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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The President, Cr Girando, welcomed those present and opened the meeting at 3.15pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATION OF INTEREST:

Councillor M J Girando
Councillor A K Williams
Councillor M R Bothe
Councillor G George
Councillor D B McTaggart
Councillor D A Rackemann
Councillor J K Waite

President
Deputy President

Mr M J Hook
Mr D J Alcock
Mr P D Gillis

Chief Executive Officer
Manager Finance and Administration
Manager Works and Services

Leave of Absence

Councillor B J McDonald

Visitors

Mrs Linda Thompson
Mr Maurice Battilana, CEO Mid West Regional Council, entered at 4pm

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil.

4. PUBLIC QUESTION TIME:

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Cr Girando requested Leave of Absence from 21 April 2008 to 24 April 2008 and 12 May 2008 to 14 May 2008.

CEO, Mr Hook requested Leave of Absence from 30 April 2008 to 5 May 2008.

RESOLUTION: **2008-039**

Moved: Cr Rackemann **Seconded:** Cr McTaggart

That Council grant;

1. *Cr Girando Leave of Absence from 21 April 2008 to 24 April 2008 and 12 May 2008 to 14 May 2008; and*
2. *CEO, Mr Hook Leave of Absence from 30 April 2008 to 5 May 2008*

CARRIED 7/0

6. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Nil.

7. CONFIRMATION OF MINUTES:

7.1 ORDINARY MEETING HELD WEDNESDAY 19 MARCH 2008 AT THE GREEN HEAD COMMUNITY CENTRE

RESOLUTION: **2008-040**

Moved: Cr George **Seconded:** Cr Williams

That the Minutes of the Ordinary Meeting held on Wednesday 19 March 2008, at the Green Head Community Centre be confirmed as a true and correct record.

CARRIED 7/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

Cr Girando advised Council of the outcomes of discussions with the Shires of Carnamah and Dandaragan in light of the Systemic Sustainability Study.

Cr Girando also advised Council of the Mid West Regional Council's reaction to the Shire of Coorow's decision to withdraw at 30 June 2010.

9. MATTERS FOR WHICH MEETING MAY BE CLOSED:

Nil.

10. REPORTS:

10.1 CHIEF EXECUTIVE OFFICER:

10.1.1 POLICY 2.1.18 – ELECTRONIC E-MAIL/INTERNET USAGE

OFFICERS RECOMMENDATION:

That Council adopt the Draft Policy 2.1.18 – Electronic E-Mail/Internet Usage as included at Attachment 10.1.1.

RESOLUTION: 2008-041

Moved: Cr Williams **Seconded:** Cr Waite

That the CEO is to ensure that this policy ties in with Council's Code of Conduct and be part Council's induction process.

CARRIED 7/0

10.1.2 REIMBURSEMENT FOR SHED –27 NAIRN STREET, LEEMAN

RESOLUTION: 2008-042

Moved: Cr George **Seconded:** Cr Waite

That Council, as an unbudgeted expenditure, reimburse the tenant of Lot 27 Nairn Street the materials cost of \$720 for the shed constructed on Lot 27 Nairn Street, under the provision that once this amount is paid, ownership is transferred to Council.

CARRIED 7/0

10.1.3 APPLICATION TO PROCESS PAYMENTS FOR MOTOR VEHICLES – LEEMAN POST OFFICE

OFFICER RECOMMENDATION:

That Council advise the Snag Island Roadhouse and Leeman Post Office that Council is unwilling to give permission for Australia Post to be able to process licences under the DPI Regional Licensing Services.

Motion:

Moved: Cr Waite

Seconded:

That Council advise the Snag Island Roadhouse and Leeman Post Office that Council is unwilling to give permission for Australia Post to be able to process licences under the DPI Regional Licensing Services.

Motion lapsed due to the lack of a seconder

RESOLUTION:

2008-043

Moved: Cr George

Seconded: Cr Rackemann

That Council advise the Snag Island Roadhouse and Leeman Post Office that Council is willing to give permission for Australia Post to be able to process licences under the DPI Regional Licensing Services.

CARRIED 7/0

The resolution differed from the Officer Recommendation as Council believe that this will be a better service for the Shire of Coorow residents.

10.1.4 SHIRE OF COOROW ADMINISTRATION WORKING GROUP**OFFICER RECOMMENDATION:**

That:

1. Council form a working group to produce a timeline and a set of procedures to effect the movement of the Shire of Coorow Administration and Staff to the coast; and
2. the working group be made up of the Chief Executive Officer, Manager Finance and Administration, Manager Works and Services, Shire President, Deputy President and Cr _____ and is to report directly to Council.

RESOLUTION: 2008-044

Moved: Cr Waite

Seconded: Cr Bothe

That:

1. Council form a working group to produce a discussion paper including economic and social impact assessments and timelines on the proposal to move the Shire of Coorow Administration and Staff to the coast; and
2. the working group be made up of the Chief Executive Officer, Manager Finance and Administration, Manager Works and Services, Shire President, Deputy President and Cr Rackemann, with Cr Bothe as Proxy and is to report directly to Council, with the first report presented at the June 2008 Meeting of Council.

CARRIED 7/0

10.1.5 LEEMAN/GREEN HEAD RECYCLING DEPOT**OFFICER RECOMMENDATION:**

That Council allow the operation of a recycling depot at Lot 613 Ruddock Street, Leeman by the Leeman Telecentre.

RESOLUTION: 2008-045

Moved: Cr Waite

Seconded: Cr Williams

That Council:

1. *allow the operation of a recycling depot at Lot 613 Ruddock Street, Leeman by the Leeman Telecentre for a 6 month temporary period; and*
2. *assist the Leeman Telecentre with finding a more suitable location for the recycling depot during the 6 month temporary period.*

CARRIED 7/0

10.1.6	REQUEST FOR NAME CHANGE – COASTAL BUSH FIRE BRIGADE
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RESOLUTION: 2008-046

Moved: George

Seconded: Williams

That Council change the name of the Coastal Bush Fire Brigade to the Leeman Bushfire Brigade and notify all appropriate Government Agencies of the name change.

CARRIED 7/0

Mr Maurice Battilana, CEO, Mid West Regional Council entered the meeting at 4.00pm.

10.1.7 KERBING, FOOTPATH AND DRAINAGE POLICY**RESOLUTION: 2008-047****Moved:** Cr Williams **Seconded:** Cr George*That:*

1. *the Manager Works and Services prepare a five year road works construction and maintenance program outlining all the appropriate construction and maintenance works required by the Shire of Coorow;*
2. *the five year road works program include Council's kerbing, footpath, drainage, parks and gardens and road work requirements for the five year period; and*
3. *the Manger Works and Services present a policy to Council with a set of designs for:-*
 - a) *standard kerbing; and*
 - b) *standard footpaths.*

CARRIED 7/0**10.2 MANAGER COMMUNITY DEVELOPMENT:**

As this position is vacant, there is no report submitted to Council.

Council adjourned the meeting at 4.06pm.

Council resumed the meeting at 4.19pm.

10.3 MANAGER WORKS AND SERVICES:**10.3.1 VEHICLE PARKING AND ACCESS, SOUTH BAY GREENHEAD****OFFICER RECOMMENDATION:**

That Council:

1. include \$17,000 for Council consideration in the 2008/09 budget to seal the car park and restricting vehicle access opposite Lot 601 Ocean View Drive, Green Head by narrowing the beach access to a sealed walk way; and
2. close and rehabilitate the car park and beach access 40 meters to the west of Lot 601 Ocean View Drive, Green Head.

RESOLUTION: 2008-049**Moved:** Cr Williams **Seconded:** Cr McTaggart

That this matter lay on the table and staff prepare a concept plan for the area in conjunction with community consultation.

CARRIED 7/0**10.3.2 DEE STREET BOAT RAMP, LEEMAN****RESOLUTION: 2008-050****Moved:** Cr Waite **Seconded:** Cr Rackemann

That Council seek public comment for the process of obtaining vesting of, and clearance of Native Title for the Unallocated Crown Land to the north of the existing boat ramp located at Dee Street, Leeman for the purpose of constructing a new boat ramp.

CARRIED 7/0**10.3.3 PEDESTRIAN ACCESS GRAVEL PATH FROM GREEN HEAD
SPORT CLUB****OFFICERS RECOMMENDATION:**

That Council do not approve the reopening of the path way extending from the Green Head Sports Club to Hunter Crescent, Green Head.

RESOLUTION: 2008-051**Moved:** Cr George **Seconded:** Cr McTaggart

That Council:

- 1. reopens the path way extending from the Green Head Sports Club to Hunter Crescent, Green Head;*
- 2. that Council undertakes the necessary maintenance as an unbudgeted item; and*
- 3. consider including in the 2008/09 Budget the upgrading of this path way.*

CARRIED 7/0 BY ABSOLUTE MAJORITY

The resolution differed from the Officer Recommendation as Council believes that the path way is required for pedestrian access to the Green Head Sports Club.

10.4 MANAGER FINANCE AND ADMINISTRATION:**10.4.1 ACCOUNTS FOR PAYMENT****RESOLUTION: 2008-052**

Moved: Cr Rackemann **Seconded:** Cr Williams

That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 16 April 2008 including:

1. *Vouchers 17653, 17672 to 17677, 17687 to 17702, 17704 to 17711, PR71010408 to PR72310308, DD1059, DD1060 PRES, MFA, CEO, MCD, MWS VISA CARDS totalling \$667,313.93 from Council's Municipal Fund; and*
2. *Voucher 59 to 61 totalling \$6,214.68 from Council's Trust Fund; be authorised and passed for payment.*

CARRIED 7/0

10.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – MARCH 2008**RESOLUTION: 2008-053**

Moved: Cr Williams **Seconded:** Cr George

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 10.4.2 for the period ended 31 March 2008.

CARRIED 7/0

10.4.3 DRAFT PLAN FOR THE FUTURE OF THE DISTRICT**RESOLUTION: 2008-054**

Moved: Cr George **Seconded:** Cr Bothe

That Council give local public notice of the existence of Council's Draft Plan for the Future 2008/2013 and that submissions be invited until Wednesday 28 May 2008.

CARRIED 7/0

10.4.4 MWRC ACCOUNTING FUNCTION**OFFICER RECOMMENDATION:**

That Council submit a revised proposal to carry out the Mid West Regional Council Accounting Service with the following amendments;

1. increase hourly rate to \$60;
2. increase monthly accounting service hours to 12 hours;
3. increase Budget and Annual Financial Statement preparation hours to 25 hours each;
4. increase Fringe Benefits Tax preparation hours to 4 hours; and
5. increase additional accounting fee to \$60 per hour.

RESOLUTION: 2008-055**Moved:** Waite**Seconded:** Bothe

That Council submit a revised proposal to carry out the Mid West Regional Council Accounting Service with the following amendments;

1. *increase hourly rate to \$60;*
2. *increase monthly accounting service hours to 12 hours;*
3. *increase Budget and Annual Financial Statement preparation hours to 25 hours each;*
4. *increase Fringe Benefits Tax preparation hours to 4 hours; and*
5. *increase additional accounting fee to \$60 per hour.*

CARRIED 7/0 BY ABSOLUTE MAJORITY

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil.

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

Nil.

13. MATTERS BEHIND CLOSED DOORS:

Nil.

14. DATE OF NEXT MEETING:

14.1 ORDINARY MEETING OF COUNCIL

3.00 pm Wednesday 21 May 2008 at the Coorow District Hall, Coorow.

15. CLOSURE:

There being no further business the President, Cr Girando, closed the meeting at 4.50pm.