

Minutes

| | | |
|-------------|--|-----------|
| 1. | DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS: | 2 |
| 2. | RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATION OF INTEREST: | 2 |
| 3. | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE: | 2 |
| 4. | PUBLIC QUESTION TIME: | 2 |
| 5. | APPLICATIONS FOR LEAVE OF ABSENCE: | 5 |
| 6. | PETITIONS/DEPUTATIONS/PRESENTATIONS: | 5 |
| 7. | CONFIRMATION OF MINUTES: | 5 |
| 7.1 | ORDINARY MEETING HELD WEDNESDAY 17 FEBRUARY 2010 AT THE COOROW DISTRICT HALL, COOROW | 5 |
| 7.2 | AUDIT COMMITTEE HELD WEDNESDAY, 17 FEBRUARY 2010 AT THE COOROW ADMINISTRATION OFFICE, COOROW | 6 |
| 8. | ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION: | 6 |
| 9. | MATTERS FOR WHICH MEETING MAY BE CLOSED: | 6 |
| 10. | REPORTS: | 7 |
| 10.1 | CHIEF EXECUTIVE OFFICER: | 7 |
| 10.1.1 | THREE BAYS WALK WAY MANAGEMENT PLAN | 7 |
| 10.1.2 | LEEMAN TELECENTRE – HIRE LEEMAN RECREATION CENTRE | 10 |
| 10.1.3 | NOMINATION MWDC BOARD – LOCAL GOVERNMENT REPRESENTATIVE | 12 |
| 10.1.4 | FUTURE OF MID WEST REGIONAL COUNCIL | 14 |
| 10.2 | MANAGER REGULATORY SERVICES: | 17 |
| 10.2.1 | PROPOSED OUTBUILDING EXTENSION (CARPORT) – LOT 516, 4 MCDONALD PLACE GREEN HEAD | 17 |
| 10.2.2 | PROPOSED OUTBUILDING EXTENSION – LOT 349, 4 CROFT COURT, GREEN HEAD | 25 |
| 10.3 | PRINCIPAL WORKS SUPERVISOR: | 34 |
| 10.3.1 | CONCRETE WATER TANK FOR FIRE FIGHTING PURPOSES | 34 |
| 10.3.2 | WESTERN AUSTRALIA ROAD TRAFFIC CODE 2000 REGULATION | 37 |
| 10.4 | DEPUTY CHIEF EXECUTIVE OFFICER: | 39 |
| 10.4.1 | ACCOUNTS FOR PAYMENT | 39 |
| 10.4.2 | MONTHLY STATEMENT OF FINANCIAL ACTIVITY – FEBRUARY 2010 | 46 |
| 10.4.3 | SHIRE OF COOROW – ANNUAL BUDGET REVIEW 2009/2010 | 48 |
| 11. | QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN: | 50 |
| 12. | URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION: | 50 |
| 13. | MATTERS BEHIND CLOSED DOORS: | 50 |
| 14. | DATE OF NEXT MEETING: | 50 |
| 14.1 | PRE-BUDGET COMMUNITY FORUM | 50 |
| 14.1 | ORDINARY MEETING OF COUNCIL | 50 |
| 15. | CLOSURE: | 50 |

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The President welcomed those present and declared the meeting open at 3.02pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATION OF INTEREST:

Councillor M J Girando
Councillor J K Waite
Councillor M R Bothe
Councillor B A Jack
Councillor B J McDonald
Councillor D B McTaggart
Councillor G George

President
Deputy President

Mr S D Billingham
Mr D R Hadden
Mr K L Bean
Mrs G M Mackenzie

Acting Chief Executive Officer
Manager Regulatory Services
Principal Works Supervisor
Minutes Clerk

Leave of Absence

Cr Allan Williams – granted Leave of Absence 25 February 2010 to 15 March 2010 at the 17 February 2010 Council Meeting

Declarations of Interest

Nil

Visitors

Mr Graham Eaton

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil

4. PUBLIC QUESTION TIME:

The reply to Mr Eaton's questions raised at the ordinary meeting of Council held on the 17 February 2010 meeting are as follows. Mr Eaton has been given these answers in writing.

- 1) Is Council considering or intending to contract out, rationalize operations, downsize and or outsource any activity or function linked with the Shire of Coorow that does or can employ people residing in or who could be attracted to the Shire of Coorow to take up employment or open a business and if so can details please be provided?

Council is not considering contracting out or rationalizing operations of any off its activities

- 2) Is Council considering or intending any action that affects the stability of each of the communities making up the Shire of Coorow in a manner that reduces local

employment opportunities, population, new business and investment and if so can details please be provided?

Council is not considering these actions at this moment in time

- 3) Is Council considering or intending implement any action that has the potential to drive down the value of Leeman, Coorow and Greenhead properties and if so can details please be provided?

Council is not implementing any action at this stage. However Council has advertised for a Consultant to undertake a Strategic Planning review for the Leeman and Green Head town sites.

- 4) Is Council considering or intending to adopt a proactive and priority approach to the following and if so can details please be provided?

- Develop proposals and actions to market the SOC to potential investors, residents, travellers and businesses.
- Develop proposals and actions to retain population, business and investment in Leeman.
- Develop proposals and actions to encourage Gindalbie to employ workers from within the SOC.
- Develop proposals and actions to encourage Iluka to continue to employ Leeman and Greenhead residents as a priority.
- Develop proposals and actions to attract new investment, business and residents to the towns of Coorow and Leeman.
- Develop proposals and actions to facilitate the establishment of new business in the SOC.
- Create a theme for the future of Leeman and Coorow given their general demise over the past ten years.
- Form a working group of Councillors and Ratepayers to prepare an interim short term action plan for how best to respond to the completion of the Indian Ocean Drive.
- Form a working group of Councillors and Ratepayers to retard the obvious ruin/downfall/end/collapse of Leeman and Coorow town sites; quality of life, opportunities, population, services and future.
- Adopt a position and seek funding to establish a Leeman Retail Complex/Shopping Centre to incorporate existing and future businesses of a retail nature.
- Balance the use of time and effort between structural change on one hand and the survival and progress of the Shire as a whole and its three town sites.

Council has no actions in place at this time however your points have merits. It may be more pertinent to put these into a submission for when Council requests submissions for its revised strategic plan.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Cr Waite requested Leave of Absence from 18th to 19th March and 24th to 26th March 2010

Cr McDonald requested Leave of Absence from 19th March 2010 to 31st March 2010

RESOLUTION: 2010-032A

Moved: Cr George Seconded: Cr Bothe

That Council grant Leave of Absence to:

1. Cr Waite from 18th March 2010 to 19th March 2010 and 24th March 2010 to 26th March 2010.
2. Cr McDonald from 19th March 2010 to 31st March 2010

CARRIED 7/0

6. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Nil

7. CONFIRMATION OF MINUTES:

7.1 ORDINARY MEETING HELD WEDNESDAY 17 FEBRUARY 2010 AT THE COOROW DISTRICT HALL, COOROW

| | |
|-------------------------------|--------------|
| AUTHOR | Mark Hook |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 2 March 2010 |

COMMENT:

Nil

OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting held on Wednesday 17 February 2010 at the Coorow District Hall, Coorow be confirmed as a true and correct record.

RESOLUTION: 2010-032

Moved: Cr Bothe Seconded: Cr Waite

That the Minutes of the Ordinary Meeting held on Wednesday 17 February 2010 at the Coorow District Hall, Coorow be confirmed as a true and correct record.

CARRIED 7/0

| | |
|-----|---|
| 7.2 | AUDIT COMMITTEE HELD WEDNESDAY, 17 FEBRUARY 2010 AT THE COOROW ADMINISTRATION OFFICE, COOROW |
|-----|---|

RESOLUTION: **2010-033**

Moved: Cr Waite

Seconded: Cr McDonald

That the Minutes of the Audit Committee Meeting held on Wednesday 17 February 2010 at the Coorow Administration Office, Coorow be confirmed as a true and correct record with the following amendments.

The line reading "*Cr Bothe entered the meeting at the conclusion of Item 8.1 at 3.05pm*" is removed and correctly inserted at the end of Item 11.1 to read as:

Cr Bothe entered the meeting at 3.10pm

CARRIED 7/0

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING
WITHOUT DISCUSSION:**

At any meeting of Council the person presiding may announce or raise any matter of interest or relevance to the business of Council or propose a change to the order of business.

Members may move that a change in order of business proposed by the person presiding not be accepted and if carried the change does not take place.

9. MATTERS FOR WHICH MEETING MAY BE CLOSED:

For the convenience of members of the public Council may identify, by decision, early in the meeting any matter on the agenda to be discussed behind closed doors and that matter is to be deferred for consideration as the last item of the meeting.

Items for which the meeting will be closed include:

10. REPORTS:

10.1 CHIEF EXECUTIVE OFFICER:

10.1.1 THREE BAYS WALK WAY MANAGEMENT PLAN

| | |
|-------------------------------|---|
| AUTHOR | Mark Hook |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 8 March 2010 |
| ATTACHMENT | Draft three bays walkway management plan – 10.1.1 |
| FILE | ADM0309 |

SUMMARY:

The Green Head Coast Care Group has prepared a Draft Management plan for the Three Bays Walk Way and is requesting Council to release the plan for a 30 day public comment period prior to the final Plan being presented to Council for adoption.

BACKGROUND:

Representatives of the Green Head Coastal Group presented the draft plan to Council at the February 2010 Meeting of Council.

The preliminary Draft Management Plan still has some changes to be undertaken. However, the Green Head Coastal Group would like to release a Final Draft for comment through the Council processes for community input.

The draft will be available on the 16th March 2010 for release which is only the day before the Council Meeting and impossible to circulate to Councillors in time.

COMMENT:

The initiative to develop the Three Bays Walkway has been driven by the local Green Head Community with the assistance of Council and the Northern Agricultural Catchments Council. It is also within the 2008 Carnamah-Coorow Coastal Management Strategy (CCCMS) which identifies Green Head as the beginning of the Marathon Walkway. The CCCMS suggests a limestone pathway, primarily for hikers, walkers and joggers to link Green Head to Leeman. The CCCMS states the intent of the pathway is to provide a smooth pathway as close to the coastline as practicable and sustainable. It also recommends that route include seating, signs and strategically placed shelter.

The Central Coast Tourism Strategy anticipates that visitor numbers to the Central Coast (inclusive of Green Head) will increase with construction of the Indian Ocean Drive. The Three Bays Walkway aims to foster sustainable recreational and tourist use of the coast through maintenance of public amenity and provision of safe and informative public access to the coast.

In 2010 Council will be developing planning strategies for the Leeman and Green Head town sites. This management plan will serve as input into these planning strategies.

The Chief Executive Officer recommends the release of the Final Draft for public comment as Council and the Executive Staff can make comments during this process and it will enable the project to continue within its projected time schedule.

STATUTORY ENVIRONMENT:

**Aboriginal Heritage Act
Land Administration Act
Local Government At 1995**

STRATEGIC IMPLICATIONS:

Fits within GOAL 5 STRATEGIES of the Shire of Coorow Strategic Plan.

Value Adding

The Shire will be proactive in seeking to have the natural assets of the district responsibly utilised while promoting the recognition of their environmental values. Initiatives will include-

- Improve access to natural environment assets.
- Monitor the opportunities which may arise from the introduction of carbon credit trading.

Maintain and Improve

Support initiatives which promote and enhance the value of the natural and built environment of the Shire -

- Support local Land Conservation District Committees.
- Seek opportunities through (Federal Government) natural heritage funding.
- Control pests, plants and animals.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Council in the past has allocated \$7,000 of in kind support providing brushing materials and carting limestone etc.

The cost will generally be funded through grants each year but there will be a requirement for funding of some sort. The amount of \$7,000 for in kind work at this stage is adequate but it will need to be looked at in the normal budget frameworks.

PUBLIC CONSULTATION:

The draft report will be put out for a 30 day public consultation period prior to it being brought back to Council.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That the Shire of Coorow release the Draft Plan of the Three Bays Walkway Project at Green Head for a 30 day Public Consultation Period.

RESOLUTION: 2010-034

Moved: Cr George

Seconded: Cr Waite

That the Shire of Coorow release the Draft Plan of the Three Bays Walkway Project at Green Head for a 30 day Public Consultation Period.

CARRIED 7/0

10.1.2 LEEMAN TELECENTRE – HIRE LEEMAN RECREATION CENTRE

| | |
|-------------------------------|--------------|
| AUTHOR | Mark Hook |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 8 March 2009 |
| ATTACHMENT | |
| FILE | ADM0047 |

SUMMARY:

Council is being requested to waive the fees for the Leeman Recreation Centre for the Leeman Telecentre Youth Program for the whole of 2010.

BACKGROUND:

Council has received a written request from the Leeman Telecentre to waive the fees for the hire of the Leeman Recreation Centre for the whole of 2010 for youth activities on Wednesdays from 3.00pm to 5.00pm to cater for the high School kids.

COMMENT:

Council passed the following resolution at its Ordinary Meeting of Council held on the 15 July 2009.

RESOLUTION: 2009-101

Moved: Cr McTaggart **Seconded:** Cr George

That Council waive the fees and charges for the Leeman Telecentre to use the Leeman Recreation Centre for Youth Programs for one day a week for the winter months to the end of September 2009 subject to the Leeman Telecentre being responsible for the cleaning of the Leeman Recreation Centre during its use by the Leeman Telecentre for Youth Programs.

CARRIED 8/0

Council staff has not received any complaints from the previous use and the area has been cleaned after each use to the satisfaction of staff and the cleaner.

The Chief Executive Officer recommends supporting the application as it will assist Council in the long term with the youth being kept occupied.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

GOAL 2 - SERVICES

Ensure the community has access to quality facilities and services to allow a safe and vibrant lifestyle.

POLICY IMPLICATIONS:

Councils Policy states:

Fees and Charges for Council facilities will be waived if the following criteria are met;

That the organisation hiring the Council facility is a local not for profit community organisation;

No alcohol or food is being served or prepared at the Council facility; and
An application is made in writing 28 days before the Council facility is hired.

The following organisations are exempt from the criteria up to annual cost of \$250:

- Leeman Parents and Citizens Association
- Coorow Parents and Citizens Association
- Green Head Community Association
- Coorow Townscape Committee
- Leeman Ratepayers and Progress Association
- St John Ambulance Leeman Green Head Sub Centre
- St John Ambulance North Midlands Sub Centre
- Coorow Christmas Tree

FINANCIAL IMPLICATIONS:

Annual cost for other Leeman Sporting Groups such as the Netball clubs, Cricket club etc is \$450 per year

PUBLIC CONSULTATION:

No public consultation has taken place on this issue

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council waive the fees and charges for the Leeman Telecentre to use the Leeman Recreation Centre for Youth Programs for one day a week for the whole of 2010 subject to the Leeman Telecentre being responsible for the cleaning of the Leeman Recreation Centre during its use.

RESOLUTION: 2010-035

Moved: Cr McDonald Seconded: Cr Waite

That Council waive the fees and charges for the Leeman Telecentre to use the Leeman Recreation Centre for Youth Programs for one day a week for the whole of 2010 subject to the Leeman Telecentre being responsible for the cleaning of the Leeman Recreation Centre during its use.

CARRIED 7/0

10.1.3 NOMINATION MWDC BOARD – LOCAL GOVERNMENT REPRESENTATIVE

| | |
|-------------------------------|--------------|
| AUTHOR | Mark Hook |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 9 March 2010 |
| ATTACHMENT | |
| FILE | ADM0250 |

SUMMARY:

Council is being requested to nominate a Councillor for a Local Government position to the Mid West Development Commission Board.

BACKGROUND:

Council has received the following correspondence from the Mid West Development Commission.

Three Positions are available on the Mid West Development Commission Board due to the expiration of the terms of Cr Pauline Forrester, Cr John Sewell and Cr Simon Broad. I wish to invite nominations from the Local Governments within the Mid West Development Commission catchment area to fill these vacancies. Nominations should be submitted on the attached proforma and nomination form and emailed, along with typed Curriculum Vitae to Margaret Robinson, A/Executive Assistant at the following address ea@mwdc.wa.gov.au by 5pm Friday 26th March 2010.

COMMENT:

I am not aware of any Councillor that wishes to be nominated to this position with the Mid West Development Commission.

This is a position that may be of importance for Council to have a representative on due to the Royalties for Regions Monies allocations and the Regional allocations of Councils funds to Regional projects.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

Nil

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council nominate Cr _____ as the Local Government Representative to the Mid West Development Board.

RESOLUTION: **2010-036**

Moved: Cr George Seconded: Cr Bothe

That Council nominate Cr Williams as the Local Government Representative to the Mid West Development Board subject to his acceptance of Council's nomination.

CARRIED 7/0

10.1.4 FUTURE OF MID WEST REGIONAL COUNCIL

| | |
|------------------------|--------------|
| AUTHOR | Mark Hook |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 9 March 2010 |
| ATTACHMENT | |
| FILE | ADM0055 |

SUMMARY:

To request the Mid West Regional Council (MWRC) to advise Council of its liabilities or Income receivable under Clause 13.4(a) and (b) of the MWRC Establishment Agreement.

BACKGROUND:

This item was put forward at the Meeting of Council on the 17th February 2010 and Council asked for more information.

The MWRC at its Council meeting on 3rd February 2010 at the Shire of Morawa Youth Centre resolved:

“The Mid West Regional Council elected members discuss the future and possible winding up of the MWRC by agreement of the participants effective June 30, 2010 with their individual Councils.”

The Shires of Mullewa, Mingenew and Three Springs have given notice of their withdrawal from the MWRC effective 30 June 2011. The Shires of Coorow and Carnamah have already given their notice of withdrawal from the MWRC effective 30 June 2010.

COMMENT:

Should the MWRC be wound up on 30 June 2010 or in the future the following questions needs to be asked:

- Will the Shire of Coorow, as one of the original establishing member Councils, share in any distribution of Assets?
- Will the Shire of Coorow have any responsibility for Liabilities arising from the winding up of the MWRC such as staff termination payouts etc?

The Chief Executive Officer of the Mid West Regional Council has requested the following Legal Opinion from Woodhouse Legal.

As a result of pending amalgamations in the region, the future of the Mid West Regional Council (MWRC) is somewhat unclear at present. Two councils have given notice (in accordance with the Mid West Regional Council Establishment Agreement) that they intend withdrawing from the Mid West Regional Council effective 20th June 2010.

I have received the following enquiry from one of the withdrawing Participants:

“If the MWRC is wound up at any point in the future (as an original contributing Council) will the Shire of Coorow share in the distribution of the Assets and Liabilities of the MWRC even if it is no longer a participant member?”

The Establishment Agreement clauses relevant to withdrawal of participants are as follows:

13.4 Entitlement or liability of withdrawing participant

When the withdrawal of a participant takes effect:

- (a) the Participant is entitled to be paid an amount equal to the Proceeds and any surplus funds which would have been payable if the MWRC was wound up; or*
- (b) the Participant must pay to the MWRC an amount equal to the liability or debt which would be payable by the Participant if the MWRC was wound up.*

as the case may be.

13.5 Participants may be required to make payment

If the MWRC is unable to make the payment referred to in clause 13.4(a) from funds on hand then, unless the MWRC Council decides otherwise, the Participants (other than the Participant which has withdrawn) must pay the amount in the proportions equal to their respective equities in the MWRC.

Clause 13(b) refers to “winding up” and clauses 12.2 and 12.3 provide for the financial implications on “winding up” the regional council. I.e. after satisfaction of all debts and liabilities, property and assets are to be realised and the proceeds along with any surplus funds are to be divided among the Participants. In the event there remains any liability or debt after realising assets, it is to be met by each of the Participants.

My questions are in relation to a section in clause 13.5 - “unless the MWRC Council decides otherwise”. As MWRC will have 5 Participating councils remaining after 30th June 2010, it would not be appropriate to sell / realise assets at that time therefore could the council resolve:

- i) not to pay the 2 withdrawing councils the value of the assets until the MWRC is wound up at a later date; and*
- ii) to obtain independent market valuations of the assets at 30th June 2010, or use the carrying value of the assets in the balance sheet at 30th June 2010.*

In my view it is very clear that as the Shire of Coorow has withdrawn from the Mid West Regional Council under Clause 13.1 of the Establishment Agreement, Council therefore is entitled, under Clause 13.4 (a) and (b), to a pay out of the surplus funds or Council must pay the debts liable as of the 30th June 2010.

13.4 of the Establishment Agreement reads as follows.

Entitlement or liability of withdrawing Participant

When the withdrawal of a Participant takes effect:

- (a) the Participant is entitled to be paid an amount equal to the Proceeds and any surplus funds which would have been payable if the WCRC was wound up; or*

- (b) *the Participant must pay to the WCRC an amount equal to the liability or debt which would be payable by the Participant if the WCRC was wound up,*

as the case may be.

STATUTORY ENVIRONMENT:

Local Government Act 1995.

WCRC Establishment Agreement

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Income from the surplus funds of the MWRC as of the 30th June 2010 or the payment to the MWRC for the debt and liabilities held as of the 30th June 2010.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATIONS:

1. That Council advises the Mid West Regional Council that as it has withdrawn from the Mid West Regional Council it wishes to make no comment on the winding up of the MWRC.
2. That Council request the MWRC to advise Council of the amount Council will be receiving under Clause 13.4(a) of the Establishment Agreement or advise Council's liabilities as per Clause 13.4(b) of the Establishment Agreement to allow Council to budget for either amount.

RESOLUTION:

2010-037

Moved: Cr Girando

Seconded: Cr Bothe

1. That Council advise the Mid West Regional Council that it does not support the winding up of the MWRC.
2. That Council request the MWRC to advise Council of the amount Council will be receiving under Clause 13.4(a) of the Establishment Agreement or advise Council's liabilities as per Clause 13.4(b) of the Establishment Agreement to allow Council to budget for either amount.

CARRIED 7/0

10.2 MANAGER REGULATORY SERVICES:

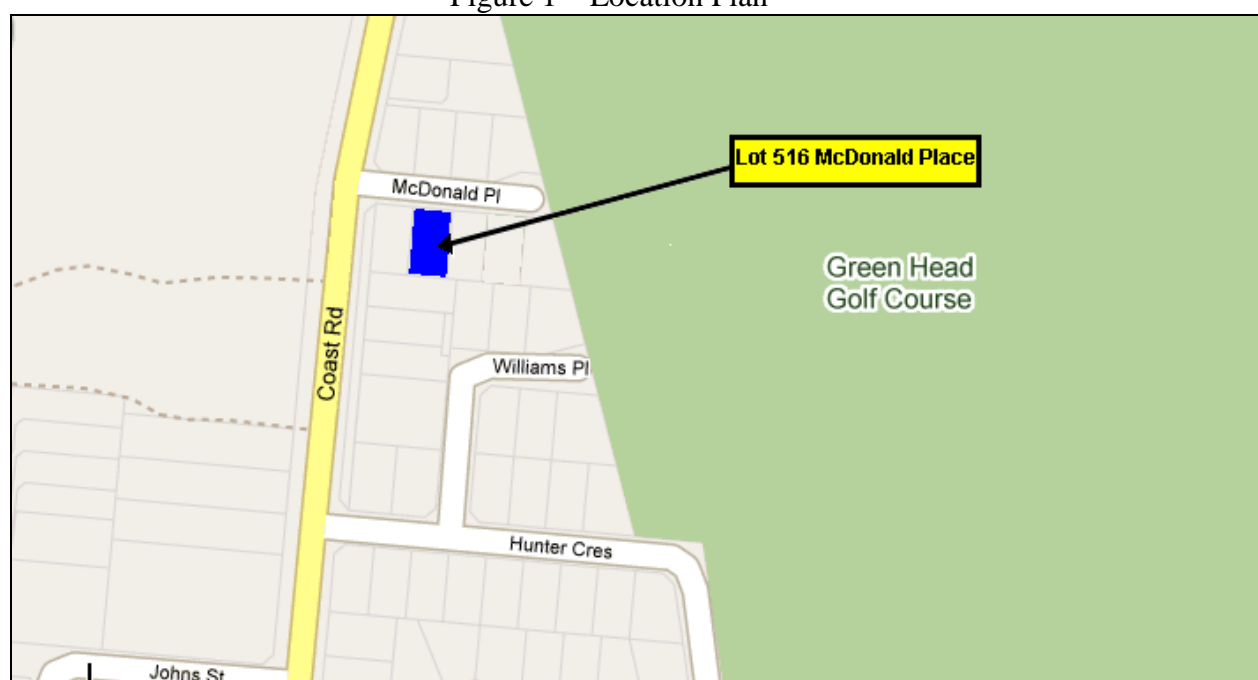
10.2.1 PROPOSED OUTBUILDING EXTENSION (CARPORT) – LOT 516, 4 MCDONALD PLACE GREEN HEAD

| | |
|-------------------------------|-----------------|
| AUTHOR | Kathryn Jackson |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 4 March 2010 |
| ATTACHMENT | 10.2.1 |
| FILE | G516 |

SUMMARY:

Council is in receipt of an application for an outbuilding extension (carport) at Lot 516 (No.4) McDonald Place, Green Head that exceeds the maximum area limit permitted under Council's 'Outbuildings' Local Planning Policy. This report recommends refusal of the application.

Figure 1 – Location Plan



BACKGROUND:

Council is in receipt of an application to construct a 55m² (9.65 x 5.70m, 3m high) flat roofed carport onto an existing outbuilding at Lot 516 (No.4) McDonald Place, Green Head. A copy of the applicant's submitted site, floor and elevation plans, and site photographs are included as Attachment 10.2.1 to this report.

Lot 516 is a 920m² Lot with its primary frontage to McDonald Place that contains an existing single storey residence and 100m² outbuilding alongside which the outbuilding extension (carport) is proposed to be located, obscured from the road. The application would take the aggregate outbuilding area upon Lot 516 to 155m².

The proposed aggregate area of 155m² exceeds the 90m² stipulated by the Shire's 'Outbuildings' Local Planning Policy and hence this application has been presented to Council for its deliberation.

COMMENT:

Should Council believe the application has merit it may consider the following wording to be appropriate:

Recommendation 1

That Council staff proceed with a fourteen (14) day advertising period with affected adjoining landowners inviting comment regarding the construction of the proposed outbuilding extension (carport) upon Lot 516 (No.4) McDonald Place, Green Head.

Recommendation 2

That Council delegate to the CEO the capacity to grant formal Planning Approval following the completion of a fourteen (14) day neighbour consultation period and should no written, author identified objections / concerns be raised during that period for an outbuilding extension (carport) to be constructed upon Lot 516 (No.4) McDonald Place, Green Head, subject to the following:

Conditions

- 1. Development shall be in accordance with the attached approved plan(s) dated 17 March 2010 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
- 3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 4. The approved outbuilding extension is only to be used for general storage purposes associated with the predominant use of the land and shall NOT be used for habitation, commercial or industrial purposes.*
- 5. The development shall be consistent or complementary in colour with the existing outbuilding to the approval of the local government.*
- 6. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building licence a detailed design of stormwater collection and disposal system of developed areas is to be supplied.*

Notes

- a) This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*
- b) Compliance is required with the Building Code of Australia.*
- c) Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision."*

STATUTORY ENVIRONMENT:

The subject land is zoned 'Residential - R12.5' under the Shire of Coorow Town Planning Scheme No.2.

The total aggregate area of the residence, outbuilding and carport would comply with the required site coverage requirements as per the Residential Design Codes of Western Australia (2008) and the carport would comply with the boundary setback requirements of the Residential Design Codes and the Building Code of Australia.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

The underlying intention of the Shire's Local Planning Policy 6.6.8 – Outbuildings is to provide for adequate domestic storage to meet landowner's needs, whilst regulating the size of outbuildings to minimise the impact on neighbouring development. The Policy stipulates the maximum standards for residential outbuildings as follows:

“Residential zoned land - 90m² in area or 20% in aggregate of the site area, whichever is the lesser, with a maximum wall height of 3.6m and a total maximum height of 4.5m measured from natural ground level. (These area requirements do not override the open space requirements of Table 1 of the Residential Design Codes (2008) or any specific Scheme requirement);”

The proposed carport meets with the height requirements stipulated under the Policy but not the area requirements.

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

The objectives of the Policy are:

“To allow for variation to the Residential Design Codes for Element 10 – Incidental Development.

To provide a clear definition of what constitutes an “outbuilding”.

To ensure that outbuildings are not used for residential habitation, commercial (other than agricultural) or industrial purposes.

To limit the visual impact of outbuildings.

To encourage the use of outbuilding materials and colours complement the landscape and amenity of the surrounding areas.

To ensure that the outbuilding remains an ancillary use to the main dwelling or the principle land use on the property.”

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

Council has previously approved three residential outbuildings in excess of the current policy requirements (updated by Council to 90m² at the 16 September 2009 meeting) these being:

- Lot 631 (No.54) Oceanview Drive, Green Head 99m²
- Lot 393 Green Head Road, Green Head 288m²
- Lot 348 Croft Court, Green Head 120m²

FINANCIAL IMPLICATIONS:

Nil, however should Council refuse this application and the applicant proceed to exercise their right of appeal a further cost is likely to be imposed on the Shire through involvement in the appeal process.

PUBLIC CONSULTATION:

Local Planning Policy 6.6.8 notes that:

“Any variation to any part of the above policy in relation to Residential zoned land will require consultation with affected landowners and/or occupiers and their written neighbour consent to these variations should preferably be given.”

Neighbour’s comment was not received as part of the submitted application. Given the officer’s recommendation in this instance is for refusal of the application as it does not accord with Council Policy, neighbour’s consultation has not been undertaken by Shire staff. Should Council believe the application has merit neighbours consultation is recommended to be undertaken with affected adjoining landowners for a period of 14 days.

VOTING REQUIREMENT:

Simple Majority required

OFFICER RECOMMENDATION:

That Council having taken into consideration the provisions of Shire of Coorow Town Planning Scheme No. 2 and the Shire’s ‘Outbuildings’ Local Planning Policy, refuse planning approval for the application for an outbuilding extension (carport) on Lot 516 (No.4) McDonald Place, Green Head for the following reasons:

- a. The proposed outbuilding extension is in excess of the aggregate allowable area as specified under the Shire’s ‘Outbuildings’ Local Planning Policy;
- b. Council is not satisfied that there is sufficient justification to warrant a concession being granted in this instance;
- c. Approval of this application may well set an undesirable precedent for continued increases in the maximum allowable aggregate area, which in time could prove to be detrimental to the residential amenity and lifestyle opportunities of the locality.

Notes

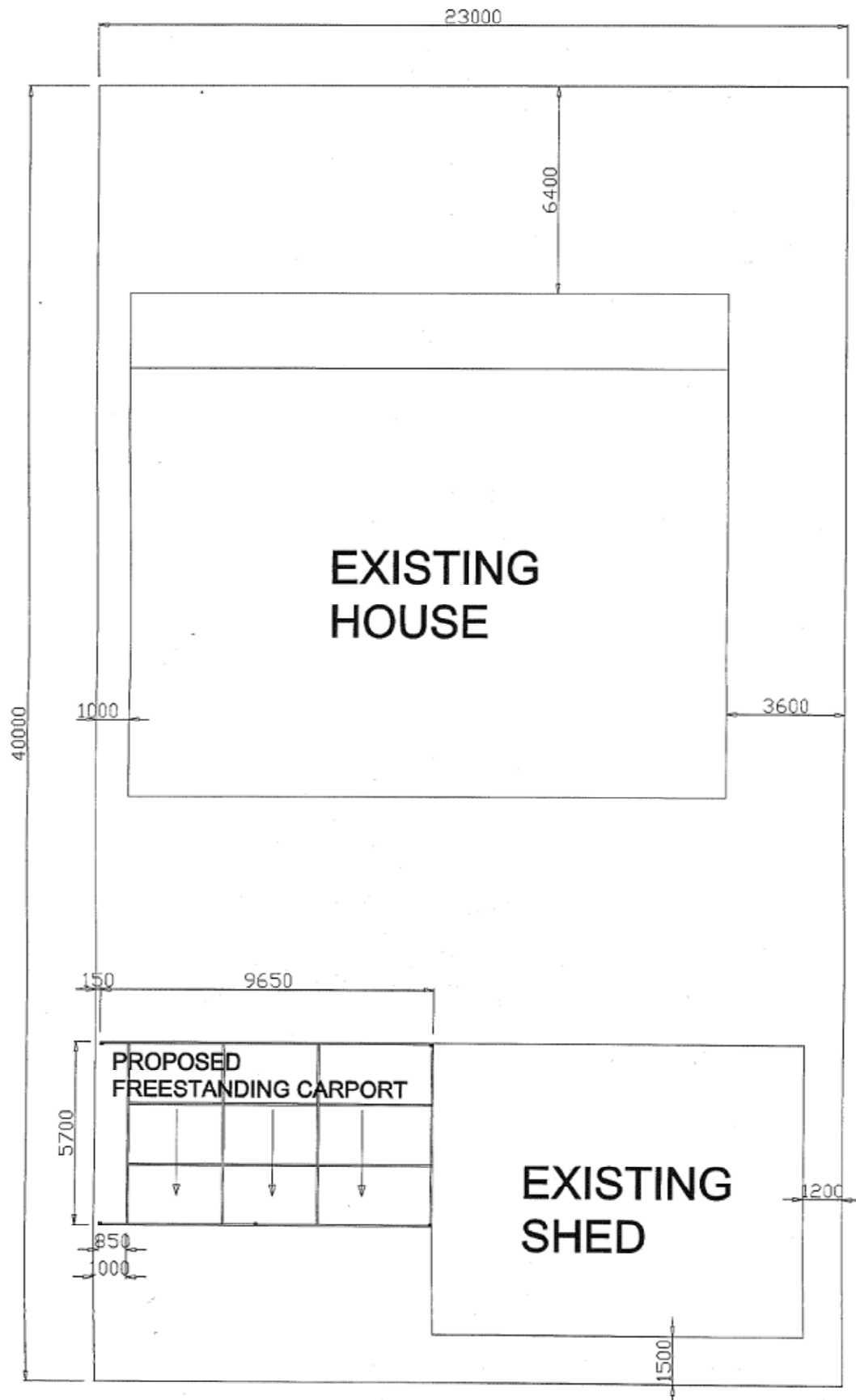
Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.

RESOLUTION:**2010-038****Moved: Cr Waite****Seconded: Cr George**

That Council having taken into consideration the provisions of Shire of Coorow Town Planning Scheme No. 2 and the Shire's 'Outbuildings' Local Planning Policy, refuse planning approval for the application for an outbuilding extension (carport) on Lot 516 (No.4) McDonald Place, Green Head for the following reasons:

- a. The proposed outbuilding extension is in excess of the aggregate allowable area as specified under the Shire's 'Outbuildings' Local Planning Policy;
- b. Council is not satisfied that there is sufficient justification to warrant a concession being granted in this instance;
- c. Approval of this application may well set an undesirable precedent for continued increases in the maximum allowable aggregate area, which in time could prove to be detrimental to the residential amenity and lifestyle opportunities of the locality.
- d. Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.
- e. Staff to advise the Applicant that the Shire's outbuilding Local Planning Policy will be reviewed in due course.

CARRIED 7/0





Above: View of Lot 516's primary frontage to McDonald Place
 Below: View of Lot 516 from adjoining Lot 515 (No.2) McDonald Place



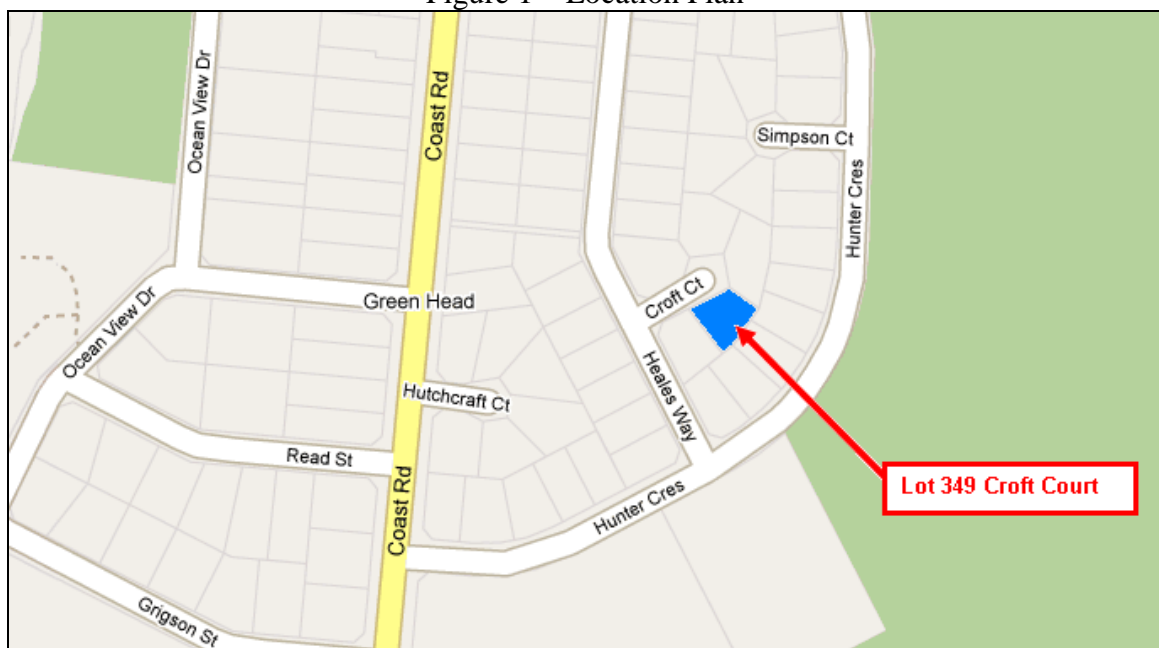
10.2.2 PROPOSED OUTBUILDING EXTENSION – LOT 349, 4 CROFT COURT, GREEN HEAD

| | |
|-------------------------------|-----------------|
| AUTHOR | Kathryn Jackson |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 4 March 2010 |
| ATTACHMENT | 1 |
| FILE | G349 |

SUMMARY:

Council is in receipt of an application for an outbuilding extension at Lot 349 (No.4) Croft Court, Green Head that exceeds the maximum area limit permitted under Council's 'Outbuildings' Local Planning Policy. This report recommends refusal of the application.

Figure 1 – Location Plan



BACKGROUND:

Council is in receipt of an application to construct a 39.65m² (6.5 x 6.1m, 3.2m high) extension to an existing outbuilding at Lot 349 (No.4) Croft Court, Green Head. A copy of the applicant's submitted site, floor and elevation plans, and site photographs are included as Attachment 10.2.2 to this report.

Lot 349 has its primary frontage to Croft Court and contains an existing single storey residence and 54.9m² outbuilding, in front of which, the outbuilding extension is proposed to be located. The application would take the aggregate outbuilding area upon Lot 349 to 94.5m².

The proposed aggregate area of 94.5m² exceeds the 90m² stipulated by the Shire's 'Outbuildings' Local Planning Policy and hence this application has been presented to Council for its deliberation.

COMMENT:

Should Council believe the application has merit it may consider the following wording to be appropriate:

Recommendation 1

That Council staff proceed with a fourteen (14) day advertising period with affected adjoining landowners inviting comment regarding the construction of the proposed outbuilding extension upon Lot 349 (No.4) Croft Court, Green Head.

Recommendation 2

That Council delegate to the CEO the capacity to grant formal Planning Approval following the completion of a fourteen (14) day neighbour consultation period and should no written, author identified objections / concerns be raised during that period for an outbuilding extension to be constructed upon Lot 349 (No.4) Croft Court, Green Head, subject to the following:

Conditions

- 1. Development shall be in accordance with the attached approved plan(s) dated 17 March 2010 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
- 3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 4. The approved outbuilding extension is only to be used for general storage purposes associated with the predominant use of the land and shall NOT be used for habitation, commercial or industrial purposes.*
- 5. The development shall be consistent or complementary in colour with the existing outbuilding to the approval of the local government.*
- 6. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building licence a detailed design of stormwater collection and disposal system of developed areas is to be supplied.*

Notes

- (a) This approval is valid for a period of two (2) years from the date of approval and will deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*
- (b) Compliance is required with the Building Code of Australia.*
- (c) Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision."*

STATUTORY ENVIRONMENT:

The subject land is zoned 'Residential – R12.5' under the Shire of Coorow Town Planning Scheme No.2.

The total aggregate area of the residence, outbuilding and outbuilding extension would comply with the required site coverage requirements as per the Residential Design Codes of Western Australia (2008) and the carport would comply with the boundary setback requirements of the Residential Design Codes and the Building Code of Australia.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

The underlying intention of the Shire's Local Planning Policy 6.6.8 – Outbuildings is to provide for adequate domestic storage to meet landowner's needs, whilst regulating the size of outbuildings to minimise the impact on neighbouring development. The Policy stipulates the maximum standards for residential outbuildings as follows:

“Residential zoned land - 90m² in area or 20% in aggregate of the site area, whichever is the lesser, with a maximum wall height of 3.6m and a total maximum height of 4.5m measured from natural ground level. (These area requirements do not override the open space requirements of Table 1 of the Residential Design Codes (2008) or any specific Scheme requirement);”

The proposed carport meets with the height requirements stipulated under the Policy but not the area requirements.

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

The objectives of the Policy are:

“To allow for variation to the Residential Design Codes for Element 10 – Incidental Development.

To provide a clear definition of what constitutes an “outbuilding”.

To ensure that outbuildings are not used for residential habitation, commercial (other than agricultural) or industrial purposes.

To limit the visual impact of outbuildings.

To encourage the use of outbuilding materials and colours complement the landscape and amenity of the surrounding areas.

To ensure that the outbuilding remains an ancillary use to the main dwelling or the principle land use on the property.”

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

Council has previously approved three residential outbuildings in excess of the current policy requirements (updated by Council to 90m² at the 16 September 2009 meeting) these being:

- Lot 631 Oceanview Drive, Green Head 99m²
- Lot 393 Green Head Road, Green Head 288m²
- Lot 348 Croft Court, Green Head 120m²

FINANCIAL IMPLICATIONS:

Nil - However should Council refuse this application and the applicant proceed to exercise their right of appeal a further cost is likely to be imposed on the Shire through involvement in the appeal process.

PUBLIC CONSULTATION:

Local Planning Policy 6.6.8 notes that:

“Any variation to any part of the above policy in relation to Residential zoned land will require consultation with affected landowners and/or occupiers and their written neighbour consent to these variations should preferably be given.”

Neighbour's comment was not received as part of the submitted application. Given the officer's recommendation in this instance is for refusal of the application as it does not accord with Council Policy, neighbour's consultation has not been undertaken by Shire staff. Should Council believe the application has merit neighbours consultation is recommended to be undertaken with affected adjoining landowners for a period of 14 days.

VOTING REQUIREMENT:

Simple Majority required.

OFFICER RECOMMENDATION:

That Council having taken into consideration the provisions of Shire of Coorow Town Planning Scheme No. 2 and the Shire's 'Outbuildings' Local Planning Policy, refuse planning approval for the application for an outbuilding extension on Lot 349 (No.4) Croft Court, Green Head for the following reasons:

- a) The proposed outbuilding extension is in excess of the aggregate allowable area as specified under the Shire's 'Outbuildings' Local Planning Policy;
- b) Council is not satisfied that there is sufficient justification to warrant a concession being granted in this instance;
- c) Approval of this application may well set an undesirable precedent for continued increases in the maximum allowable aggregate area, which in time could prove to be detrimental to the residential amenity and lifestyle opportunities of the locality.

Notes

Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.

RESOLUTION:**2010-039****Moved: Cr Waite****Seconded: Cr George**

That Council staff proceed with a fourteen (14) day advertising period with affected adjoining landowners inviting comment regarding the construction of the proposed outbuilding extension upon Lot 349 (No.4) Croft Court, Green Head.

CARRIED 7/0**RESOLUTION:****2010-040****Moved: Cr Waite****Seconded: Cr George**

That Council delegate to the CEO the capacity to grant formal Planning Approval following the completion of a fourteen (14) day neighbour consultation period and should no written, author identified objections / concerns be raised during that period for an outbuilding extension to be constructed upon Lot 349 (No.4) Croft Court, Green Head, subject to the following:

Conditions

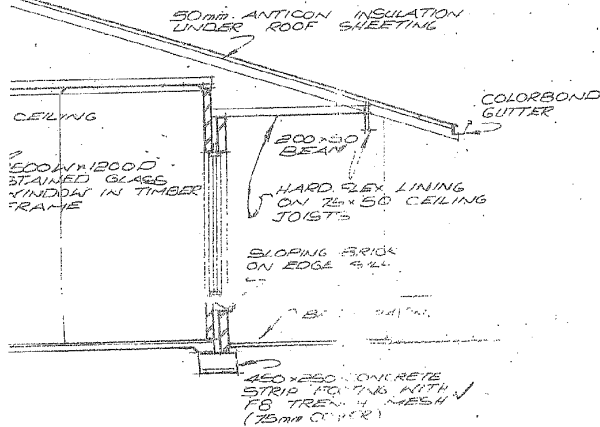
- 1. Development shall be in accordance with the attached approved plan(s) dated 17 March 2010 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
- 3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 4. The approved outbuilding extension is only to be used for general storage purposes associated with the predominant use of the land and shall NOT be used for habitation, commercial or industrial purposes.*
- 5. The development shall be consistent or complementary in colour with the existing outbuilding to the approval of the local government.*
- 7. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building licence a detailed design of stormwater collection and disposal system of developed areas is to be supplied.*
- 8. This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*

9. *Compliance is required with the Building Code of Australia.*
10. *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.”*

CARRIED 7/0

CONSTRUCTION TO BE
JOE WITH AS 1720.1976
ENGINEERING CODE AS 1684
TIMBER FRAMING CODE
BY BUILDING BY-LAWS
STRAP TO ENSURE

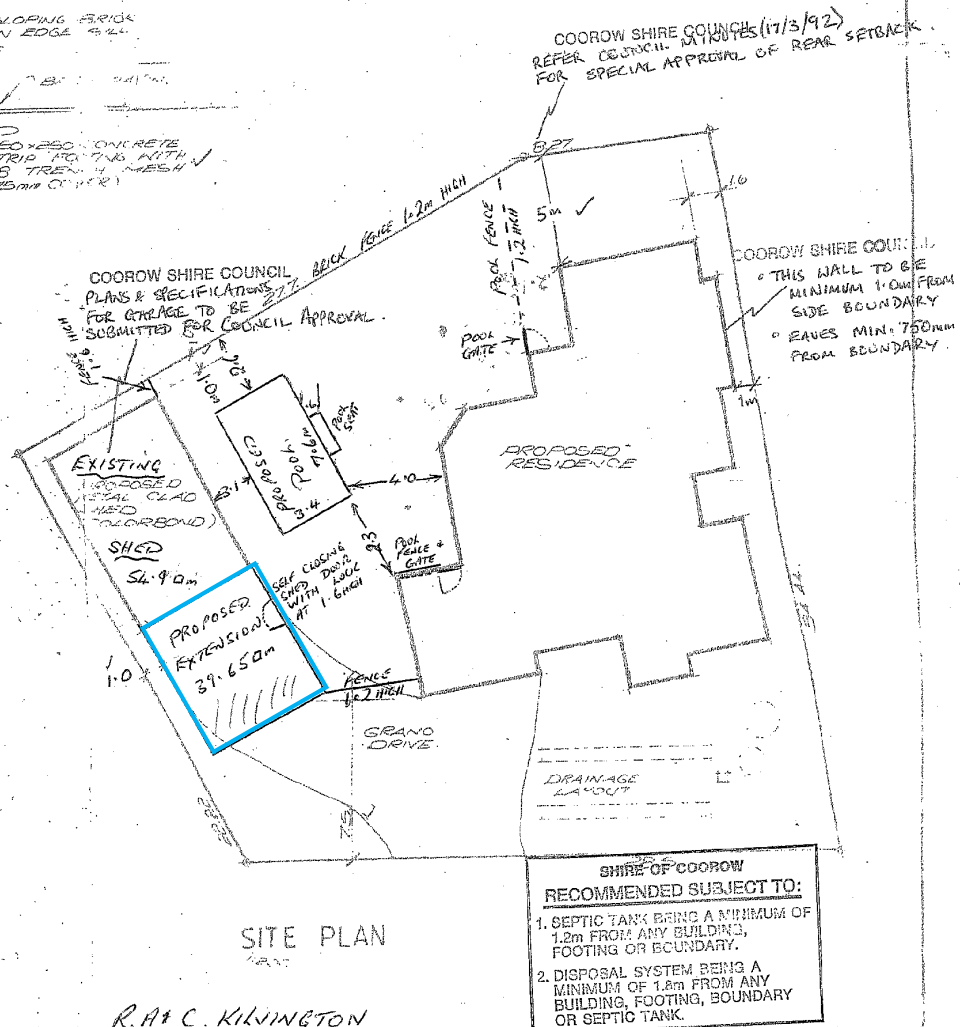
COLORBOND
FLASHING



BUILDING CODE
UPON COMPLETION OF BUILDING.

* COOROW SHIRE COUNCIL
ALL CONSTRUCTION TO COMPLY
WITH BUILDING CODE OF AUSTRALIA, 1988.

| SHIRE OF COOROW | |
|--|--------------------|
| Plan and Specification approved subject to endorsements thereon and to strict adherence to all By-laws and amendments thereto. | |
| BUILT BY SURVEYOR | <i>[Signature]</i> |
| REALTY SURVEYOR | |
| Plan No. 45-91/92 | Date 5.5.92 |



SITE PLAN

R.A.C. KILVINGTON

SHIRE OF COOROW
RECOMMENDED SUBJECT TO:

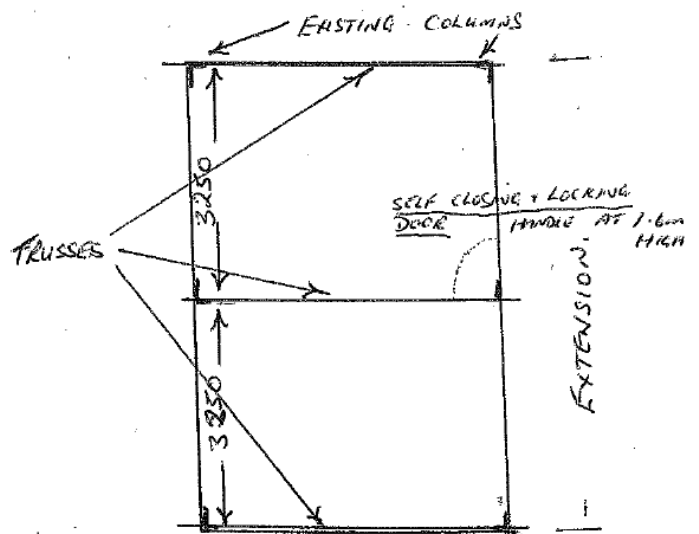
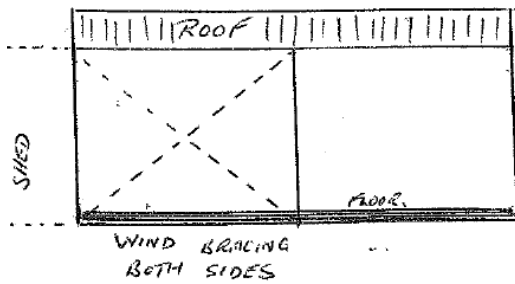
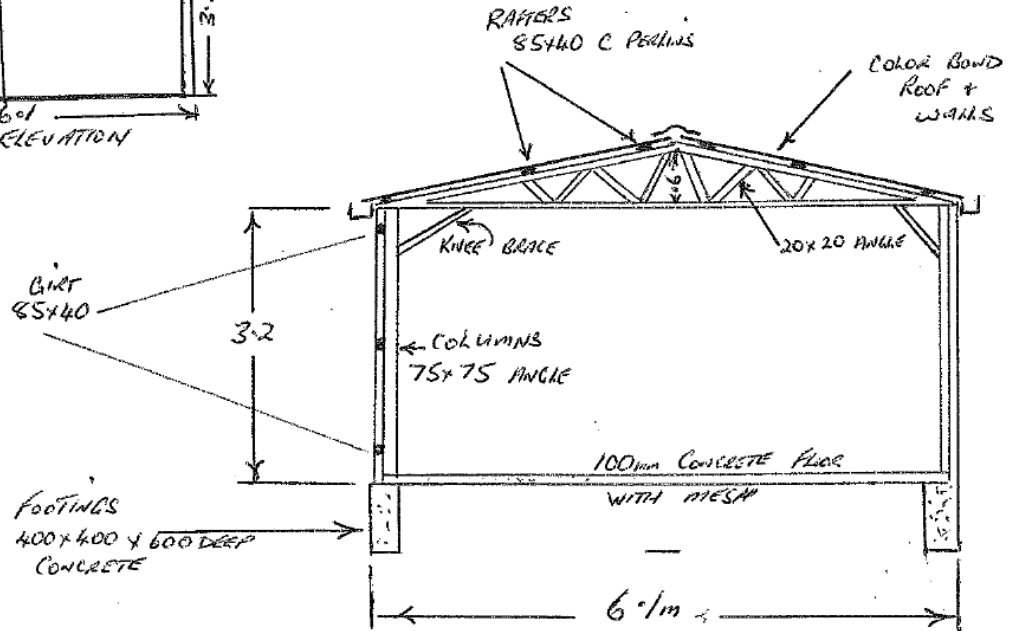
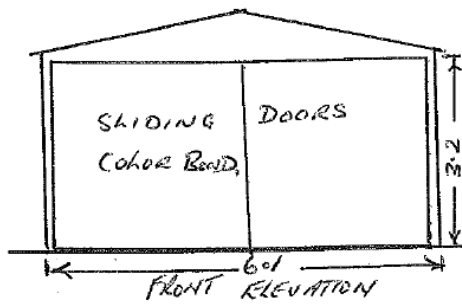
1. SEPTIC TANK BEING A MINIMUM OF 1.2m FROM ANY BUILDING, FOOTING OR BOUNDARY.
2. DISPOSAL SYSTEM BEING A MINIMUM OF 1.8m FROM ANY BUILDING, FOOTING, BOUNDARY OR SEPTIC TANK.

VINMIL ENTERPRISES

21 FERN ROAD KALAMUNDA PHONE 293 4241

PROPOSED RESIDENCE ON LOT 349 CROFT COURT
GREENHEAD FOR MRS & MRS R.C. CHAMBERLAIN

DRAWN [] CHECKED [] DATE 4.10.92 OF SCALE 1:100





Above: View of subject lot from common property boundary with No.2 Croft Court

Below: View of subject lot looking south. Proposed extension to be constructed in front of existing green outbuilding shown on the left hand side of photo



10.3 PRINCIPAL WORKS SUPERVISOR:

10.3.1 CONCRETE WATER TANK FOR FIRE FIGHTING PURPOSES

| | |
|-------------------------------|---|
| AUTHOR | Kelvin Bean |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 3 March 2010 |
| FILE | |
| ATTACHMENT | 10.3.1 Location map and proposed pad for tank |

SUMMARY:

Council is to consider the request from the Department of Environment and Conservation to install a 27,000 litre concrete water tank for fire fighting purposes in the road reserve along Coorow Green Head Road adjacent to Alexander Morrison National Park.

BACKGROUND:

Council has received notification from the Department of Environment and Conservation (DEC) regarding funding to install water tanks throughout the Moora District. DEC have advised that all costs associated with installing the tanks would be met by DEC.

A copy of the location map and proposed pad are included at Attachment 10.3.1.

COMMENT:

This 27,000 litre tank would be of a great advantage to Volunteer Bushfire Fighters in the Shire of Coorow, especially when considering unseasonably dry summers.

The tank would be approximately 40m from the road centre and staff believe this would not pose any safety risk to road users.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

Shire of Coorow Strategic Plan

GOAL 3 - INFRASTRUCTURE

Introduce, maintain and upgrade assets and infrastructure which meet community needs through a timely and cost effective process.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

All costs to be met by the Department of Conservation.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION:

That council grant permission for the Department of Conservation to install and periodically fill a 27,000 litre water tank, located in the road reserve along Coorow Green Head Road adjacent to the Alexander Morrison National Park, for fire fighting purposes.

RESOLUTION:

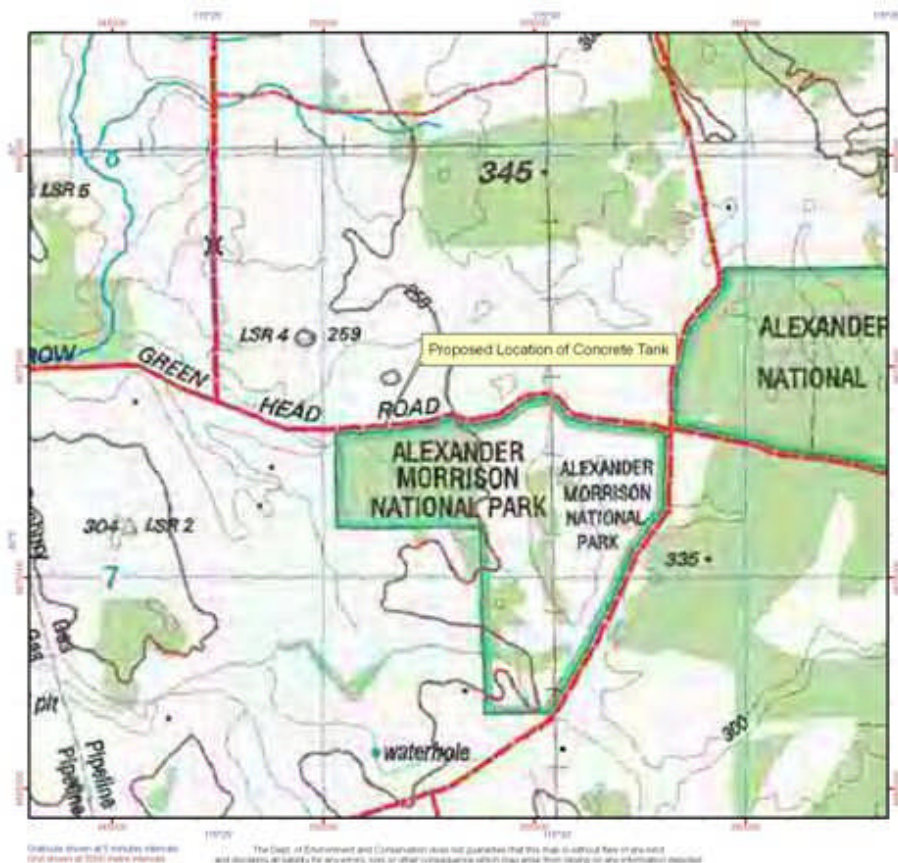
2010-041

Moved: Cr Bothe

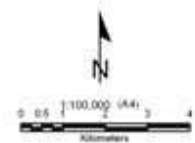
Seconded: Cr McTaggart

That council grant permission for the Department of Conservation to install and periodically fill a 27,000 litre water tank, located in the road reserve along Coorow Green Head Road adjacent to the Alexander Morrison National Park, for fire fighting purposes.

CARRIED 7/0



Proposed Location of Concrete Tank



Projection: Universal Transverse Mercator
MGA Zone 50 Datum: GDA94



Produced under the Direction of
Peter McQuinn
Director General, Department of
Environment and Conservation

Produced at 14.00m on January 22, 2013



10.3.2 WESTERN AUSTRALIA ROAD TRAFFIC CODE 2000 REGULATION

| | |
|-------------------------------|--------------|
| AUTHOR | Kelvin Bean |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 2 March 2010 |
| FILE | |
| ATTACHMENT | Nil |

SUMMARY

That Council enter into an agreement with Main Roads WA to implement the *Western Australia Road Traffic Code 2000 Regulation*.

BACKGROUND:

Main Roads WA (MRWA) has written to Council advising of a number of changes and initiatives in relation to the traffic management for works on roads and events. To implement and ensure that the management of traffic is consistent across all road works MRWA requests that consideration be given by the Shire of Coorow to commence on-site auditing of traffic management and to review it's current approval and monitoring arrangements.

COMMENT:

As the Shire of Coorow is looking to commence contracting to MRWA through the Integrated Service Agreement signed in late February 2010, it would be beneficial to Council to have the same codes of practice. The benefits of consistent signage and practices across the state would help in fluency.

STATUTORY ENVIRONMENT:

Western Australia Road Traffic Code 2000

STRATEGIC IMPLICATIONS:

Shire of Coorow Strategic Plan

GOAL 3 - INFRASTRUCTURE

Introduce, maintain and upgrade assets and infrastructure which meet community needs through a timely and cost effective process.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. enter into an agreement with Main Roads WA to implement the *Western Australia Road Traffic Code 2000* relating to traffic management for works on roads; and
2. authorise the Chief Executive Officer and Shire President to sign and seal the Agreement.

RESOLUTION: **2010-042**

Moved: Cr Bothe

Seconded: Cr McDonald

- 1) enter into an agreement with Main Roads WA to implement the *Western Australia Road Traffic Code 2000* relating to traffic management for works on roads; and
- 2) authorise the Chief Executive Officer and Shire President to sign and seal the Agreement.

CARRIED 7/0

10.4 DEPUTY CHIEF EXECUTIVE OFFICER:

10.4.1 ACCOUNTS FOR PAYMENT

| | |
|-------------------------------|--|
| AUTHOR | Erika Clement |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 8 March 2010 |
| ATTACHMENT | 10.4.1 Accounts Due and Submitted To Council Meeting 17 March 2010 |

SUMMARY:

Council approval is required for payment of accounts made within the months of February 2010 and March 2010 and to approve payments of accounts due in March 2010.

COMMENT:

Approval is sought for the following list of payments of accounts made since Council's last meeting on 17 February 2010 and of accounts that are now due.

A list of all payments submitted for approval is contained at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 17 March 2010.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

13 Lists of Accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing:
 - (a) for each account which requires council authorization in that month:
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be:
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting;

STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:

There is no financial, policy or strategic implications regarding this matter.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 17 March 2010 including:

1. Vouchers 18255 to 18261, 18307 to 18316, 18385, PR710230310 to PR72260210, DD 17/02/2010 to DD 03/03/2010, EFT2517 to EFT2570, DCEO, CEO, MRS VISA CARDS totalling \$237,390.90 from Council's Municipal Fund.

be authorised and passed for payment.

RESOLUTION: 2010-043

Moved: Cr McTaggart Seconded: Cr Jack

That payments listed at Attachment 10.4.1 Accounts Due and Submitted to Council Meeting on 17 March 2010 including:

1. Vouchers 18255 to 18261, 18307 to 18316, 18385, PR710230310 to PR72260210, DD 17/02/2010 to DD 03/03/2010, EFT2517 to EFT2570, DCEO, CEO, MRS VISA CARDS totalling \$237,390.90 from Council's Municipal Fund.

be authorised and passed for payment.

CARRIED 7/0

List of accounts due & submitted 08.03.2010

| Chq/EFT | Date | Name | Description | Amount | Muni |
|----------------|-------------------|---|---|--------|-------------|
| EFT2517 | 12/02/2010 | FIRE & EMERGENCY SERVICES AUTH OF WA | ESL RETURN JANUARY 2010 | | \$ 502.77 |
| EFT2518 | 08/03/2010 | ARROWSMITH COMPUTER COMPANY | SOFTWARE - PDF CONVERTER | | \$ 204.95 |
| EFT2519 | 08/03/2010 | AUSTRALIA POST-LPO | POSTAGE | | \$ 681.69 |
| <i>EFT2520</i> | <i>08/03/2010</i> | <i>AUSTRAL MERCANTILE COLLECTIONS PTY LTD</i> | <i>LEGAL FEES</i> | | \$ 718.12 |
| EFT2521 | 08/03/2010 | BAY GLASS | VERTICAL BLINDS 5 TUART ST LEEMAN | | \$ 820.00 |
| EFT2522 | 08/03/2010 | BOC GASES | ARGOSHIELD GAS | | \$ 131.59 |
| EFT2523 | 08/03/2010 | BEAN KJ | PWS ELECTRICITY | | \$ 294.75 |
| EFT2524 | 08/03/2010 | BRIDGESTONE TYRE CENTRE GERALDTON | TUBE CW0055 | | \$ 73.00 |
| EFT2525 | 08/03/2010 | BROADWATER RESORT APARTMENTS | ACCOMODATION TRAINING - RO | | \$ 597.00 |
| EFT2526 | 08/03/2010 | COURIER AUSTRALIA | FREIGHT- CHEFMASTER,PUREWATER,MIDWEST CHEMICALS | | \$ 48.19 |
| EFT2527 | 08/03/2010 | COVENTRY GROUP LTD | BATTERY CHARGER | | \$ 627.00 |
| EFT2528 | 08/03/2010 | CHEFMASTER | ORANGE LITTER BAGS | | \$ 616.00 |
| EFT2529 | 08/03/2010 | CARL CIML | REPAIRS TO SKYLIGHTS AT WORKSHOP SHED | | \$ 308.00 |
| <i>EFT2530</i> | <i>08/03/2010</i> | <i>DEAL FREIGHT</i> | <i>FREIGHT - VANITY UNIT WARRADARGE BUSHFIRE SHED</i> | | \$ 16.50 |
| EFT2531 | 08/03/2010 | DRUMMOND JOE ELECTRICS | PLUMBING REPAIRS - LOT 520 TUART ST & LEEMAN FORESHORE RETIC | | \$ 1,036.20 |
| EFT2532 | 08/03/2010 | ENZED SERVICE CENTRE WELSHPOOL | HOSE & FITTINGS - CW0016 | | \$ 116.51 |
| EFT2533 | 08/03/2010 | GREEN HEAD PLUMBING & GAS | PROGRESS PAYMENT WARRADARGE FIRE SHED | | \$ 3,948.71 |
| EFT2534 | 08/03/2010 | GERALDTON MOWER & REPAIRS | SHOULDER HARNESS | | \$ 216.40 |

| | | | | | |
|---------|------------|------------------------------------|--|--|-------------|
| EFT2535 | 08/03/2010 | GREEN HEAD COMMUNITY CENTRE M/MENT | ELECTRICITY GREEN HEAD COMMUNITY CENTRE & CLEANING | | \$ 706.16 |
| EFT2536 | 08/03/2010 | GIRANDO MJ | COUNCILLOR SITTING & TRAVELLING FEES | | \$ 2,560.30 |
| EFT2537 | 08/03/2010 | GRONOW'S MECHANAIR | FAN - CW0026, COMPRESSOR WIRING - CW0016 | | \$ 1,063.01 |
| EFT2538 | 08/03/2010 | HONDA SHOP | MOWER- COASTAL | | \$ 1,616.69 |
| EFT2539 | 08/03/2010 | UHY HAINES NORTON | AUDIT FEES - PENSIONER DEFERRMENT CERTIFICATION | | \$ 330.00 |
| EFT2540 | 08/03/2010 | HERSEY JR & A PTY LTD | EXTINGUISHER HOLDERS,BOOTS & BATTERIES | | \$ 1,394.03 |
| EFT2541 | 08/03/2010 | HITACHI CONST MACHINERY (AUST) P/L | GASKETS CW0012 | | \$ 20.49 |
| EFT2542 | 08/03/2010 | HARE & FORBES MACHINERY HOUSE | HAFCO MILL DRILL | | \$ 2,480.00 |
| EFT2543 | 08/03/2010 | IT VISION | SYNERGYSOFT EMAIL REMITTANCES & TRAINING COURSES | | \$ 2,354.00 |
| EFT2544 | 08/03/2010 | KENWORTH DAF W.A. | FILTERS - CW005 | | \$ 265.26 |
| EFT2545 | 08/03/2010 | LEEMAN HARDWARE | BUILDING REPAIRS UNIT 1 AGED PERSON UNITS LEEMAN | | \$ 203.50 |
| EFT2546 | 08/03/2010 | LEWIS TYRES PTY LTD | TYRES - CW1682 | | \$ 209.96 |
| EFT2547 | 08/03/2010 | LANDMARK | CHLORINE/RESPIRATORY MASKS | | \$ 1,167.58 |
| EFT2548 | 08/03/2010 | LEEMAN SNACK SHACK | REFRESHMENTS REGIONAL EHO MEETING | | \$ 232.50 |
| EFT2549 | 08/03/2010 | ML COMMUNICATIONS | PHONE SYSTEM RENTAL- MEDICAL CENTRE & COAST | | \$ 642.50 |
| EFT2550 | 08/03/2010 | MIDWEST CHEMICAL & PAPER | CLEANING SUPPLIES | | \$ 720.70 |
| EFT2551 | 08/03/2010 | MIDALIA STEEL PTY LTD | METAL - SWIMMING POOL | | \$ 33.53 |
| EFT2552 | 08/03/2010 | MERCURY FIRESAFETY PTY LTD | ADAPTOR LIGHT & HOSE COUPLING -GH BFB | | \$ 149.60 |
| EFT2553 | 08/03/2010 | MARTINS TRAILER PARTS PTY LTD | AXLES,BRAKE KITS,U BOLTS,HUBS | | \$ 541.07 |
| EFT2554 | 08/03/2010 | ENVIRONLAB SERVICES (WA)PTY LTD | BORE WATER TEST GREEN HEAD | | \$ 182.60 |
| EFT2555 | 08/03/2010 | A.MARSDEN & N.BANKS | REPAIR TO BACKHOE BUCKET | | \$ 1,100.00 |
| EFT2556 | 08/03/2010 | NORTH MIDLANDS SEPTIC SERVICE | SYSTEM CLEAN OUT WORKSHOP | | \$ 200.00 |

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|---------|------------|------------------------------------|---|--|--------------|
| EFT2557 | 08/03/2010 | OCALLAGHAN PTY LTD | LICENSING FEE CW1682 | | \$ 59.70 |
| EFT2558 | 08/03/2010 | PERRELLA AUTO ELECTRICS | STARTER MOTOR - CW0026 | | \$ 583.00 |
| EFT2559 | 08/03/2010 | PURCHER-INTERNATIONAL PTY LTD | TENSIONER-CW0010 | | \$ 821.77 |
| EFT2560 | 08/03/2010 | RBC-RURAL | METERPLAN CHARGES PHOTOCOPIERS | | \$ 1,749.11 |
| EFT2561 | 08/03/2010 | RUMBOLD FORD | FILTERS - CW003,CW008,CW0050 | | \$ 315.50 |
| EFT2562 | 08/03/2010 | RICOH FINANCE | LEASE CHARGES PHOTOCOPIERS | | \$ 663.49 |
| EFT2563 | 08/03/2010 | RELIANCE PETROLEUM | OIL - CW007 | | \$ 464.75 |
| EFT2564 | 08/03/2010 | TRUCKLINE | REFLECTORS,OIL PUMP,STABLISER | | \$ 198.46 |
| EFT2565 | 08/03/2010 | THREE SPRINGS SHIRE COUNCIL | CONTRIBUTION TO MEDICAL CENTRE - JANUARY 10 | | \$ 63.74 |
| EFT2566 | 08/03/2010 | WA LOCAL GOVERNMENT ASSOCIATION | LOCAL GOVERNMENT DIRECTORIES | | \$ 800.69 |
| EFT2567 | 08/03/2010 | WESTRAC EQUIPMENT | EDGE,TOOTH & CUTTING EDGE CW007 & CW009 | | \$ 5,132.18 |
| EFT2568 | 08/03/2010 | W A TREASURY CORPORATION | REPAYMENT LOAN #68 | | \$ 8,694.00 |
| EFT2569 | 08/03/2010 | WA RANGERS ASSOCIATION | RANGERS BADGES-UNIFORMS | | \$ 31.65 |
| EFT2570 | 08/03/2010 | WORLDWIDE TYRE SUPPLIES | TYRE REPAIRS CW0026/CW0058/CW004 | | \$ 500.50 |
| 18255 | 02/03/2010 | PAYROLL DEDUCTION - CSA | PAYROLL DEDUCTIONS | | \$ 492.16 |
| 18256 | 02/03/2010 | SHIRE OF COOROW - LOTTO | PAYROLL DEDUCTIONS | | \$ 200.00 |
| 18257 | 02/03/2010 | PAYROLL DEDUCTION - SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | | \$ 22,284.02 |
| 18258 | 08/03/2010 | MACKA'S ROADHOUSE | REFRESHMENTS COUNCIL MEETING 17/02/10 | | \$ 133.00 |
| 18259 | 08/03/2010 | DEPARTMENT OF TRANSPORT | ANNUAL JETTY LICENSE FEE LM1895 | | \$ 32.00 |
| 18260 | 08/03/2010 | GREAT NORTHERN RURAL SERVICES | SPRINKLERS - MALEY PARK & LEEMAN OVAL | | \$ 3,020.00 |
| 18261 | 08/03/2010 | JURIEN HARDWARE HOLDINGS | PAINT- WARRADARGE BUSHFIRE SHED | | \$ 779.98 |
| 18307 | 08/03/2010 | KAMALLA | PROGRESS PAYMENT WARRADARGE FIRE SHED | | \$ 28,395.55 |
| 18308 | 08/03/2010 | LEEMAN FUEL & LIQUOR | FUEL - FIRE TRUCKS | | \$ 298.83 |
| 18309 | 08/03/2010 | LANDGATE | VALUATION CHARGES | | \$ 538.11 |
| 18310 | 08/03/2010 | MCDONALD BJ | COUNCILLORS SITTING & TRAVELLING | | \$ 145.48 |
| 18311 | 08/03/2010 | PERFECT COMPUTER SOLUTIONS | COMPUTER SUPPORT CHARGES | | \$ 525.00 |

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|----------|------------|--------------------------------------|---|--|-------------|
| 18312 | 08/03/2010 | SYNERGY | ELECTRICITY | | \$ 1,029.20 |
| 18313 | 08/03/2010 | SHIRE OF CHAPMAN VALLEY | PLANNING SERVICES JANUARY 10 | | \$ 1,321.75 |
| 18314 | 08/03/2010 | TELSTRA | MOBILE PHONE ACCOUNT SMS | | \$ 2.20 |
| 18315 | 08/03/2010 | WCC ELECTRICAL & AIR CONDITIONING | TEMPORARY CONNECTION TO HOUSE AFTER TREE BRANCH FELL-COMMERCIAL ST COOROW | | \$ 435.60 |
| 18316 | 08/03/2010 | WILLIAMS AK & P | COUNCILLOR SITTING FEES | | \$ 60.00 |
| 18385 | 04/03/2010 | SHIRE OF COOROW - LOTTO | PAYROLL DEDUCTIONS | | \$ 200.00 |
| 13100210 | 02/03/2010 | BANKWEST | MASTERCARD CEO | | \$ 247.46 |
| 13100210 | 03/03/2010 | BANKWEST | MASTERCARD DCEO | | \$ 1,111.92 |
| 13100210 | 04/03/2010 | BANKWEST | MASTERCARD MRS | | \$ 385.49 |
| 71020310 | 02/03/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 814.10 |
| 71080210 | 08/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 1,230.10 |
| 71090210 | 09/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 686.75 |
| 71100210 | 10/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 56.15 |
| 71110210 | 11/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 8,427.35 |
| 71120210 | 12/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 231.95 |
| 71150210 | 15/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 841.30 |
| 71160210 | 16/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 3,323.65 |
| 71170210 | 17/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 212.85 |
| 71180210 | 18/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 526.95 |
| 71190210 | 19/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 698.20 |
| 71220210 | 22/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 460.20 |
| 71230210 | 23/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 4,097.15 |
| 71240210 | 24/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 735.00 |
| 71250210 | 25/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 4,252.15 |
| 71260210 | 26/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 264.20 |
| 72020310 | 02/03/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 531.35 |
| 72080210 | 08/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 1,280.15 |
| 72090210 | 09/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 889.10 |
| 72100210 | 10/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 289.40 |
| 72110210 | 11/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 36.60 |
| 72120210 | 12/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 969.60 |
| 72150210 | 15/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 442.35 |
| 72160210 | 16/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 289.20 |

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| 72170210 | 17/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 768.70 |
| 72180210 | 18/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 1,157.95 |
| 72190210 | 19/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 952.20 |
| 72220210 | 22/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 1,291.10 |
| 72230210 | 23/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 382.30 |
| 72250210 | 25/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 669.95 |
| 72260210 | 26/02/2010 | TRANSPORT DEPT OF | TRANS LICENSING | | \$ 353.75 |
| DDEBIT | 17/02/2010 | PAYROLL | PAYROLL | | \$ 42,506.00 |
| DDEBIT | 24/02/2010 | PAYROLL | PAYROLL | | \$ 5,146.00 |
| DDEBIT | 03/03/2010 | PAYROLL | PAYROLL | | \$ 41,730.00 |
| | | | | | \$ 237,390.90 |

10.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – FEBRUARY 2010

| | |
|-------------------------------|--|
| AUTHOR | Stuart Billingham |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 2 March 2010 |
| ATTACHMENT | 10.4.2 Statement of Financial Activity to 28 February 2010 |
| FILE | F8.09 – Finance – 2009/10 |

SUMMARY:

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month.

BACKGROUND:

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet, Cash Flow Graph and Plant Cost Recovery Report. A copy of the Statement of Financial Activity for the month ended 28 February 2010 is included at Attachment 10.4.2 for Councillor's information.

COMMENT:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg 36, but can resolve to have supplementary information included as required.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996.

34. Financial reports to be prepared □ s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
 - (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be -
 - (a) presented to the council -

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

Not required

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 10.4.2 for the period ended 28 February 2010 as prepared and presented by the Deputy Chief Executive Officer.

RESOLUTION: 2010-044

Moved: Cr Waite

Seconded: Cr George

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 10.4.2 for the period ended 28 February 2010 as prepared and presented by the Deputy Chief Executive Officer.

CARRIED 7/0

10.4.3 SHIRE OF COOROW – ANNUAL BUDGET REVIEW 2009/2010

| | |
|-------------------------------|--------------------------------|
| AUTHOR | Stuart Billingham |
| DISCLOSURE OF INTEREST | Nil |
| DATE OF REPORT | 09/03/10 |
| ATTACHMENT | Budget Review 28 February 2010 |
| FILE | ADM 0081 |

SUMMARY:

To request Council to adopt the Budget review as at 28 February 2010 and for Council to approve the Budget Amendments as presented.

BACKGROUND:

The Local Government (Financial Management) Regulations 1996 Regulation 33A requires a Budget Review each year.

The Budget Review needs to be:

- Between 1 January and 31 March in each year
- Submitted to Council within 30 days
- Council needs to consider and adopt (or not)
- Needs to be sent to the Department of Local Government within 30 days of Council considering the review.

Council's Auditors, UHY Haines Norton, as part of the Final Audit for 2008/09 raised no matters in the 2008/09 Audit Report and Management Letter that Council will need to address as part of the Budget Review.

COMMENT:

Amendments to the Local Government (Financial Management) Regulations 1996 now make it mandatory for a Local Government to review its Budget at least once each year. A budget review document as at the 28 February 2010 has been prepared (please refer to Budget Review submitted as a separate attachment).

STATUTORY ENVIRONMENT:

Local Government Act 1995

Local Government (Financial Management) Regs 1996

STRATEGIC IMPLICATIONS:

Long Term Financial Planning

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The 2009/10 Annual Budget has not allowed for the additional grant income or associated capital expenditure.

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATIONS:

1. That the Shire of Coorow adopts the Shire of Coorow Budget Review as at 28 February 2010 as presented.
2. That a copy of the Budget Review be sent to the Department of Local Government and Regional Development with 30 days of Council considering it.

RESOLUTION: 2010-045

Moved: Cr Bothe

Seconded: Cr McTaggart

1. That the Shire of Coorow adopts the Shire of Coorow Budget Review as at 28 February 2010 as presented.
2. That a copy of the Budget Review be sent to the Department of Local Government and Regional Development with 30 days of Council considering it.

CARRIED 7/0
By Absolute majority

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

Nil at this time

13. MATTERS BEHIND CLOSED DOORS:

Nil

14. DATE OF NEXT MEETING:

14.1 PRE-BUDGET COMMUNITY FORUM

Wednesday 21 April 2010 at the Green Head Community Centre, Green Head from 2pm

14.1 ORDINARY MEETING OF COUNCIL

Wednesday 21 April 2010 at the Green Head Community Centre, Green Head from 3pm

15. CLOSURE:

There being no further business the President, Cr Girando closed the meeting at 3.55pm.