

# Minutes

<b>2.</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATION OF INTEREST:</b>	<b>2</b>
<b>3.</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:</b>	<b>2</b>
<b>4.</b>	<b>PUBLIC QUESTION TIME:</b>	<b>2</b>
<b>5.</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE:</b>	<b>2</b>
<b>6.</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS:</b>	<b>3</b>
<b>7.</b>	<b>CONFIRMATION OF MINUTES:</b>	<b>3</b>
<b>7.1</b>	<b>ORDINARY MEETING HELD WEDNESDAY 20 AUGUST 2008 AT THE LEEMAN ADMINISTRATION CENTRE, LEEMAN</b>	<b>3</b>
<b>8.</b>	<b>ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:</b>	<b>4</b>
<b>9.</b>	<b>MATTERS FOR WHICH MEETING MAY BE CLOSED:</b>	<b>4</b>
<b>9.</b>	<b>NIL.</b>	<b>4</b>
<b>10.</b>	<b>REPORTS:</b>	<b>5</b>
<b>10.1</b>	<b>CHIEF EXECUTIVE OFFICER:</b>	<b>5</b>
<b>10.1.1</b>	<b>EMPLOYMENT OF RANGER – FULL TIME</b>	<b>5</b>
<b>10.1.2</b>	<b>AMALGAMATION RESERVE 42122</b>	<b>13</b>
<b>10.1.3</b>	<b>GRANT APPLICATION – GAZEBO WAR MEMORIAL</b>	<b>16</b>
<b>10.2</b>	<b>MANAGER REGULATORY SERVICES:</b>	<b>19</b>
<b>10.2.1</b>	<b>PLANNING APPLICATION- REQUEST FOR CONCESSION TO REAR AND SIDE SETBACKS AT 468 WHISTLER CRESCENT GREENHEAD</b>	<b>19</b>
<b>10.2.2</b>	<b>LEEMAN – GREEN HEAD RECYCLING DEPOT</b>	<b>30</b>
<b>10.3</b>	<b>MANAGER WORKS AND SERVICES:</b>	<b>39</b>
<b>10.4</b>	<b>MANAGER FINANCE AND ADMINISTRATION:</b>	<b>40</b>
<b>10.4.1</b>	<b>ACCOUNTS FOR PAYMENT</b>	<b>40</b>
<b>11.</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:</b>	<b>48</b>
<b>12.</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:</b>	<b>48</b>
<b>13.</b>	<b>MATTERS BEHIND CLOSED DOORS:</b>	<b>48</b>
<b>14.</b>	<b>DATE OF NEXT MEETING:</b>	<b>48</b>
<b>14.1</b>	<b>ORDINARY MEETING OF COUNCIL</b>	<b>48</b>
<b>15.</b>	<b>CLOSURE:</b>	<b>48</b>

The Deputy President, Cr Williams, welcomed those present and opened the meeting at 3.03pm.

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATION OF INTEREST:**

Councillor A K Williams	Deputy President
Councillor M R Bothe	
Councillor B J McDonald	
Councillor D J McTaggart	Entered the meeting at 3.08pm
Councillor D R Rackemann	
Councillor J K Waite	

Mr M J Hook	Chief Executive Officer
Mr S D Billingham	Deputy Chief Executive Officer
Mr D R Hadden	Manager Regulatory Services
Mr K L Bean	Works Supervisor
Ms S Donohue	Minutes Clerk

### **Visitors**

Mrs Linda Thompson

### **Declarations of Interest**

Councillor/Officer	Item	Interest	Nature

### **Leave of Absence**

Cr Girando	President
Cr George	

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

Nil.

## **4. PUBLIC QUESTION TIME:**

Nil.

## **5. APPLICATIONS FOR LEAVE OF ABSENCE:**

Cr Williams requested Leave of Absence from 22 September 2008 to 30 September 2008, 29 October 2008 to 18 November 2008 and 11 December 2008 to 17 February 2009.

Cr McDonald requested Leave of Absence from 19 September 2008 to 4 October 2008.

Cr Rackemann requested Leave of Absence from 25 September 2008 to 30 September 2008.

Cr Bothe requested Leave of Absence from 5 October 2008 to 10 October 2008.

**RESOLUTION:                      2008-145**

**Moved:** Cr Rackemann      **Seconded:** Cr Bothe

*That Council:*

1. *Cr Williams Leave of Absence from 22 September 2008 to 30 September 2008, 29 October 2008 to 18 November 2008 and 11 December 2008 to 17 February 2009;*
2. *Cr McDonald Leave of Absence from 19 September 2008 to 4 October 2008;*
3. *Cr Rackemann Leave of Absence from 25 September 2008 to 30 September 2008; and*
4. *Cr Bothe Leave of Absence from 5 October 2008 to 10 October 2008.*

**CARRIED 5/0**

**6. PETITIONS/DEPUTATIONS/PRESENTATIONS:**

Nil.

**7. CONFIRMATION OF MINUTES:**

7.1	ORDINARY MEETING HELD WEDNESDAY 20 AUGUST 2008 AT THE LEEMAN ADMINISTRATION CENTRE, LEEMAN
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AUTHOR	Mark Hook
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	1 September 2008

**COMMENT:**

Nil

**OFFICER RECOMMENDATION:**

That the Minutes of the Ordinary Meeting held on Wednesday 20 August 2008, at the Leeman Administration Centre, Leeman, be confirmed as a true and correct record.

**RESOLUTION:                      2008-146**

**Moved:** Cr Waite

**Seconded:** Cr Bothe

*That the Minutes of the Ordinary Meeting held on Wednesday 20 August 2008, at the Leeman Administration Centre, Leeman, be confirmed as a true and correct record.*

**CARRIED 5/0**

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:**

At any meeting Council the person presiding may announce or raise any matter of interest or relevance to the business of Council or propose a change to the order of business.

Members may move that a change in order of business proposed by the person presiding not be accepted and if carried the change does not take place.

The Acting Shire President, Cr Allan Williams, welcomed Council's new Deputy Chief Executive Officer, Mr Stuart Billingham to the Shire of Coorow and wished him and his family all the best in their move.

**Cr McTaggart entered the meeting at 3.08pm.**

**9. MATTERS FOR WHICH MEETING MAY BE CLOSED:**

For the convenience of members of the public Council may identify, by decision, early in the meeting any matter on the agenda to be discussed behind closed doors and that matter is to be deferred for consideration as the last item of the meeting.

Items for which the meeting will be closed include:

Nil.

## **10. REPORTS:**

### **10.1 CHIEF EXECUTIVE OFFICER:**

#### **10.1.1 EMPLOYMENT OF RANGER – FULL TIME**

<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	8 September 2008
<b>ATTACHMENT</b>	10.1.1 Job Description
<b>FILE</b>	R14.5 Ranger - General

#### **SUMMARY:**

**Council needs to employ a ranger. Discussions have been held with the Shire of Carnamah and Three Springs who have agreed to utilise the services of the Ranger for one day per week each on a cost recovery basis.**

#### **BACKGROUND:**

Council's previous Ranger, Sharon McTaggart, left the employ of Council and since that time Council has been without the services of a Ranger. The Chief Executive Officer has not advertised the position as discussions were being held with the Shire of Carnamah and Three Springs to see if they would utilise the services of the Shire of Coorow Ranger on a more permanent basis being one day per week each instead of the current arrangement of when required.

#### **COMMENT:**

With the Shire of Carnamah and Three Springs now willing to utilise the services of the Ranger on a permanent basis of one day per week, this will enable Council to advertise for a full time Ranger instead of the previous 39 hours per fortnight.

Attached are the advertisement and the job description for the full time Ranger position.

#### **STATUTORY ENVIRONMENT:**

Interpret, apply and provide advice on Municipal Law Enforcement statutes, regulations and local laws and other legislation relevant to the position.

Authorised officer under the Dog Act 1976, conduct investigations, perform patrols and where necessary impound dogs, issue relevant warnings and infringement notices.

Authorised officer under the Bush Fires Act, carry out fire hazard inspections and issue warnings and infringement notices to offending persons.

Authorised officer under the Caravan Parks & Camping Grounds Act, investigate complaints and issue infringement notices and warnings as applicable.

**STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Council budgeted for a part time Ranger at 25 hours per week at level 4A Local Government Officer Award with allowances and superannuation at a cost of \$29,200 per year.

If Council employs a full time Ranger at level 4A Local Government Officers Award costs will be:

Wages level 4A	\$ 38,089
Clothing Allowance	\$ 750
Supperannuation	\$ 6,094
<b>Total</b>	<b>\$ 44,933</b>

Shire of Carnamah	\$ 8,987 plus mileage
Shire of Three Springs	\$ 8,987 plus mileage
Shire of Coorow	\$ 26,959
<b>Total</b>	<b>\$ 44,933</b>

**PUBLIC CONSULTATION:**

Nil.

**VOTING REQUIREMENT**

Simple Majority.

**OFFICER RECOMMENDATION:**

That Council:

1. advertise for a Full-Time Ranger at Level 4A Local Government Officers Award; and
2. contract the Services to the Shire of Carnamah and Three Springs at one day per week each plus mileage as per the Local Government Officer Award.

**RESOLUTION:**                      **2008-147**

**Moved:** Cr Rackemann      **Seconded:** Cr Bothe

*That Council:*

1.    *advertise for a Full-Time Ranger at Level 4A Local Government Officers Award; and*
2.    *contract the Services to the Shire of Carnamah and Three Springs at one day per week each plus mileage as per the Local Government Officer Award.*

**CARRIED 6/0**



# SHIRE OF COOROW

## RANGER

### POSITION DESCRIPTION

Main Street  
PO Box 42  
COOROW WA 6515

Ph: 08 9952 0100  
Fx: 08 9952 1173

**Level:** Level 4A Local Government Officers' (WA) Award

**Hours of Work:** The position is Full time with allocated hours to the Shires of Carnamah and Three Springs of one day per week each.

**Responsible to:** Manager Regulatory Services (Immediate Supervisor)

**Position(s) Under Direct Supervision:** Nil

**Position(s) Under Indirect Supervision:** Nil

### KNOWLEDGE AND SKILLS

#### Essential

- 1.1 Basic working knowledge of and experience in the usage of computer systems and information technology and communications equipment.
- 1.2 Good self-management, time management and organisational skills.
- 1.3 Well developed customer service skills with an ability to positively influence community compliance.
- 1.4 Developed written and verbal communication skills.
- 1.5 Developed animal handling skills with an ability to treat dogs and animals in a humane and sensitive manner.
- 1.6 Well developed professional integrity in the application of Acts, Regulations and Standards.

#### Desirable

- 2.1 Understanding of or previous experience in interpreting and applying the Acts and Legislation in an equivalent or comparable position.
- 2.2 Knowledge of local government structures and functions and Court procedures.



**EXPERIENCE:**

**Desirable**

1. Previous local government experience in a similar position.

**QUALIFICATIONS AND/OR TRAINING:**

**Essential**

1. Current "A" class driver's licence
2. Higher School Level (Year 12 Certificate of Completion)
3. Current Federal Police clearance (to be obtained prior to appointment)
4. Ability to hold a firearm licence in accordance with Council's Corporate Licence.

**Desirable**

1. Completion of Municipal Law Enforcement Modules A & B

**RESPONSIBILITIES:**

***OVERALL OBJECTIVE FOR THIS POSITION:***

Administer the requirements of the Dog Act, Litter Act, Local Government Act and other legislation, regulations and local laws in line with the Shire objectives of maintaining a high standard of protection of amenity for the community, plus undertake other duties as directed.

**KEY DUTIES/RESPONSIBILITIES:**

- 3.1 Interpret, apply and provide advice on Municipal Law Enforcement statutes, regulations and local laws and other legislation relevant to the position.
- 3.2 As an authorised officer under the Dog Act 1976, conduct investigations, perform patrols and where necessary impound dogs, issue relevant warnings and infringement notices.
- 3.3 Manage the dog pounds, including the release or destruction of dogs and co-ordinate the collection of pound fees, infringement notices and registrations.
- 3.4 As an authorised officer under the Bush Fires Act, carry out fire hazard inspections and issue warnings and infringement notices to offending persons.

- 3.5 As an authorised officer under the Caravan Parks & Camping Grounds Act, investigate complaints and issue infringement notices and warnings as applicable.
- 3.6 Undertake prosecutions of offending persons under the respective Acts as appropriate.
- 3.7 Respond to customer complaints in a timely manner ensuring appropriate follow-up and resolution.
- 3.8 Respond to and deal effectively with issues and complaints of stray livestock and cattle.
- 3.9 Carry out administrative and report writing requirements relevant to the position. Provide executive support to the Manager Regulatory Services.
- 3.10 Respond to emergency situations as appropriate and in line with Council's protocols and procedures and under the direction of the Manager Regulatory Services.
- 3.11 As a Bush Fire Control Officer liaise with the Chief Bush Fire Control Officer, Bushfire Brigades, Fire and Rescue Service and the Department of Conservation and Land Management in matters pertaining to the management of Bush Fires.
- 3.12 Administer the provisions of other relevant legislation and laws as authorised under the Local Government Act.
- 3.13 Establish effective working relationships with team members and apply sound communication skills to resolve issues.
- 3.14 Undertake special projects and other duties as requested and in line with the position responsibilities.
- 3.15 Promote the image of Council and Ranger Services.
- 3.16 Perform other duties and tasks as directed from time to time.

**Degree of Supervision Received**

Position reports directly the Manager Regulatory Services.

Generally the incumbent will be required to act independently, but where he/she is unsure of or needs guidance with respect to action on one matter another is encouraged to liaise with the Manager Regulatory Services.

**Degree of Supervision Provided by This Position**

Not usually but may give guidance to a small team.

**Extent of Authority**

Within immediate job responsibilities

**Degree of Control over Activity is Governed By**

- Work practices
- Standards- Procedures
- Policies
- Acts and Regulations

**Problem Solving as Part of the position by following:**

Problems at this level are generally of a routine nature, requiring a degree of personal judgement based on previous experiences and set guidelines. Solutions are readily available with problems being of limited difficulty.

**Degree of assistance:**

Readily available

**OTHER INFORMATION**

**GENERAL HOURS OF DUTY/RATE OF PAY**

Hours of duty are variable to suite the requirements of the job. Work rosters will as agreed between the ranger and the Manager Regulatory Services from time to time.

The incumbent may be expected extra hours (in excess of the 39 hours per fortnight) during holidays periods and around long weekends. As a guide 50% of the time allocated will be for administrative purposes and carried out during normal work hours the remaining hours will be performed at times as agreed, but will involve after-hours and weekend patrols.

**PENALTY RATES**

Rostered after-hours and weekend work do not attract payment of any penalty rate unless provided otherwise in the relevant industrial award. Callouts however do have penalty rates applied

**ADDITIONAL OR EXTRA HOURS TO BE TAKEN AS TIME-IN-LIEU AT AN AGREED TIME**

Generally any additional hours worked will need to be taken as time in lieu during the winter months.

Where extra hours are accrued as a result of work contracted to another shire the additional hours may be paid rather than taken as time-in lieu.

**ANNUAL LEAVE/SICK LEAVE**

Annual Leave loading of 17.5% is to apply to paid days of annual leave

If more than two consecutive sick days at one time are necessary, the employee must furnish a Doctor's Certificate.

### **OTHER BENEFITS – SUPERANNUATION**

Superannuation is automatic (currently 9%).

The Employee may also voluntarily contribute to this scheme. Council contributes an additional 7% to the WA Local Government Scheme if the employee pays an additional voluntary contribution of 6%.

### **PRE-PLACEMENT MEDICAL**

The successful applicant will undergo a medical examination at Council's expense.

### **VEHICLE/HOUSE**

Vehicle: 4x4 "Ranger's" vehicle supplied for work use only within the Shire of Coorow, Shire of Carnamah and shire of Three Springs.

House: A three bedroom house is available in Leeman at subsidised rent. Water usage is paid by Council provided that the tenant maintains the garden.

Telephone and power is the responsibility of the tenant.

Council provides a mobile phone for work purposes only.

## 10.1.2 AMALGAMATION RESERVE 42122

<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	8 September 2008
<b>FILE</b>	Reserve File

### **SUMMARY:**

**Council is being requested to support the piecemeal disposal of Reserve 42122.**

### **BACKGROUND:**

The Department of Planning and Infrastructure has recently received a request from residents in Green Head to purchase portions of “Park” Reserve 42122 currently vested with the Shire of Coorow.

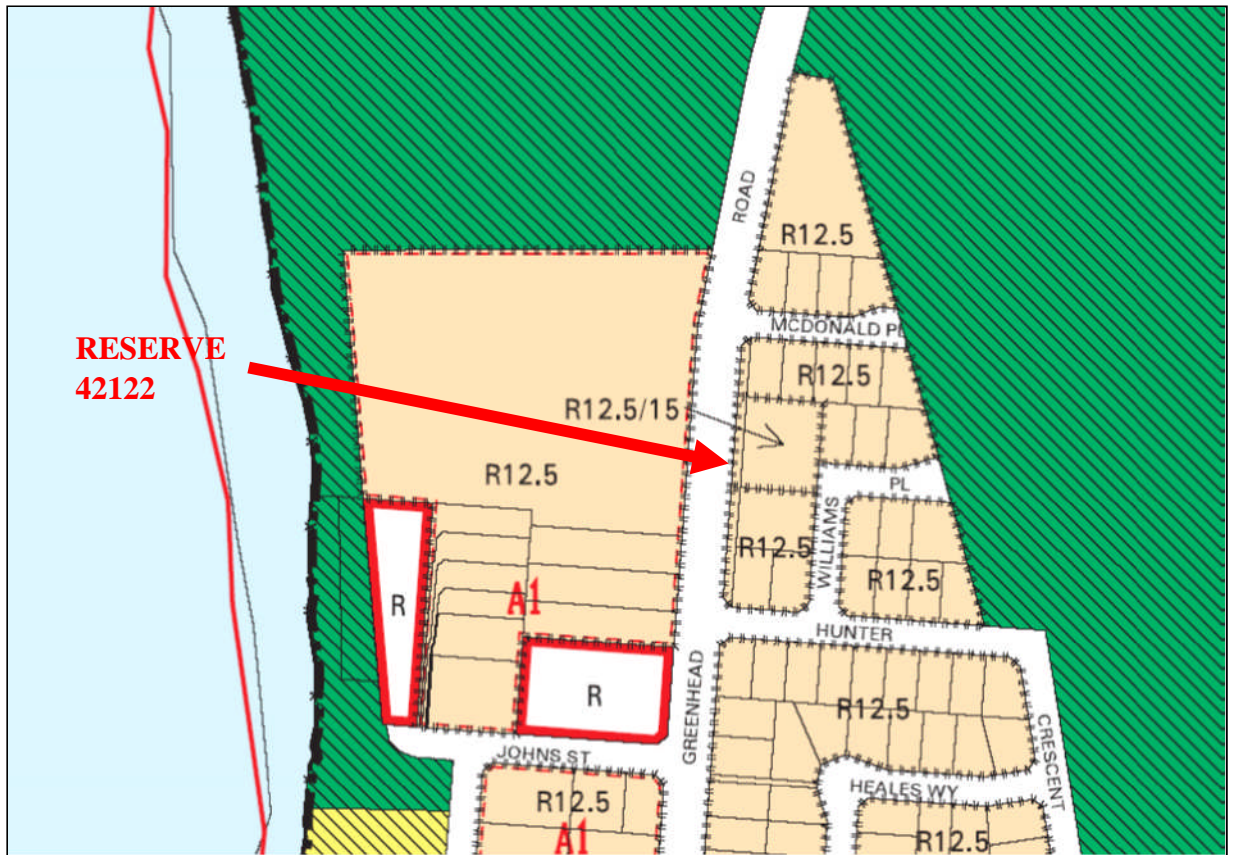
Reserve 42122 was previously subject of a proposal from the owners of Lot 523 Green Head to purchase and to amalgamate the portion of Reserve 42122 abutting Lot 523 into that lot. The proponent however has advised DPI that he no longer wanted to proceed and the issue was dropped by DPI.

As the other owners of the Lots adjoining Reserve 42122 wish to proceed DPI are requesting Council to indicate if they still supports the proposal of amalgamating Reserve 42122 into the adjoining lots on a piece meal basis.

### **COMMENT:**

Council forwarded a letter of support for Reserve 42122 being absorbed into the adjoining lots in November 2001.

It still makes good sense to amalgamate the reserve 42122 into the adjoining lots which will give access to the adjoining lots from Green Head Road, a map of the lots proposed for amalgamation is included below.



**STATUTORY ENVIRONMENT:**

Local Government Act 1995.

**STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**PUBLIC CONSULTATION:**

Nil.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council advise the Department for Planning and Infrastructure that Council agrees to the piecemeal disposal of Reserve 42122 "Park" into the adjoining lots.

**RESOLUTION:                      2008-148**

***Moved:*** Cr McTaggart            ***Seconded:*** Cr McDonald

*That Council advise the Department for Planning and Infrastructure that Council agrees to the piecemeal disposal of Reserve 42122 "Park" into the adjoining lots.*

**CARRIED 6/0**

### 10.1.3 GRANT APPLICATION – GAZEBO WAR MEMORIAL

<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	8 September 2008
<b>ATTACHMENT</b>	
<b>FILE</b>	

#### **SUMMARY:**

**Council is being requested to support a grant application for a Gazebo on the north side of the War Memorial in Leeman.**

#### **BACKGROUND:**

Michelle Flanders of Leeman has approached the Chief Executive Officer to see if Council would support her in making an application for the construction of a Gazebo on the north side of the War Memorial in Leeman through the Anzac Day Grants Scheme.

In November 2006 the Premier announced that the Western Australian Government would provide \$1 million over two years for RSL Sub Branches and Service Organisations to upgrade war memorials.

The proposal put forward is for a six sided Gazebo, 4.2m with balustrade, hand rails, seats with a colour bond roof at an estimated cost of \$8,195 or 8 sided Gazebo 6m with Balustrade, hand rails, seats with a colour bond roof at an estimated cost of \$11,990.

#### **COMMENT:**

Applications for the grant close on 26 September 2008. I am aware that the applicant has spoken to the Leeman Progress Association about this Gazebo and I am aware that they support the development of a Gazebo at the Leeman War Memorial site and a letter of support should be in the mail.

Council at the last meeting resolved to request Council's planners to prepare a process for the planning of the North and South Bays in Green Head and the Leeman Foreshore with full costs for the two projects.

It is unfortunate that the grants will close before Council can undertake the planning of the foreshore areas at Leeman and Green Head; and until this is done Council may not wish to apply for grants until the overall planning of the Leeman foreshore areas has been undertaken.

The applicant in their application states that the Gazebo would provide shelter on Anzac Day and will give a quiet place to remember our fallen heroes and would be a wonderful picnic place for families. Local members of the community have volunteered to erect the Gazebo and cement the surrounds, plus put in a garden of roses and rosemary if the grant is approved.



**STATUTORY ENVIRONMENT:**

Nil.

**STRATEGIC IMPLICATIONS:**

A better war memorial for the community to use during the Anzac Day Services.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

The Grant anticipated for the Gazebo is \$10,000 this would leave a shortfall of \$1,990 if the 8 sided 6m Gazebo is chosen as the preferred option. Council has made no provision in its 2008/09 Budget for the provision of a Gazebo at the Leeman War Memorial Site and will be required to be treated as unbudgeted Expenditure and Income.

**PUBLIC CONSULTATION:**

No public consultation has been undertaken on this proposal. The Leeman Progress Association has advised the Chief Executive Officer that they are in favour of the Gazebo at the Leeman memorial site.

**VOTING REQUIREMENT**

Absolute Majority.

**OFFICER RECOMMENDATION:**

That Council:

1. support the application for a gazebo by Michelle Flanders through the Anzac Day Grants Scheme for a 8 sided Gazebo (6m) with Balustrade, hand rails and seats with a colour bond roof at an estimated cost of \$11,990.
2. advise Michelle Flanders that Council will contribute \$1,990 as unbudgeted expenditure to the project.

**RESOLUTION:**                      **2008-149**

**Moved:** Cr Rackemann      **Seconded:** Cr Bothe

*That Council:*

1.    *support the application for a gazebo by Michelle Flanders through the Anzac Day Grants Scheme for a 8 sided Gazebo (6m) with Balustrade, hand rails and seats with a colour bond roof at an estimated cost of \$11,990;*
2.    *advise Michelle Flanders that Council will contribute \$1,990 as unbudgeted expenditure to the project.*

**CARRIED 5/1 BY ABSOLUTE MAJORITY**

**MOTION:**

*That Council request the CEO to undertake public consultation regarding the location of the Gazebo prior to works commencing at the site.*

**RESOLUTION:**                      **2008-150**

**Moved:** Cr McTaggart      **Seconded:** Cr Waite

*That Council request the CEO to undertake public consultation regarding the location of the Gazebo prior to works commencing at the site.*

**CARRIED 6/0**

## **10.2 MANAGER REGULATORY SERVICES:**

### **10.2.1 PLANNING APPLICATION- REQUEST FOR CONCESSION TO REAR AND SIDE SETBACKS AT 468 WHISTLER CRESCENT GREENHEAD**

<b>AUTHOR</b>	Kirrilee Warr
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	5 <sup>th</sup> September 2008
<b>ATTACHMENT</b>	10.2.1a Planning Application 10.2.1b Green Head Industrial Properties with Reduced Setbacks
<b>FILE</b>	G468

#### **SUMMARY:**

**A building application has been received by officers for a 6 metre by 5 metre garage/ shed that is indicated on the site plan to be within the prescribed rear and side setbacks under the Shire of Coorow Town Planning Scheme No.2. The applicant is requesting a concession to the building setbacks from 10 metres at the rear to 2 metres and from 5 metres at the side to 2 metres to allow for the erection of the garage.**

#### **BACKGROUND:**

Council, in August 2008, received an application for a building licence to erect a garage shed on Lot 468 Whistler Crescent, Green Head which is currently zoned industrial included at Attachment 10.2.1a.

Figure 1 provides an understanding of the location and nature of the subject property:



Figure 1- Location Plan

Effectively the applicant is proposing to build a zincalume shed 6m x 5m, 3m in height, with a concrete floor. The applicant is requesting a concession to the building setbacks from 10 metres at the rear to 2 metres and from 5 metres at the side to 2 metres, to allow for the erection of the garage.

With the exception of the boundary setbacks, the building complies with the Town Planning and Local Planning Policy provisions- refer to statutory section below.

[illegible]

As shown in figure 2 the property has been developed for dog kennels and an associated caretaker residence.

**Note: These minutes have yet to be confirmed.**

1. The concession to the rear and side boundary, based on Whistler Crescent being the lot frontage, will allow for the provision of additional exercise areas for the existing kennels.
2. Locating the garage/shed at the 10 metre and 5 metre setbacks will encroach on potential expansions and extensions of exercise and training areas to the existing developments.
3. The positioning of the shed allows for a semi circle driveway, with access from both streets through existing access gates.
4. Existing vegetation adjacent to lot 2 assists in screening the appearance of the 5 metre clad side of the garage/shed, with existing developments screening the 6 metre wall facing Sittella Street.

**COMMENT:**

In considering the merits of this application the following comments are offered:

1. With a boundary setback concession of 8 metres and 3 metres, effectively from 10 metres to 2 metres at the rear, and 5 metres to 2 metres from the side, there is no apparent impact on either road, access to the site, fire hazard perceptions, or apparent impact on neighbouring landholders.
2. In consideration of the garage/shed having a 6 metre and 5 metre clad side wall which may be unsightly, existing landscaping and approved developments, together with further landscape screening should effectively alleviate this issue.
3. There are also a number of previously approved buildings on the industrial zoned land in Green Head that have reduced setbacks (refer to table included at Attachment 10.2.1b). In considering the number of approvals granted for reduced setbacks it would be adverse to refuse this application as the garage/shed is significantly smaller than other sheds/garages approved with dramatic reduced setbacks contrary to the prescribed setbacks in the scheme zoning table 2.

Therefore, in consideration of the reasons given by the applicant, and based on the comments provided above, it is recommended a concession of 8 metres and 3 metres be granted to the rear and side boundary setback respectively for the erection of the garage/shed.

## **STATUTORY ENVIRONMENT:**

Pursuant to the Shire of Coorow Town Planning Scheme (TPS) Zoning Table 1 a Shed/Garage is a permitted use in the 'Industrial' zone subject to compliance with the Scheme.

Specifically, Clause 5.5.1 of the TPS grants the Council discretionary power to vary the prescribed setbacks under Table 2 of the TPS providing the proposal accords with:

- Stated purpose and aims of the Town Planning Scheme;
- Any relevant Local Planning Policy; and
- The proper and orderly planning of the locality.

Furthermore, Clause 5.12.1 of the Town Planning Scheme details that building setbacks within a 'Industrial' zone. It is noted that there is a discrepancy between the scheme zoning table 2 and the scheme text clause 5.12.1 which requires attention either through a scheme amendment or the development of a local planning policy to provide clarification and certainty. In consideration of the text it states the side setbacks shall be determined by Council and no setbacks (nil) are required from the rear boundary.

In response to these requirements it is viewed the requested concession (reduction in rear and side boundary setback) under the circumstances will not adversely affect the local amenity nor compromise the streetscape presentation.

## **STRATEGIC IMPLICATIONS:**

Nil

## **POLICY IMPLICATIONS:**

As previously mentioned due consideration may need to be given to the preparation of Local Planning Policies to provide specific direction and guidance suited to setbacks on industrial zoned land.

## **FINANCIAL IMPLICATIONS:**

Nil

## **VOTING REQUIREMENT:**

Simple majority

## **OFFICER RECOMMENDATION:**

That the Council resolve to:

1. Grant formal planning consent for a garage/shed to be constructed on Lot 468 Whistler Crescent, Green Head based on the plans included at Attachment 10.2.1a subject to the following:

## Conditions

- (a) The development shall be in accordance with the attached approved plan(s) dated 17<sup>th</sup> September 2008 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
- (b) The garage/shed shall be sited on the lot in accordance with the revised site plan endorsed 17<sup>th</sup> September 2008.
- (c) All storm-water runoff from impervious surfaces (roof and paved areas) shall be contained within the property boundaries, and re-used or disposed of through an acceptable drainage system such underground soak wells.

## Notes

- This approval is valid for a period of two (2) years from the date of approval and will deemed to have lapsed if the development has not substantially commenced before the expiration of this period.
  - Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.
2. Request the Shire of Chapman Valley Planning Department prepare a local planning policy for industrial development inclusive of clarification on minium setback requirements and establishment of caretakers dwellings.

## **RESOLUTION:                      2008-151**

**Moved:** Cr McDonald                      **Seconded:** Cr Rackemann

*That the Council resolve to:*

1. *Grant formal planning consent for a garage/shed to be constructed on Lot 468 Whistler Crescent, Green Head based on the plans included at Attachment 10.2.1a subject to the following:*

## **Conditions**

- (a) *The development shall be in accordance with the attached approved plan(s) dated 17<sup>th</sup> September 2008 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
- (b) *The garage/shed shall be sited on the lot in accordance with the revised site plan endorsed 17<sup>th</sup> September 2008.*



- (c) *All storm-water runoff from impervious surfaces (roof and paved areas) shall be contained within the property boundaries, and re-used or disposed of through an acceptable drainage system such underground soak wells.*

**Notes**

- *This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*
- *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.*

**CARRIED 6/0**

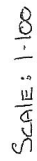
**RESOLUTION:                      2008-152**

**Moved:** Cr McDonald                      **Seconded:** Cr Rackemann

*That Council request the Shire of Chapman Valley Planning Department prepare a local planning policy for industrial development inclusive of clarification on minimum setback requirements and establishment of caretakers dwellings.*

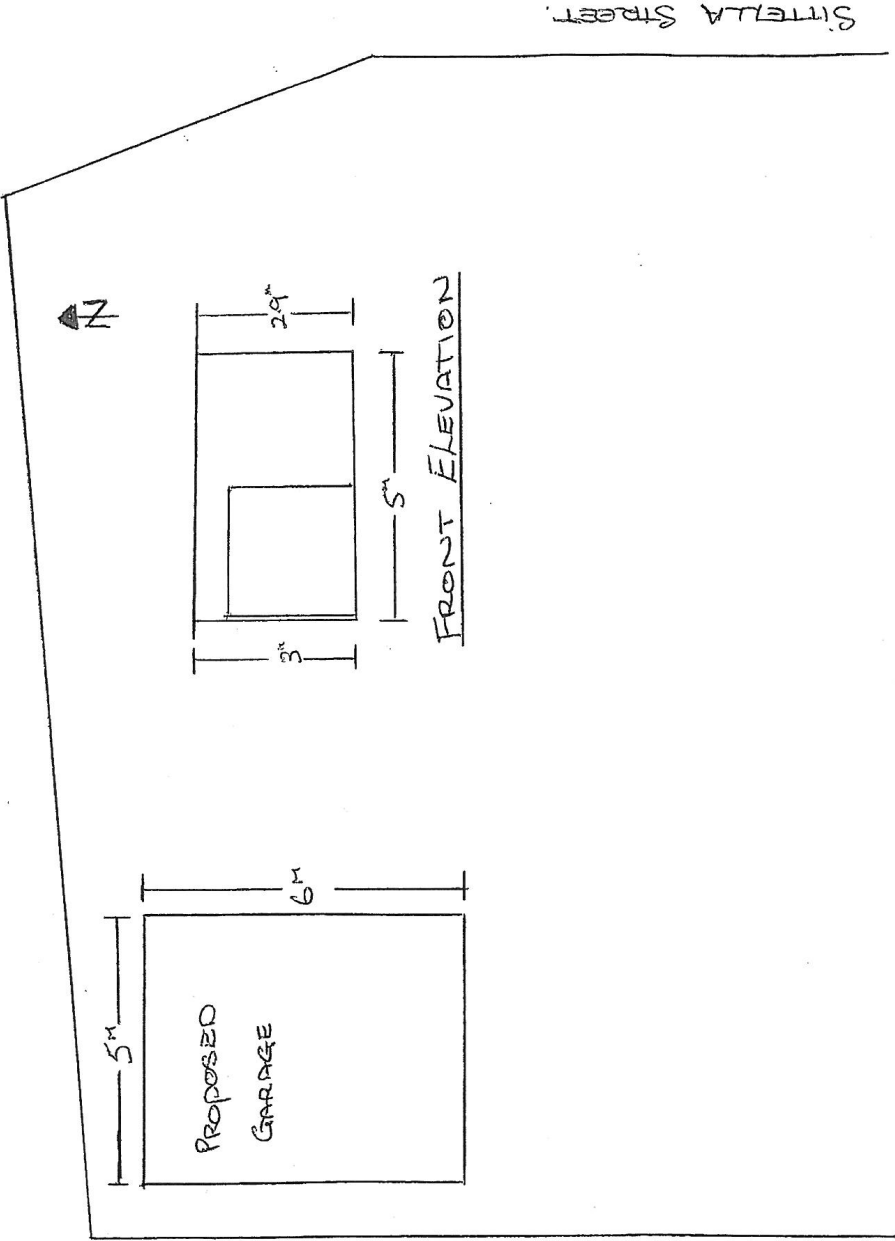
**CARRIED 6/0**

SHIRE OF COOROW		BUILDING APPLICATION		FILE NO
<b>PROPERTY ADDRESS</b> Lot/Loc: <u>H68</u> Street No: <u>2</u> Street/Road: <u>WHISTLER CREES</u> Locality: <u>GREENHEAD</u>		<b>BUILDING WORK DETAILS</b> <b>Additions / Alterations / New Building</b> (delete out non-applicable words) <b>TO:</b> <u>GARAGE</u> (eg House, Factory, Warehouse, Shop, Garage, Patio, Swimming Pool, Relating Wall, Fence etc) <b>FLOOR AREA:</b> <u>30 m<sup>2</sup></u> <b>FLOOR MATERIAL:</b> <u>CONCRETE</u> (Concrete / Stone/Timber / Timber - Timber)		<b>FEES AND CHARGES</b> LICENCE \$ BRB LEVY \$ BCITF LEVY \$ SEPTIC \$ TOTAL \$
<b>OWNER DETAILS</b> Name: <u>WAYNE MOI</u> Postal Address: <u>P.O. Box 14</u> <u>GREENHEAD</u> <u>6514</u> SUBURB POST CODE Tel: Fax: Mob: <u>0428 860 025</u> Email:		<b>BUILDER DETAILS</b> (If Owner is the Builder, please provide the Builder's details) Name: <u>OWNER</u> Postal Address: SUBURB POST CODE Tel: Fax: Mob: Builder's Reg No: Email:		
<b>OTHER APPROVALS</b> <b>WATER CORPORATION APPROVAL</b> In Sewered or Mains Water Areas their approval of the siting of buildings needs to be obtained before works are commenced. For Details Contact them on 131395. <b>FESA</b> For any commercial work plans are to be submitted to them for assessment of provision of fire services, exits etc. <b>IT IS THE OWNER'S AND/OR BUILDER'S RESPONSIBILITY TO ENSURE THAT THE ABOVE REQUIREMENTS ARE CARRIED OUT</b>		<b>OCCUPIER DETAILS</b> (If Not Owner) Name: Postal Address: SUBURB POST CODE Tel: Fax: Mob: Email: PUT CROSS THROUGH THIS BOX IF OCCUPIER THE SAME AS OWNER		
<b>ESTIMATED VALUE</b> \$ <u>5000.00</u> VALUE OF WORKS IS TO INCLUDE GST, AND MUST REFLECT THE TRUE MARKET VALUE FOR THE WORKS INCLUSIVE OF LABOUR, MATERIALS, SERVICES, FEES PAYABLE, OVERHEADS AND PROFIT MARGIN.		<b>APPLICANT SIGNATURE</b> OWNER / BUILDER / OCCUPIER (PRINT NAME OF APPLICANT) <u>WAYNE MOI</u> (SIGNATURE OF APPLICANT) <u>[Signature]</u> DATE: <u>26.08.08</u>		
<b>TOWN PLANNING APPROVAL</b> VGO		<b>OFFICE USE ONLY</b> <b>SHIRE CONTACT DETAILS</b> POSTAL PO BOX 238 ADDRESS LEEMAN WA 6514 TELEPHONE (08) 9953 1388 MOBILE 0428 521 101 EMAIL leeman@coorow.wa.gov.au		



SCALE - 1"=100'

GREENHED BOARDING KENNELS.  
PROPOSED GARAGE.



GREEN HEAD INDUSTRIAL PROPERTIES				
LOT	STREET	BUILDING	DETAILS	BUILDING LICENCE APPROVAL
475	Honeyeater Drive	160m2 shed	Setback 6m rear/6m side	27/07/2001
477	Honeyeater Drive	200m2 shed	Setback 3.5m side Front/rear okay	19/01/2007
471	Whistler Crescent	197m2 shed	Setback 3m rear/3m side front okay	28/08/2006
484	Whistler Crescent	236m2 shed	Setback 3m rear front/side okay - no mention of setbacks only landscaping	5/01/2006
485	Whistler Crescent	122m2 shed	Setback 5m rear / 3m side - front okay	2/06/2006
486	Whistler Crescent	162m2 shed	Setback 5m rear - front/side okay	27/03/2007
489	Rosella Way	287m2 shed	Setback 3m front, 3m side - rear okay	30/08/2005
494	Rosella Way	270m2 shed	Setback 5m rear, 3m side - front okay	21/08/2006
502	Thornbill Street	336m2 shed	Setback 9m rear, 4m side - front okay	25/03/2006
503	Thornbill Street	900m2 shed	Setback 5m rear - front/sides okay	27/08/1998
505	Thornbill Street	300m2 shed	Setback 3m rear, 3m side - front okay	5/11/2007

## 10.2.2 LEEMAN – GREEN HEAD RECYCLING DEPOT

NAME OF APPLICANT	Leeman Telecentre Committee
LOCATION/ADDRESS	Lot 613 Rudduck Street
AUTHOR	Dave Hadden
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	4 September 2008
ATTACHMENT	10.2.2a Letter from Leeman Telecentre Committee 10.2.1b Excerpt from Minutes 16 April 2008
FILE	R21.6 Recycling

### SUMMARY:

**The Leeman Telecentre Committee are seeking approval to operate the Leeman/Green Head Recycling Depot at Lot 613 Ruddock Street, Leeman for a further 6 months.**

### BACKGROUND:

Council previously approved this application for a six month period at the April 2008 Ordinary Meeting of Council, Resolution 2008-045. An excerpt from the April 2008 Minutes are included at Attachment 10.2.2a.

The Leeman Telecentre has recycled the following during the last 6 months:

- 11 tons of newspaper;
- tons of office paper;
- tons of cardboard;
- tons of glossy magazines; and
- 0.5 tons of aluminium cans.

The centre has not caused any major concerns during operations and has reduced waste going to landfill at Leeman which should be commended.

The subject land is zoned as 'Public Purposes' reserved for 'Ambulance'.

### COMMENT:

The recycling depot has operated efficiently with no complaints regarding its operation at the site. As such, staff have no concerns regarding the further six month extension as requested in the application letter included at Attachment 10.2.2b.

Council staff would support a twelve month extension to allow staff time to investigate more suitable locations for the recycling depot.

### STATUTORY ENVIRONMENT:

Town Planning Scheme No 2  
Town Planning and Development Act

**STRATEGIC IMPLICATIONS:**

The recycling depot will enhance services available to the community.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

No cost to Council.

**VOTING REQUIREMENTS:**

Simple Majority.

**OFFICER RECOMMENDATION:**

That Council:

1. allow the operation of a recycling depot at Lot 613 Ruddock Street, Leeman by the Leeman Telecentre for a further 12 month temporary period; and
2. assist the Leeman Telecentre with finding a more suitable location for the recycling depot during the 12 month temporary period.

**RESOLUTION:                      2008-153**

**Moved:** Cr Waite

**Seconded:** Cr McDonald

*That Council:*

1. *allow the operation of a recycling depot at Lot 613 Ruddock Street, Leeman by the Leeman Telecentre for a further 12 month temporary period; and*
2. *find a more suitable location for the recycling depot during the 12 month temporary period.*

**CARRIED 6/0**

**MOTION:**

That the issue of Transfer Stations and recycling be bought back to Council at a future Forum Session to allow for further research and discussion into these matters.

**RESOLUTION:**

**2008-154**

**Moved:** Cr Waite

**Seconded:** Cr McDonald

*That the issue of Transfer Stations and recycling be brought back to Council at a future Forum Session to allow for further research and discussion into these matters.*

**CARRIED 6/0**





**Telecentre  
network**  
WESTERN AUSTRALIA

PO Box 157  
Leeman WA 6514  
Telephone 08 9953 0300  
Facsimile 08 9953 0315  
Email: leemantelecentre@bbnet.com.au

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4 September 2008

Mark Hook  
Shire of Coorow  
20 Morcombe Road  
Leeman WA 6514

Dear Mark

The Leeman Telecentre Committee are seeking approval from the council to operate the Leeman/Greenhead Recycling Depot at Lot 613 Ruddock Street, Leeman for a further 6 months.

We would like to continue collecting cardboard, newspaper, glossy paper, office paper and aluminium cans. We do not intend to collect any other types of refuse such as glass and plastic.

Since our first load in April 08, the recycling depot has collected, packaged and transported 11 tons of newspaper, 1.5 tons of office paper, 5 tons of cardboard, 2.5 tons of glossy magazines and 1/2 a ton of aluminium cans. That is a staggering 20 tons of refuse that we have saved from going to the local tip. The funds generated from the Recycling Depot will financially assist local community groups and Leeman Primary School.

Neale Brand will continue to transport the refuse to Perth on the back run, free of charge. Ken Trenowden, Peter McKay and other volunteers will continue to collect and package the refuse.

Please look on our request favourably, as this is just one small way our community can help save our fragile environment.

Yours sincerely

Naomi Shipway  
Leeman Telecentre

10.1.5	LEEMAN/GREEN HEAD RECYCLING DEPOT
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<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	31 March 2008
<b>ATTACHMENT</b>	10.1.5 Leeman Green Head Recycling Depot Proposal
<b>FILE</b>	R21.6 Rubbish Tips – Recycling/Drum Muster

**SUMMARY:**

**Council is to consider the request from the Leeman Telecentre to use the old St John Ambulance Building at Lot 613 Ruddock Street, Leeman as a Recycling Depot.**

**BACKGROUND:**

At the March 2008 Ordinary Meeting of Council, Councillors were handed a proposal for a recycling depot for Leeman and Green Head. A copy of this proposal is included at Attachment 10.1.5 for Councillors Information.

**COMMENT:**

The provision of recycling for the Leeman and Green Head communities is a benefit as it should also reduce the amount of waste going into Council's landfill site.

Following are comments from Paul Bashall, Landcorp, on this issue:

**Proposal**

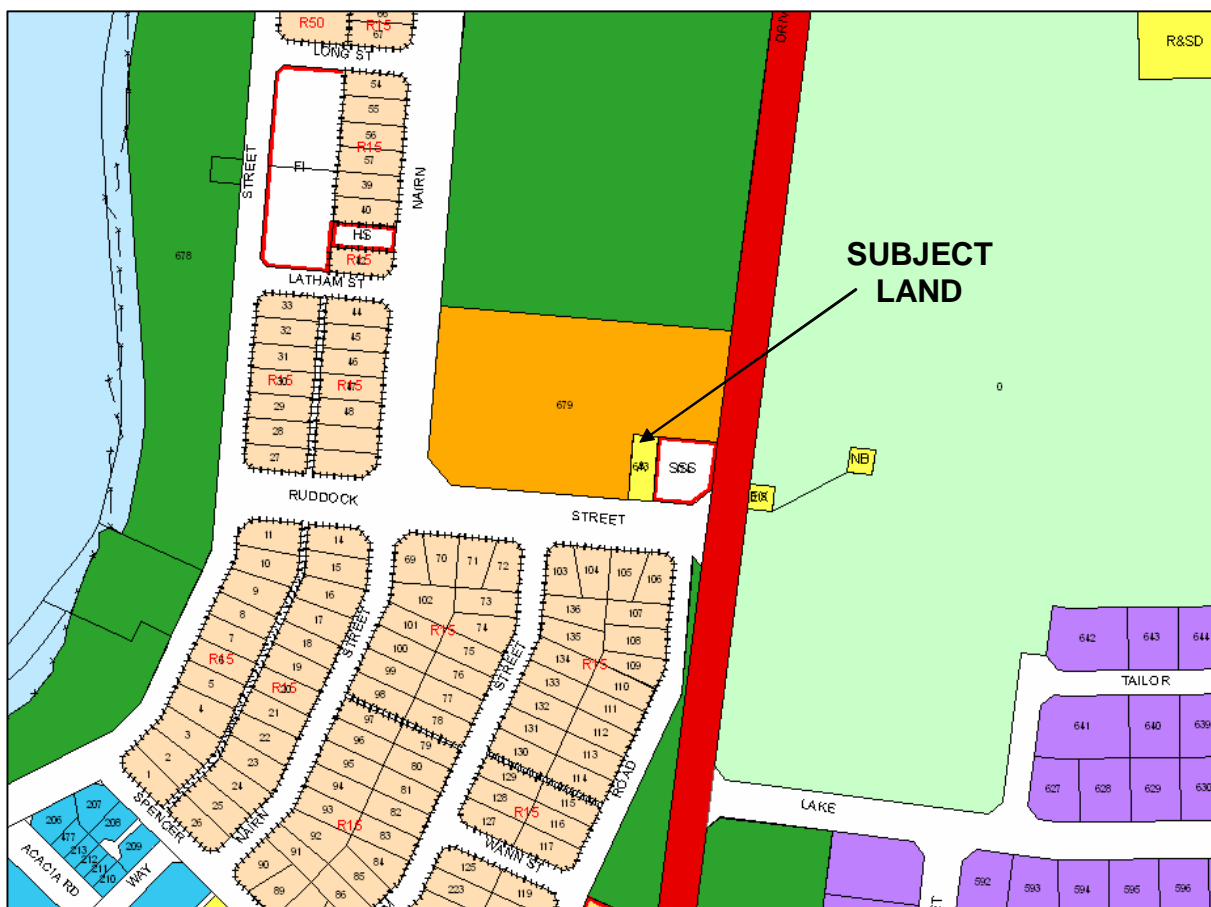
The proposal seeks to establish a recycling plant on the Leeman Ambulance site in Ruddock Road in Leeman. The details are not totally clear, but it would seem that this facility may be acting as a transfer station and recycling depot.

The description says that not only cardboard, paper and newspapers will be collected but also other goods like glass and plastics - once the cardboard proposal gets underway.

The proposal has achieved a good level of local support and will benefit the primary school and emergency services with fund raising.

**Site and Scheme**

The subject land is 1,032m<sup>2</sup> and is a 'Public Purposes' Reserve for 'Ambulance'. **Figure 1** shows the site in relation to the surrounding zones.

**FIGURE 1 - LOCATION PLAN (Lot 613 Ruddock St, LEEMAN)**

The Shire Town Planning Scheme No 2 (TPS2) does not give a great deal of guidance for any development on Local Scheme Reserves, except that it says (clause 3.3.2) that the Local Government should have due regard to;

- (a) the matters set out in clause 10.2; and
- (b) the ultimate purpose intended for the Reserve.

Clause 10.2 is shown below. The parts underlined may be more relevant for the Council to consider in more detail.

#### '10.2. Matters to be Considered by Local Government

The local government in considering an application for planning approval is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application —

- (a) the aims and provisions of the Scheme and any other relevant town planning schemes operating within the Scheme area;
- (b) the requirements of orderly and proper planning including any relevant proposed new town planning scheme or amendment, which has been granted consent for public submissions to be sought;
- (c) any approved statement of planning policy of the Commission;

- (d) any approved environmental protection policy under the Environmental Protection Act 1986;
- (e) any relevant policy or strategy of the Commission and any relevant policy adopted by the Government of the State;
- (f) any Local Planning Policy adopted by the local government under clause 2.4, any heritage policy statement for a designated heritage area adopted under clause 7.2.2, and any other plan or guideline adopted by the local government under the Scheme;
- (g) in the case of land reserved under the Scheme, the ultimate purpose intended for the reserve;
- (h) the conservation of any place that has been entered in the Register within the meaning of the Heritage of Western Australia Act 1990, or which is included in the Heritage List under clause 7.1, and the effect of the proposal on the character or appearance of a heritage area;
- (i) the compatibility of a use or development with its setting;
- (j) any social issues that have an effect on the amenity of the locality;
- (k) the cultural significance of any place or area affected by the development;
- (l) the likely effect of the proposal on the natural environment and any means that are proposed to protect or to mitigate impacts on the natural environment;
- (m) whether the land to which the application relates is unsuitable for the proposal by reason of it being, or being likely to be, subject to flooding, tidal inundation, subsidence, landslip, bush fire or any other risk;
- (n) the preservation of the amenity of the locality;
- (o) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;
- (p) whether the proposed means of access to and egress from the site are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles;
- (q) the amount of traffic likely to be generated by the proposal, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- (r) whether public transport services are necessary and, if so, whether they are available and adequate for the proposal;
- (s) whether public utility services are available and adequate for the proposal;
- (t) whether adequate provision has been made for access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
- (u) whether adequate provision has been made for access by disabled persons;
- (v) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
- (w) whether the proposal is likely to cause soil erosion or land degradation;
- (x) the potential loss of any community service or benefit resulting from the planning approval;
- (y) any relevant submissions received on the application;

- (z) the comments or submissions received from any authority consulted under clause 10.1.1;
- (za) any other planning consideration the local government considers relevant.'

**Comment**

Recycling operations are traditionally isolated from sensitive uses (like residential, schools etc) as there are often impacts that are not compatible with living environments. These impacts include dust, noise, smell and loose paper etc.

With the best of intentions these impacts will occur.

Obviously part (g) of 10.2 above will not comply as the proposed operation is not associated with the designated 'Ambulance' use – except that the Ambulance's use may be a beneficiary of the operation.

Having considered all the items in 10.2 the Council could support the operation but only on a temporary basis. Temporary, may mean that the paper recycling operation could be established, but the glass and plastic component should be located elsewhere with less sensitive uses in the vicinity.

Plastics and bottles are more likely to smell than paper products. This operation needs to be at an alternative site, once this site is selected, then the paper recycling should also relocate in the same location.

**Recommendation**

That the Council supports the paper component of the Business Plan for the recycling depot at Lot 613 Ruddock Street, Leeman, as a temporary use for a period of 12 months.

During this time the Council will assist the proponents select an alternative site more suited to the use where the recycling of other products (like glass and plastics) could be carried out without impact to surrounding uses.

**STATUTORY ENVIRONMENT:**

Town Planning Scheme No 2  
Town Planning and Development Act

**STRATEGIC IMPLICATIONS:**

The recycling depot will increase the services available to the community.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

No cost to Council.

**VOTING REQUIREMENT:**

Simple Majority.

**OFFICER RECOMMENDATION:**

That Council allow the operation of a recycling depot at Lot 613 Ruddock Street, Leeman by the Leeman Telecentre.

**RESOLUTION: 2008-045**

**Moved:** Cr Waite

**Seconded:** Cr Williams

*That Council:*

1. *allow the operation of a recycling depot at Lot 613 Ruddock Street, Leeman by the Leeman Telecentre for a 6 month temporary period; and*
2. *assist the Leeman Telecentre with finding a more suitable location for the recycling depot during the 6 month temporary period.*

**CARRIED 7/0**

### **10.3 MANAGER WORKS AND SERVICES:**

Nil.

## **10.4 MANAGER FINANCE AND ADMINISTRATION:**

### **10.4.1 ACCOUNTS FOR PAYMENT**

<b>AUTHOR</b>	Erika Clement
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	10 September 2008
<b>ATTACHMENT</b>	10.4.1 Accounts Due and Submitted To Council Meeting 20 September 2008

#### **SUMMARY:**

**Council approval is required for payment of accounts made within the months of August 2008 & September 2008 and to approve payments of accounts due in September 2008**

#### **COMMENT:**

Approval is sought for the following list of payments of accounts made since Council's last meeting on 20 August 2008 and of accounts that are now due.

A list of all payments submitted for approval is contained at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 17 September 2008.

#### **STATUTORY ENVIRONMENT:**

*Local Government (Financial Management) Regulations 1996*

#### **13 Lists of Accounts**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing:
  - (a) for each account which requires council authorization in that month:
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be:
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting;



### **STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:**

There are no financial, policy or strategic implications regarding this matter.

### **VOTING REQUIREMENT:**

Simple Majority

### **OFFICER RECOMMENDATION:**

That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 17 September 2008 including:

1. vouchers 17812-17814, 17816-17838, PR71010908 to PR72290808, DD200808 to DD030908, EFT 1339-1413, PRES, CEO, MWS VISA CARDS totalling \$724,171.82 from Council's Municipal Fund; and
2. voucher 69 for \$500 from Council's Trust Fund, be authorised and passed for payment.

### **RESOLUTION:                      2008-155**

**Moved:** Cr McTaggart            **Seconded:** Cr Rackemann

*That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 17 September 2008 including:*

1. *vouchers 17812-17814, 17816-17838, PR71010908 to PR72290808, DD200808 to DD030908, EFT 1339-1413, PRES, CEO, MWS VISA CARDS totalling \$724,171.82 from Council's Municipal Fund; and*
2. *voucher 69 for \$500 from Council's Trust Fund, be authorised and passed for payment.*

**CARRIED 6/0**

### List of accounts due & submitted to Council 17 September 2008

<u>Chq/EFT</u>	<u>Name</u>	<u>Description</u>	<u>MUNI</u>	<u>TRUST</u>	<u>TOTAL</u>
69	TOOLTIME CONSTRUCTION	KERBING DEPOSIT REFUND		500.00	500.00
EFT1339	KENWORTH DAF W.A.	TRUCK PURCHASE	158785.00		158785.00
EFT1340	HITACHI CONST MACHINERY (AUST) P/L	PURCHASE OF GRADER	198000.00		198000.00
EFT1342	LEEMAN HARDWARE	HARDWARE-DEPOT,DYNAMITE BAY,SHACKS TRACK,BAY BEACH	1555.73		1555.73
EFT1343	ARROWSMITH COMPUTER COMPANY	NEW PHONES FOR CEO.MFA.MWS,MW & MECHANIC	839.95		839.95
EFT1344	AUSTRALIA POST-LPO	POSTAGE	140.01		140.01
EFT1345	AVON WASTE	WASTE REMOVAL	9241.12		9241.12
EFT1346	ATYEO'S ENVIRONMENTAL HEALTH SERVICES	RELIEF HEALTH OFFICER	3638.69		3638.69
EFT1347	BAY GLASS	REPAIRS TO WINDOW-LOT 645 GLOVER CRES	156.00		156.00
EFT1348	BUNNINGS BUILDING SUPPLIES PTY LTD	WATER TANK- TUART ST	1097.07		1097.07
EFT1349	BOC GASES	GAS	174.16		174.16
EFT1350	BINDOON TRACTORS	PARTS- SEALS LINK.BNT	427.87		427.87
EFT1351	BOB WADDELL CONSULTANT	CONSULTANCY SERVICES-FINANCIAL STATEMENTS	757.63		757.63
EFT1352	COURIER AUSTRALIA	FREIGHT- LISWA - SUNNY SIGNS	79.04		79.04
EFT1353	COVENTRY GROUP LTD	ASST BOLTS,GREASE,LAMPS	2592.51		2592.51
EFT1354	COOROW HIGHWAY STORE	REFRESHMENTS/CLEANING SUPPLIES	198.31		198.31
EFT1355	CJD EQUIPMENT PTY LTD	REPLACE FRONT WHEEL	2756.00		2756.00
EFT1356	CHUBB FIRE	SERVICE FIRE EXTINGUISHERS- LEEMAN	1504.25		1504.25
EFT1357	CUNNINGHAMS AG SERVICES	BATTERY-RIDE ON MOWER	361.75		361.75
EFT1358	DRUMMOND JOE ELECTRICS	ELECTRICAL REPAIRS-CLIFF PARK,GREENHEAD COMMUNITY HALL,RANGERS HOUSE	938.30		938.30
EFT1359	DR Y INOUE	SURGURY EXPENSES- JUNE 08	1902.23		1902.23
EFT1360	DUKETON CONSOLIDATED PTY LTD	CONSULTANCY SERVICES - DIANNE GRAMMER	3537.16		3537.16
EFT1361	ELLENBY TREE FARM PTY LTD	TREES - REIMBURSEMENT OF 3 TREES POVER \$231.00	308.00		308.00

**Note: These minutes have yet to be confirmed.**

### List of accounts due & submitted to Council 17 September 2008

<u>Chq/EFT</u>	<u>Name</u>	<u>Description</u>	<u>MUNI</u>	<u>TRUST</u>	<u>TOTAL</u>
EFT1362	FAMILY SHOPPING CENTRE	REFRESHMENTS/GAS	1263.87		1263.87
EFT1363	FARMWORKS	SCREWS,DRILL BITS	29.25		29.25
EFT1364	GREEN HEAD PLUMBING & GAS	INSTALLATION OF GAS STOVE	360.09		360.09
EFT1365	GERALDTON EXTINGUISHER SERVICE & SALES	SERVCE TO FIRE EXTINGUISHERS- COOROW	475.20		475.20
EFT1366	GREEN HEAD PLUMBING & GAS	INSTALLATION OF NEW SHOWER-LOT 520 TUART ST	4068.47		4068.47
EFT1367	GERALDTON TV & RADIO SERVICES	RADIO FITTINGS WARRADARGEE FIRE SHED	276.91		276.91
EFT1368	GH COUNTRY COURIERS	GERALDTON FIRE EXTINGUISHER	49.28		49.28
EFT1369	GERALDTON MOWER & REPAIRS	SHROUD	87.00		87.00
EFT1370	HONDA SHOP	BLADE KIT	311.45		311.45
EFT1371	HERSEY JR & A PTY LTD	TORCH,BEACON,GLOVES,BARRIER MESH	1665.40		1665.40
EFT1372	PJ,AB & TJ HAHESEY	FENSING AND RETAINER WALLS- LOT 123 & LOT 42 COMMERCIAL STREET	6050.00		6050.00
EFT1373	KENWORTH DAF W.A.	PARTS FOR FIRST SERVICE- CW 005 TRUCK	751.41		751.41
EFT1374	LEEMAN HARDWARE	REPAIRS TO BASIN-AGED PERSON UNITS	349.25		349.25
EFT1375	LANDMARK	MOSQUITO CONTROL	6839.07		6839.07
EFT1376	LEEMAN COUNTRY & SPORTING CLUB INC	REFRESHMENTS AUGUST MEETING	200.30		200.30
EFT1377	LAUNDY PLUMBING & GAS	REPAIRS-GAS MALEY PARK	601.70		601.70
EFT1378	ML COMMUNICATIONS	SERVICE TO ANNTENAE FOR CTV TRANSMITTERS	2037.10		2037.10
EFT1379	MIDWEST CHEMICAL & PAPER	CLEANING SUPPLIES	208.92		208.92
EFT1380	MARKET CREATIONS	FULL PAGE EDITORIAL- CORAL COAST PLANNER	1474.00		1474.00
EFT1381	MIDLAND MOWERS	CARBURETTOR	550.00		550.00
EFT1382	MIDALIA STEEL PTY LTD	ROUND GALVANISED TUBING-SIGNS	1287.04		1287.04
EFT1383	MOORA BUILDING & TIMBER SUPPLIES (MAKIT)	SWING TOP TIDY- CW MEDICAL CENTRE	18.95		18.95
EFT1384	MCINTOSH & SON	SERVICE TO NEW HOLLAND TRACTOR	2573.27		2573.27
EFT1385	METALAND	CORRUGATED IRON-TOILETS SQUATTERS AREA	130.44		130.44
EFT1386	MYOB AUSTRALIA	ANNAUL RENEWAL FOR MYOB	439.00		439.00
EFT1387	MIDWEST REGIONAL COUNCIL - TRUST	DRY SEASON COMMUNITY WORKING GROUP	550.00		550.00
EFT1388	THE NORTHAM B&B	ACCOMODATION APPRENTICE MECHANIC-TAFE	385.00		385.00

**Note: These minutes have yet to be confirmed.**

### List of accounts due & submitted to Council 17 September 2008

<u>Chq/EFT</u>	<u>Name</u>	<u>Description</u>	<u>MUNI</u>	<u>TRUST</u>	<u>TOTAL</u>
EFT1389	O'BRIEN M & S	EXCESS PAYABLE CW 003	600.00		600.00
EFT1390	POVERS RURAL TRADERS	SILASTIC	434.05		434.05
EFT1391	PURCHER-INTERNATIONAL PTY LTD	FUEL PUMP,GASKET PUMP	1015.31		1015.31
EFT1392	PAPER PLUS OFFICE NATIONAL	STATIONARY SUPPLIES-COOROW	516.54		516.54
EFT1393	RBC-RURAL	METERPLAN CHARGES- PHOTOCOPIERS	1799.48		1799.48
EFT1394	ROYAL LIFE SAVING SOCIETY	LIFEGUARD REQUALIFICATION	110.00		110.00
EFT1395	RICOH FINANCE	LEASE FOR PHOTOCOPIERS	663.49		663.49
EFT1396	SEMINARS AUSTRALIA	PAYROLL TAX SEMINAR-FO	560.00		560.00
EFT1397	SNAG ISLAND ROADHOUSE	REFRESHMENTS/CLEANING	104.70		104.70
EFT1398	SUNNY SIGN COMPANY PTY LTD	GRADER AHEAD SIGNS	440.00		440.00
EFT1399	SEASIDE SUPPLIES	REFRESHMENTS,FIRST AID,AEROGUARD	355.45		355.45
EFT1400	STAR TRACK EXPRESS	FREIGHT-HOIST HYDRAULIC,WESTRAC,PILOT SEATING	459.05		459.05
EFT1401	RELIANCE PETROLEUM	COOLPLUS PREMIUM 205L	1342.47		1342.47
EFT1402	STARICK TYRES	FREIGHT,VALVE,TYRES,LOCK TAB	514.56		514.56
EFT1403	TRUCKLINE	SPRING BRAKE VALVE	124.45		124.45
EFT1404	TRAFFIC PLANS AUSTRALIA	MAINTENCE/RAPID PLAN 08/09 SOFTWARE	330.00		330.00
EFT1405	TUSS CONCRETE	CONCRETE PRODUCTS-THOMAS RD/WADDI FORREST RD	9440.29		9440.29
EFT1406	WATTLEUP TRACTORS	GUARD,SPACER,SEAL & COVER	500.75		500.75
EFT1407	WALTONS STORES	FILTERS - AIR,FUEL,OIL	1234.43		1234.43
EFT1408	WESTRAC EQUIPMENT	BLADE EDGE	3539.95		3539.95
EFT1409	W A TREASURY CORPORATION	LOAN REPAYMENT #68	8694.00		8694.00
EFT1410	LGIS INSURANCE BROKING	MOTOR VEHICLE INSURANCE 2008/2009	39441.80		39441.80
EFT1411	LGIS PROPERTY	INSURANCE PROPERTY 08/09	50533.02		50533.02
EFT1412	LGIS INSURANCE BROKING	SALARY CONTINUANCE 08/09	4837.51		4837.51
EFT1413	LGIS WORKCARE	WORKERS COMPENSATION 08/09	22547.25		22547.25
17792	PAYROLL DEDUCTION - CSA	PAYROLL DEDUCTIONS	809.30		809.30

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17809	PAYROLL DEDUCTION - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	17535.73		17535.73
17810	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	190.00		190.00
17811	GREEN HEAD COMMUNITY CENTRE	DONATION FOR MEMORAIL WAR - CLIFF PARK	625.00		625.00
17812	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	180.00		180.00
17813	SHIRE OF COOROW	PETTY CASH- LEEMAN	194.85		194.85
17814	ROBERT VAUPOTIC	PAINTING OF VERANDAHS/TOWN HALL WITH NON SLIP PAINT	2123.00		2123.00
17816	BLACKWOODS	CASTOR WHEELS- DEPOT	80.72		80.72
17817	MICHAEL BOTHE	SITTING FEES	600.00		600.00
17818	COOROW HOCKEY CLUB	GUTTER CLEANING 2008	950.00		950.00
17819	COOPS RESTAURANT	COUNCIL DINNER	275.00		275.00
17820	GREEN HEAD COMMUNITY CENTRE	ELECTRICITY	463.91		463.91
17821	GREEN HEAD CARAVAN PARK	GAS FOR CLIFF PARK	29.00		29.00
17822	GREEN HEAD BOWLING CLUB	GRANT -SHADE SHELTERS	2500.00		2500.00
17823	IAIN SUMMERLIN AUDIOLOGIST	AUDIOLOGICAL TEST-DANIEL KOEBERLE	150.00		150.00
17824	KLEENHEAT GAS	BULK GAS - MALEY PARK	66.84		66.84
17825	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES	367.95		367.95
17826	LEEMAN BOAT STORAGE AND GARDEN CENTRE	PLANTS FOR GREEN HEAD COMMUNITY CENTRE	292.40		292.40
17827	LOCAL GOVERNMENT SUPERVISORS ASSN OF WA INC	MEMBERSHIP-LOCAL GOVERNMENT SUPERVISORS ASSC	38.50		38.50
17828	LANDGATE	MINING TENEMENTS CHARGE	30.30		30.30
17829	MITCHELL & BROWN	OVEN FOR 5 TUART ST LEEMAN	940.00		940.00
17830	MINGANOOKA PASTORAL CO	BOBCAT HIRE-REMOVING SAND GREEN HEAD STREETS	250.25		250.25
17831	SHIRE OF COOROW	RUBBISH - 11 TAMERSIK ST LEEMAN	215.00		215.00
17832	SHIRE OF CARNAMAH	WINCHESTER CEMETERY	1789.66		1789.66
17833	ST JOHN AMBULANCE AUSTRALIA	FIRST AID COURSE- MRS,GARRY ROBERTS/GRAHAM BURGOYNE	360.00		360.00

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17834	SMALL BUSINESS CENTRE CENTRAL COASTAL	AUSSIE HOST WORKSHOP RATES OFFICER	220.00		220.00
17835	SHIRE OF CHAPMAN VALLEY	TOWN PLANNING SERVICES - JULY	3627.45		3627.45
17836	TELSTRA	TELEPHONE ACCOUNTS	2001.54		2001.54
17837	TOTALLY WORKWEAR GERALDTON	WORK BOOTS-MRS	136.70		136.70
17838	WATER CORPORATION	WATER-MALEY PARK, HOUSES, POOL, LEEMAN, GREENHEAD	15103.45		15103.45
71010908	TRANSPORT DEPT OF	TRANS LICENSING	419.30		419.30
71020908	TRANSPORT DEPT OF	TRANS LICENSING	390.05		390.05
71030908	TRANSPORT DEPT OF	TRANS LICENSING	1411.80		1411.80
71040908	TRANSPORT DEPT OF	TRANS LICENSING	62.60		62.60
71050908	TRANSPORT DEPT OF	TRANS LICENSING	512.35		512.35
71140808	TRANSPORT DEPT OF	TRANS LICENSING	11.60		11.60
71150808	TRANSPORT DEPT OF	TRANS LICENSING	802.70		802.70
71180808	TRANSPORT DEPT OF	TRANS LICENSING	918.10		918.10
71180808	TRANSPORT DEPT OF	TRANS LICENSING	314.80		314.80
71190808	TRANSPORT DEPT OF	TRANS LICENSING	544.70		544.70
71190808	TRANSPORT DEPT OF	TRANS LICENSING	228.75		228.75
71200808	TRANSPORT DEPT OF	TRANS LICENSING	1105.00		1105.00
71210808	TRANSPORT DEPT OF	TRANS LICENSING	38.00		38.00
71220808	TRANSPORT DEPT OF	TRANS LICENSING	622.70		622.70
71250808	TRANSPORT DEPT OF	TRANS LICENSING	110.00		110.00
71260808	TRANSPORT DEPT OF	TRANS LICENSING	2301.30		2301.30
71270808	TRANSPORT DEPT OF	TRANS LICENSING	794.25		794.25
71280808	TRANSPORT DEPT OF	TRANS LICENSING	496.55		496.55
71290808	TRANSPORT DEPT OF	TRANS LICENSING	1456.85		1456.85
72010908	TRANSPORT DEPT OF	TRANS LICENSING	1630.20		1630.20
72020908	TRANSPORT DEPT OF	TRANS LICENSING	230.40		230.40
72030908	TRANSPORT DEPT OF	TRANS LICENSING	341.40		341.40

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72040908	TRANSPORT DEPT OF	TRANS LICENSING	562.35		562.35
72050908	TRANSPORT DEPT OF	TRANS LICENSING	484.90		484.90
72140808	TRANSPORT DEPT OF	TRANS LICENSING	336.75		336.75
72150808	TRANSPORT DEPT OF	TRANS LICENSING	1837.45		1837.45
72200808	TRANSPORT DEPT OF	TRANS LICENSING	1690.45		1690.45
72210808	TRANSPORT DEPT OF	TRANS LICENSING	1249.50		1249.50
72220808	TRANSPORT DEPT OF	TRANS LICENSING	1174.70		1174.70
72250808	TRANSPORT DEPT OF	TRANS LICENSING	1978.85		1978.85
72260808	TRANSPORT DEPT OF	TRANS LICENSING	1392.65		1392.65
72280808	TRANSPORT DEPT OF	TRANS LICENSING	360.35		360.35
72290808	TRANSPORT DEPT OF	TRANS LICENSING	974.30		974.30
91250808	BANKWEST	PRES VISA CARD	205.87		205.87
92250808	BANKWEST	CEO VISA CARD	297.50		297.50
95250808	BANKWEST	MWS VISA CARD	647.55		647.55
200808	PAYROLL	PAYROLL	37923.00		37923.00
030908	PAYROLL	PAYROLL	34004.00		34004.00
			<b>724,171.82</b>	<b>500.00</b>	<b>724,671.82</b>

***Note: These minutes have yet to be confirmed.***

**11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil.

**12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:**

Nil at this time.

**13. MATTERS BEHIND CLOSED DOORS:**

**14. DATE OF NEXT MEETING:**

14.1 ORDINARY MEETING OF COUNCIL
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3.00pm Wednesday 15 October 2008 at the Leeman Administration Centre, Coorow.

**15. CLOSURE:**

There being no further business the Deputy President, Cr Williams closed the meeting at 4.06pm.