a 6.6% increase on the previous contract which, given recent increases in fuel prices greater than CPI, is not considered excessive.

The primary Avon Waste Tender represents around a 3.5% reduction on previous contract payments.

The alternative Avon Waste Tender represents around an 8.5% reduction in previous contract pricing. This alternative tender could be the subject of the further consideration/negotiation if Avon Wastes primary tender were to be accepted.

The primary tender submitted by Avon Waste, is in the vicinity of 10% less that that tendered by Veolia (Collex).

POLICY IMPLICATION:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. accept the primary tender from Avon Waste for the provision of refuse services; and
2. in accepting that tender, indicate that Council wishes to further negotiate on the alternative tender and request that the pricing indicated in the alternative tender be fixed for a further period of 12 months.

In response to a question from Cr Girando, Mr Randall advised that the current charge to dispose of waste at Meru Waste Disposal Site, Geraldton, was \$35 per tonne and the current charge to dispose of waste at the Northam Waste Disposal Site was \$32 per tonne.

RESOLUTION: 2006-126

Moved: Waite **Seconded:** McDonald

That Council:

1. *accept the primary tender from Avon Waste for the provision of refuse services; and*
2. *in accepting that tender, indicate that Council wishes to further negotiate on the alternative tender and request that the pricing indicated in the alternative tender be fixed for a further period of 12 months.*

CARRIED 6/0

10.2 MANAGER FINANCE & ADMINISTRATION'S REPORT:

10.2.1 ADOPTION OF COUNCIL'S 2006/2007 DRAFT BUDGET – B4/06

AUTHOR	Dacre Alcock
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	29 June 2006
ATTACHMENTS	10.2.1 2006/2007 Draft Budget
FILE	B4/07 - 2006/07 Budget

SUMMARY:

Council's 2006/2007 Draft Budget is presented to Council for adoption.

BACKGROUND:

Council considered the first Draft Budget at the Special Meeting on Wednesday 21 June 2006.

At the Special Meeting on Wednesday 21 June 2006, Council prioritised the discretionary items with the following resolution.

RESOLUTION: 2006-099

Moved: Stacy Seconded: Waite

That Council adopt a priority ranking of all Discretionary Activities for possible inclusion of these Discretionary Activities in Council's 2006/2007 Budget.

Surplus/(Deficit) after Rates with 5% increase		-289,824
Develop Public Open Space South Bay	60,000	-229,824
Leeman Rec Centre	87,050	-142,774
Coorow Scout Hall	0	-142,774
CEDO Vehicle Costs	6,000	-136,774
CEDO Vehicle Lease	12,780	-123,994
CEDO Housing Lease	10,920	-113,074
CEDO Wages, Super, Insurance	32,574	-80,500
Communication Allowance	4,800	-75,700
Consultant Fees Executive Staff	3,000	-72,700
Lot 64 Nairn Street	6,000	-66,700
Lot 50 Nairn Street	9,000	-57,700
Airstrip Maintenance	2,000	-55,700
Lot 49 Nairn St	3,000	-52,700
Lot 113 Bristol St	2,500	-50,200
Business Enterprise Centre	2,000	-48,200
Street Maintenance Green Head	7,000	-41,200
Change over Mechanics Vehicle	25,000	-16,200
Maley Park Community Centre	2,000	-14,200
Library Automation	6,000	-8,200
Replace Leeman Broadcasting Transmission	5,000	-3,200
Maley Park Community Centre	3,200	0
Coorow Depot Shed	20,000	20,000
Coorow Office Upgrade	55,000	75,000
Lot 64 Nairn Street	3,000	78,000
Reduce Discount from 6% to 5%	10,000	
Lot 29 Spain Street	2,500	80,500
Lot 19 North St	2,500	83,000
Lot 11 Spain Street	9,500	92,500
Plasma Cutter	4,200	96,700
CEDO - NO CEDO Part or full time	25,000	121,700

Leeman Office	5,000	126,700
Leeman Office	4,000	130,700
Footpath Morcombe Road	11,250	141,950
Coorow Medical Centre	2,000	143,950
Aged Persons Units	45,000	188,950
Green Head Drainage	5,000	193,950
Coastal Limestone Cliffs Management	35,000	228,950
Change over Truck	9,940	238,890
New House	50,000	288,890
Tractor	90,317	379,207
Fire Break Inspection	2,000	381,207

CARRIED 7/0

COMMENT:

Since Council's Special Meeting held on 21 June 2006, the following changes have been made to the Draft Budget 2006/07 including:

1. Insurance quotes have now been received and there is an overall \$8,000 decrease, largely due to increasing the vehicle insurance excess from \$300 to \$600;
2. WA Grants Commission has indicated that the Shire of Coorow's total financial assistance grant and road grant will increase by \$21,136;
3. Council's rate discount has been reduced to 5%;
4. Employment of a part time CEDO;
5. Purcher International have offered to increase their trade for the changeover of the tip truck by \$4,500;
6. The demolition of the Scout Hall included at nil net cost;
7. A new initiative will be introduced for the Coorow Caravan Park - pay for one night and get two nights accommodation; and
8. The estimated carried forward has been reduced from \$63,035 to \$32,399.

In line with Councils resolution 2006-099, and with the abovementioned changes, the attached allows for the following additional discretionary items to be included:

- Replace Leeman Broadcasting Transmission Building at a cost of \$5,000.

Therefore, the following discretionary items have not been included in the draft budget.

Develop Public Open Space South Bay	60,000
Leeman Rec Centre	87,050
Coorow Scout Hall	0
CEDO Vehicle Costs	6,000
CEDO Vehicle Lease	12,780
CEDO Housing Lease	10,920
CEDO Wages, Super, Insurance	32,574
Communication Allowance	4,800
Consultant Fees Executive Staff	3,000
Lot 64 Nairn Street	6,000
Lot 50 Nairn Street	9,000
Airstrip Maintenance	2,000
Lot 49 Nairn St	3,000

Lot 113 Bristol St	2,500
Business Enterprise Centre	2,000
Street Maintenance Green Head	7,000
Change over Mechanics Vehicle	25,000
Maley Park Community Centre	2,000
Library Automation	6,000
Maley Park Community Centre	3,200

STATUTORY ENVIRONMENT:

Council's 2006/2007 Budget document contains a number of items that require adoption by Council under the Local Government Act. They are that in accordance with:

- As per Section 6.32 (1) of the Local Government Act 1995, Rates and Minimum Rates to be levied on all rateable property be as follows:

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2005/06 Budgeted Rate
Differential General Rate				
GRV - Townsite	13.0580	701	4,307,424	562,472
UV - Agricultural	1.7338	198	60,299,000	1,045,464
UV - Mining	6.3419	16	627,857	39,818
Total		915	65,234,281	1,647,754
	Minimum			
Minimum Rates	\$			
GRV - Townsite	450	189	328,736	85,050
UV - Agricultural	450	6	50,200	2,700
UV - Mining	450	19	41,541	8,550
Total		214	420,477	96,300
Total Rates Levied				1,744,054

- Differential rating has been adopted in the past for Unimproved Values based on the land use of either Agriculture or Mining. Council has advertised the proposed differential rates, as required by Section 6.36 of the Local Government Act 1995, and no submissions have been received;
- Section 6.33(3) of the Local Government Act 1995 requires that the Minister for Local Government's approval be sought for the imposing of differential rates which are more than twice the lowest differential general rate;
- Section 6.35 (5) of the Local Government Act 1995 requires that the Minister for Local Government's approval be sought for the imposing of a minimum payment where the number of separately rated properties in the district on which a minimum payment is imposed is greater than 50%;
- Section 6.46 of the Local Government Act a discount of 5% be allowed for payment of rates in full within 35 days of the date of issue of the rate notice;
- Section 6.45 of the Local Government Act a 5% interest charge be levied on rates instalments, Deferred Pensioners Rates' excluded;

- Section 6.51 of the Local Government Act an 11% interest charge be levied on all overdue rates outstanding, Deferred Pensioners' Rates excluded;
- Section 6.45 of the Local Government Act an administration charge of \$5 be levied for the second and each of the subsequent rates instalments;
- Section 6.32 (1) of the Local Government Act 1995 the Schedule of Rents, Leases and Charges as detailed in the budget document;
- Section 64 (2) of the Local Government (Financial Management) Regulations 1996 that the due date for instalments be set as follows:

Two Instalment Option

1 st Instalment due	18 August 2006
2 nd Instalment due	18 December 2006

Four Instalment Option

1 st Instalment due	18 August 2006
2 nd Instalment due	18 October 2006
3 rd Instalment due	18 December 2006
4 th Instalment due	19 February 2007

- Section 6.19 of the Local Government Act 1995 requires a local government to give local public notice of any fees or charges it wishes to impose after adoption of the annual budget.

FINANCIAL AND POLICY IMPLICATIONS:

The budget sets the Council approved expenditure for the 2006/2007 financial year.

STRATEGIC IMPLICATIONS:

Nil.

VOTING REQUIREMENTS:

Absolute Majority for all recommendations.

OFFICER RECOMMENDATIONS:

Recommendation 1:

That the Rates and Minimum Rates to be levied on all rateable property be as follows:

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value		
Townsite	13.0580	450
Unimproved Value		
Agricultural	1.7338	450
Mining	6.3419	450

RESOLUTION: 2006-127**Moved:** Stacy **Seconded:** Pethick*That the Rates and Minimum Rates to be levied on all rateable property be as follows:*

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value		
Townsite	13.0580	450
Unimproved Value		
Agricultural	1.7338	450
Mining	6.3419	450

CARRIED 6/0**Recommendation 2:**

That Council:

1. apply to the Minister for Local Government for approval to impose differential rates which are more than twice the lowest differential general rate; and
2. apply to the Minister for Local Government for approval to impose a UV Mining minimum payment where the number of separately rated UV Mining properties in the district on which a minimum payment is imposed is greater than 50%.

RESOLUTION: 2006-128**Moved:** Waite **Seconded:** Beswick*That Council:*

1. *apply to the Minister for Local Government for approval to impose differential rates which are more than twice the lowest differential general rate; and*
2. *apply to the Minister for Local Government for approval to impose a UV Mining minimum payment where the number of separately rated UV Mining properties in the district on which a minimum payment is imposed is greater than 50%.*

CARRIED 6/0**Recommendation 3:**

That a discount of 5% be allowed for payment of rates in full within 35 days of the date of issue of Council's rate notice.

RESOLUTION: 2006-129**Moved:** McDonald **Seconded:** Pethick*That a discount of 5% be allowed for payment of rates in full within 35 days of the date of issue of Council's rate notice.***CARRIED 6/0**

Recommendation 4:

That:

1. a 5% interest charge be levied on rates instalments, Deferred Pensioners Rates' excluded;
2. an 11% interest charge be levied on all overdue rates, Deferred Pensioners Rates' excluded;
3. an 11% interest charge be levied on all overdue service charges and rubbish charges;
4. an administration charge of \$5 be levied for the second and each of the subsequent rates instalments; and
5. the due date for instalments of rates payments be set as follows;

Two Instalment Option

1 st Instalment due	18 August 2006
2 nd Instalment due	18 December 2006

Four Instalment Option

1 st Instalment due	18 August 2006
2 nd Instalment due	18 October 2006
3 rd Instalment due	18 December 2006
4 th Instalment due	19 February 2007

RESOLUTION: 2006-130

Moved: Beswick **Seconded:** Stacy

That:

1. a 5% interest charge be levied on rates instalments, Deferred Pensioners Rates' excluded;
2. an 11% interest charge be levied on all overdue rates, Deferred Pensioners Rates' excluded;
3. an 11% interest charge be levied on all overdue service charges and rubbish charges;
4. an administration charge of \$5 be levied for the second and each of the subsequent rates instalments; and
5. the due date for instalments of rates payments be set as follows;

Two Instalment Option

1 st Instalment due	18 August 2006
2 nd Instalment due	18 December 2006

Four Instalment Option

1 st Instalment due	18 August 2006
2 nd Instalment due	18 October 2006
3 rd Instalment due	18 December 2006
4 th Instalment due	19 February 2007

CARRIED 6/0

Recommendation 5:

That Council adopt the Schedule of Rents, Leases and Charges as detailed in the 2006/2007 Draft Budget.

RESOLUTION: 2006-131

Moved: Pethick **Seconded:** Waite

That Council adopt the Schedule of Rents, Leases and Charges as detailed in the 2006/2007 Draft Budget.

CARRIED 6/0

Recommendation 6:

That Council adopt the Revenue and Expenditure as detailed in the 2006/2007 Draft Budget.

RESOLUTION: 2006-132

Moved: McDonald **Seconded:** Stacy

That Council adopt the Revenue and Expenditure as detailed in the 2006/2007 Draft Budget with the following amendment;

- 1. reduce expenditure on general ledger item 0262 Refreshments and Receptions by \$5,000 to \$19,000;*
- 2. increase expenditure on general ledger item 2422 Maley Park Maintenance by \$3,000 to \$29,500; and*
- 3. include expenditure on general ledger item 4252 Business Enterprise Schemes of \$2,000.*

CARRIED BY ABSOLUTE MAJORITY 6/0

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil.

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

Nil.

13. MATTERS BEHIND CLOSED DOORS:

Nil.

14. DATE OF NEXT MEETING:

14.1 NEXT MEETING OF COUNCIL

3.00 pm on Wednesday 19 July at the Maley Park Function Centre, Coorow.

15. CLOSURE:

There being no further business, the President, Councillor Girando, closed the meeting at 7.34pm.

These Minutes, consisting of pages 1 to 16 were confirmed by Council in Resolution No. 2006-136, as a true and correct record on 19 July 2006.

Presiding Member: _____