



Minutes (Unconfirmed) Draft Budget Meeting 16 June 2010

Notice of an Budget Council Meeting

The next Draft Budget Meeting of the Shire of Coorow will be held on Wednesday 16 June 2010, at the Leeman Admin Centre, Leeman from 10am.

Mark J Hook
Chief Executive Officer



DISCLAIMER

No responsibility whatsoever is implied or accepted by Shire of Coorow for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Staff. Shire of Coorow disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Shire of Coorow during the course of any meeting is not intended to be and is not taken as notice of approval from Shire of Coorow. The Shire of Coorow warns that anyone who has an application lodged with Shire of Coorow must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Coorow in respect of the application.

Signed on behalf of Council

Mark J Hook
Chief Executive Officer

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The President, Cr Moira Girando, welcomed those present and opened the Meeting at 10.03am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

Councillor M J Girando

President

Councillor J K Waite

Deputy President

Councillor M R Bothe

Councillor B A Jack

Councillor D B McTaggart

Councillor G George

Councillor A Williams

Councillor B McDonald

Mr M J Hook

Chief Executive Officer

Mr S D Billingham

Deputy Chief Executive Officer

Mr D R Hadden

Manager Regulatory Services

Mr K L Bean

Principal Works Supervisor

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

4. PUBLIC QUESTION TIME:

5. APPLICATIONS FOR LEAVE OF ABSENCE:

6. PETITIONS/DEPUTATIONS/PRESENTATIONS:

7. CONFIRMATION OF MINUTES:

Nil.

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

At any Council meeting the person presiding may announce or raise any matter of interest or relevance to the business of Council or propose a change to the order of business.

Members may move that a change in order of business proposed by the person presiding not be accepted and if carried the change does not take place.

9. MATTERS FOR WHICH MEETING MAY BE CLOSED:

For the convenience of members of the public Council may identify, by decision, early in the meeting any matter on the agenda to be discussed behind closed doors and that matter is to be deferred for consideration as the last item of the meeting.

Items for which the meeting will be closed include:

10. REPORTS:

10.1 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT:

10.1.1 REVIEW OF DRAFT 2010/11 BUDGET

AUTHOR	Stuart Billingham
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	11 June 2010
ATTACHMENT	Draft Budget 2010/11
FILE	ADM0426

SUMMARY:

Consideration of matters to be included in Council's 2010/11 Budget.

BACKGROUND:

Council is to discuss Council's 2010/11 Draft Budget with a view to finalising the priority of those matters to be included in the document. The Working Draft Council 2010/11 Budget will be considered again at a Special Meeting of Council expected to be held in mid July 2010.

Council will review the latest draft budget calculations to be provided by staff at the meeting. The information included in the Draft Budget is continuing to be fine tuned by staff. This will continue right up to formal adoption by Council.

In reviewing the 2010/11 Draft Budget, Council should note that:

1. the Draft Budget is presented as a deficit budget with nearly every activity discussed by Council at some time during the past year included in the Draft Budget;
2. a 5% rate increase has already been presumed and rate modelled and included in calculations; and
3. no new loans have been budgeted for.

ISSUES:

1. Consideration of the Draft Salaries & Wages Review (Confidential Item)

Please refer to the Draft Salaries & Wages Review for the 2010/11 Draft Budget submitted as a separate attachment. NB: Allowance made for a additional outside worker at the Coast.

CEO Mr Mark Hook and PWS Mr Kelvin Bean left the Meeting at 10.51am.

2. Consideration of the Draft 2010/11 Rate Model and advertising of Differential Rates

The Draft Rate Model for the 2010/11 Draft Budget has been prepared based on a 5% rate increase which is submitted as a separate attachment.

RESOLUTION:

2010/099

Moved: Cr Bothe

Seconded: Cr Williams

That the Shire of Coorow advertises, seeking public submissions on the proposed Differential and Minimum Rates (as rate modelled) for the 2010/11 Budget as required by the Local Government Act 1995 s6.36 (3)(b)(ii), for a minimum of 21 days. As presented include Rates in the \$:

- *Agricultural UV-1.194*
- *Urban GRV- 11.203*
- *Mining UV- 7.780*
- *Minimums \$600*

CARRIED 8/0

CEO Mr Mark Hook and PWS Mr Kelvin Bean returned to the Meeting at 11.00am.

3. Consideration of the Draft 2010/11 Schedule of Fees and Charges

The Draft 2010/11 Schedule of Fees and Charges for the 2010/11 Draft Budget as submitted as a separate Attachment.

4. Consideration of the Draft 2010/11 10 year Plant Replacement Schedule

The Draft 10 year Plant Replacement Schedule for the 2010/11 Draft Budget is submitted as a separate attachment.

5. Consideration of the Draft 2010/11 Staff Housing Allowance

Council provides a housing allowance to employees who provide their own housing. This is an incentive to employees to own their housing rather than being reliant on Council to provide housing. The 2010/11 Draft Budget provides for a \$10 increase in the housing allowance. The following table shows the housing allowance increases over the past years:

Financial Year	Allowance per week (\$)
2004/05	30
2005/06	40
2006/07	60
2007/08	70
2008/09	80
2009/10	80
Draft 2010/11	100

6. Staff Housing Rental Payment

Council provides Shire housing to various staff, with outside staff and pool manager paying a fortnightly Housing rental payment to the Shire, which is deducted from their fortnightly pay.

Financial Year	Deduction per week after tax (\$)
2009/10	44
Draft 2010/11	50

7. Specified Area Rates

Council currently raises two specified area rates each year for the following:

7.1 Maley Park Change rooms – budget allows for a contribution of:

- \$5,000 from CCLI and
- \$5,000 from the Maley Park Refurbishment Committee

The balance of the Loan 85 repayment for 2010/11 to be raised as a specified area rate \$35,302 less \$10,000=\$25,302. Loan 85 finishes on 15 June 2013, i.e. **2012/13** will be the last Budget year Council will need to raise this specified area rate.

7.2 Leeman Recreation Centre – budget allows for a contribution of

- \$10,000 from Iluka Resources. NB: Commitment to payment for 2010/11 yet to be confirmed.

The balance of the Loan 68 repayment for 2010/11 to be raised as a specified area rate \$18,856 less \$10,000=\$6,856. Loan 68 finishes on 17 March 2012, i.e. **2011/12** will be the last Budget year Council will need to raise this specified area rate.

The Draft Budget assumes Council wishes to continue to Specify Area Rate for these two loans.

8. Donations included in the Draft 2010/11 budget

A list of donations has been included in the 2010/11 Draft Budget.

Organisation	Amount (\$)
North Midlands Ag Society	150
Coorow Primary School	100
Leeman Primary School	100
Leeman Playgroup	500
Midwest Affiliated Ag Societies	150
Christmas Lights Prizes	300
Coorow Xmas Tree and Business Sundowner	100
RSL Quiet Lions Tour	400
Jurien Bay Youth Care District Council	500
Coorow Seniors Expo	200
Coastal Seniors trip to Mt Lesuer	100
Leeman Progress Assoc – Citizen of the Year Function	200

Green Head Anzac Day Service	300
Leeman Anzac Day Service	300
Leeman Sporting Club Community Bus	4,000
Volunteer Week Function	2,000
Leeman Volunteer Sea Rescue Group	20,000
Other	5,000
TOTAL	34,400

9. Shire of Coorow 5 Year Building Program

Please refer to Shire of Coorow 5 year Building program submitted as a separate attached

10. Consideration of the Draft 2010/11 Local Government Accounting Schedules

The Draft Schedules for the 2010/11 Draft Budget will be presented to Councilors ASAP before the meeting. Following the State Government announcement on the State Budget for 2010/11 regarding significant increases in utilities, the Shire of Coorow in the 2010/11 Draft Budget will need to allow for these Utilities % increases as listed below:

- Electricity charges increase of 17.5%
- Water charges increase of 10%
- Gas charges increase of 6.5%

11. Road and Major Capital Works Construction and Maintenance Program

Please refer to Shire of Coorow Road Works program submitted as a separate attached.

DCEO Mr Stuart Billingham left the Meeting at 1.12pm

DCEO Mr Stuart Billingham returned to the Meeting at 1.16 pm

12. Royalties for Regions projects 2009/10 allocation

Please refer to Royalties for Regions deferred 2009/10 allocation program submitted as a separate attached for the 2010/11 financial year.

STATUTORY ENVIRONMENT:

- Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

The 2010/11 Budget covers the following goals within Council Strategic Plan.

GOAL 1 - LEADERSHIP

Achieve positive community outcomes within a financially responsible framework through a process of innovation, consultation and decisive leadership.

GOAL 2 - SERVICES

Ensure the community has access to quality facilities and services to allow a safe and vibrant lifestyle.

GOAL 3 - INFRASTRUCTURE

Introduce, maintain and upgrade assets and infrastructure which meet community needs through a timely and cost effective process.

GOAL 4 - ECONOMY

Support and promote a resilient local economy.

GOAL 5 - ENVIRONMENT

Work to enhance, utilise and conserve natural resources.

POLICY IMPLICATIONS:

Long Term Asset Management Plan, Shire of Coorow Plan for the Future. Fees and Charges

FINANCIAL IMPLICATIONS:

Shire of Coorow 2010/11 Draft Budget

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMENDATION:

That Council considers the Draft Budget 2010/11.

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

13. MATTERS BEHIND CLOSED DOORS:

14. DATE OF NEXT MEETING:

To be advised

15. CLOSURE:

The President, Cr Girando declared the Meeting closed at 2.40 pm