

# Minutes

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## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:**

The President, Cr Girando welcomed those present and declared the meeting open at 3.02pm.

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATION OF INTEREST:**

Councillor M J Girando  
Councillor J K Waite  
Councillor M R Bothe  
Councillor B A Jack  
Councillor G George  
Councillor B J McDonald  
Councillor D B McTaggart  
Councillor A K Williams

President  
Deputy President

Mr M J Hook  
Mr D R Hadden  
Mr K L Bean  
Ms S G Donohue

Chief Executive Officer  
Manager Regulatory Services  
Principal Works Supervisor  
Minutes Clerk

### **Declarations of Interest**

<b>Councillor/Officer</b>	<b>Item</b>	<b>Interest</b>	<b>Nature</b>
Cr McTaggart	10.3.2	Proximity	Being that he owns property along Thomas Street, Leeman.
Cr Waite	10.4.4	Proximity	Being that she owns property along Teasdale Road, Coorow.

### **Visitors**

Mr Clyde Auld  
Mr Helen Auld  
Mr Simon Bryant  
Mrs Linda Thompson

### **Apologies**

Mr S D Billingham (LGMA Conference)

Deputy Chief Executive Officer

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

Nil.

## **4. PUBLIC QUESTION TIME:**

Nil.

## **5. APPLICATIONS FOR LEAVE OF ABSENCE:**

Nil.

## **6. PETITIONS/DEPUTATIONS/PRESENTATIONS:**

Mr Simon Bryant spoke to Council regarding Item 10.2.5 – Proposed Outbuilding – Lot 393 (No.49) Green Head Road, Green Head.

Mr Clyde Auld spoke to Council regarding Item 10.2.6 – Proposed Outbuilding – Lot 348 (No.2) Croft Court, Green Head.

## **7. CONFIRMATION OF MINUTES:**

### **7.1 ORDINARY MEETING HELD WEDNESDAY 21 OCTOBER 2009 AT THE LEEMAN ADMINISTRATION CENTRE**

<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	1 November 2009

### **COMMENT:**

Nil

### **OFFICER RECOMMENDATION:**

That the Minutes of the Ordinary Meeting held on Wednesday 21 October 2009 at the Leeman Administration Centre, Leeman be confirmed as a true and correct record.

### **RESOLUTION:                      2009-189**

**Moved:** Cr Waite                      **Seconded:** Cr Williams

*That the Minutes of the Ordinary Meeting held on Wednesday 21 October 2009 at the Leeman Administration Centre, Leeman be confirmed as a true and correct record.*

**CARRIED 8/0**

7.2	ANNUAL ELECTORS MEETING HELD WEDNESDAY 21 OCTOBER 2009 AT THE LEEMAN ADMINISTRATION CENTRE, LEEMAN
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AUTHOR	Mark Hook
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	1 November 2009

**COMMENT:**

Nil

**OFFICER RECOMMENDATION:**

That the Minutes of the Annual Electors Meeting held Wednesday 21 October 2009 at the Leeman Administration Centre, Leeman be confirmed as a true and correct record.

**RESOLUTION:                      2009-190**

***Moved:*** Cr Williams                      ***Seconded:*** Cr Bothe

*That the Minutes of the Annual Electors Meeting held Wednesday 21 October 2009 at the Leeman Administration Centre, Leeman be confirmed as a true and correct record.*

**CARRIED 8/0**

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:**

At any meeting of Council the person presiding may announce or raise any matter of interest or relevance to the business of Council or propose a change to the order of business.

Members may move that a change in order of business proposed by the person presiding not be accepted and if carried the change does not take place.

The President reminded all Councillors of the recently adopted Meeting Procedures Local Law which is in the process of being gazetted.

**RESOLUTION:                      2009-191**

***Moved:*** Cr Girando                      ***Seconded:*** Cr George

*That Council change the order of business to deal with Items 10.2.5 and 10.2.6 first.*

**CARRIED 8/0**

## **9. MATTERS FOR WHICH MEETING MAY BE CLOSED:**

For the convenience of members of the public Council may identify, by decision, early in the meeting any matter on the agenda to be discussed behind closed doors and that matter is to be deferred for consideration as the last item of the meeting.

Items for which the meeting will be closed include:

## **10. REPORTS:**

### **10.2.5 PROPOSED OUTBUILDING – LOT 393 (NO.49) GREEN HEAD ROAD, GREEN HEAD**

<b>AUTHOR</b>	Simon Lancaster
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	6 November 2009
<b>ATTACHMENT</b>	10.2.5a Site Plans and Photographs 10.2.5b Letter from adjoining property owners
<b>FILE</b>	Lot File

#### **SUMMARY:**

**Council is in receipt of an application for an outbuilding at Lot 393 (No.49) Green Head Road, Green Head that exceeds the maximum area limit permitted under Council's 'Outbuildings' Local Planning Policy. This report recommends refusal of the application.**

Figure 1 – Provides an understanding of the location and nature of the subject property



#### **BACKGROUND:**

Council is in receipt of an application to construct a 77m<sup>2</sup> (10 x 7.7m) brick extension to an existing outbuilding, the structure would be flat roofed and 2.6m high to match the existing outbuilding on Lot 393 (No.49) Green Head Road, Green Head. The applicant has advised that the additional outbuilding area is required for the storage of a Ute, dinghy and several motorbikes, and that the existing outbuildings upon the property are full with cars, 200 craypots, ropes, floats and eskies.

The applicant has further advised that:

*“I am a fisherman and the shed I have at the back of the block is full of fishing gear, ropes, floats, pots etc. I have a two car garage which has 2 cars in it but with 3 kids I am a 3 car family. My car being the biggest at 6.8m long will not fit in the garage or shed as they are full anyway. I also have a caravan, dinghy and my ute with nowhere to store them out of the weather. I would be grateful if you gave me permission to build my new garage. I know you have limits on square metres of shed area but I hope you can consider the size of my block compared to blocks say at South Bay.”*

Lot 393 is a long, narrow 2,514m<sup>2</sup> lot that contains a residence located at street-level at the front of the property, and behind this residence the lot ‘steps down’ to a lower tier. A 67m<sup>2</sup> parapet wall masonry outbuilding (to which this extension would be added) is located approximately halfway down the property, and a 144m<sup>2</sup> metal outbuilding is located at the rear of the property. The total outbuilding area upon Lot 393 is currently 211m<sup>2</sup> and the proposed outbuilding extension would increase this aggregate area to 288m<sup>2</sup>. A copy of the proposed extensions and building plans are included at Attachment 10.2.5a.

The proposed aggregate area of 288m<sup>2</sup> exceeds the 90m<sup>2</sup> stipulated by the Shire’s ‘Outbuildings’ Local Planning Policy and hence this application has been presented to Council for its deliberation.

A copy of the applicant’s submitted site and elevation plans, site photographs, and supporting letter from the neighbouring landowner are included as Attachment 10.2.5b.

#### **COMMENT:**

Council resolved at its 15 May 2001 Ordinary Meeting to relax its policy requirements and approved the construction of the 144m<sup>2</sup> shed at the rear of Lot 393 to allow for the storage of commercial crayfishing equipment.

Should Council believe the application has merit it may consider the following wording to be appropriate:

*“That Council, given the sizeable area of the subject property, the visually obscured proposed location, and the ‘low-slung’ nature of the proposed structure, grant formal Planning Approval for an outbuilding extension to be constructed on Lot 393 (No.43) Green Head Road, Green Head, subject to the following:*

#### **Conditions**

- 1. Development shall be in accordance with the attached approved plan(s) dated 18 November 2009 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*

2. *Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
3. *The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
4. *The approved outbuilding extension is only to be used for general storage purposes associated with the predominant use of the land and shall NOT be used for habitation, commercial or industrial purposes.*
5. *The development shall be consistent or complementary in colour with the existing outbuilding to the approval of the local government.*
6. *All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building licence a detailed design of stormwater collection and disposal system of developed areas is to be supplied.*
7. *In the event of the future subdivision of this property the outbuildings must be removed or reduced in size to conform with Council's Policy 6.6.8 – Outbuildings.*

#### **Notes**

- a) *This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*
- b) *Compliance is required with the Building Code of Australia.*
- c) *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision."*

#### **STATUTORY ENVIRONMENT:**

The subject land is zoned 'Residential - R12.5' under the Shire of Coorow Town Planning Scheme No.2.

The proposed outbuilding is compliant with the required site coverage as per the Residential Design Codes of Western Australia (2008).

#### **STRATEGIC IMPLICATIONS:**

Nil.



## POLICY IMPLICATIONS:

The underlying intention of the Shire's Local Planning Policy 6.6.8 – Outbuildings is to provide for adequate domestic storage to meet landowner's needs, whilst regulating the size of outbuildings to minimise the impact on neighbouring development. The Policy stipulates the maximum standards for residential outbuildings as follows:

*“Residential zoned land - 90m<sup>2</sup> in area or 20% in aggregate of the site area, whichever is the lesser, with a maximum wall height of 3.6m and a total maximum height of 4.5m measured from natural ground level. (These area requirements do not override the open space requirements of Table 1 of the Residential Design Codes (2008) or any specific Scheme requirement);”*

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

The objectives of the Policy are:

*“To allow for variation to the Residential Design Codes for Element 10 – Incidental Development.*

*To provide a clear definition of what constitutes an “outbuilding”.*

*To ensure that outbuildings are not used for residential habitation, commercial (other than agricultural) or industrial purposes.*

*To limit the visual impact of outbuildings.*

*To encourage the use of outbuilding materials and colours complement the landscape and amenity of the surrounding areas.*

*To ensure that the outbuilding remains an ancillary use to the main dwelling or the principle land use on the property.”*

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

Council has approved one residential outbuilding in excess of the current policy requirements (updated by Council to 90m<sup>2</sup> at the 16 September 2009 meeting) this being:

- Lot 631 (No.54) Oceanview Drive, Green Head 99m<sup>2</sup>

## **FINANCIAL IMPLICATIONS:**

Nil, however should Council refuse this application and the applicant proceed to exercise their right of appeal a further cost is likely to be imposed on the Shire through involvement in the appeal process.

## **PUBLIC CONSULTATION:**

Local Planning Policy 6.6.8 notes that:

*“Any variation to any part of the above policy in relation to Residential zoned land will require consultation with affected landowners and/or occupiers and their written neighbour consent to these variations should preferably be given.”*

The applicant has obtained the written support of the owner/occupier of Lot 392 (No.51) Green Head Road expressing their support for the application.

## **VOTING REQUIREMENT:**

Simple Majority required.

## **OFFICER RECOMMENDATION:**

That Council having taken into consideration the provisions of Shire of Coorow Town Planning Scheme No. 2 and the Shire’s ‘Outbuildings’ Local Planning Policy, refuse planning approval for the application for an outbuilding extension on Lot 393 (No.49) Green Head Road, Green Head for the following reasons:

- a. The proposed outbuilding extension is in excess of the aggregate allowable area as specified under the Shire’s ‘Outbuildings’ Local Planning Policy;
- b. Council is not satisfied that there is sufficient justification to warrant a concession being granted in this instance;
- c. Approval of this application may well set an undesirable precedent for continued increases in the maximum allowable aggregate area, which in time could prove to be detrimental to the residential amenity and lifestyle opportunities of the locality.

## **Notes**

- a) Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.

**RESOLUTION:****2009-192****Moved:** Cr Williams**Seconded:** Cr Waite

*“That Council, given the sizeable area of the subject property, the visually obscured proposed location, and the ‘low-slung’ nature of the proposed structure, grant formal Planning Approval for an outbuilding extension to be constructed on Lot 393 (No.43) Green Head Road, Green Head, subject to the following:*

**Conditions**

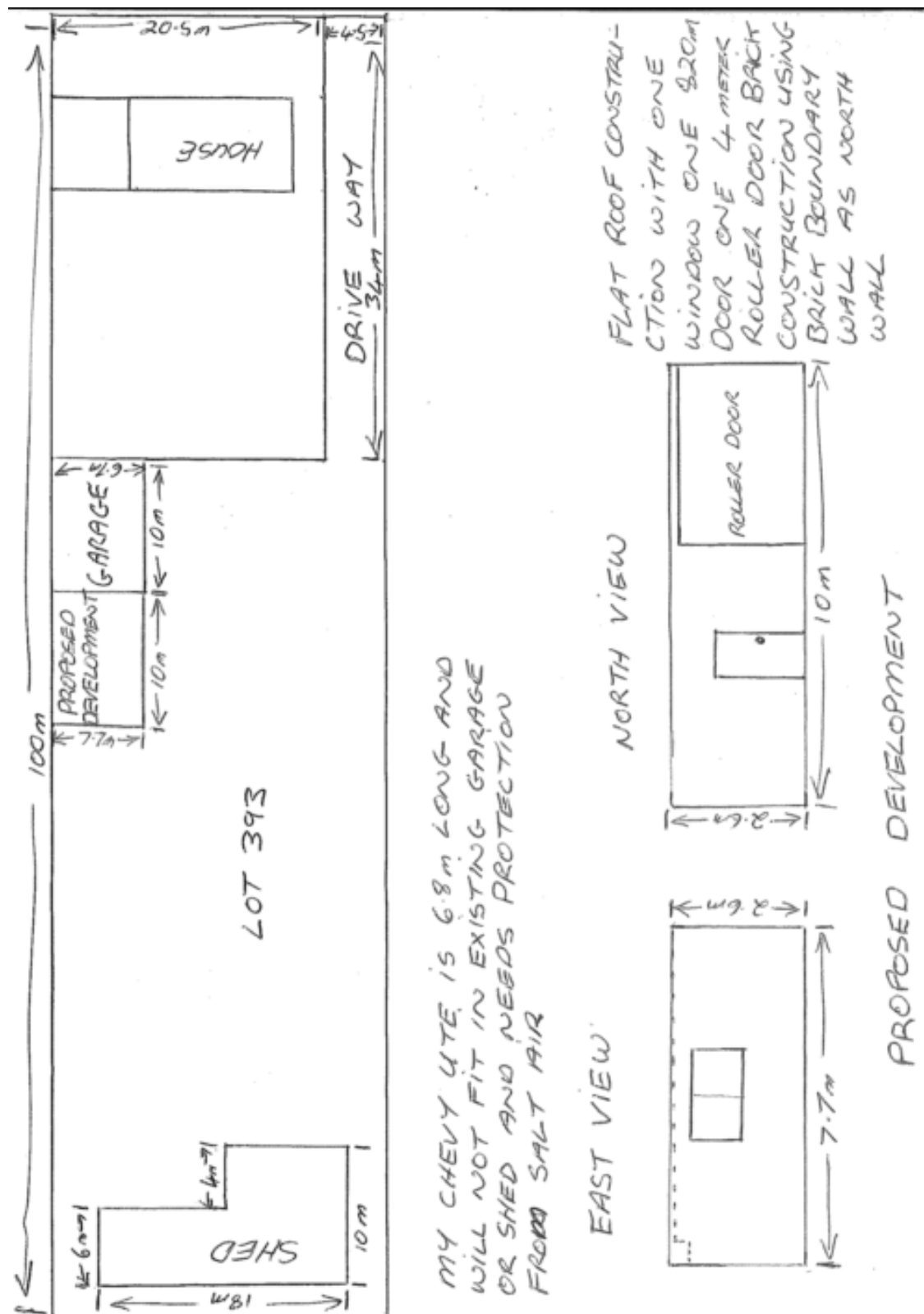
- 1. Development shall be in accordance with the attached approved plan(s) dated 18 November 2009 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
- 3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 4. The approved outbuilding extension is only to be used for general storage purposes associated with the predominant use of the land and shall NOT be used for habitation, commercial or industrial purposes.*
- 5. The development shall be consistent or complementary in colour with the existing outbuilding to the approval of the local government.*
- 6. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building licence a detailed design of stormwater collection and disposal system of developed areas is to be supplied.*
- 7. In the event of the future subdivision of this property the outbuildings must be removed or reduced in size to conform with Council’s Policy 6.6.8 – Outbuildings.*

**Notes**

- a) This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*
- b) Compliance is required with the Building Code of Australia.*

- c) *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision."*

**CARRIED 8/0**





Above: View across Lot 393 looking eastwards, illustrating sunken nature of rear yard  
 Below: View of outbuilding extension site, illustrating that the applicant has already commenced construction



104 West Coast Drive  
SORRENTO

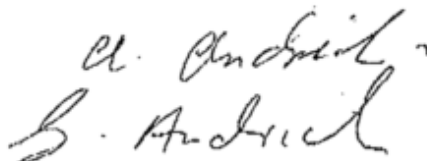
We give Simon and Jessica Bryant permission to build a garage boarding our boundary fence south of our property for the purpose of a garage and that we permit them to erect a parapets wall dividing our properties between 49 and 51 Greenhead Road Greenhead.

Dated 1<sup>st</sup> November 2009.

Signed

AG Andrich

GJ Andrich

The block contains two handwritten signatures in black ink. The top signature is for AG Andrich, written in a cursive style. The bottom signature is for GJ Andrich, also in a cursive style, positioned directly below the first signature.



## 10.2.6 PROPOSED OUTBUILDING – LOT 348 (NO.2) CROFT COURT, GREEN HEAD

<b>AUTHOR</b>	Simon Lancaster
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	6 November 2009
<b>ATTACHMENT</b>	10.2.6 Site Plans, application and photographs
<b>FILE</b>	Lot File

### SUMMARY:

**Council is in receipt of an application for an outbuilding at Lot 348 (No.2) Croft Court, Green Head that exceeds the maximum area limit permitted under Council's 'Outbuildings' Local Planning Policy. This report recommends refusal of the application.**

Figure 1 – Provides an understanding of the location and nature of the subject property



### BACKGROUND:

Council is in receipt of an application to construct a patio and 36m<sup>2</sup> (6 x 6m, 2.4m high) outbuilding on Lot 348 (No.2) Croft Court, Green Head. The applicant has advised that the outbuilding is required to assist in the storage of 2 4WD's, a trailer, 2 boats, a caravan and other items from the elements.

The applicant has submitted a letter providing detailed elaboration upon their reasons for requiring the proposed outbuilding and this has been included as Attachment 10.2.6, along with a copy of the submitted site plan, site photographs, and supporting letters from the neighbouring landowners.



Lot 348 is a 985m<sup>2</sup> corner lot with primary frontage to Croft Court and secondary frontage to Heales Way. Lot 348 contains a two storey residence, attached garage and 84m<sup>2</sup> outbuilding, behind which the proposed outbuilding would be located, largely unseen from the road. The application would take the aggregate outbuilding area upon Lot 348 to 120m<sup>2</sup>.

The proposed aggregate area of 120m<sup>2</sup> exceeds the 90m<sup>2</sup> stipulated by the Shire's 'Outbuildings' Local Planning Policy and hence this application has been presented to Council for its deliberation.

#### **COMMENT:**

Should Council believe the application has merit it may consider the following wording to be appropriate:

*“That Council, given the visually obscured proposed location, and the high level of support from neighbouring owner/occupiers for the application, grant formal Planning Approval for an outbuilding extension to be constructed on Lot 348 (No.2) Croft Court, Green Head, subject to the following:*

#### **Conditions**

- 1. Development shall be in accordance with the attached approved plan(s) dated 18 November 2009 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
- 3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 4. The approved outbuilding extension is only to be used for general storage purposes associated with the predominant use of the land and shall NOT be used for habitation, commercial or industrial purposes.*
- 5. The development shall be consistent or complementary in colour with the existing outbuilding to the approval of the local government.*
- 6. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building licence a detailed design of stormwater collection and disposal system of developed areas is to be supplied.*

## **Notes**

- a) *This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*
- b) *Compliance is required with the Building Code of Australia.*
- c) *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision."*

## **STATUTORY ENVIRONMENT:**

The subject land is zoned 'Residential - R12.5' under the Shire of Coorow Town Planning Scheme No.2.

The proposed outbuilding is compliant with the required site coverage and outbuilding setback requirements as per the Residential Design Codes of Western Australia (2008).

## **STRATEGIC IMPLICATIONS:**

Nil.

## **POLICY IMPLICATIONS:**

The underlying intention of the Shire's Local Planning Policy 6.6.8 – Outbuildings is to provide for adequate domestic storage to meet landowner's needs, whilst regulating the size of outbuildings to minimise the impact on neighbouring development. The Policy stipulates the maximum standards for residential outbuildings as follows:

*"Residential zoned land - 90m<sup>2</sup> in area or 20% in aggregate of the site area, whichever is the lesser, with a maximum wall height of 3.6m and a total maximum height of 4.5m measured from natural ground level. (These area requirements do not override the open space requirements of Table 1 of the Residential Design Codes (2008) or any specific Scheme requirement);"*

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

The objectives of the Policy are:

*"To allow for variation to the Residential Design Codes for Element 10 – Incidental Development.*

*To provide a clear definition of what constitutes an "outbuilding".*

*To ensure that outbuildings are not used for residential habitation, commercial (other than agricultural) or industrial purposes.*

*To limit the visual impact of outbuildings.*

*To encourage the use of outbuilding materials and colours complement the landscape and amenity of the surrounding areas.*

*To ensure that the outbuilding remains an ancillary use to the main dwelling or the principle land use on the property.”*

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

Council has approved one residential outbuilding in excess of the current policy requirements (updated by Council to 90m<sup>2</sup> at the 16 September 2009 meeting) this being:

- Lot 631 (No.54) Oceanview Drive, Green Head 99m<sup>2</sup>

#### **FINANCIAL IMPLICATIONS:**

Nil, however should Council refuse this application and the applicant proceed to exercise their right of appeal a further cost is likely to be imposed on the Shire through involvement in the appeal process.

#### **PUBLIC CONSULTATION:**

Local Planning Policy 6.6.8 notes that:

*“Any variation to any part of the above policy in relation to Residential zoned land will require consultation with affected landowners and/or occupiers and their written neighbour consent to these variations should preferably be given.”*

The applicant has obtained the written support of the owner/occupiers of all immediately adjoining lots (opposite neighbours at 1 Croft Court and 3 Croft Court, side neighbour at 4 Croft Court, rear neighbour at 40 Hunter Crescent) expressing their support for the application.

#### **VOTING REQUIREMENT:**

Simple Majority.

## **OFFICER RECOMMENDATION:**

That Council having taken into consideration the provisions of Shire of Coorow Town Planning Scheme No. 2 and the Shire's 'Outbuildings' Local Planning Policy, refuse planning approval for the application for an outbuilding extension on Lot 348 (No.2) Croft Court, Green Head for the following reasons:

- a. The proposed outbuilding extension is in excess of the aggregate allowable area as specified under the Shire's 'Outbuildings' Local Planning Policy;
- b. Council is not satisfied that there is sufficient justification to warrant a concession being granted in this instance;
- c. Approval of this application may well set an undesirable precedent for continued increases in the maximum allowable aggregate area, which in time could prove to be detrimental to the residential amenity and lifestyle opportunities of the locality.

## **Notes**

- a) Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.

## **RESOLUTION:                      2009-193**

**Moved:** Cr McDonald                      **Seconded:** Cr George

*"That Council, given the visually obscured proposed location, and the high level of support from neighbouring owner/occupiers for the application, grant formal Planning Approval for an outbuilding extension to be constructed on Lot 348 (No.2) Croft Court, Green Head, subject to the following:*

## **Conditions**

1. *Development shall be in accordance with the attached approved plan(s) dated 18 November 2009 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
2. *Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
3. *The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*

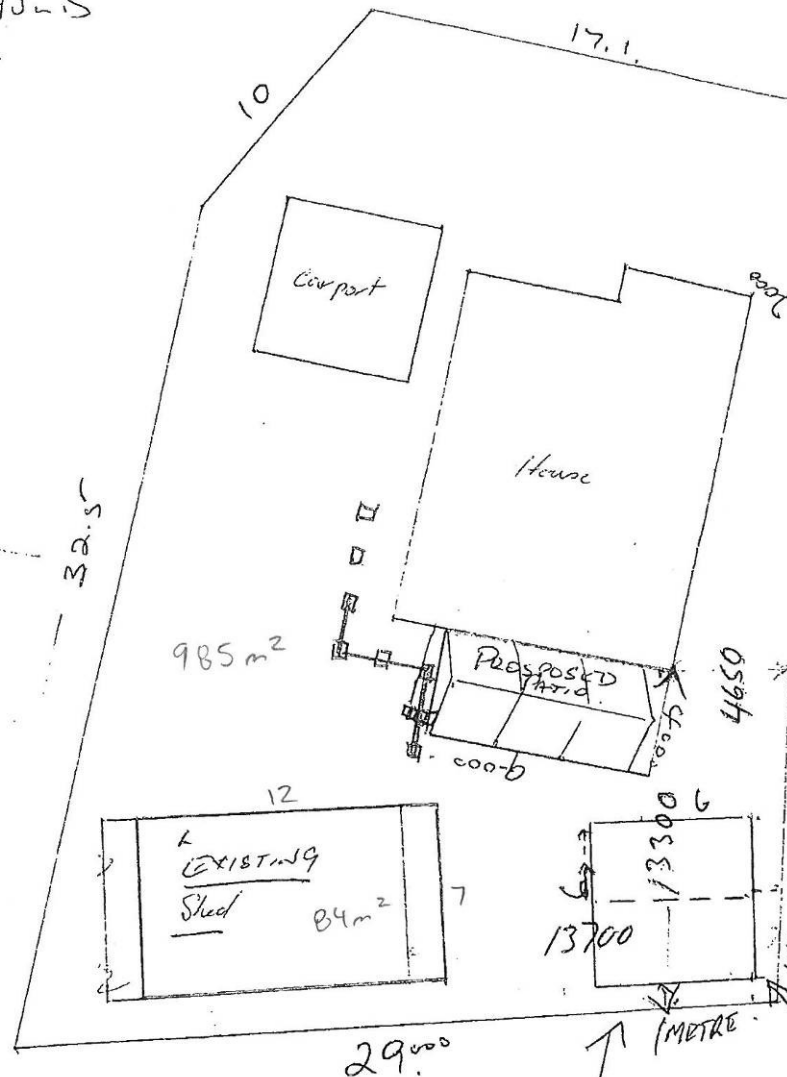
4. *The approved outbuilding extension is only to be used for general storage purposes associated with the predominant use of the land and shall NOT be used for habitation, commercial or industrial purposes.*
5. *The development shall be consistent or complementary in colour with the existing outbuilding to the approval of the local government.*
6. *All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building licence a detailed design of stormwater collection and disposal system of developed areas is to be supplied.*

#### **Notes**

- a) *This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*
- b) *Compliance is required with the Building Code of Australia.*
- c) *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision."*

**CARRIED 8/0**

Mr CLYD AULD  
2 CROFT CRT  
GREENHEADS.



RATIO  
NOTE P0327  
CABLE  
LENGTH 9.000  
WIDTH 4.000  
HEIGHT 2.7.

Scale 1:200

PROPOSED  
GARAGE  
FOR AULD  
Q 90296  
LENGTH 6  
WIDTH 6  
~~HEIGHT~~ 2.4  
F.F.L AS EXISTING



Above: View of Lot 348 primary frontage to Croft Court  
Below: View of Lot 348 secondary frontage to Heales Way





## Re: Application for storeroom on property 2 Croft Court, Green Head.

Dear Councilors,

On the 1<sup>st</sup> October, 2009 we instructed Highline to submit an application to the Coorow Shire to build a storeroom and patio on our property. In a recent follow up on the progress of this application on the 27<sup>th</sup> October we were informed that the proposed storeroom exceeds standard shed coverage allowance on our property by approximately 28m<sup>2</sup>. In the meeting with Dave Hadden (Manager Regulatory Services) and Kathryn Jackson (Planning Officer) of the Shire of Coorow / Leeman Office they informed me that my application for a storeroom will have to go before the Councilors at the next Shire meeting on the 18<sup>th</sup> November for approval.

I submit this letter outlining the following requirements for additional storage and as justification to support our application.

We moved to Green Head in April 2008 and purchase this larger property upon retirement to enjoy the peaceful benefits of a coastal town. We have many close relationships with long term friends and family in the town and near region which attracted us here. Our intentions are to enjoy our retirement filled with family, boating, fishing, travelling and community activities. To this end we have established ourselves with certain vehicles which require housing from the harsh salty and windy environment Green Head is exposed to at times. The vehicles included;

- Nissan Patrol 4WD
- Suzuki 4WD
- 6 X 4 trailer
- 3.8 metre aluminum boat
- 5.10 metre aluminum run about boat
- 21 foot caravan

Our existing shed has a toilet/shower cubicle built inside restricting shed space however we could house the above vehicles under our existing shed & garage but there would be no room available for general storage of garden tools, work tools, equipment, sporting gear and other paraphernalia. We also have in storage on a long term basis our daughter's personal property while she is working overseas. Other family and grandchildren frequently visit us resulting in a lack of storage in our home.

The position of the proposed storeroom will be on the South East corner of our property. The storeroom will have no visual affect from our road frontage or have any affect on our neighbors as the Southern neighbor (Peter & Mary Rundle) have a large shed extending along our south boundary and the Eastern neighbor (Pat Chandler) has her laundry, toilet and bathroom facilities on this boundary. I have spoken to both neighbors and they have no objection with us building this storeroom near their boundaries. I also bring to your attention that we are on a large block and there will still be an enormous amount of open yard within our boundaries.

Trust you can understand our situation and will accept this application for us to build this storeroom.

Kind Regards

Clyde Auld



2/11/2009

Shire of Coorow  
20 Morcombe Rd,  
Leeman W.A. 6514

Dear Sir/Madam

I have been informed that Mr & Mrs Auld of 2 Croft Court, Green Head have put in an application to the Coorow Shire to build a 6 mtr X 6 mtr storeroom/shed on the South East corner of their property.

As nearby neighbors I have no objection to this storeroom/shed being built.

Yours faithfully

A handwritten signature in cursive script, appearing to read 'G L Grover'.

Graham Grover  
1 Croft Court  
Green Head.

2/11/2009

Shire of Coorow  
20 Morcombe Rd,  
Leeman W.A. 6514

Dear Sir/Madam

I have been informed that Mr & Mrs Auld of 2 Croft Court, Green Head have put in an application to the Coorow Shire to build a 6 mtr X 6 mtr storeroom/shed on the South East corner of their property.

As nearby neighbors I have no objection to this storeroom/shed being built.

Yours faithfully



Len Fullgrabe  
3 Croft Court  
Green Head.

2/11/2009

Shire of Coorow  
20 Morcombe Rd,  
Leeman W.A. 6514

Dear Sir/Madam

I have been informed that Mr & Mrs Auld of 2 Croft Court, Green Head have put in an application to the Coorow Shire to build a 6 mtr X 6 mtr storeroom/shed on the South East corner of their property.

As an adjoining neighbor I have no objection to this storeroom/shed being built near our boundary.

Yours faithfully



Mary Rundle.

Peter & Mary Rundle  
40 Hunter Crescent  
Green Head.

2/11/2009

Shire of Coorow  
20 Morcombe Rd,  
Leeman W.A. 6514

Dear Sir/Madam

I have been informed that Mr & Mrs Auld of 2 Croft Court, Green Head have put in an application to the Coorow Shire to build a 6 mtr X 6 mtr storeroom/shed on the South East corner of their property.

As an adjoining neighbor I have no objection to this storeroom/shed being built near our boundary.

Yours faithfully



Pat Chandler  
4 Croft Court  
Green Head.

## **10.1 CHIEF EXECUTIVE OFFICER:**

### **10.1.1 POLICY 6.6.2 – CAR PARKING REQUIREMENTS**

<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	4 Nov 2009
<b>FILE</b>	

#### **SUMMARY:**

**Council is to consider the rescision of Town Planning and Regional Development Policy 6.6.2 Car Parking Requirements.**

#### **BACKGROUND:**

The Shire of Coorow Policy manual has been recently reviewed by staff and several areas of the manual were changed at the September meeting of Council. However the policies that required major changes were not part of the annual policy review.

As this is a major change to the current policy it is being brought to Council for rescinding.

#### **COMMENT:**

The formula for working out the cost of cash in lieu for car parking requirements is laid out in Council's Town Planning Scheme No.2. This will override any policy Council sets.

The only item Council needs to set under fees and charges each year is the cash in lieu amount per car park.

#### **STATUTORY ENVIRONMENT:**

Shire of Coorow Policy Manual  
Councillors Manual  
*Local Government Act 1995*

#### **STRATEGIC IMPLICATIONS:**

Nil.

#### **POLICY IMPLICATIONS:**

As above.

**FINANCIAL IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Absolute Majority.

**OFFICER RECOMMENDATION:**

That Council rescind Policy 6.6.2 – Car Parking Requirements.

**RESOLUTION:**                      **2009-194**

***Moved:*** Cr Waite                      ***Seconded:*** Cr Williams

*That Council rescind Policy 6.6.2 – Car Parking Requirements.*

***CARRIED 8/0***  
***BY ABSOLUTE MAJORITY***

10.1.2	<b>POLICY UPDATE – 8.4.1 CROSSOVER AND ENTRANCES AND 8.4.2 STANDARDS OF CONSTRUCTION FOR RIGHT OF WAYS</b>
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<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	04 November 2009
<b>ATTACHMENT</b>	10.1.2a Reviewed Policy 8.4.1 – Crossover and Entrances  10.1.2b Reviewed Policy 8.4.2 - Standards of Construction for Right of Ways and Common Property Access Ways in Strata Schemes
<b>FILE</b>	Policy Manual

**SUMMARY:**

**Council is to consider the adoption of the reviewed Policies 8.4.1 Crossover and Entrances and 8.4.2 Standards of Construction for Right of Ways and Common Property Access Ways in Strata Schemes.**

**BACKGROUND:**

The Shire of Coorow Policy manual has been recently reviewed by staff and several areas of the manual were changed.

The Policies that required major changes were not part of the annual policy review but are now brought to Council for discussion and adoption.

**COMMENT:**

In consultation with the Principal Works Supervisor and the Manager Regulatory Services the attached Policy for Footpaths and Crossovers is brought to Council for adoption to replace the outdated policy in the Policy Manual. The old policy was outdated and did not cover the changes in design and costs for footpaths and crossovers in 2009.

**STATUTORY ENVIRONMENT:**

Shire of Coorow Policy Manual  
Councillors Manual  
*Local Government Act 1995*

**STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

As above.

**FINANCIAL IMPLICATIONS:**

Nil.

**VOTING REQUIREMENTS:**

Absolute Majority.

**OFFICER RECOMMENDATION:**

That Council adopt Policy 8.4.1 Crossover and Entrances and Policy 8.4.2 Standards of Construction for Right of Ways and Common Property Access Ways in Strata Schemes as included at Attachment 10.1.2a and 10.1.2b respectively.

**RESOLUTION:                      2009-195**

**Moved:** Cr Waite

**Seconded:** Cr George

*That this matter lay on the table until the December 2009 Ordinary Meeting for staff to investigate these policies further.*

**CARRIED 8/0**



**POLICY - TRANSPORT/ENGINEERING**

Sub Section:	Footpaths/Crossovers
Policy Number:	8.4.1
Policy Subject:	<b>Crossover and Entrances</b>
Policy Statement:	<p>Council define a Standard Crossover for the purpose of regulation 15 of the Local Government (Uniform Local Provisions) Regulation to be for town site lots, the minimum standard comprises a 150mm minimum pavement depth surfaced with a 2 coat emulsion bitumen crossover over the full width of applicable verge. For gravel road crossover, the standard specification will be unsurfaced 150mm gravel and appropriate concrete pipe drainage under (minimum 300mm in diameter, if a pipe is required) in order to maintain the longitudinal 'table drain' flow. Rural farming properties are to be categorised as light industrial with regard to standard crossover widths.</p> <p>A permit from Council's Works Department is required before the construction of a crossover from a property boundary to a constructed road.</p> <p>Authorised crossovers to sealed town site roads may be constructed of bitumen, concrete or paving bricks to Council's standard plan and specifications. Crossovers to gravel roads can be gravel.</p> <p>Works are to be carried out by approved contractors or by Council resources with all costs including any necessary drainage, clearing and service relocation or conducting, being borne by the applicant.</p> <p>Each lot or property location is entitled to one crossover subsidy, which is up to \$500 or 50 % of the total project cost, whichever is the lesser.</p> <p>Crossovers to a greater width and material standard than the minimum (but below a specified maximum width) will be approved but the value of the subsidy will remain as for the minimum standard.</p>
Objectives:	To provide clear administrative guidelines for dealing with cross over and entrances to properties and outlining Councils contribution to crossovers and entrances.
Guidelines:	For town site lots, the minimum standard comprises a 150mm minimum pavement depth surfaced with a 2 coat emulsion bitumen crossover over the full width of applicable verge. Where the existing verge is brick paved or the verge has a cast in-situ concrete footpath, then the standard minimum material and

subsidy will be increased to paving bricks or concrete, accordingly.

For gravel road crossover, the standard specification will be unsurfaced 150mm gravel and appropriate concrete pipe drainage under (minimum 300mm in diameter, if a pipe is required) in order to maintain the longitudinal 'table drain' flow.

Rural farming properties are to be categorised as light industrial with regard to standard crossover widths. Each rural location is also entitled to one crossover subsidy, being up to \$500 or 50 % of the total project cost whichever is the lesser.

Where crossovers are installed by approved contractors, Council's crossover subsidy is paid, on production of the invoice or receipt for payment for the works, to the landowner unless there is written authorisation from the landowner for the subsidy to be paid to another person.

Where there is disruption of an existing crossover by Council works, Council will make good all damage caused by them to the crossover.

A subsidy is not payable:

- for parts of crossovers in excess of a standard crossover;
- on any crossover not constructed to the standards required by the Shire;
- for second or subsequent crossover's to the same property; and
- where an applicant for a crossover subsidy does not provide documentary evidence of expenditure and suitable digital photographs of the construction to help establish that the crossover has been constructed to the standard required by the Shire.

Resolution No:

Resolution Date:

Source: Works

Date of Review: June Annually

Review Responsibility: Works

**POLICY - TRANSPORT/ENGINEERING**

Sub Section:	Footpaths/Crossovers
Policy Number:	8.4.2
Policy Subject:	<b>Standards of Construction for Right of Ways and Common Property Access Ways in Strata Schemes</b>
Policy Statement:	<ol style="list-style-type: none"><li>1. Right of Ways created through the sub-division process or where upgrade is to be funded by the property owners receiving benefit from a Right of Way, the construction will comply with the requirements detailed in Council's standard plan and specifications.</li><li>2. Common Property Driveways developed as part of a Strata Scheme such driveways will comply to Council's standard plan and specifications. below except that construction to a bitumen or gravel standard will not be acceptable</li></ol>
Objectives:	To set suitable standards for the construction of, Right of Ways and Common Property access ways.
Guidelines:	
Resolution No:	
Resolution Date:	
Source:	Principal Works Supervisor
Date of Review:	June Annually
Review Responsibility:	Works Department

### 10.1.3 LEEMAN LADIES CHOIR DONATION

<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	11 May 2009
<b>FILE</b>	D3

#### **SUMMARY:**

**Council has been requested for a cash donation to the Leeman Ladies Choir to purchase an iPod and docking station.**

#### **BACKGROUND:**

The Leeman Ladies Choir has sent the following letter of request to Council.

*The Leeman ladies choir has been running for 5 years and consists of school aged children through to 83 years young. We sing at Anzac Day Memorials, Australia Day ceremonies and Salvation Army Christmas Carol celebrations held in Leeman and Green Head. We have been actively fundraising for a 2 Gig iPod and docking station, valued at approximately \$400- \$500, for choir practice and events with no sound systems. We currently have tapes and an old tape recorder and desperately need to update. We are seeking a cash donation to help our purchase. Any donation would be greatly appreciated.*

#### **COMMENT:**

Council has set aside an amount of \$1,500 for donations such as this in the 2009/10 budget allocations.

This looks like a worthwhile project for the Leeman and Green Head communities and should be supported by Council in the way of a donation of \$200 towards the purchase of an iPod and docking station.

#### **STATUTORY ENVIRONMENT:**

*Local Government Act 1995*

#### **STRATEGIC IMPLICATIONS:**

Nil.

#### **POLICY IMPLICATIONS:**

Nil.

#### **FINANCIAL IMPLICATIONS:**

Council has an amount of \$ \$8,200 in the 2009/10 budget for donations of this an amount of \$1,500 has been set aside for other donations at the writing of this report Council has only allocated \$180 leaving an amount of \$1,320 to allocate to other donations.

#### **PUBLIC CONSULTATION:**

Not required for this issue.

#### **VOTING REQUIREMENT:**

Simple Majority.

#### **OFFICER RECOMMENDATION:**

That Council donate an amount of \$200 to the Leeman Ladies Choir towards the purchase of an iPod and docking station.

**RESOLUTION:**                      **2009-196**

***Moved:*** Cr Williams                      ***Seconded:*** Cr Waite

*That Council donate an amount of \$200 to the Leeman Ladies Choir towards the purchase of an iPod and docking station.*

**CARRIED 8/0**

#### 10.1.4 LEEMAN WAR MEMORIAL GRANT APPLICATION

<b>AUTHOR</b>	Mark Hook
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	9 November 2009
<b>FILE</b>	T10.4

#### **SUMMARY:**

**Council is being requested to submit a Lotteries grant for a gazebo for the Leeman foreshore near the Anzac Memorial.**

#### **BACKGROUND:**

Michelle Flanders of Leeman has approached the Chief Executive Officer to see if Council would support her in making an application for the construction of a gazebo on the north side of the War Memorial in Leeman.

The proposal put forward is for a six sided Gazebo, 4.2m with balustrade, hand rails, seats with a colour bond roof at an estimated cost of \$8,195 or 8 sided Gazebo 6m with Balustrade, hand rails, seats with a colour bond roof at an estimated cost of \$11,990.

Ms Michelle Flanders has submitted a grant application to Lotteries for the gazebo at the War Memorial in Leeman.

Lotteries has advised that she is ineligible for the grant as she is not an incorporated body or a not for profit organisation. Lotteries have advised that if the Shire submitted the application it would be looked at favourably.

#### **COMMENT:**

Council supported this application and Council moved the following motion at its Ordinary Meeting of Council on the 17 September 2008.

**RESOLUTION:** 2008-149  
Moved: Cr Rackemann Seconded: Cr Bothe  
That Council:

1. support the application for a gazebo by Michelle Flanders through the Anzac Day Grants Scheme for a 8 sided Gazebo (6m) with Balustrade, hand rails and seats with a colour bond roof at an estimated cost of \$11,990;
2. advise Michelle Flanders that Council will contribute \$1,990 as unbudgeted expenditure to the project.

**CARRIED 5/1 BY ABSOLUTE MAJORITY**

#### **MOTION:**

That Council request the CEO to undertake public consultation regarding the location of the Gazebo prior to works commencing at the site.

**RESOLUTION:** 2008-150

Moved: Cr McTaggart Seconded: Cr Waite

That Council request the CEO to undertake public consultation regarding the location of the Gazebo prior to works commencing at the site.

CARRIED 6/0

It is unfortunate that the grants will close before Council can undertake the planning of the foreshore areas at Leeman and Green Head; and until this is done Council may not wish to apply for grants until the overall planning of the Leeman foreshore area has been undertaken.

The applicant in their application states that the Gazebo would provide shelter on Anzac Day and will give a quiet place to remember our fallen heroes and would be a wonderful picnic place for families. Local members of the community have volunteered to erect the Gazebo and cement the surrounds, plus put in a garden of roses and rosemary if the grant is approved.

**STATUTORY ENVIRONMENT:**

Nil.

**STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Council has not allowed for this in the 2009/10 Budget Estimates therefore it would be out of budget expenditure requiring an absolute majority.

**PUBLIC CONSULTATION:**

This was put out for public consultation and the Council received the following comments.

- I am writing in response to the planned gazebo near the war memorial on the beachfront at Leeman. I think the gazebo is not the most important thing for the foreshore area, the strip needs to be cleared and made to look presentable before you put something there. At the moment there is some patchy grass and a whole lot of dense scrubland where the proposed gazebo is to be placed. Also I think that if a gazebo is put there that it will not be used. The council should have a good look at the foreshore area at Leeman and produce a clear action plan for the future because it will be the main attraction for visitors in the future and has to be done correctly to showcase Leeman at its best. A gazebo like this is not the answer to the Leeman beachfront, we need something that will entice people (tourist) to the town as this is the future for Leeman.*

- *I am in full agreement with both gazebo and location, it can in my view only enhance and adds to conducted war services at the memorial.*

**VOTING REQUIREMENT:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council authorise the Chief Executive Officer to submit a Lotteries Grant Application for the gazebo at the Anzac War Memorial Leeman foreshore.

**RESOLUTION:**                      **2009-197**

**Moved:** Cr Bothe

**Seconded:** Cr Williams

*That Council authorise the Chief Executive Officer to submit a Lotteries Grant Application for the gazebo at the Anzac War Memorial Leeman foreshore.*

**CARRIED 8/0  
BY ABSOLUTE MAJORITY**



## **10.2 MANAGER REGULATORY SERVICES:**

### **10.2.1 COOROW WASTE TRANSFER STATION AND RECYCLING DEPOT**

<b>AUTHOR</b>	Dave Hadden
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	1 October 2009
<b>LOCATION</b>	Part Lot 10, Location 2023 Coorow
<b>FILE</b>	R.21

#### **SUMMARY:**

**Council adopted the draft design for the Coorow Waste Transfer Station/Recycling Depot at the April 2005 Ordinary Meeting of Council. Construction of the Transfer Station commenced soon after. Unfortunately the Transfer Station has not been commissioned since its completion.**

#### **COMMENT:**

Council has budgeted to fence the Coorow Refuse site this year once subdivision of the site has been completed. Staff believe that for the Coorow Transfer Station to operate effectively the current refuse site requires fencing to close the site to ratepayers to ensure that all waste generated in the Coorow locality passes through the Transfer Station. This would also allow staff to effectively manage both sites in accordance with Department of Environment & Conservation requirements. In effect all waste generated in the Coorow locality will be handled at the Transfer Station with only that waste requiring burial to be transferred to the refuse site by Council/contracted staff. By closing the refuse site to the general public Council/ contract staff will be able to manage the site to the higher standard required under existing licence conditions while extending the life of the refuse site.

#### **STATUTORY IMPLICATIONS:**

Both refuse sites are currently licensed with the Department of Environmental and Conservation and will continue to be until Council determines otherwise. The Coorow Transfer Station due to its projected through put falls outside of the DEC licensing requirements, however is still required to comply with DEC guidelines.

#### **STRATEGIC IMPLICATIONS:**

Currently no strategic implications are expected. The Mid West Regional Council is still progressing its Strategic Waste Management Plan that could culminate with the creation of a regional refuse site. If this were to happen Coorow would be well placed to take advantage of the change if its transfer station was operational when a regional refuse site is created.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Initially the operational cost associated with running a transfer station will increase expenditure slightly as there should be some savings with operational costs at the refuse site.

**VOTING REQUIREMENTS:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council formally open the Coorow Transfer Station, on Part lot 10, Location 2023 Coorow, subject to the following:

- (a) When Council has taken ownership of the Shire of Coorow Refuse Site;
- (b) Upon completion of boundary fencing around the Coorow Refuse Site; and
- (c) the Coorow Refuse Site being closed to the general public from the Coorow Transfer Station opening date.

**RESOLUTION:**                      **2009-198**

***Moved:*** Cr George                      ***Seconded:*** Cr Waite

*That this matter lay on the table for staff to seek further costings on the project.*

**CARRIED 8/0**

## 10.2.2 SHIRE OF COOROW EXCESS HOUSING STOCK

<b>AUTHOR</b>	Dave Hadden
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	29 October 2009
<b>LOCATION</b>	Shire Housing Stock Coorow and Leeman
<b>FILE</b>	B5.10

### **SUMMARY:**

**Council currently have a number of houses which are surplus to needs which has occurred through the recent move of the Chief Executive Officer to the coast and other staff changes.**

### **BACKGROUND:**

Nil.

### **COMMENT:**

The existing surplus housing is as follows:

1. Lot 19, 9 North Street Coorow
2. Lot 64, 63 Nairn Street Leeman, and
3. Lot 490, 11 Tamarisk Street Leeman.

The North Street building will incur increasing maintenance costs in future years due to its age and condition.

The Nairn Street building is in good condition as the building was painted and re-carpeted last year.

The Tamarisk Street building is co-managed with GEHA and under the agreement the sale proceeds go back to the Department of Housing and Works. Currently Council holds funds in Trust for this property to cover general maintenance costs and to fund future replacement of the dwelling as per the agreement. This building does not really impact on Council's budgetary process other than administrative costs associated with the management of the building.

As such, staff feel it is worthwhile to continue managing the Tamarisk Street property especially with an outlook to employ a fourth outside employee at the coast next year.

Council staff have recently rented Lot 131, 6 Spain Street Coorow to Landmark Coorow to house a new employee.

### **STATUTORY IMPLICATIONS:**

Nil.

**STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

The sale of some surplus housing stock will reduce current maintenance costs while providing a surplus of funds that could be used to maintain existing building stock or fund the purchase of new housing stock in the future.

**VOTING REQUIREMENTS:**

Absolute Majority.

**OFFICER RECOMMENDATION:**

That Council:

1. authorise staff to arrange the sale of the following surplus building stock:
  - a) Lot 19, 9 North Street Coorow; and
  - b) Lot 64, 63 Nairn Street Leeman.
2. request staff to place sale proceeds from surplus building stock into Council's Building Reserve to be used for future housing needs.
3. request staff to continue co-managing the Tamarisk Street property for future staff needs.

**RESOLUTION:                      2009-199**

**Moved:** Cr George                      **Seconded:** Cr Williams

*That Council:*

1. *authorise staff to offer for sale Lot 19, 9 North Street Coorow to staff members initially and if no acceptable offer received, to offer the property for general sale;*
2. *request staff to place sale proceeds from the sale of this property into Council's Building Reserve to be used for future housing needs; and*
3. *request staff to continue co-managing the Tamarisk Street property for future staff needs.*

**CARRIED 7/1  
BY ABSOLUTE MAJORITY**

Council's resolution differed from the Officer Recommendation as Council felt that selling the property at Lot 64, 63 Nairn Street Leeman would not be financially beneficial at this stage.

### 10.2.3 COOROW REFUSE SITES – DEPARTMENT OF ENVIRONMENT AND CONSERVATION LICENSING

AUTHOR	Dave Hadden
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	4 November 2009
LOCATION	Coorow Town Tip – Lot 8551 Tip Road, Coorow and Coorow Coastal Tip – Reserve 40671 Indian Ocean Drive, Leeman
FILE	R21

#### **SUMMARY:**

**Currently Council's refuse sites are licensed by the Department of Environment and Conservation which requires licence applications every year and payment of licence fees of approximately \$1,200. Licence conditions are placed on Council specifying how the refuse sites are required to be operated which can change from year to year.**

#### **COMMENT:**

The Department of Environment and Conservation (DEC) have introduced a Registration system for those refuse sites that comply with the *Environment Protection (Rural Landfill) Regulations 2002*. Under registration there are no licence fees or requirement to report annually to the DEC. The only difference noted between the licensing system and registration system is boundary fences are required around the refuse site prior to registration and once registered a Post Closure Management Plan is required to be prepared within 18 months. Therefore registering both refuse sites will reduce the administrative burden for staff and financial costs for Council (no Licence fees).

#### **STATUTORY IMPLICATIONS:**

Nil.

#### **STRATEGIC IMPLICATIONS:**

Nil.

#### **POLICY IMPLICATIONS:**

Nil.

#### **FINANCIAL IMPLICATIONS:**

There will be a small reduction in costs associated with the saving on Licence fees if Council determines to register its two refuse sites with the DEC instead of licensing the refuse sites. There would also be savings with administrative costs associated with Licence conditions compliance (Report preparation).

**VOTING REQUIREMENT:**

Simple majority.

**OFFICER RECOMMENDATION:**

That Council apply to the Department of Environment and Conservation to register both the Coorow and Coastal refuse sites at the completion of boundary fencing around both sites.

**RESOLUTION:                      2009-200**

***Moved:*** Cr McTaggart            ***Seconded:*** Cr Waite

*That Council apply to the Department of Environment and Conservation to register both the Coorow and Coastal refuse sites at the completion of boundary fencing around both sites.*

**CARRIED 8/0**

## 10.2.4 PROPOSED HOME BUSINESS – LOT 1 (NO.6) BRYANT STREET, GREEN HEAD

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 November 2009
ATTACHMENT	10.2.4 Site Plan and Photographs
FILE	Lot File

### SUMMARY:

Council is in receipt of an application to operate a business from Lot 1 (No.6) Bryant Street, Green Head. The subject land is zoned Residential 12.5 under Shire of Coorow Town Planning Scheme No.2. Figure 1 below provides an aerial photograph of the subject property for Council's information. This report recommends conditional approval to the application, subject to no objection being raised during a 14 day advertising period.

Figure 1 - Provides an understanding of the location and nature of the subject property:



### BACKGROUND:

The applicant proposes to operate an office from the former sewing room at the front of the residence at Lot 1 (No.6) Bryant Street, Green Head. The office would service the applicant's business that sells soaps, candles and gifts. The applicant has advised that the sales would be conducted by phone and e-mail orders, as well as displays at markets and community events. The office would also be used for booking of a DJ service. The



kitchen of the residence would also be used to make the products, and the existing outbuilding at the rear of the residence would be used for storage.

Copies of the applicant's submitted business plan, along with a site plan and photographs are included at Attachment 10.2.4.

#### **COMMENT:**

The operation of a business from home can in many instances be approved by Shire staff under delegated authority, as a 'Home Occupation' is listed as a 'D' ('means that the use is not permitted unless the local government has exercised its discretion by granting planning approval') within residential zones under the Shire of Coorow Town Planning Scheme No.2.

However, in this instance the applicant wishes to display a 'sandwich board' style sign in the front garden of the property. The sign can be viewed in the photographs included as part of the attachment to this report.

The size of the proposed sign exceeds the level of delegated authority for staff, as the Scheme only allows for the display of signs 0.2m<sup>2</sup> in area for home occupations.

#### **STATUTORY ENVIRONMENT:**

Given the nature of the proposed application it would normally be considered as a 'Home Occupation' and may be approved by Shire staff under delegated authority, however, the inclusion of the proposed sandwich board (which the applicant has already purchased and wishes to display) means that the application does not comply with part (d) of the definition for a home occupation as listed within Schedule 1 Part 2 of the Scheme:

***"home occupation means an occupation carried out in a dwelling or on land around a dwelling by an occupier of the dwelling which —***

- (a) does not employ any person not a member of the occupier's household;*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;*
- (c) does not occupy an area greater than 20m<sup>2</sup>;*
- (d) does not display a sign exceeding 0.2m<sup>2</sup>;*
- (e) does not involve the retail sale, display or hire of goods of any nature;*
- (f) in relation to vehicles and parking, does not result in the requirement for a greater number of parking facilities than normally required for a single dwelling or an increase in traffic volume in the neighbourhood, does not involve the presence, use or calling of a vehicle more than 2 tonnes tare weight, and does not include provision for the fuelling, repair or maintenance of motor vehicles; and*
- (g) does not involve the use of an essential service of greater capacity than normally required in the zone."*

The proposed application can also not be considered as a 'Cottage Industry' which is listed as an 'A' use ('means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4') within residential zones under the Scheme as it does not meet part (e) of the definition prescribed by Schedule 1 Part 2:

***"industry - cottage** means a trade or light industry producing arts and crafts goods which does not fall within the definition of a home occupation and which —*

- (a) does not cause injury to or adversely affect the amenity of the neighbourhood;*
- (b) where operated in a residential zone, does not employ any person other than a member of the occupier's household;*
- (c) is conducted in an out-building which is compatible with the principal uses to which land in the zone in which it is located may be put;*
- (d) does not occupy an area in excess of 50m<sup>2</sup>; and*
- (e) does not display a sign exceeding 0.2m<sup>2</sup> in area."*

Therefore the application should be treated as 'Home Business' the definition for which it complies with:

***"home business** means a business, service or profession carried out in a dwelling or on land around a dwelling by an occupier of the dwelling which —*

- (a) does not employ more than 2 people not members of the occupier's household.*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;*
- (c) does not occupy an area greater than 50m<sup>2</sup>;*
- (d) does not involve the retail sale, display or hire of goods of any nature;*
- (e) in relation to vehicles and parking, does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight; and*
- (f) does not involve the use of an essential service of greater capacity than normally required in the zone."*

Whilst 'Home Business' is defined in the Schedule of the Scheme it is not listed on the Scheme's Zoning Table and therefore must be considered as a 'use not listed' and as such there are three options available to Council in its assessment of this application under the requirements of Section 4.4.2 of the Scheme:

*"If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus or activity of any other use category the local government may;*

- a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*

- b) *determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval;*
- c) *determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.”*

Section 9.4.1.b and subsequently 9.4.3 of the Scheme requires that a use not listed in the Zoning Table shall be advertised for a period of 14 days:

*“9.4.1 Where an application is made for planning approval to commence a use or commence or carry out development, which involves a use which is —*

- (a) an ‘A’ use as referred to in clause 4.3.2; or*
- (b) a use not listed in the Zoning Table, or*
- (c) a development subject to discretionary consideration under Clause 5.2.5*

*the local government is not to grant approval to that application unless notice is given in accordance with clause 9.4.3.”*

*“9.4.3 The local government may give notice or require the applicant to give notice of an application for planning approval in one or more of the following ways —*

- (a) notice of the proposed use or development served on nearby owners and occupiers who, in the opinion of the local government, are likely to be affected by the granting of planning approval, stating that submissions may be made to the local government by a specified date being not less than 14 days from the day the notice is served;*
- (b) notice of the proposed use or development published in a newspaper circulating in the Scheme area stating that submissions may be made to the local government by a specified day being not less than 14 days from the day the notice is published;*
- (c) a sign or signs displaying notice of the proposed use or development to be erected in a conspicuous position on the land for a period of not less than 14 days from the day the notice is erected.”*

## **STRATEGIC IMPLICATIONS:**

The application is considered minor in nature and would not have any major strategic implications.

Element 7 of the ‘Liveable Neighbourhoods’ (2007) a community design policy prepared by the WA Planning Commission, recognises that home based businesses and a mixture of land uses are vital parts of a neighbourhood and should be encouraged in appropriate locations, with up to 16% of dwellings now incorporating a home based business. There is a trend in land use planning to promote a greater mixture of land uses, where such uses can be carried out in a complementary manner. The operation of small businesses from residential areas should be allowed where they can be carried out without detriment to the amenity of residents.

## **POLICY IMPLICATIONS:**

Shire of Coorow Local Planning Policy 6.6.5 'Home Occupation Approval – Renewal' provides delegation to the Chief Executive Officer to annually renew Home Occupation approvals in circumstances where the business is operating within conditions of approval, and no complaints have been received in relation to the business. However, given that the application exceeds the definition for a 'Home Occupation' the Policy does not provide scope for the matter to be treated under delegated authority.

## **FINANCIAL IMPLICATIONS:**

Applications for approval of a home based business incur an initial fee of \$191 and an annual renewal fee of \$64 under Council's Adopted Planning Fee Schedule.

## **VOTING REQUIREMENT:**

Simple Majority.

## **OFFICER RECOMMENDATION:**

### **Recommendation No.1**

That Council staff proceed with a fourteen (14) day advertising period with surrounding landowners inviting comment regarding the proposed home business (office for soap, candle and gift wholesaler and DJ business, and associated storage) at Lot 1 (No.6) Bryant Street, Green Head.

### **RESOLUTION:                      2009-201**

**Moved:** Cr Bothe

**Seconded:** Cr George

*That Council staff proceed with a fourteen (14) day advertising period with surrounding landowners inviting comment regarding the proposed home business (office for soap, candle and gift wholesaler and DJ business, and associated storage) at Lot 1 (No.6) Bryant Street, Green Head.*

**CARRIED 8/0**

### **Recommendation No.2**

That Council delegate to the CEO the capacity to grant formal Planning Approval (following a fourteen (14) day neighbour consultation period and should no written, author identified objections / concerns be received during that time) for a home business (office for soap, candle and gift wholesaler and DJ business, and associated storage) at Lot 1 (No.6) Bryant Street, Green Head, subject to the following:

### **Conditions**

1. Development shall be in accordance with the attached approved plan(s) dated 18 November 2009 and subject to any modifications required as a consequence of

any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.

2. Any additions to or change of use of any part of the building or land or business plan (not the subject of this consent/approval) requires further application and planning approval for that use/addition.
3. This approval is issued only to Natasha and Keren Benoiton for Lot 1 (No.6) Bryant Street, Green Head and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this planning approval is issued this approval shall no longer be valid.
4. The home business shall not employ more than 2 people not members of the occupier's household.
5. The home business shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
6. The home business shall not occupy an area greater than 50m<sup>2</sup>.
7. The home business activity on the property shall be limited to the establishment of a home office for administrative duties associated with the home business, minor production and the storage and maintenance of associated business equipment.
8. The home business shall not involve the on-site retail sale, display or hire of goods of any nature.
9. The home business shall not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight.
10. The home business shall not involve the use of an essential service of greater capacity than normally required in the zone.
11. Signage for the home business is limited to one 0.2m<sup>2</sup> sign affixed to the residence and one 'sandwich board' sign as per the photographs accompanying the application.
12. The 'sandwich board' sign shall only be displayed within the boundaries of the property.
13. This approval is valid for a period of 12 months from the date of this advice, after which the further renewal of the approval by the local government is required annually. A common annual renewal date of 1 July applies within the Shire of Coorow and home occupation operators will be invoiced the annual renewal fee at this time, it is the responsibility of the operator to advise the Shire

should the home occupation have ceased operation to thereby cancel the issue of this renewal invoice.

## **Notes**

- a) This approval to commence home business activities is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.
- b) Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.
- c) If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.
- d) In relation to Condition 5 should Council receive a substantive, written, author-identified complaint regarding the operation of the home business then the nature of the complaint will be given consideration at the expiry of the 12 month approval, and Council reserves the right to not renew the approval or apply additional conditions of approval to any new approval.

## **RESOLUTION:                      2009-202**

**Moved:** Cr Bothe

**Seconded:** Cr George

*That Council delegate to the CEO the capacity to grant formal Planning Approval (following a fourteen (14) day neighbour consultation period and should no written, author identified objections / concerns be received during that time) for a home business (office for soap, candle and gift wholesaler and DJ business, and associated storage) at Lot 1 (No.6) Bryant Street, Green Head, subject to the following:*

### **Conditions**

1. *Development shall be in accordance with the attached approved plan(s) dated 18 November 2009 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
2. *Any additions to or change of use of any part of the building or land or business plan (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
3. *This approval is issued only to Natasha and Keren Benoiton for Lot 1 (No.6) Bryant Street, Green Head and is NOT transferable to any other*

*person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this planning approval is issued this approval shall no longer be valid.*

- 4. The home business shall not employ more than 2 people not members of the occupier's household.*
- 5. The home business shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 6. The home business shall not occupy an area greater than 50m<sup>2</sup>.*
- 7. The home business activity on the property shall be limited to the establishment of a home office for administrative duties associated with the home business, minor production and the storage and maintenance of associated business equipment.*
- 8. The home business shall not involve the on-site retail sale, display or hire of goods of any nature.*
- 9. The home business shall not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight.*
- 10. The home business shall not involve the use of an essential service of greater capacity than normally required in the zone.*
- 11. Signage for the home business is limited to one 0.2m<sup>2</sup> sign affixed to the residence and one 'sandwich board' sign as per the photographs accompanying the application.*
- 12. The 'sandwich board' sign shall only be displayed within the boundaries of the property.*
- 13. This approval is valid for a period of 12 months from the date of this advice, after which the further renewal of the approval by the local government is required annually. A common annual renewal date of 1 July applies within the Shire of Coorow and home occupation operators will be invoiced the annual renewal fee at this time, it is the responsibility of the operator to advise the Shire should the home occupation have ceased operation to thereby cancel the issue of this renewal invoice.*

## **Notes**

- a) This approval to commence home business activities is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*

- b) *Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.*
- c) *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.*
- d) *In relation to Condition 5 should Council receive a substantive, written, author-identified complaint regarding the operation of the home business then the nature of the complaint will be given consideration at the expiry of the 12 month approval, and Council reserves the right to not renew the approval or apply additional conditions of approval to any new approval.*

**CARRIED 8/0**

**Council adjourned the meeting at 3.55pm.**

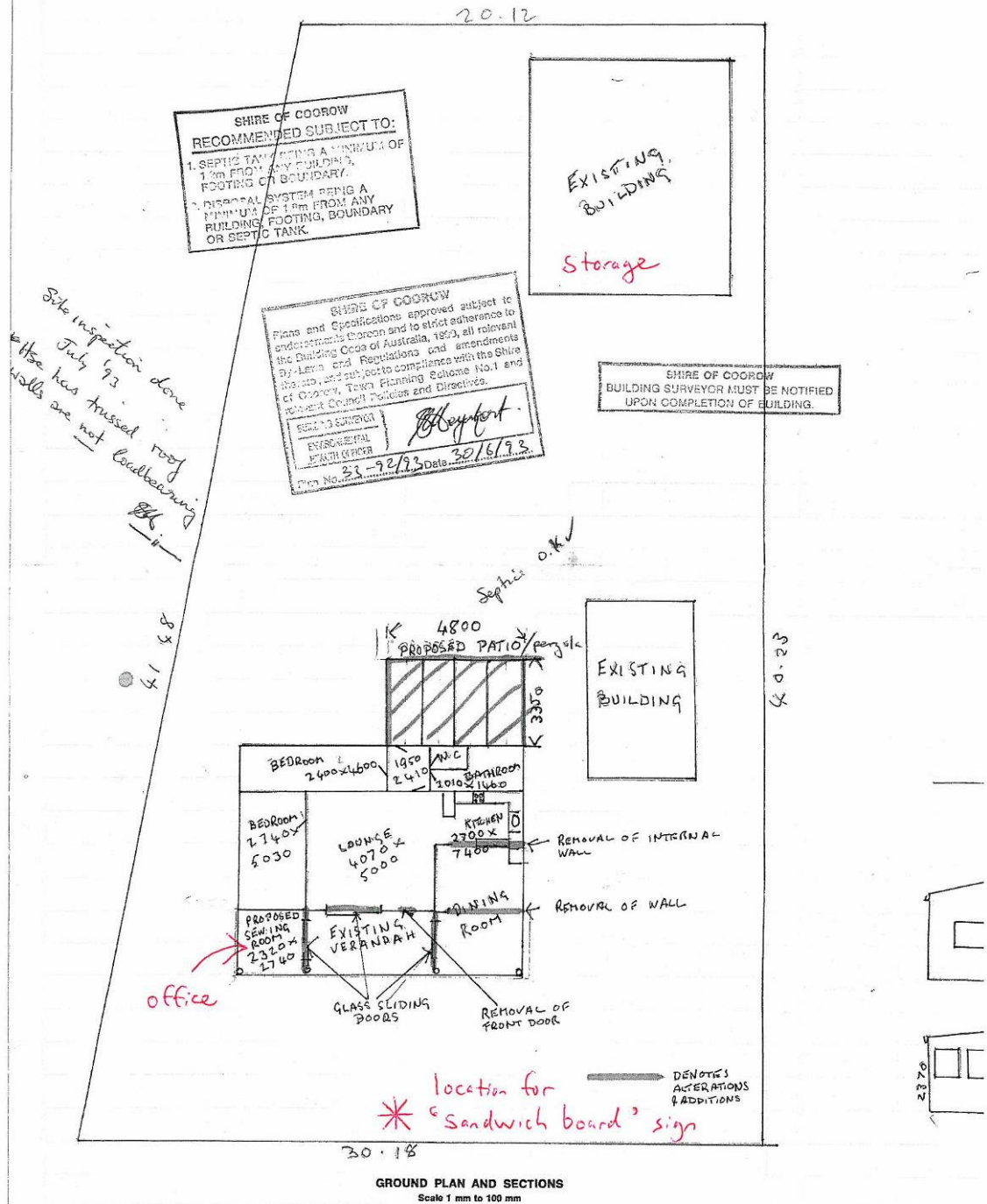
**Council resumed the meeting at 4.09pm.**



Two Copies Required

## Shire of Coorow

Plan of

Mr & Mrs Patti  
proposed to be erected on St.



Above: View of Residence (office at front-left)  
Below: View of 'sandwich board' sign



# **Benoiton Specialty Services Business Plan**

## **EXECUTIVE SUMMARY**

### **BUSINESS OVERVIEW**

Benoiton Specialty Services (Formally Marine Magic Curios) is a Small Hobby Business, located in Green Head Perth W.A. We are Independent Candle & Soap Makers and Wholesaler & create Unique Gifts for ALL OCCASIONS.

#### **Our Products Include:**

- ✚ Scented & Non-Scented Jar Candles – Large and Small sizes
- ✚ Votive Candles – Scented & Non-Scented
- ✚ Tea Light Candles – Scented and Non-Scented
- ✚ Candle Kits – Used for Fundraising Events
- ✚ Portable Travel Tin Candles – Various Sizes
- ✚ Pillar Candles – Using Palm Wax
- ✚ Beauty Products Range
- ✚ Something Naughty Products “Adults Only” 18+
- ✚ Special Discounts for our Members
- ✚ Pensioner Discounts

We believe we have a Healthier alternative for our Customers who wish to have candles burning in there home, but don't like having something that may be harmful to them and their families. The wax we use is 100% Natural, it is Vegetable Based, Cleans easily with warm soapy water, Burns Cleaner and Cooler, Consumers are demanding a safer alternative, and we now have an opportunity to them provide them with exactly that – “An All Natural Healthier Alternative” we believe because our products are natural they will benefit everybody who purchases any of our Soy & Palm Wax products.

For all of our customers who want to add a little “something naughty” to their lives we also have extended our product line by adding the “[Something Naughty Parties](#)” product line, all products can be purchased through your very own “Shop At Home” Experience or place your order over the phone or email.

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## **Market Opportunity**

We believe the opportunity exists as people everywhere now are looking for healthier alternatives to everything they consume in or around their homes for themselves and for their families. Everybody will always know someone who burns candles in there home, or prefer alternative types of products which are natural and more beneficial to there health. This will always be a competitive business to be in no matter how we look at it however we really believe in the products we make and sell, and have had people comment on how beautiful our products are and how the quality of our products is of a very high standard, so with this in mind we believe we have something that everyone will want and enjoy as much as we do, we will market our products online, through general advertising, we believe word of mouth is going to be our strongest form of advertising.

## **Market Opportunity - Continued**

We will try a variety of other avenue's such as markets, fundraising events, involve our products that the community will be able to get involved in such as –

- ✚ Church Groups
- ✚ Local Clubs
- ✚ Charity Organisations
- ✚ Local Schools
- ✚ Retail Sales to be conducted through an online shop on our website online facilities will be put into place effective 19<sup>th</sup> November 2009.

We believe if we can become successful in what we want to do by making the products we make, and promoting them in the way we are planning, we believe we can also create employment and business opportunities for other's to do the same as the way we have done ourselves and have a successful home business of their own.

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## **Business Success Factors**

As stated a little earlier we believe we will be successful as we have a Healthier Alternative range of products that will provide the consumer with access to products that have health benefits as well, plus they will already be using products like ours in there home either for themselves or their family. I have been in marketing positions for over 15 years now, and have sold and marketed a variety of different products through different companies I've worked for, I believe it is not only the type of product you have, but the quality of the product itself, and the way the product is represented will be the reason that a product sells and a company is successful in marketing there business and their products. We as a home based hobby business reduce our overhead costs by working from home, which then enables us to pass the savings onto our customers and offer them more then what would be able to offer then if we had expensive overheads to pay for, which will assist us better when competing in the market place and now because we have reduced our overheads to begin this will allow us in due course to venture into our first office space & start expanding our business through other forms.

---

## Financial Summary

At this stage our business is only in the planning stages, therefore a financial Summary cannot be presented as yet, we will be paying for all of our supplies we will require such as – stock, equipment, office supplies as we go along, to reduce us getting into financial hardship in the earlier stages of our small business, when we have been set up for at least two years we can then start putting figures on things that we may require if we were to get a business loan of any kind to help assist get our business of the ground. We will however set up very small business accounts with some suppliers perhaps, so that we may establish a line of credit.

---

## BUSINESS DETAIL

### Business Idea

A. Our business is wholesale and Retail (Retail Side Handled in QLD) we are Candle Makers and Wholesalers of Wax (hand poured) Jar Candles, Votives, Tea lights, plus other soy wax products & offer a DJ Service which my husband Keren had been previously doing for 21 years &

B. Our Products Include:

- ✚ Scented & Non-Scented Jar Candles – Large and Small sizes
- ✚ Votive Candles – Scented and Non-Scented
- ✚ Tea Light Candles – Scented and Non-Scented
- ✚ Insta-Candle Kits – Used for Fundraising Events
- ✚ Portable Travel Tin Candles – Various Sizes
- ✚ Pillar Candles – Using Palm Wax
- ✚ Something Naughty Parties “Adults Only” 18+
- ✚ Special Discounts for our Members
- ✚ Pensioner Discounts

C. Our Customers

Will be anybody who wants to try a new healthier alternative to our hand made products these may include

- ✚ Families
  - ✚ Aged
  - ✚ Teenagers
  - ✚ Every day Consumers
-

### **The Product/Service Description**

The products below will be sold mainly online through our website  
[www.benoitons.org](http://www.benoitons.org)

#### Soy & Palm Wax Products –

- ✦ Scented & Non-Scented Jar Candles – Large and Small sizes
  - ✦ Votive Candles – Scented and Non-Scented
  - ✦ Tea Light Candles – Scented and Non-Scented
  - ✦ Portable Travel Tin Candles – Various Sizes
  - ✦ Pillar Candles – Using Palm Wax
  - ✦ Candle Kits – Used for Fundraising Events
- These are hand poured & made by us and will be made as  
Customers Order them & delivered once payment has  
been forwarded to us

#### Something Naughty Parties (Party Plan)

- ✦ Adult Products
  - ✦ Games
  - ✦ Lingerie
  - ✦ PLUS Much More
- These products can be purchased through our “Shop At Home”  
Experience or through email or phone & Internet

Features that our products have simply are, that they are unique, and the Soy & Palm Wax line is unique with each & every product made - as an example each candle we make will always be different as they are made specifically for each customer & what they want their candle to be. Money that will be required to have what we need on hand at any given time, will also depend, due to the fact each order will be different & will cost differently depending on what will be ordered as each order is placed. We have made a small range of candles that we will use as our “Display Line” for people who would like to get an idea of what they actually look like which has cost us approximately \$250 so far, other costs are minimal as they are only small things such as brochures, business cards etc which we anticipate to be about \$200 a month to do it the way we would like, we will be keeping a record of figures as we do things, so then if we are asked for any figures at any point we will be able to present them as accurately as we can.

## **10.3 PRINCIPAL WORKS SUPERVISOR:**

### **10.3.1 ROAD PLANT PURCHASES**

**AUTHOR** Kelvin Bean  
**DISCLOSURE OF INTEREST** Nil  
**DATE OF REPORT** 2 6 October 2009  
**FILE** P2.1

#### **SUMMARY:**

**That Council considers the replacement of two (2) Holden Rodeos CW0023 and CW0017 in place of the three Ford Rangers due for changeover in the 2009/10 Budget.**

#### **BACKGROUND:**

Council sought quotations for the trade and supply of five of Council's work utes as follows:

<b>REGO</b>	<b>MAKE/MODEL</b>	<b>KM</b>	<b>COMPLIANCE DATE</b>
CW003	Ford Ranger (well body)	35,566	10/08
CW0050	Ford Ranger	46,798	06/07
CW008	Ford Ranger	76,254	02/07
CW0023	Holden Rodeo	94,895	03/06
CW0017	Holden Rodeo	95,117	07/05

#### **COMMENT:**

After receiving quotes from three separate dealerships, Council would only be able to afford to replace two of the vehicles without going over budget. The recommendation from Council's mechanic is that the Holden Rodeos will need major part replacements, such as gear box and clutch, if Council were to hold on to these vehicles. Due to this advice it would seem more practical to trade the two Holden Rodeos as they have travelled over 90,000kms each and have higher maintenance costs than the Fords.

Council's Ranger vehicle is now fully covered by warranty for all the drive train and due to this it should now last until the next financial year.

#### **STATUTORY ENVIRONMENT:**

*Local Government Act 1995*  
Shire of Coorow 2009/10 Budget

#### **STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Council budgeted \$18,500 (GST Exc.) for the changeover of two works utes and \$11,500 (GST Exc.) for the changeover of the Ranger's vehicle.

**VOTING REQUIREMENTS:**

Absolute Majority.

**OFFICER RECOMMENDATION:**

That Council:

1. authorise a budget amendment to include the replacement of two Holden's (CW0023 and CW0017) for a net changeover of \$33,639.40 (GST Exc) in place of the budgeted Coastal Leading Hand Ute, Works Supervisor Ute and Ranger Ute (\$30,000 GST Exc) due to the higher kilometres and ongoing costs associated with the older vehicles; and
2. authorise over budget expenditure of \$3,639.40, to be recovered from the Plant Replacement Reserve.

**RESOLUTION:                      2009-203**

**Moved:** Cr McTaggart              **Seconded:** Cr Bothe

*That Council:*

1. *authorise a budget amendment to include the replacement of two Holden's (CW0023 and CW0017) for a net changeover of \$33,639.40 (GST Exc) in place of the budgeted Coastal Leading Hand Ute, Works Supervisor Ute and Ranger Ute (\$30,000 GST Exc) due to the higher kilometres and ongoing costs associated with the older vehicles; and*
2. *authorise over budget expenditure of \$3,639.40, to be recovered from the Plant Replacement Reserve.*

**CARRIED 8/0  
BY ABSOLUTE MAJORITY**



**Cr McTaggart declared a Proximity Interest in Item 10.3.2 being that he owns property along Thomas Street, Leeman and left the meeting at 4.17pm.**

<b>10.3.2 THOMAS STREET KERBING PROJECT</b>
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<b>AUTHOR</b>	Kelvin Bean
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	6 November 2009
<b>FILE</b>	

**SUMMARY:**

**Council is to consider changing the kerbing and drainage works on Thomas Street from the existing plan of Latham to Spencer Streets to the alternative of Spencer Street to Melaleuca Way.**

**BACKGROUND:**

Council's current works plan includes the kerbing and drainage along Thomas Street from Latham to Spencer streets. Due to the levels of the existing driveways major changes would need to be done to raise the levels of the footpaths and driveways. Council's Principal Works Supervisor has been in contact with Project Engineer Larry Silvia from Aurecon Australia.

**COMMENT:**

After discussions with Larry Silvia, an engineer, concerns have been raised over the drainage on the residential side of Thomas Street for the proposed kerbing and drainage. At the moment they are level with the bitumen edge and need to be raised to contain the water flow. At the moment I am having further discussions with Larry to draw up some plans and solutions for the drainage in this particular area of Thomas Street.

Council's future works were to include the kerbing and drainage of Thomas Street from Spencer Street to Melaleuca Way in the proposed 2010/11 Works Program. Staff believes that bringing this project forward to the 2009/10 financial year will allow for Council to allocate further funds to the current project in the 2010/11 budget estimates.

**STATUTORY ENVIRONMENT:**

Nil.

**STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

## **FINANCIAL IMPLICATIONS:**

Should Council proceed with this project, there will not be sufficient funds in the 2009/10 budget to cover project costs. If Council agree to the alternate plan of Spencer Street to Melaleuca Way there will be no out of budget expense, however to continue with the existing plan will more than likely incur further cost.

## **VOTING REQUIREMENTS:**

Simple Majority

## **OFFICER RECOMMENDATION:**

That Council:

1. reallocate funds from the 2009/10 Thomas Street Leeman (Latham to Spencer Street) kerbing and drainage project to include Thomas Street from Spencer Street to Melaleuca Way;
2. request staff to prepare a detailed plan and costings of the work to construct kerbing and drainage along problem areas of Thomas Street, Leeman between Latham and Spencer Street, Leeman; and
3. include a provision in the 2010/11 Budget estimates for the improved drainage of area of Thomas Street, Leeman between Latham and Spencer Street.

## **RESOLUTION:                      2009-204**

**Moved:** Cr Waite

**Seconded:** Cr Bothe

*That Council:*

1. *reallocate funds from the 2009/10 Thomas Street Leeman (Latham to Spencer Street) kerbing and drainage project to include Thomas Street from Spencer Street to Jones Street;*
2. *request staff to prepare a detailed plan and costings of the work to construct kerbing and drainage along problem areas of Thomas Street, Leeman between Latham and Spencer Street, Leeman; and*
3. *include a provision in the 2010/11 Budget estimates for the improved drainage of area of Thomas Street, Leeman between Latham and Spencer Street.*

**CARRIED 7/0  
BY ABSOLUTE MAJORITY**

**Cr McTaggart returned to the meeting at 4.28pm**

**The President read aloud the resolution.**

## **10.4 DEPUTY CHIEF EXECUTIVE OFFICER:**

### **10.4.1 ACCOUNTS FOR PAYMENT**

<b>AUTHOR</b>	Erika Clement
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	9 November 2009
<b>ATTACHMENT</b>	10.4.1 Accounts Due and Submitted To Council Meeting 18 November 2009

#### **SUMMARY:**

**Council approval is required for payment of accounts made within the months of October 2009 and November 2009 and to approve payments of accounts due in November 2009.**

#### **COMMENT:**

Approval is sought for the following list of payments of accounts made since Council's last meeting on 21 October 2009 and of accounts that are now due.

A list of all payments submitted for approval is contained at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 18 November 2009.

#### **STATUTORY ENVIRONMENT:**

*Local Government (Financial Management) Regulations 1996*

#### **13 Lists of Accounts**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing:
  - (a) for each account which requires council authorization in that month:
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be:
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting;

## **STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:**

There are no financial, policy or strategic implications regarding this matter.

## **VOTING REQUIREMENT:**

Simple Majority

## **OFFICER RECOMMENDATION:**

That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 18 November 2009 including:

1. Vouchers, 18195 to 18198, 18200 to 18211, 18217 to 18237, 18262 to 18268 PR71021109 to PR72291009, DD141009 to DD271009, EFT2187 to EFT2292, DCEO, CEO, MRS VISA CARDS totalling \$692,277.24 from Council's Municipal Fund; and
2. Vouchers 109 to 126 from Council's Trust Fund totaling \$1,575.00;

be authorised and passed for payment.

## **RESOLUTION:                      2009-205**

**Moved:** Cr McTaggart            **Seconded:** Cr Jack

*That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 18 November 2009 including:*

1. *Vouchers, 18195 to 18198, 18200 to 18211, 18217 to 18237, 18262 to 18268 PR71021109 to PR72291009, DD141009 to DD271009, EFT2187 to EFT2292, DCEO, CEO, MRS VISA CARDS totalling \$692,277.24 from Council's Municipal Fund; and*
2. *Vouchers 109 to 126 from Council's Trust Fund totaling \$1,575.00;*

*be authorised and passed for payment.*

**CARRIED 8/0**

List of Accounts Due and Submitted to Council 18 November 2009					
Chq/EFT	Date	Name	Description	Trust	Muni
115	26/10/2009	ALL MANOR PTY LTD	REFUND OF OVER PAYMENT OF RATES	100.00	
116	26/10/2009	COOROW CARPET BOWLS	CATERING - L THOMPSON	100.00	
117	27/10/2009	SHIRE OF COOROW	MALEY PARK HIRE- STAY ON YOUR FEET	135.00	
118	29/10/2009	WAITE JAN	ELECTION NOMINATION DEPOSIT REFUND	80.00	
119	29/10/2009	DAMIEN ANDREW RACKEMANN	ELECTION NOMINATION DEPOSIT REFUND	80.00	
120	29/10/2009	GARY GEORGE	ELECTION NOMINATION DEPOSIT REFUND	80.00	
121	29/10/2009	GEOFFREY JUSTICE ANGIN	ELECTION NOMINATION DEPOSIT REFUND	80.00	
122	29/10/2009	MCDONALD BJ	ELECTION NOMINATION DEPOSIT REFUND	80.00	
123	29/10/2009	GRAHAM WILLIAM EATON	ELECTION NOMINATION DEPOSIT REFUND	80.00	
124	29/10/2009	BRUCE ANDREW JACK	ELECTION NOMINATION DEPOSIT REFUND	80.00	
125	29/10/2009	SHIRE OF COOROW	ELECTION NOMINATION DEPOSIT REFUND - NOEL SHARP- NO REFUND	80.00	
126	30/10/2009	DEPT HOUSING & WORKS	REFUND OF HOUSING BOND	600.00	
EFT2187	23/10/2009	POLITE ENTERPRISES CORPORATION PTY LTD	GREEN HEAD SPORTING CLUB SOLAR LIGHTS		35,937.00
EFT2188	27/10/2009	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL LEVY RETURN SEPTEMBER 09		3,823.96
EFT2189	27/10/2009	AUSTRALIA POST-LPO	POSTAGE		376.18
EFT2190	27/10/2009	AVON WASTE	WASTE REMOVAL		9,637.12
EFT2191	27/10/2009	ALLIED PICKFORDS	REMOVAL EXPENSES - CEO		3,691.88
EFT2192	27/10/2009	BOC GASES	GAS		288.81
EFT2193	27/10/2009	BEAN KJ	ELECTRICITY - PWS		431.75
EFT2194	27/10/2009	BOB WADDELL CONSULTANT	ASSISTANCE WITH FINANCIAL STATEMENTS SEPTEMBER		330.00
EFT2195	27/10/2009	COURIER AUSTRALIA	FREIGHT- LISWA,AMCAP,DEXION,PURE WATER, WATTLEUP TRACTORS		217.42
EFT2196	27/10/2009	COVENTRY GROUP LTD	GREASE GUN,HAMMER,ROLL PINS,GLOBES		1,370.37
EFT2197	27/10/2009	COOROW HIGHWAY STORE	REFRESHMENTS		49.30
EFT2198	27/10/2009	CHAMBERLAIN DESIGN HOMES	COMPLETION OF DIASABLED TOILET CLIFF PARK GREEN HEAD		37,384.00

List of Accounts Due and Submitted to Council 18 November 2009					
<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Trust</u>	<u>Muni</u>
EFT2199	27/10/2009	CUNNINGHAMS AG SERVICES	BATTERY & HOSE REEL - CW0054/CW0025		2,613.97
EFT2200	27/10/2009	COOROW HOTEL	ACCOMODATION DARREN MCTAGGERT- SPECIAL MEETING OF COUNCIL		55.00
EFT2201	27/10/2009	COOROW AG PTY LTD	HARDWARE,CUT OFF SAW,DRAINAGE PIPES		1,318.68
EFT2202	27/10/2009	DRUMMOND JOE ELECTRICS	ELECTRICAL REPAIRS GREEN HEAD COMMUNITY CENTRE		385.00
EFT2203	27/10/2009	ENZED SERVICE CENTRE WELSHPOOL	HOSE CONNECTORS - CW 004		208.67
EFT2204	27/10/2009	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	SHIRE FESA CHARGES		1,333.00
EFT2205	27/10/2009	FAMILY SHOPPING CENTRE	REFRESHMENTS		366.61
EFT2206	27/10/2009	FARMWORKS	PVC FITTINGS,VALVE, PINE POLES		140.18
EFT2207	27/10/2009	GREEN HEAD PLUMBING & GAS	REPAIRS TO DRINKING FOUNTAIN AT PARK- CNR WORTHINGTON ST & LAKES ROAD		219.40
EFT2208	27/10/2009	GH COUNTRY COURIERS	FREIGHT- BLACKWOODS		18.81
EFT2209	27/10/2009	GERALDTON MOWER & REPAIRS	FILTERS,CHAINS FOR SAWS & MOWERS		497.40
EFT2210	27/10/2009	GIRANDO MJ	TRAVELLING AND SITTING FEES		796.15
EFT2211	27/10/2009	GREEN HEAD BOBCAT AND TRUCK	GRAVEL ALONG FOORTHPTH THOMAS ST- LIMESTONE ACCESS TO TOILET BLOCK GREEN HEAD SECRET GARDEN		847.00
EFT2212	27/10/2009	GERRY GIBBS CAMERA HOUSE	CAMERA REPAIRS		125.00
EFT2213	27/10/2009	UHY HAINES NORTON	FINAL AUDIT FOR 2010		8,408.40
EFT2214	27/10/2009	HERSEY JR & A PTY LTD	FLAG TAPE,SAFETY GLASSES, RESPIRATORS,WHIPPER SNIPPER CORD,MAGIC TREES		744.42
EFT2215	27/10/2009	HITACHI CONST MACHINERY (AUST) P/L	FUEL LINES - CW009		214.09
EFT2216	27/10/2009	HOWSON TECHNICAL	LOCAL GOVERNMENT STRUCTURAL REFORM REPORT IN CONJUNCTION WITH CIRCLE SOLUTIONS		2,178.00
EFT2217	27/10/2009	IT VISION	WEBINAR STAFF TRAINING FO		220.00
EFT2218	27/10/2009	KLEENHEAT GAS	GAS BOTTLE RENTAL		1,061.60
EFT2219	27/10/2009	LEEMAN HARDWARE	BUILDING REPIARS - 50 NARIN ST LEEMAN		1,067.00

List of Accounts Due and Submitted to Council 18 November 2009					
<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Trust</u>	<u>Muni</u>
EFT2220	27/10/2009	LANDMARK	CHLORINE - POOL		915.56
EFT2221	27/10/2009	LOLOMA FARMS PTY LTD	GRAVEL - GARIBALDI - WILLIS ROAD		3,525.50
EFT2222	27/10/2009	ML COMMUNICATIONS	PHONE RENTAL LEEMAN		321.25
EFT2223	27/10/2009	MIDWEST CHEMICAL & PAPER	CLEANING SUPPLIES - PUBLIC TOILETS LEEMAN & GREEN HEAD		698.79
EFT2224	27/10/2009	LGIS WORKCARE	2ND INSTALMENT WORKERS COMPENSATION POLICY		21,252.00
EFT2225	27/10/2009	LGIS LIABILITY	2ND PAYMENT LIABILTY INSURANCE		13,084.50
EFT2226	27/10/2009	MARKET CREATIONS	2010 CORAL COAST HOLIDAY ADVERTSING 50% PAYMENT		1,474.00
EFT2227	27/10/2009	MIDALIA STEEL PTY LTD	METAL - POOL		308.96
EFT2228	27/10/2009	MIDVALE DISCOUNT TYRES	TYRES - CW00		1,200.00
EFT2229	27/10/2009	MCINTOSH & SON	OIL SEAL CW0013		260.90
EFT2230	27/10/2009	McINTOSH & SON - GERALDTON	YOKE LINKAGE- CW0013		10,285.00
EFT2231	27/10/2009	MOORA GLASS SERVICE	GLASS - CW007		27.50
EFT2232	27/10/2009	MIDLAND CEMENT PRODUCTS	CONCRETE PRODUCTS - WARRADARGE BUSH FIRE SHED		2,129.60
EFT2233	27/10/2009	NORTHAM BEARING SALES	OIL SESALS - CW0012		89.70
EFT2234	27/10/2009	PURCHER-INTERNATIONAL PTY LTD	STARTER MOTOR & AUXILIARY HEADLIGHT - CW0010		2,454.72
EFT2235	27/10/2009	PAPER PLUS OFFICE NATIONAL	FAX MACHINE LEEMAN DEPOT		341.00
EFT2236	27/10/2009	RUMBOLD FORD	AIR & OIL FILTER CW0050&CW008		208.55
EFT2237	27/10/2009	ROYAL LIFE SAVING SOCIETY	POOL LIFEGUARD REQUALIFICATION - MATTHEW JOHNSTON		115.00
EFT2238	27/10/2009	RICOH FINANCE	LEASE CHARGES PHOTOCOPIERS		663.49
EFT2239	27/10/2009	SNAG ISLAND ROADHOUSE	POSTAGE		30.75
EFT2240	27/10/2009	SEASIDE SUPPLIES	REFRESHMENTS		258.25
EFT2241	27/10/2009	STAR TRACK EXPRESS	FREIGHT- NORTHAM BEARING SALES, WESTRAC		373.34
EFT2242	27/10/2009	RELIANCE PETROLEUM	NONOX - CW005		2,447.86
EFT2243	27/10/2009	SNAP PRINT	BUSINESS CARDS - RANGER & PWS		250.00
EFT2244	27/10/2009	T-QUIP	ROTARY BLADES -TORO MOWER		559.50

List of Accounts Due and Submitted to Council 18 November 2009					
<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Trust</u>	<u>Muni</u>
EFT2245	27/10/2009	WATTLEUP TRACTORS	BOLTS CW 0025		51.20
EFT2246	27/10/2009	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERTISING - LEADING HAND		2,060.60
EFT2247	27/10/2009	WESTRAC EQUIPMENT	HUB & SEALS - CW0035		10,620.39
EFT2248	27/10/2009	WA RANGERS ASSOCIATION	RANGER - CAP & BADGES		92.60
EFT2249	27/10/2009	MIDWEST REGIONAL COUNCIL	ACCOMODATION CEO - LIAISON MEETING		145.00
EFT2250	27/10/2009	WORLDWIDE TYRE SUPPLIES	REPAIRS TO TYRES- CW009 & CW007		583.00
EFT2251	27/10/2009	REDWAVE MEDIA PTY LTD	RADIO PROMOTION SPIRIT RADIO		1,650.00
EFT2252	27/10/2009	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL LEVY RETURN AUG 09		36,670.72
EFT2253	06/11/2009	AUSTRALIA POST-LPO	POSTAGE		164.17
EFT2254	06/11/2009	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	LEGAL CHARGES		28.60
EFT2255	06/11/2009	AVON WASTE	WASTE REMOVAL		9,671.63
EFT2256	06/11/2009	BUNNINGS BUILDING SUPPLIES PTY LTD	PRUNING SAW,PLANTS		56.15
EFT2257	06/11/2009	COURIER AUSTRALIA	FREIGHT- WATER EXAM LAB,JASON SIGNS,MCINTOSH,MARVIC		122.72
EFT2258	06/11/2009	COVENTRY GROUP LTD	THREAD GUAGE,CONNECTOR HOSE-CW0033		269.64
EFT2259	06/11/2009	COOROW HIGHWAY STORE	REFRESHMENTS/CLEANING SUPPLIES		58.35
EFT2260	06/11/2009	CUNNINGHAMS AG SERVICES	HYDRAULIC FILTER - CW0013		650.19
EFT2261	06/11/2009	COOROW HOTEL	REFRESHMENTS - MWRC MEETING 04/11/2009		132.00
EFT2262	06/11/2009	COOROW AG PTY LTD	HARDWARE,HOSE,PAINT,RETIC FITTINGS,IRRIGATION CONTROLLER		914.83
EFT2263	06/11/2009	DEPARTMENT OF THE ENVIRONMENT	TIP LICENSE FEES - COOROW		1,277.32
EFT2264	06/11/2009	FAMILY SHOPPING CENTRE	REFRESHMENTS/GAS		601.71
EFT2265	06/11/2009	FRANK GILMOUR PEST CONTROL	PEST CONTROL		4,124.00
EFT2266	06/11/2009	GERALDTON EXTINGUISHER SERVICE & SALES	FIRE EXTINGUISHER SERVICE		40.00
EFT2267	06/11/2009	GH COUNTRY COURIERS	FREIGHT- COVENTRY'S		138.60
EFT2268	06/11/2009	GERALDTON MOWER & REPAIRS	REPAIRS TO TELESCOPIC PRUNING SAW		235.20



List of Accounts Due and Submitted to Council 18 November 2009					
<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Trust</u>	<u>Muni</u>
EFT2269	06/11/2009	GREEN HEAD COMM CENT MANAGEMENT	ELECTRICITY GREEN HEAD COMMUNITY CENTRE		458.05
EFT2270	06/11/2009	HONDA SHOP	PUMP- CW0019		990.00
EFT2271	06/11/2009	IT VISION	TRAINING COURSE - FO		594.00
EFT2272	06/11/2009	JULIE ANNE BLOM	REFRESHMENTS - COUNCIL MEETING 21/10/2009		420.00
EFT2273	06/11/2009	LEEMAN HARDWARE	HARDWARE,RETIC FITTINGS,PIPE FITTINGS		2,206.72
EFT2274	06/11/2009	LANDMARK	CHEMICALS - PARKS & GARDENS		11,710.64
EFT2275	06/11/2009	LGIS RISK MANAGEMENT	RISK MANAGEMENT INSURANCE		3,840.10
EFT2276	06/11/2009	ML COMMUNICATIONS	PHONE RENTAL - COAST		321.25
EFT2277	06/11/2009	MIDVALE DISCOUNT TYRES	TYRES- CW007		2,787.00
EFT2278	06/11/2009	MCINTOSH & SON	BRAKE PADS,PINS - CW0013		987.57
EFT2279	06/11/2009	NEAT N' TRIM UNIFORMS PTY LTD	UNIFORMS- PWS		740.00
EFT2280	06/11/2009	NORTH MIDLANDS MOTORS	FILTERS - CW0060		126.00
EFT2281	06/11/2009	PURCHER-INTERNATIONAL PTY LTD	LIFT PUMP,FILTERS - CW004, LAMP-CW0010		1,006.32
EFT2282	06/11/2009	PAPER PLUS OFFICE NATIONAL	STATIONARY		85.32
EFT2283	06/11/2009	SNAG ISLAND ROADHOUSE	POSTAGE		87.00
EFT2284	06/11/2009	STAR TRACK EXPRESS	FRIGHT-HERSEY,HONDA SHOP,WESTRAC		75.63
EFT2285	06/11/2009	TOTAL EDEN	RETIC CONTROLLER - LEEMAN PARK		494.21
EFT2286	06/11/2009	TAFEWA CY O'CONNOR	TRAINING COURSE - RANGER		405.00
EFT2287	06/11/2009	WATTLEUP TRACTORS	SEALS - CW0025		462.40
EFT2288	06/11/2009	WESTRAC EQUIPMENT	TIPS,PINS,RETAINERS- CW0012, BLADES- CW007,CW009		4,348.89
EFT2289	06/11/2009	WORLDWIDE TYRE SUPPLIES	REPAIRS TO TYRES - CW007/CW0024		555.50
EFT2290	06/11/2009	TIGER TURF AUSTRALIA PTY LTD	COMPLETION PAYMENT COOROW TENNIS COURTS		77,715.00
EFT2291	06/11/2009	GERALDTON FUEL CO PTY LTD	FUEL - COOROW DEPOT		17,731.50
EFT2292	06/11/2009	RELIANCE PETROLEUM	DIESEL		35,372.46
18195	05/10/2009	ESPLANADE RIVER SUITES	ACCOMODATION MRS ENVIRONMENTAL HEALTH ASSC CONFERENCE		370.00
18196	30/09/2009	PAYROLL DEDUCTION - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		30,871.31

List of Accounts Due and Submitted to Council 18 November 2009					
Chq/EFT	Date	Name	Description	Trust	Muni
18197	30/09/2009	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS		190.00
18198	30/09/2009	PAYROLL DEDUCTION - CSA	PAYROLL DEDUCTIONS		2,379.78
18200	26/10/2009	B.T. & S.M.MAILEY	REFUND FOR RUBBISH SERVICE CHANGE A17		1,319.83
18201	26/10/2009	SHIRE OF COOROW	STAY ON YOUR FEET GRANT TO TRUST		500.00
18202	06/11/2009	DEXION BALCATT	STATIONARY FOR FILING SYSTEM		1,251.30
18203	06/11/2009	JASON SIGNMAKERS	ROADS TO RECOVERY SIGNS		1,271.60
18204	06/11/2009	JOHN SHENTON	REPAIRS TO DOSING PUMP - POOL		217.25
18205	06/11/2009	LANDGATE	VALUATION CHARGES		85.35
18206	06/11/2009	MOORA CHIROPRACTIC CLINIC	MEDICAL APPOINTMENT - GARDENER		45.00
18207	06/11/2009	NORTH MIDLANDS MEDICAL CENTRE	PRE PLACEMENT MEDICAL - LH		165.00
18208	06/11/2009	TELSTRA	PHONE ACCOUNT		2,018.00
18209	06/11/2009	TOTALLY WORKWEAR GERALDTON	WORK BOOTS - COASTAL LH		143.39
18210	06/11/2009	WILLIAMS AK & P	SITTING FEES SPECIAL MEETING		60.00
18211	06/11/2009	WORK CLOBBER	UNIFORMS - RANGER		122.25
18217	31/10/2009	PAYROLL DEDUCTION - CSA	PAYROLL DEDUCTIONS		989.14
18218	28/10/2009	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS		190.00
18219	05/11/2009	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS		190.00
18220	27/10/2009	BRUCE'S BOATS PTY LTD	ALUMINIUM STAIRCASE FOR WORKSHOP PIT		1,650.00
18221	27/10/2009	CARL CIML	REPAIRS - 29 SPAIN ST & FLYSCREENS COOROW OFFICE		286.00
18222	27/10/2009	GREEN HEAD BUSHFIRE BRIGADE	REFRESHMENTS - GREEN HEAD BUSHFIRE BRIGADE- TRAINING COURSE 14/09/2009		130.00
18223	27/10/2009	GREEN HEAD CARAVAN PARK	GAS - CLIFF PARK BBQS		60.00
18224	27/10/2009	GARY GEORGE	SITTING FEES		60.00
18225	27/10/2009	LEEMAN FUEL & LIQUOR	GAS - 50 NAIRN ST LEEMAN		120.00
18226	27/10/2009	LANDGATE	VALUATION CHARGES		53.85
18227	27/10/2009	MAJOR MOTORS PTY LTD	FILTERS - CW006		111.45
18228	27/10/2009	MOORA CHIROPRACTIC CLINIC	APPOINTMENT VICKI BURLEY		45.00
18229	27/10/2009	THE NORTHAM B&B	ACCOMODATION APPRENTICE TAFE		450.00

**List of Accounts Due and Submitted to Council  
18 November 2009**

<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Trust</u>	<u>Muni</u>
18230	27/10/2009	PERFECT COMPUTER SOLUTIONS	COMPUTER SUPPORT		420.00
18231	27/10/2009	ST JOHN AMBULANCE AUSTRALIA	FIRST AID EQUIPMENT - GREEN HEAD BUSH FIRE BRIGADE		163.76
18232	27/10/2009	SHACKS HOLDEN	LEVER ARM - CW0023		298.27
18233	27/10/2009	WATER CORPORATION	SEWERAGE LEEMAN REC CENTRE - ADJUSTED ACCOUNT		50.50
18234	06/11/2009	WA PLANNING COMMISSION	SURVEY COSTS- SUBDIVISION COOROW TIP SITE		1,512.00
18235	31/10/2009	PAYROLL DEDUCTION - SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		21,557.13
18236	17/10/2009	COOROW BRANCH OF CWA	DONATION TOWARDS ROOF REPLACEMENT COOROW CWA ROOMS		500.00
18237	27/10/2009	AUSTRALIAN TAXATION OFFICE	SEPTEMBER BAS		36,651.00
18262	26/10/2009	R.K. & J.K. KROUZECKY	REFUND OF OVER PAID RATES A1060		991.89
18263	26/10/2009	J.A.FOWLER	REFUND OF OVER PAID RATES A16		914.44
18264	26/10/2009	TR & CL HODGSON	REFUND OF OVERPAID RATES		5,541.98
18265	23/10/2009	SYNERGY	ELECTRICITY ACCOUNTS		6,836.35
18266	23/10/2009	TELSTRA	PHONE ACCOUNTS		1,483.05
18267	23/10/2009	LEEMAN TELECENTRE	SHIRE CONTRIBUTION TO LEEMAN TELECENTRE 09/10		4,950.00
18268	23/10/2009	COOROW TELECENTRE	SHIRE CONTRIBTUTION TO COOROW TELECENTRE 09/10		4,950.00
13050109	27/10/2009	BANKWEST	GREEN HEAD LIBRARY INTERNET SERVICE		29.95
13121009	11/09/2009	BANKWEST	MASTERCARD DCEO		98.80
13121009	11/09/2009	BANKWEST	MASTERCARD CEO		1,724.70
13121009	11/09/2009	BANKWEST	MASTERCARD MRS		826.55
71021109	02/11/2009	TRANSPORT DEPT OF	TRANS LICENSING		2,380.55
71031109	03/11/2009	TRANSPORT DEPT OF	TRANS LICENSING		4,284.75
71051009	05/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,560.95
71051109	05/11/2009	TRANSPORT DEPT OF	TRANS LICENSING		97.65
71121009	12/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		362.05

**List of Accounts Due and Submitted to Council  
18 November 2009**

<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Trust</u>	<u>Muni</u>
71131009	13/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		83.00
71140909	14/09/2009	TRANSPORT DEPT OF	TRANS LICENSING		670.75
71141009	14/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,829.75
71151009	15/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,033.75
71161009	16/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		716.70
71191009	19/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		7,797.70
71201009	20/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		7,363.15
71211009	21/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		2,003.65
71221009	22/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,165.55
71231009	23/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,432.30
71261009	26/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		2,384.45
71271009	27/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		530.70
71281009	28/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		2,920.55
71291009	29/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,359.90
71301009	30/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,169.35
71301009	30/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		553.30
72021109	03/11/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,473.10
72041109	05/11/2009	TRANSPORT DEPT OF	TRANS LICENSING		502.05
72051109	05/11/2009	TRANSPORT DEPT OF	TRANS LICENSING		859.80
72121009	12/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,160.15
72131009	13/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		2,702.75
72141009	14/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		42.30
72151009	15/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		48.45
72161009	16/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,737.85
72191009	19/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		673.55
72201009	20/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,203.00
72221009	22/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,190.05
72231009	23/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,076.95

List of Accounts Due and Submitted to Council 18 November 2009					
<u>Chq/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Trust</u>	<u>Muni</u>
72261009	26/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,499.20
72271009	27/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,849.55
72281009	28/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		1,180.30
72291009	29/10/2009	TRANSPORT DEPT OF	TRANS LICENSING		393.05
93050109	06/11/2009	BANKWEST	GREEN HEAD LIBRARY INTERNET ACCOUNT		29.95
93210709	06/11/2009	BANKWEST	VISA CARD PAYMENT - MFA- ACCOUNT CLOSURE		265.75
DDEBIT	14/10/2009	PAYROLL	PAYROLL		41,209.00
DDEBIT	27/10/2009	PAYROLL	PAYROLL		43,123.00
<b>TOTAL</b>				<b>1,575.00</b>	<b>692,277.24</b>

## 10.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – OCTOBER 2009

<b>AUTHOR</b>	Stuart Billingham
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	9 November 2009
<b>ATTACHMENT</b>	10.4.2 Statement of Financial Activity to 31 October 2009
<b>FILE</b>	F8.09 – Finance – 2009/10

### **SUMMARY:**

**In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month.**

### **BACKGROUND:**

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet, Cash Flow Graph and Plant Cost Recovery Report. A copy of the Statement of Financial Activity for the month ended 31 October 2009 is included at Attachment 10.4.2 for Councillor's information.

### **COMMENT:**

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg 36, but can resolve to have supplementary information included as required.

### **STATUTORY ENVIRONMENT:**

*Local Government (Financial Management) Regulations 1996.*

#### **34. Financial reports to be prepared — s. 6.4**

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of the month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
  - (a) according to nature and type classification;
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be -
  - (a) presented to the council -
    - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

**STRATEGIC IMPLICATIONS:**

Nil.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Nil.

**PUBLIC CONSULTATION:**

Not required.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 10.4.2 for the period ended 30 October 2009 as prepared and presented by the Deputy Chief Executive Officer.

**RESOLUTION:**

**2009-206**

**Moved:** Cr Bothe

**Seconded:** Cr Williams

*That Council accepts the Monthly Statement of Financial Activity as included at Attachment 10.4.2 for the period ended 30 October 2009 as prepared and presented by the Deputy Chief Executive Officer.*

**CARRIED 8/0**



## 10.4.3 REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM

<b>AUTHOR</b>	Stuart Billingham
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	30 October 2009
<b>FILE</b>	G11

### **SUMMARY:**

**To present Council with an update on the progress of the Regional and Local Community Infrastructure Program (RLCIP) Fund 2008/09 Funding Projects and seeking Council consideration of approving projects for the \$30,000 2009/010 funding.**

### **BACKGROUND:**

The federal government, in 2008/09, introduced the new Regional and Local Community Infrastructure Program to all Local Governments, with the Shire of Coorow receiving a round one allocation of \$100,000.

The Shire of Coorow has also received correspondence from the Hon Anthony Albanese MP, Minister for Infrastructure, Transport, Regional Development and Local Government that it is eligible to receive \$30,000 for round two of the federal government Regional and Local Community Infrastructure Program (please refer to letter tabled at the meeting)

Following are the guidelines for the Round 2 2009/10 Regional and Local Community Infrastructure Program:

#### **1. INTRODUCTION**

On the 25th June 2009, the Australian Government made an additional \$220 million available to boost the Regional and Local Community Infrastructure Program (RLCIP). This investment is intended to support local jobs during the global economic recession and provide long-term benefits to communities by assisting councils to build and modernise local infrastructure. Under the RLCIP there are two components: a non-competitive, direct allocation of \$100 million shared amongst all local governments; and a competitive component where \$120 million will be made available for a limited number of large strategic projects seeking a minimum Commonwealth contribution of \$1 million. (For further detail about the RLCIP \$120 million program please visit [www.infrastructure.gov.au/local/cip/index.aspx](http://www.infrastructure.gov.au/local/cip/index.aspx))

Funds under the RLCIP \$100 million will be provided directly to councils as a one-off payment. The funding will be administered by the Department of Infrastructure, Transport, Regional Development and Local Government (the Department). Eligible projects must be additional, ready to proceed, or

additional stages of current projects. Additional projects are those which have not been included in the local government's financial budget for 2009/10 and can be brought forward as a result of RLCIP funding. Projects that are ready to proceed are those that will begin construction within three months of signing the Funding Agreement (contract).

Local governments are responsible for community consultation and determining the priority given to potential infrastructure projects within their jurisdictions. Councils are encouraged to include projects in their application that address the needs of the local indigenous population. Councils are also encouraged to consider environmental sustainability when preparing project proposals, and how their RLCIP activities will promote green building technologies, design practices and operations.

## **2.1 Eligible categories of infrastructure**

Funding will be provided to councils for community infrastructure, including new construction and major renovations or refurbishments of assets such as:

- social and cultural infrastructure (e.g. art spaces, gardens);
- recreational facilities (e.g. swimming pools, sports stadiums);
- tourism infrastructure (e.g. walkways, tourism information centres);
- children, youth and seniors facilities (e.g. playgroup centres, senior citizens' centres);
- access facilities (e.g. boat ramps, footbridges); and environmental initiatives (e.g. drain and sewerage upgrades, recycling plants). Projects that can be funded need to be consistent with the attached list at Annexure A.

Funding can be used for:

- construction for new or upgraded facilities; and
- refurbishment and fit out. Fit out is defined by the Department as internal construction of a facility to enable its functional use, for example, the installation of electrical sockets and lighting, or the painting of walls.

Where they are minor components of the RLCIP project, funding may be used for the following activities:

- engineering, geotechnical, or architectural works; and
- land surveys and site investigations.

## **2.2 Ineligible projects and activities**

Projects must provide a clear and direct benefit to the local communities within a council's jurisdiction. Examples of projects that are ineligible for this reason include those which support council operations (such as an upgrade of council offices), those which make a direct contribution to private businesses, or those which benefit specific individuals (such as the renovation of a caretaker's residence).

Funding will not be approved to bolster funding for existing projects which have exceeded their original budget forecasts.

Funding cannot be used for artworks, or for Information Technology and Communications hardware and software. Further information and examples of ineligible projects will be provided as part of the RLCIP Frequently Asked Questions.

Funding cannot be used for:

- ongoing costs (e.g. operational costs and maintenance);
- roads or related infrastructure covered by the Roads to recovery or Black Spots programs; and
- project management costs.

Projects must be completed with all funding expended by **31 December 2010**, unless an extension of time has been agreed in writing by the Minister for Infrastructure, Transport, Regional Development and Local Government.

Council at the 2009 final budget meeting adopted the following list of projects.

<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
1. Coorow Town Hall Roof Replacement.	Replace leaking roof at the Coorow Hall and Tele Centre.	\$49,000.00
2. Coorow Swimming Pool Filtration and Storage Shed	Construction of Shed to house and protect Pool Filtration equipment.	\$31,000.00
3. Sewerage Pump Pit Reconditioning Leeman Recreation Centre	Complete reconditioning of Sewerage Pump pit	\$20,000.00
<b>Total</b>		<b>\$100,000.00</b>

Updated listing of 2008/09 project budget and reallocated budget vs. actual expenditure YTD:

<b>Priority/Project</b>	<b>Current Status % Complete</b>	<b>Expenditure YTD\$ (ex GST)</b>	<b>Budget \$ (ex GST)</b>	<b>Reallocated Budget \$ (ex GST)</b>	<b>Over/(under) Reallocated Budget</b>
1. Coorow Town Hall Roof Replacement.	100%	\$41,409.55	\$49,000.00	\$41,409.55	\$0.00
2. Coorow Swimming Pool Filtration and Storage Shed	100%	\$39,405.82	\$31,000.00	\$39,405.45	\$0.37
3. Sewerage Pump Pit Reconditioning Leeman Recreation Centre	100%	\$19,184.63	\$20,000.00	\$19,185.00	-\$0.37
<b>Total</b>		<b>\$100,000.00</b>	<b>\$100,000.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>

**COMMENT:**

Suggested eligible projects removed from the 2009/10 budget for consideration of listing on the 2009/10 RCLIP \$30,000 allocation:

<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
1. Morphett Park Green Head	Install new Playground Surrounds	\$4,000.00
2. Green Head Community Centre	Install picture Rails	\$5,000.00
3. Warradarge	Bench and Seats at Tourist Bay	\$2,000.00
4. Green Head Community Centre	Install Air conditioners to Hall	\$19,000.00
<b>Total</b>		<b>\$30,000.00</b>

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995*

**STRATEGIC IMPLICATIONS:**

Shire of Coorow - Long Term Financial Planning

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

The Shire of Coorow 2008/09 budget and 2009/10 RCLIP allocation.

The Shire of Coorow 2009/10 Budget will be impacted by \$30,000 increased grants and offset by corresponding amount of expenditure.

## **VOTING REQUIREMENT:**

Simple Majority

## **OFFICER RECOMMENDATIONS:**

That Council:

1. endorse the actions of the CEO in seeking approval for the reallocation of the RCLIP 2008/09 projects savings to the RCLIP Coorow Pool Shed project, in view of the time constraints to complete and acquit the projects; and
2. advise the Regional Community Infrastructure Program of its projects for 2009/10 as listed below:
  - Green Head Community Centre - Install Air conditioners \$15,000
  - Morphett Park – Install new playground surround \$4,000
  - Green Head Community Centre – Install picture rail \$5,000
  - Warradarge – Bench and Seats \$2,000
  - Leeman Recreation Centre Lino Flooring \$4,000

Total \$30,000

## **RESOLUTION: 2009-207**

**Moved:** Cr Waite

**Seconded:** Cr McTaggart

That Council:

1. *endorse the actions of the CEO in seeking approval for the reallocation of the RCLIP 2008/09 projects savings to the RCLIP Coorow Pool Shed project, in view of the time constraints to complete and acquit the projects; and*
2. *advise the Regional Community Infrastructure Program of its projects for 2009/10 as listed below:*
  1. *Green Head Community Centre - Install Air conditioners* \$15,000
  2. *Morphett Park – Install new playground surround* \$4,000
  3. *Green Head Community Centre – Install picture rail* \$5,000
  4. *Warradarge – Bench and Seats* \$2,000
  5. *Leeman Recreation Centre Lino Flooring* \$4,000
  6. *Coorow Medical Centre Soundproofing for toilets* \$2,000
  7. *Exit Lights GHSC* \$2,000
  8. *Replacement of Playground equipment Leeman foreshore* \$21,000
  9. *Replacement of Playground equipment GHCC* \$21,000
  10. *Lighting at Leeman Foreshore area* \$18,000

**Total** **\$94,000**

**CARRIED 8/0**

**Cr Waite declared a Proximity Interest in Item 10.4.4 as Teasdale Road runs through her property and left the meeting at 5.00pm.**

<b>10.4.4 ROYALTIES FOR REGIONS COUNTRY LOCAL GOVERNMENT FUND 2008/2009</b>
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<b>AUTHOR</b>	Stuart Billingham
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	30 October 2009
<b>FILE</b>	G11

**SUMMARY:**

**To present Council with an update on the progress of the Royalties for Regions Country Local Government Fund (CLGF) 2008/09 Funding Projects and seeking Council consideration of reallocating budget savings.**

**BACKGROUND:**

The State Government in 2008/09 introduced new Royalties for Regions Country Local Government Fund to Western Australian Local Governments, with the Shire of Coorow receiving a year one allocation of \$638,166.

Council, at its final budget meeting adopted the following list of projects:

<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
1.Admin Centre, Coorow Roof repairs	Repair/Replace leaking roof at the Coorow LG Administration Centre.	\$20,000.00
2. Maley Park Function Centre, Coorow Engineering investigation & stabilisation	Engineering Investigation and rectification works for stabilisation of building.	\$80,000.00
3. Thomas St, Leeman Footpath	Construction of concrete footpath between Leeman Caravan Park and Boat ramps Leeman along Thomas St	\$120,000.00
4. South Bay Cliff Park, Green Head Toilets	Construction of South Bay, Cliff Park Toilets incl disabled Toilets Green Head	\$80,000.00
5. Recreation Centre, Leeman Oval Bore Wann Park	Hydrologist Report and installation/construction of a water bore for the Wann Park Oval reticulation.	\$100,000.00
6. Recreation Centre, Leeman Toilets	Construction of Toilets incl disabled Toilets Leeman Recreation Centre	\$40,000.00
7. Sporting Club, Green Head Lights	Installation of lights along driveway into Green Head Sporting Club	\$50,000.00
8. Entry Statements, Leeman, Coorow, Green Head	Construction of Entry Statements into Leeman, Coorow and Green Head Town sites	\$60,000.00
9. Bonham St, Leeman Footpath	Construction of concrete footpath Bonham St Leeman	\$20,000.00
10. Asphalt/Drainage	Construction of Asphalt and Drainage	\$68,166.00

Spencer, St Leeman	works Spencer St Leeman	
<b>Total</b>		<b>\$638,166.00</b>

Council at the 16 September 2009 Ordinary Meeting resolved to swap over Project 5 - Wann Park Bore \$100,000 with the Coorow Green Head Road Repair failures and patching Project of \$100,000. The now Shire funds of \$100,000 for Wann Park were placed into the newly created Shire Reserve Fund 'Wann Park Reticulation' at the November 2009 Ordinary Meeting.

Following is the list of updated projects:

<b>Priority/Project</b>	<b>Brief Description</b>	<b>\$ (ex GST)</b>
1. Admin Centre, Coorow Roof repairs	Repair/Replace leaking roof at the Coorow LG Administration Centre.	\$20,000.00
2. Maley Park Function Centre, Coorow Engineering investigation & stabilisation	Engineering Investigation and rectification works for stabilisation of building.	\$80,000.00
3. Thomas St, Leeman Footpath	Construction of concrete footpath between Leeman Caravan Park and Boat ramps Leeman along Thomas St	\$120,000.00
4. South Bay Cliff Park, Green Head Toilets	Construction of South Bay, Cliff Park Toilets incl disabled Toilets Green Head	\$80,000.00
5. Coorow Green Head Road	Repair failures and patching	\$100,000.00
6. Recreation Centre, Leeman Toilets	Construction of Toilets incl disabled Toilets Leeman Recreation Centre	\$40,000.00
7. Sporting Club, Green Head Lights	Installation of lights along driveway into Green Head Sporting Club	\$50,000.00
8. Entry Statements, Leeman, Coorow, Green Head	Construction of Entry Statements into Leeman, Coorow and Green Head Town sites	\$60,000.00
9. Bonham St, Leeman Footpath	Construction of concrete footpath Bonham St Leeman	\$20,000.00
10. Asphalt/Drainage Spencer, St Leeman	Construction of Asphalt and Drainage works Spencer St Leeman	\$68,166.00
<b>Total</b>		<b>\$638,166.00</b>

Following is an updated listing of project budget vs. expenditure YTD:

Priority/Project	Current Status % Complete	Expenditure \$ YTD (ex GST)	Committed Funds	Budget \$ (ex GST)	Over/(under) Budget
1.Admin Centre, Coorow Roof repairs	0%	0	\$20,000.00	\$20,000.00	\$0.00
2. Maley Park Function Centre, Coorow Engineering investigation & stabilisation	25%	\$18,088.03	\$61,911.97	\$80,000.00	\$0.00
3. Thomas St, Leeman Footpath	100%	\$106,053.96	\$0.00	\$120,000.00	-\$13,946.04
4. South Bay Cliff Park, Green Head Toilets	100%	\$36,044.68	\$0.00	\$80,000.00	-\$43,955.32
5. Coorow Green Head Rd	80%	\$61,842.48	\$38,157.52	\$100,000.00	\$0.00
6. Leeman Recreation Centre Toilets	100%	\$36,158.46	\$0.00	\$40,000.00	-\$3,841.54
7. Sporting Club, Green Head Lights  NB: 2009/10 alloc of \$15,000 as part of expend	100%	\$65,340.00	\$0.00	\$50,000.00 NB: 2009/10 alloc of \$15,000 as part of expend	\$340.00
8. Entry Statement, Leeman	90%	\$4,181.42	\$15,818.58	\$20,000.00	\$0.00
8. Entry Statement Coorow	10%	\$2,233.32	\$17,766.68	\$20,000.00	\$0.00
8. Entry Statement Green Head	100%	\$34,123.95	\$0.00	\$20,000.00	\$14,123.95
9. Bonham St, Leeman Footpath	0%	0.00	\$20,000.00	\$20,000.00	\$0.00
10. Asphalt/Drainage Spencer, St Leeman	0%	\$28,715.57	\$0.00	\$68,166.00	-\$39,450.43
<b>Total</b>		<b>\$392,781.87</b>	<b>\$95,924.20</b>	<b>\$638,166.00</b>	<b>(\$86,729.38)</b>



**COMMENT:**

Following are a list of projects Council may wish to consider for re-allocation of funds:

<b>Projects for consideration</b>		
Cul de Sacs Green Head -	Asphalt Hutchcraft Crt, Croft Crt, Simpsun Crt & Williams Pl	\$50,000.00
McGilp Street	Kerb and Drainage	\$60,000.00
Car park Dynamite Bay	Seal Carpark	\$40,000.00
Teasdale Road	Realign Curves	\$40,000.00
Medical Centre	Sound proofing Toilet	\$2,000.00
Green Head Reserve opp Caravan Park	Retic Reserve	\$30,000.00
Lot 131 Spain St Coorow	Install Range Hood	\$1,000.00
Green Head Community Centre	Disabled Toilet	\$40,000.00
Lot 42 Commercial St Coorow	Install Range Hood	\$1,000.00
Leeman Admin Office/Library	Kitchen upgrade	\$3,200.00
Various Shire Buildings	install Smoke detectors and RCD protection	\$2,500.00
<b>TOTAL</b>		<b>\$269,700.00</b>

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995*

**STRATEGIC IMPLICATIONS:**

Long Term Financial Planning.

**POLICY IMPLICATIONS:**

Nil.

**FINANCIAL IMPLICATIONS:**

Shire of Coorow 2009/10 Budget, Royalties for Regions 2008/09 Budget allocations

**VOTING REQUIREMENT:**

Absolute Majority.

**OFFICER RECOMMENDATION:**

That Council approve the following projects to be applied for and added to the 2008/09 R4R projects as a result of savings from previously approved 2008/09 R4R projects:

1. Various Cul-de-Sacs Green Head	Asphalt failing Cul-de-sacs– Hutchcraft Crt, Croft Crt, Simpsun Crt and Williams Pl	\$50,000.00
2. Winchester Cemetery	Niche Wall and Gazebo works Move from 2009/10 R4R Regional Project Funds to normal R4R	\$12,500.00
3. Sporting Club, Green Head	Install Lights Move from 2009/10 R4R of \$15,000	\$15,000.00
4. Various Shire buildings	Install Smoke detectors & RCD protection	\$9,229.38
<b>Total</b>		<b>\$86,729.38</b>

**RESOLUTION: 2009-208**

**Moved:** Cr George

**Seconded:** Cr McTaggart

*That Council approve the following projects to be applied for and added to the 2008/09 R4R projects as a result of savings from previously approved 2008/09 R4R projects:*

1. Various Cul-de-Sacs Green Head	Asphalt failing Cul-de-sacs– Hutchcraft Crt, Croft Crt, Simpsun Crt and Williams Pl	\$50,000.00
2. Winchester Cemetery	Niche Wall and Gazebo works Move from 2009/10 R4R Regional Project Funds to normal R4R	\$12,500.00
3. Sporting Club, Green Head	Install Lights Move from 2009/10 R4R of \$15,000	\$15,000.00
4. Various Shire buildings	Install Smoke detectors & RCD protection	\$9,229.38
<b>Total</b>		<b>\$86,729.38</b>

**CARRIED 7/0**

Council requested that staff look into ways to protect the asphalt on cul-de-sacs once restoration works are complete.

**Cr Waite returned to the meeting at 5.17pm.**

10.4.5	ROYALTIES FOR REGIONS COUNTRY LOCAL GOVERNMENT FUND 2009/2010
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AUTHOR	Stuart Billingham
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	30 October 2009
FILE	G11

# SUMMARY:

**To present Council with a request to reallocate the Royalties for Regions Country Local Government Fund (CLGF) 2009/10 Funding Projects as listed on the Shire of Coorow 2009/10 Budget.**

# BACKGROUND:

The State Government in 2009/10 Royalties for Regions Country Local Government Fund, with the Shire of Coorow receiving a year 2 allocation of:

Local	\$409,081
Regional	<u>\$229,085</u>
	<u>\$638,166</u>

Council at its final Budget meeting adopted the following list of projects.

Original listing of Projects

Priority/Project	Brief Description	Est \$ (ex GST)
<b>COOROW</b>		
Coorow Town Park	New toilet block	\$80,000.00
Lot 42 Commercial St Coorow	New 75m <sup>2</sup> Shed	\$25,000.00
Lot 11 Spain St Coorow	Replace curtains and verticals	\$2,000.00
Lot 11 Spain St Coorow	Repair window sill	\$3,000.00
Lot 29 Spain St Coorow	Pergola replacement	\$12,000.00
Lot 131 Spain St Coorow	Paint house inside and out	\$10,000.00
Lot 19 North St Coorow	Repair ceiling above porch	\$1,200.00
Lot 9 Thomas St Coorow	Paint inside and out	\$6,000.00
Lot 5 Bristol St Coorow	Repair internal wall damage	\$3,000.00
Lot 5 Bristol St Coorow	Ridge Capping repairs	\$2,000.00
Lot 103 Bristol St Coorow	Cover floor in laundry & toilet	\$2,000.00
Coorow District Hall	Provide Stormwater	\$3,000.00
Coorow District Hall	Install commercial grade lino to kitchen	\$5,000.00
Coorow Swimming Pool	Replace door frames men and ladies change rooms	\$23,373.00
Coorow Swimming Pool	Emergency dump shower eye	\$2,000.00
Coorow Swimming Pool	Spill pallets	\$3,600.00
Coorow Swimming Pool	Remove concrete and replace with brick paving	\$4,000.00

<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
<b>COOROW (Cont.)</b>		
Coorow Swimming Pool	Shade Shelter repairs	\$3,000.00
Coorow Works Depot	Replace Alsynite sheeting on roof	\$3,500.00
Coorow Works Depot	Plumbing water pipe	\$1,500.00
Coorow Caravan Park	Fire Hose Reel repair	\$1,000.00
Coorow Caravan Park	Fuse Box south side replace	\$1,200.00
Coorow Caravan Park	Repair tiles	\$8,000.00
Coorow Caravan Park	Vehicle sullage point	\$2,000.00
Coorow Caravan Park	Vehicle sullage point	\$8,000.00
Maley Park Function Centre	Replace kitchen cupboards and benchtops	\$15,000.00
<b>LEEMAN</b>		
Lot 520 Tuart St Leeman	Provide double carport shed	\$10,000.00
Lot 520 Tuart St Leeman	Replace roof sheeting tek screws	\$4,000.00
Lot 520 Tuart St Leeman	Replace Lounge Carpet	\$2,200.00
Lot 50 Nairn St Leeman	Paint, new Blinds	\$5,954.00
Lot 50 Nairn St Leeman-CEO	Shed	\$25,000.00
Lot 49 Nairn St Leeman-LHand	Carpentry repairs	\$8,000.00
Lot 49 Nairn St Leeman-LHand	New vinyl floor covering hall and kitchen dining	\$3,000.00
Lot 49 Nairn St Leeman-LHand	Kitchen cupboards and sink replacement	\$8,000.00
Lot 64 Nairn St Leeman-Ranger	Replace Kitchen drawers	\$1,000.00
Leeman Rec Centre	Replace external weather damaged doors	\$5,000.00
Leeman Rec Centre	Purchase floor scrubber	\$7,000.00
Leeman Rec Centre	Replace stain damaged ceiling panels	\$2,000.00
Leeman Rec Centre	Repair wall surfaces above courts	\$1,000.00
Leeman Rec Centre	Seal stage change room door and wall	\$2,000.00
Leeman Rec Centre	Replace carpet in front of kitchen with lino	\$3,000.00
<b>GREEN HEAD</b>		
Sporting Club	Additional funding lights	\$15,000.00
Sporting Club	Kitchen Upgrade	\$12,974.00
Sporting Club	Install Exit lights	\$1,200.00
Community Centre	Replace all damaged ceiling panels	\$1,500.00
Works Depot	Power connection	\$5,000.00
Indian Ocean Drive	prelim works	\$30,880.00
<b>WARRADARGE</b>		
Warradarge BFB Shed	Power Extension	\$25,000.00
<b>ENTIRE SHIRE</b>		
R4R Regional Project		\$229,085.00
<b>Total</b>		<b>\$638,166.00</b>

**COMMENT:**

Suggested reallocations NB: Changes shown in Bold Italics

Priority/Project	Brief Description	Before Est \$ (ex GST)	After Est \$ (ex GST)
<b>COOROW</b>			
Coorow Town Park	New Toilet Block	\$80,000.00	\$80,000.00
Lot 42 Commercial St Coorow	New 75m <sup>2</sup> Shed	\$25,000.00	\$25,000.00
Lot 11 Spain St Coorow	Replace curtains and verticals	\$2,000.00	\$2,000.00
Lot 11 Spain St Coorow	Repair window sill	\$3,000.00	\$3,000.00
Lot 29 Spain St Coorow	Pergola replacement	\$12,000.00	\$12,000.00
Lot 131 Spain St Coorow	Paint House inside and out	\$10,000.00	\$10,000.00
Lot 19 North St Coorow	Repair ceiling above porch	\$1,200.00	<b>\$0.00</b>
Lot 9 Thomas St Coorow	Paint inside and out	\$6,000.00	\$6,000.00
Lot 5 Bristol St Coorow	Repair internal wall damage	\$3,000.00	\$3,000.00
Lot 5 Bristol St Coorow	Ridge Capping repairs	\$2,000.00	\$2,000.00
Lot 103 Bristol St Coorow	Cover floor in laundry & Toilet	\$2,000.00	\$2,000.00
Coorow District Hall	Provide Stormwater	\$3,000.00	\$3,000.00
Coorow District Hall	Install commercial Grade lino to Kitchen	\$5,000.00	\$5,000.00
Coorow Swimming Pool	Replace Door Frames Change rooms	\$23,373.00	<b>\$0.00</b>
North Miling Road	Resheet Gravel Road	0.00	<b>\$23,373.00</b>
Coorow Swimming Pool	Emergency Dump Shower eye	\$2,000.00	\$2,000.00
Coorow Swimming Pool	Spill pallets	\$3,600.00	\$3,600.00
Coorow Swimming Pool	Remove concrete and replace with brick paving	\$4,000.00	\$4,000.00
Coorow Swimming Pool	Shade Shelter repairs	\$3,000.00	\$3,000.00
Coorow Works Depot	Replace Alsynite sheeting on roof	\$3,500.00	\$3,500.00
Coorow Works Depot	Plumbing water pipe	\$1,500.00	\$1,500.00
Coorow Caravan Park	Fire Hose Reel repair	\$1,000.00	\$1,000.00
Coorow Caravan Park	Fuse Box south side replace	\$1,200.00	\$1,200.00
Coorow Caravan Park	Repair tiles	\$8,000.00	\$8,000.00
Coorow Caravan Park	Vehicle Sullage Point	\$2,000.00	\$2,000.00
Coorow Caravan Park	Vehicle Sullage Point	\$24,500.00	\$24,500.00
Maley Park Function Centre	Replace Kitchen cupboards and Benchtops	\$15,000.00	\$15,000.00
<b>LEEMAN</b>			
Lot 520 Tuart St Leeman	Provide double carport shed	\$10,000.00	\$10,000.00
Lot 520 Tuart St Leeman	Replace roof sheeting tek screws	\$4,000.00	\$4,000.00
Lot 520 Tuart St Leeman	Replace Lounge Carpet	\$2,200.00	\$2,200.00
Lot 50 Nairn St Leeman	Paint , new Blinds	\$5,954.00	\$5,954.00
Lot 50 Nairn St Leeman- CEO	Shed	\$25,000.00	\$25,000.00
Lot 49 Nairn St Leeman- LHand	Carpentry repairs	\$8,000.00	\$8,000.00

Priority/Project	Brief Description	Before Est \$ (ex GST)	After Est \$ (ex GST)
<b>LEEMAN (Cont.)</b>			
Lot 49 Nairn St Leeman-LHand	New Vinyl floor covering hall and kitchen dining	\$3,000.00	\$3,000.00
Lot 49 Nairn St Leeman-LHand	Kitchen cupboards and sink replacement	\$8,000.00	\$8,000.00
Lot 64 Nairn St Leeman-Ranger	Replace Kitchen drawers	\$1,000.00	<b>\$0.00</b>
Leeman Rec Centre	Replace external weather damaged doors	\$5,000.00	<b>\$7,200.00</b>
Leeman Rec Centre	Replace stain damaged ceiling panels	\$2,000.00	\$2,000.00
Leeman Rec Centre	Repair wall surfaces above courts	\$1,000.00	\$1,000.00
Leeman Rec Centre	Seal stage change room door and wall	\$2,000.00	\$2,000.00
Leeman Rec Centre	Replace carpet in front of kitchen with linoleum	\$3,000.00	\$3,000.00
Leeman Admin Office Library	Kitchen Upgrade	\$5,500.00	\$5,500.00
<b>GREEN HEAD</b>		0	0
Sporting Club	Kitchen Upgrade	\$12,974.00	\$12,974.00
Sporting Club	Install Exit lights	\$1,200.00	\$1,200.00
Community Centre	Replace all damaged ceiling panels	\$1,500.00	\$1,500.00
Works Depot	Power connection	\$5,000.00	\$5,000.00
Indian Ocean Drive	prelim works	\$30,880.00	\$30,880.00
<b>WARRADARGE</b>		0	0
Warradarge BFB Shed	Power Extension	\$25,000.00	\$25,000.00
<b>ENTIRE SHIRE</b>		0	0
Aged Units Leeman Regional Project	Joint Venture DHW for the design and construction of additional Independent living aged units Leeman	\$100,000.00	\$100,000.00
R4R Regional Project		\$129,085.00	\$129,085.00
<b>Total</b>		<b>\$638,166.00</b>	<b>\$638,166.00</b>

## STATUTORY ENVIRONMENT:

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

## STRATEGIC IMPLICATIONS:

Long Term Financial Planning

## POLICY IMPLICATIONS:

Nil

## FINANCIAL IMPLICATIONS:

Shire of Cororow 2009/10 Budget

## VOTING REQUIREMENT:

Absolute Majority.

## OFFICER RECOMMENDATIONS:

That Council approve the following projects to be applied for the 2009/10 R4R projects and the 2009/10 Budget be amended accordingly.

Priority/Project	Brief Description	Est \$ (ex GST)
<b>COOROW</b>		
Coorow Town Park	New Toilet Block	\$80,000.00
Lot 42 Commercial St Coorow	New 75m <sup>2</sup> Shed	\$25,000.00
Lot 11 Spain St Coorow	Replace curtains and verticals	\$2,000.00
Lot 11 Spain St Coorow	Repair window sill	\$3,000.00
Lot 29 Spain St Coorow	Pergola replacement	\$12,000.00
Lot 131 Spain St Coorow	Paint House inside and out	\$10,000.00
Lot 9 Thomas St Coorow	Paint inside and out	\$6,000.00
Lot 5 Bristol St Coorow	Repair internal wall damage	\$3,000.00
Lot 5 Bristol St Coorow	Ridge Capping repairs	\$2,000.00
Lot 103 Bristol St Coorow	Cover floor in laundry & Toilet	\$2,000.00
Coorow District Hall	Provide Stormwater	\$3,000.00
Coorow District Hall	Install commercial Grade lino to Kitchen	\$5,000.00
North Miling Road	Resheet road	<b>\$23,373.00</b>
Coorow Swimming Pool	Emergency Dump Shower eye	\$2,000.00
Coorow Swimming Pool	Spill pallets	\$3,600.00
Coorow Swimming Pool	Remove concrete and replace with brick paving	\$4,000.00
Coorow Swimming Pool	Shade Shelter repairs	\$3,000.00
Coorow Works Depot	Replace Alsynite sheeting on roof	\$3,500.00
Coorow Works Depot	Plumbing water pipe	\$1,500.00
Coorow Caravan Park	Fire Hose Reel repair	\$1,000.00
Coorow Caravan Park	Fuse Box south side replace	\$1,200.00
Coorow Caravan Park	Repair tiles	\$8,000.00
Coorow Caravan Park	Vehicle Sullage Point	\$2,000.00
Coorow Caravan Park	Vehicle Sullage Point	\$24,500.00
Maley Park Function Centre	Replace Kitchen cupboards and Benchtops	\$15,000.00
<b>LEEMAN</b>		0
Lot 520 Tuart St Leeman	Provide double carport shed	\$10,000.00
Lot 520 Tuart St Leeman	Replace roof sheeting tek screws	\$4,000.00
Lot 520 Tuart St Leeman	Replace Lounge Carpet	\$2,200.00
Lot 50 Nairn St Leeman	Paint , new Blinds	\$5,954.00

<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
<b>LEEMAN (Cont.)</b>		
Lot 50 Nairn St Leeman-CEO	Shed	\$25,000.00
Lot 49 Nairn St Leeman-LHand	Carpentry repairs	\$8,000.00
Lot 49 Nairn St Leeman-LHand	New Vinyl floor covering hall and kitchen dining	\$3,000.00
Lot 49 Nairn St Leeman-LHand	Kitchen cupboards and sink replacement	\$8,000.00
Leeman Rec Centre	Replace external weather damaged doors	<b>\$7,200.00</b>
Leeman Rec Centre	Replace stain damaged ceiling panels	\$2,000.00
Leeman Rec Centre	Repair wall surfaces above courts	\$1,000.00
Leeman Rec Centre	Seal stage change room door and wall	\$2,000.00
Leeman Rec Centre	Replace carpet in front of kitchen with linoleum	\$3,000.00
Leeman Admin Office Library	Kitchen Upgrade	\$5,500.00
<b>GREEN HEAD</b>		0
Sporting Club	Kitchen Upgrade	\$12,974.00
Sporting Club	Install Exit lights	\$1,200.00
Community Centre	Replace all damaged ceiling panels	\$1,500.00
Works Depot	Power connection	\$5,000.00
Indian Ocean Drive	prelim works	\$30,880.00
<b>WARRADARGE</b>		0
Warradarge BFB Shed	Power Extension	\$25,000.00
<b>ENTIRE SHIRE</b>		0
Aged Units Leeman Regional Project	Seed funding for the design and construction of additional Independent living aged units	\$100,000.00
R4R Regional Project		\$129,085.00
<b>Total</b>		<b>\$638,166.00</b>

**RESOLUTION:                      2009-209**

**Moved:** Cr Bothe

**Seconded:** Cr McTaggart

*That Council approve the following projects to be applied for the 2009/10 R4R projects and the 2009/10 Budget be amended accordingly.*

<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
<b>COOROW</b>		
Coorow Town Park	New Toilet Block	\$40,000.00
Lot 42 Commercial St Coorow	New 75m <sup>2</sup> Shed	\$25,000.00
Lot 11 Spain St Coorow	Replace curtains and verticals	\$2,000.00
Lot 11 Spain St Coorow	Repair window sill	\$3,000.00
Lot 29 Spain St Coorow	Pergola replacement	\$12,000.00



<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
<i>Lot 131 Spain St Coorow</i>	<i>Paint House inside and out</i>	<i>\$10,000.00</i>
<i>Lot 9 Thomas St Coorow</i>	<i>Paint inside and out</i>	<i>\$6,000.00</i>
<i>Lot 5 Bristol St Coorow</i>	<i>Repair internal wall damage</i>	<i>\$3,000.00</i>
<i>Lot 5 Bristol St Coorow</i>	<i>Ridge Capping repairs</i>	<i>\$2,000.00</i>
<i>Lot 103 Bristol St Coorow</i>	<i>Cover floor in laundry &amp; Toilet</i>	<i>\$2,000.00</i>
<i>Coorow District Hall</i>	<i>Provide Stormwater</i>	<i>\$3,000.00</i>
<i>Coorow District Hall</i>	<i>Install commercial Grade lino to Kitchen</i>	<i>\$5,000.00</i>
<i>North Miling Road</i>	<i>Resheet road</i>	<b><i>\$23,373.00</i></b>
<i>Coorow Swimming Pool</i>	<i>Emergency Dump Shower eye</i>	<i>\$2,000.00</i>
<i>Coorow Swimming Pool</i>	<i>Spill pallets</i>	<i>\$3,600.00</i>
<i>Coorow Swimming Pool</i>	<i>Remove concrete and replace with brick paving</i>	<i>\$4,000.00</i>
<i>Coorow Swimming Pool</i>	<i>Shade Shelter repairs</i>	<i>\$3,000.00</i>
<i>Coorow Works Depot</i>	<i>Replace Alsynite sheeting on roof</i>	<i>\$3,500.00</i>
<i>Coorow Works Depot</i>	<i>Plumbing water pipe</i>	<i>\$1,500.00</i>
<i>Coorow Caravan Park</i>	<i>Fire Hose Reel repair</i>	<i>\$1,000.00</i>
<i>Coorow Caravan Park</i>	<i>Fuse Box south side replace</i>	<i>\$1,200.00</i>
<i>Coorow Caravan Park</i>	<i>Repair tiles</i>	<i>\$8,000.00</i>
<i>Coorow Caravan Park</i>	<i>Vehicle Sullage Point</i>	<i>\$2,000.00</i>
<i>Coorow Caravan Park</i>	<i>Vehicle Sullage Point</i>	<i>\$24,500.00</i>
<i>Maley Park Function Centre</i>	<i>Replace Kitchen cupboards and Benchtops</i>	<i>\$15,000.00</i>
<b>LEEMAN</b>		
<i>Lot 520 Tuart St Leeman</i>	<i>Provide double carport shed</i>	<i>\$10,000.00</i>
<i>Lot 520 Tuart St Leeman</i>	<i>Replace roof sheeting tek screws</i>	<i>\$4,000.00</i>
<i>Lot 520 Tuart St Leeman</i>	<i>Replace Lounge Carpet</i>	<i>\$2,200.00</i>
<i>Lot 50 Nairn St Leeman</i>	<i>Paint , new Blinds</i>	<i>\$5,954.00</i>
<i>Lot 50 Nairn St Leeman-CEO</i>	<i>Shed</i>	<i>\$25,000.00</i>
<i>Lot 49 Nairn St Leeman-LHand</i>	<i>Carpentry repairs</i>	<i>\$8,000.00</i>
<i>Lot 49 Nairn St Leeman-LHand</i>	<i>New Vinyl floor covering hall and kitchen dining</i>	<i>\$3,000.00</i>
<i>Lot 49 Nairn St Leeman-LHand</i>	<i>Kitchen cupboards and sink replacement</i>	<i>\$8,000.00</i>
<i>Leeman Rec Centre</i>	<i>Replace external weather damaged doors</i>	<b><i>\$7,200.00</i></b>
<i>Leeman Rec Centre</i>	<i>Replace stain damaged ceiling panels</i>	<i>\$2,000.00</i>
<i>Leeman Rec Centre</i>	<i>Repair wall surfaces above courts</i>	<i>\$1,000.00</i>
<i>Leeman Rec Centre</i>	<i>Seal stage change room door and wall</i>	<i>\$2,000.00</i>
<i>Leeman Rec Centre</i>	<i>Replace carpet in front of kitchen with linoleum</i>	<i>\$3,000.00</i>
<i>Leeman Admin Office Library</i>	<i>Kitchen Upgrade</i>	<i>\$5,500.00</i>
<b>GREEN HEAD</b>		
<i>Sporting Club</i>	<i>Kitchen Upgrade</i>	<i>\$12,974.00</i>
<i>Sporting Club</i>	<i>Install Exit lights</i>	<i>\$1,200.00</i>

<b>Priority/Project</b>	<b>Brief Description</b>	<b>Est \$ (ex GST)</b>
<i>Community Centre</i>	<i>Replace all damaged ceiling panels</i>	<i>\$1,500.00</i>
<i>Works Depot</i>	<i>Power connection</i>	<i>\$5,000.00</i>
<i>Ocean View Drive</i>	<i>prelim works</i>	<i>\$30,880.00</i>
<b>WARRADARGE</b>		
<i>Warradarge BFB Shed</i>	<i>Power Extension</i>	<i>\$25,000.00</i>
<b>ALL SHIRE BUILDINGS</b>		
<i>RCDs and Smoke Detectors</i>	<i>Install RCDs and Smoke detectors in all Council owned buildings</i>	<i>\$40,000</i>
<b>ENTIRE SHIRE</b>		
<i>Aged Units Leeman Regional Project</i>	<i>Seed funding for the design and construction of additional Independent living aged units</i>	<i>\$100,000.00</i>
<i>R4R Regional Project</i>		<i>\$129,085.00</i>
<b>Total</b>		<b><i>\$638,166.00</i></b>

**CARRIED 8/0 ABSOLUTE MAJORITY**

**11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil.

**12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:**

Nil at this time.

**13. MATTERS BEHIND CLOSED DOORS:**

Nil.

**14. DATE OF NEXT MEETING:**

14.1	ORDINARY MEETING OF COUNCIL
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Wednesday 9 December 2009 at the Leeman Administration Centre, Leeman from 3pm.

**15. CLOSURE:**

There being no further business the President Cr Girando closed the meeting at 5.42pm.