



# **Minutes**

## **Ordinary Council**

## **Meeting**

# **17 August 2016**

Held at the Leeman Recreation Centre



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Signed on behalf of Council

A handwritten signature in black ink, appearing to read "Peter Crispin".

**Peter Crispin**  
**Chief Executive Officer**

# Minutes

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1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:**

The President Cr Moira Girando, welcomed those present and opened the Meeting at 5.07 pm.

2. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Councillor M J Girando  
Councillor B A Jack  
Councillor M R Bothe  
Councillor E M Cullen  
Councillor V R Oakes  
Councillor D A Rackemann  
Councillor G C Sims

President  
Deputy President

Mr P J Crispin  
Mrs L J Parola  
Mr T B Brandy  
Mr P Woods

Chief Executive Officer  
Deputy Chief Executive Officer  
Manager Regulatory Services  
Acting Manager of Works & Services

**Leave of Absence**  
Cr R J Clement

**Apologies**  
Nil

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

Nil

4. **PUBLIC QUESTION TIME:**

Nil

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

The following Councillor/s requested Leave of Absence from Council Meetings and Duties:

- Councillor Girando from 18 August to 2 September 2016 (change of previously approved dates)
- Councillor Rackemann from 18 August to 24 August, 1 September to 7 September, 15 September to 21 September 2016.



**RESOLUTION:**                      **2016/092A**

**Moved: Cr Bothe                      Seconded: Cr Oakes**

***The following Leave of Absence from Council Meetings and Duties be approved:***

- ***Councillor Girando from 18 August to 2 September 2016 (change of previously approved dates)***
- ***Councillor Rackemann from 18 August to 24 August, 1 September to 7 September, 15 September to 21 September 2016.***

**CARRIED 7/0  
Simple Majority**

**6.      DECLARATION OF INTEREST:**

Nil

**7.      PETITIONS/DEPUTATIONS/PRESENTATIONS:**

Nil

**8.      CONFIRMATION OF MINUTES:**

**8.1      ORDINARY MEETING HELD WEDNESDAY 20 JULY 2016 AT THE  
COOROW DISTRICT HALL**

**AUTHOR**    Peter Crispin  
**DISCLOSURE OF INTEREST**                      Nil  
**DATE OF REPORT**                                      3 August 2016

**COMMENT:**  
Nil

**OFFICER RECOMMENDATION:**

That the Minutes of the Ordinary Meeting held on Wednesday 20 July 2016 be confirmed as a true and correct record.

**RESOLUTION:**                      **2016/092**

**Moved: Cr Oakes    Seconded: Cr Rackemann**

***That the Minutes of the Ordinary Meeting held on Wednesday 20 July 2016 be confirmed as a true and correct record.***

**CARRIED 7/0  
Simple Majority**

**8.2 BUSH FIRE ADVISORY COMMITTEE ANNUAL GENERAL MEETING  
HELD MONDAY 1 AUGUST 2016**

**AUTHOR** Peter Crispin  
**DISCLOSURE OF INTEREST** Nil  
**DATE OF REPORT** 10 August 2016

**COMMENT:**  
Nil

**OFFICER RECOMMENDATION:**

That the Minutes of the Bush Fire Advisory Committee Annual General Meeting held on Monday 1 August 2016 be received.

**RESOLUTION:** 2016/093

**Moved:** Cr Sims

**Seconded:** Cr Bothe

*That the Minutes of the Bush Fire Advisory Committee Annual General Meeting held on Monday 1 August 2016 be received.*

**CARRIED 7/0**  
**Simple Majority**

**9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:**

Nil

**10. MATTERS FOR WHICH MEETING MAY BE CLOSED:**

Nil

## 11. REPORTS:

### 11.1 CHIEF EXECUTIVE OFFICER:

#### 11.1.1 PERMISSION TO COLLECT NATIVE SEEDS FROM LAND WITHIN THE SHIRE OF COOROW

<b>AUTHOR</b>	Peter Crispin
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	8 August 2016
<b>ATTACHMENT</b>	11.1.1.1 Letter from Tracey Achemedei
<b>FILE</b>	ADM0109 Environmental Management

#### **SUMMARY:**

**To consider a request from Greening Australia (WA) for the collection of native plant seed from reserves and other areas managed by the Shire of Coorow for a twelve month period beginning July 2016.**

#### **BACKGROUND:**

The Shire has received an application from Greening Australia (WA) for permission to collect native plant seed from reserves and other areas managed by the Shire of Coorow.

In the past permission has been given to Government departments and environmental groups for the collection of various native seeds and cuttings, but not to commercial enterprises for profit.

In 2008 Council investigated the need for staff inductions and Public Liability Insurance for people working in Council Vested Reserves. As Greening Australia (WA) is not a contractor or an employee of Council, there is no need for Council to undertake an induction.

Council must however insist on a current Public Liability Certificate to be provided before any work or seed collection takes place.

#### **COMMENT:**

Seed collected from within reserves and other areas managed by the Shire of Coorow will be used in strategic re-vegetation projects throughout the region and will directly benefit the community as a whole. Some seeds may also be used for the purposes of research into best practice re-vegetation and development of tree cropping programs for the region.

It is recommended that the following conditions be imposed on all applications for the collection of native seeds and cuttings including:

1. Permission is for a twelve month period commencing 18 August 2016;
2. All persons collecting native seed are to be Greening Australia (WA) staff members and licensed according to the Wildlife Conservation Act (1950) and abide by the condition of the license;
3. All staff are to wear high visibility safety vests;

4. Any stationary vehicles are to use revolving amber flashing lights;
5. Appropriate hygiene measures be followed at all times to prevent the spread of plant disease and weeds;
6. All care be taken to avoid the disturbance of fauna habitat;
7. All care be taken to avoid any disturbance that may lead to soil degradation; and
8. No work to commence in Shire reserves until the Shire has received a current Certificate for Public Liability Insurance.

**STATUTORY ENVIRONMENT:**

Wildlife Conservation Act 1950

**STRATEGIC IMPLICATIONS:**

By allowing the collection of seed, Council provides a mechanism for the survival of various and endangered native flora.

**POLICY IMPLICATIONS:**

Policy 8.1.1 - TRANSPORT/ENGINEERING – Management of Road Reserves

**FINANCIAL IMPLICATIONS:**

Nil

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

2016/094

**Moved: Cr Sims**

**Seconded: Cr Rackemann**

***That Greening Australia (WA) be granted permission to collect native plant seeds from vegetation within reserves and other areas managed by the Shire of Coorow subject to the following conditions:***

- 1. Permission is for a twelve month period commencing 18 August 2016;***
- 2. All persons collecting native seed are to be Greening Australia (WA) staff members and licensed according to the Wildlife Conservation Act 1950 and abide by the condition of the license***
- 3. All staff are to wear high visibility safety vests;***
- 4. Any stationary vehicles are to use revolving amber flashing lights;***
- 5. Appropriate hygiene measures be followed at all times to prevent the spread of plant disease and weeds;***
- 6. All care be taken to avoid the disturbance of fauna habitat;***
- 7. All care be taken to avoid any disturbance that may lead to soil degradation; and***
- 8. No work to commence in Shire reserves until the Shire has received a current Certificate for Public Liability Insurance.***

**CARRIED 7/0  
Simple Majority**

### 11.1.2 APPOINTMENT OF BUSHFIRE CONTROL OFFICERS

<b>AUTHOR</b>	Peter Crispin
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	9 August 2016
<b>ATTACHMENT</b>	BFAC Minutes under separate attachment
<b>FILE</b>	ADM0306

#### **SUMMARY:**

**To consider the appointment of Bush Fire Control Officers for the Shire of Coorow for the 2016/17 fire season.**

#### **BACKGROUND:**

Traditionally, in August each year, Council's Bushfire Advisory Committee (BFAC) meets to recommend the appointment of Bush Fire Control Officers and the setting of prohibited and restricted burning times. Council then considers the recommendations from BFAC and appoints the officers and sets the prohibited and restricted burning times. At the meeting held 17 July 2016, Council already considered changes proposed for the prohibited and restricted burning times, and resolved as follows:

#### **RESOLUTION:**

**2016/080**

**Moved: Cr Bothe**

**Seconded: Cr Clement**

***That the Department of Fire and Emergency Services (through the Minister and Commissioner) be requested to adopt the following Restricted and Prohibited Burning Times for the Shire of Coorow, commencing from the 2016/17 fire season:***

○ **Restricted Burning Times**

**16 September to 31 October  
16 September to 14 October  
15 February to 29 March**

**Coast east to Mudge-Willcocks Rd  
Remainder of Shire  
both sectors**

○ **Prohibited Burning Times**

**1 November to 14 February  
15 October to 14 February**

**Coast east to Mudge-Willcocks Rd  
Remainder of Shire**

**CARRIED 8/0  
Simple Majority**

**COMMENT:**

Council appointed the Bush Fire Control Officers (as recommended by the Bush Fire Advisory Committee) for the 2015/16 season as follows:

Chief Bush Fire Control Officer	James Raffan
Deputy Chief Bush Fire Control Officer (West)	Ben Plozza
Deputy Chief Bush Fire Control Officer (East)	Kelvin Bean
Fire Control Officers	Darren Friend
	Kelvin Bean
	Rob Clement
	Ian Hunt
	Barry Fowler
	Geoff Hortin
	Sam Dell'Agostino
	Dave Hunt
	Ben Plozza
	Ian Falconer
	Graeme Maley
	Kyle Pollitt
	Dennis Martin
	Trevor Brandy
	John Richardson.

Harvest Ban Officer – Western Sector	James Raffan, Ian Falconer
Harvest Ban Officer – Eastern Sector	Kelvin Bean, Ian Hunt
Special Permit Clover Burning Officers	Ian Falconer

The BFAC is now recommending changes including the following:

- Replacement of Darren Friend with Peter Crispin
- Removal of Barry Fowler, Dave Hunt, Trevor Brandy and John Richardson as Fire Control Officers
- Separate appointment of Fire Permit Officers

No recommendations were recorded for Harvest Ban or Special Clover Burning Officers.

**STATUTORY ENVIRONMENT:**

***Bush Fire Act 1956*** - Various sections including:

- 17. Prohibited burning times may be declared by Minister*
- 18. Restricted burning times may be declared by Authority*
- 33. Local government may require occupier of land to plough or clear firebreak*
- 38. Local government may appoint bush fire control officer*

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**VOTING REQUIREMENT:**  
Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

**2016/095**

**Moved: Cr Jack**

**Seconded: Cr Rackemann**

- 1) *That, considering recommendations made by the Shire of Coorow Bush Fire Advisory Committee meeting held 1 August 2016, the following people be appointed for the 2016/17 fire season as listed below:*

<b>Chief Bush Fire Control Officer</b>	<b>James Raffan</b>
<b>Deputy Chief Bush Fire Control Officer (West)</b>	<b>Ben Plozza</b>
<b>Deputy Chief Bush Fire Control Officer (East)</b>	<b>Kelvin Bean</b>

<b>FIRE CONTROL OFFICERS</b>	<b>FIRE PERMIT OFFICERS</b>
<b>Kyle Pollitt</b>	<b>Kelvin Bean</b>
<b>Kelvin Bean</b>	<b>Rob Clement</b>
<b>Rob Clements</b>	<b>Ian Hunt</b>
<b>Ian Hunt</b>	<b>Sam Dell 'Agostino</b>
<b>Sam Dell 'Agostino</b>	<b>Ian Falconer</b>
<b>Ian Falconer</b>	<b>Dennis Martin</b>
<b>Dennis Martin</b>	<b>James Raffan</b>
<b>Graeme Maley</b>	<b>John Richardson</b>
<b>James Raffan</b>	<b>Peter Crispin</b>
<b>Geoff Hortin</b>	
<b>Peter Crispin</b>	
<b>Ben Plozza</b>	

<b>Harvest Ban Officer – Western Sector</b>	<b>James Raffan, Ian Falconer</b>
<b>Harvest Ban Officer – Eastern Sector</b>	<b>Kelvin Bean, Ian Hunt</b>
<b>Special Permit Clover Burning Officers</b>	<b>Ian Falconer</b>

- 2) *The Shire of Coorow's Bush Fire Advisory Committee Meeting be changed to the first Thursday in July of each year (to allow inclusion of correct details with the rate notices).*

**CARRIED 7/0**  
**Simple Majority**

NOTE : Council Resolution differed from Officers Recommendation as Mr Trevor Brandy requested to be removed from Fire Permit Officers List.

**RESOLUTION:****2016/096****Moved: Cr Rackemann****Seconded: Cr Bothe**

**That Item 11.1.2 Leeman Boat Yard – Expressions of Interest from 15 June 2016 Council Meeting be lifted from the table and reconsidered.**

**CARRIED 7/0  
Simple Majority**

**11.1.3 LEEMAN BOAT YARD – EXPRESSIONS OF INTEREST**

<b>AUTHOR</b>	Peter Crispin
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	9 August 2016
<b>ATTACHMENT</b>	Nil
<b>FILE</b>	ADM0714

**SUMMARY:**

**To consider the applications received following the advertising of expressions of interest for leasing the Leeman Boat Yard.**

**BACKGROUND:**

Lot 52 of Reserve 34516 (known as the Leeman Boat Yard) was originally leased to the Leeman Professional Fishermen's Association. The Reserve is vested in the Shire of Coorow for "*purposes associated with the fishing industry*", with the ability to on lease for up to twenty one (21) years. The Leeman Professional Fishermen's Association does not appear to exist anymore, and the yard has been kept running by Mr Trevor Okely. As he is now running his own business, Mr Okely has advised that he no longer wishes to be involved in the Leeman Boat Yard.

To ascertain any interest in the site, an Expression of Interest was advertised in the Snag Island News (SIN) and on the Shire website. By the closing date of 3 June 2016, 2 submissions had been received. At the meeting held 15 June 2016, Council resolved as follows:

**RESOLUTION:****2016/060****Moved: Cr Bothe****Seconded: Cr Rackemann**

**That the matter lay on the table to allow negotiations to be entered into by the Chief Executive Officer.**

**CARRIED: 8/0  
Simple Majority**



The Chief Executive Officer has completed negotiations with the two applicants, with one stating that he was not interested if he was unable to sell food as per his proposal. As the site is declared as potentially contaminated (due to the corrosive cleaning products used on boats), this effectively eliminates this applicant.

**COMMENT:**

A valuation has been obtained as required, prior to any advertising under s3.58 of the Local Government Act 1995. The valuation, based mainly on the size of the site, has indicated a market rental value of \$7,700 per annum. The previous lease to the Leeman Professional Fishermen's Association was \$100 per annum plus CPI increases.

**STATUTORY ENVIRONMENT:**

*Local Government Act 1995 s3.58. Disposing of property*

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Currently there is no income as the lease has expired. Issuing of a new lease will provide income of \$100 - \$1,000 per annum. The cost of obtaining a valuation was borne by the Shire (\$2,800).

**STRATEGIC IMPLICATIONS:**

Having a new lessee would encourage better use of this reserve, and may increase activity in the area.

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

**2016/097**

**Moved: Cr Oakes**

**Seconded: Cr Rackemann**

**That:**

- 1) the proposal to lease Lot 52 of Reserve 34516 to Stephen Small for \$500 per annum for 5 years be advertised as required under s3.58 of the Local Government Act 1995; and**
- 2) the President and Chief Executive Officer be authorised to finalise and sign the lease agreement.**

**CARRIED 7/0  
Simple Majority**

## 11.2 MANAGER REGULATORY SERVICES:

### 11.2.1 PROPOSED OUTBUILDING – 10 RUDDUCK STREET, LEEMAN

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	4 August 2016
ATTACHMENT	11.2.1 (a) and 11.2.1 (b)
FILE	A524

#### SUMMARY:

Council is in receipt of an application for an outbuilding upon 10 (Lot 71) Rudduck Street, Leeman. The application has been advertised for public comment and this report recommends conditional approval.

#### BACKGROUND:

10 (Lot 71) Rudduck Street, Leeman is a 1,012m<sup>2</sup> property located on the south side of Rudduck Street, opposite the Leeman Recreation Centre.

**Figure 1 –Location Plan for 10 (Lot 71) Rudduck Street, Leeman**



The application is for a 22m x 12m (264m<sup>2</sup>) outbuilding at the rear of the existing residence upon 10 (Lot 71) Rudduck Street, Leeman and a new fence along the front of the property.

The outbuilding is proposed to be clad in custom orb (zincalume) wall and roof sheeting with colorbond fascia (guttering) and would have a skillion roof profile, 3.5m high at the front (north) of the shed and sloping down to a height of 3m at the rear (south). The outbuilding would be located 1m from the rear property boundary, and 1m from the side boundaries at the closest point.

The applicant would use the eastern portion of the outbuilding as a woodwork workshop and the western portion to store a boat, bus and car. A copy of the applicant's submitted site and elevation plans have been included as **Attachment 11.2.1(a)**.

**Figure 2 – Aerial Photograph of 10 (Lot 71) Rudduck Street, Leeman**



**Figure 3 – View looking south from Rudduck Street towards Lot 71**



**COMMENT:**

The proposal is supported at an officer level as it is generally considered:

- that whilst the outbuilding would have a lengthy 22m frontage this would be reduced in visual impact through being situated at the rear of the property and behind the residence;
- the 3.5m height of the outbuilding is relatively modest and would assist in reducing the visual impact of the outbuilding;
- the property is located in a mixed use setting along Rudduck Street and would not cause an inconsistency in the existing streetscape;



- it is not uncommon for larger outbuildings to be located within the Leeman townsite for storage of larger items such as boats, trailers and caravans;
- the storage of items within a larger outbuilding may be considered visually preferable to having them in the open about the property, and provides improved security and weather protection for the owner.

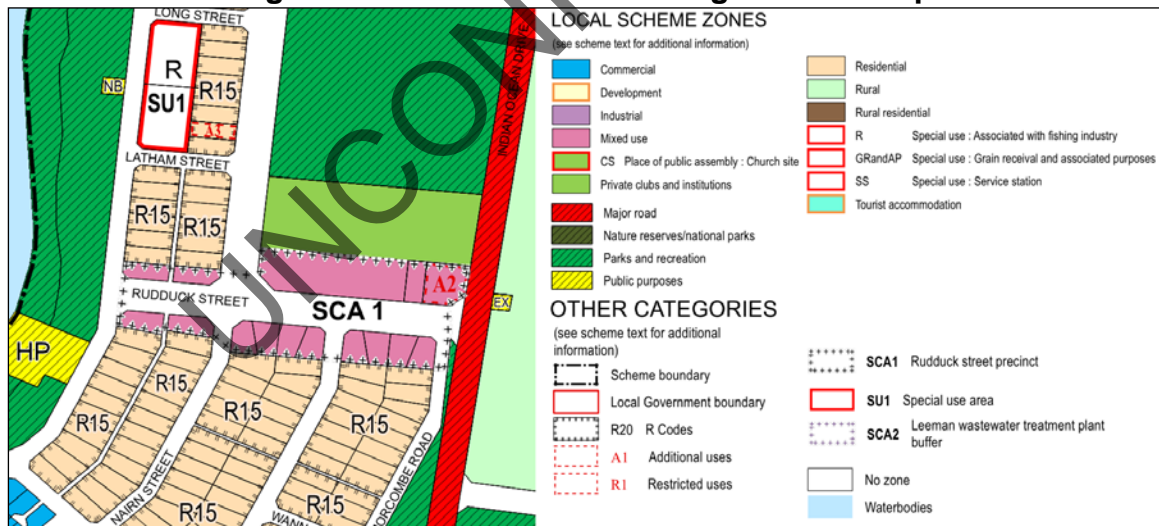
**Figure 4 – View looking east at rear of Lot 71**



**STATUTORY ENVIRONMENT:**

10 (Lot 71) Rudduck Street, Leeman is zoned 'Mixed Use' under Shire of Coorow Local Planning Scheme No.3 ('the Scheme'). The property also lies within the 'Special Control Area 1 - Rudduck Street Precinct' zoning.

**Figure 5 – Extract from Planning Scheme Map**



Section 4.2.3 of the Scheme notes that:

*“The objective of the Mixed Use Zone is to facilitate the establishment of a mix of residential development with small retail and small commercial businesses in a residential scale environment and to ensure that future buildings, facilities and uses are sympathetic with the urban character of the area.”*

Section 5.15 of the Scheme addresses the issue of amenity and visual appearance, and it is not considered that the application would be contrary to these requirements:

*"5.15 Appearance of Land and Buildings*

- 5.15.1 Unless otherwise approved, no person shall erect any building or other structure which by reason of colour or type of materials, architectural style, height or bulk, ornament or general appearance, has an exterior appearance which is out of harmony with existing buildings or the landscape character of the area.*
- 5.15.2 All buildings and land on which they are located within the Scheme area shall be maintained in a manner, which preserves the amenity of the surrounding locality to the satisfaction of the Local Government.*
- 5.15.3 Where in the opinion of the Local Government an activity is being undertaken that results in the appearance of the property having a deleterious effect on the amenity of the area in which it is located, the Local Government shall require the owner or occupier to restore or upgrade the conditions of that property to a standard commensurate with those generally prevailing in the vicinity."*

Portions of Section 10.2 'Matters to be considered by the local government' of the Scheme may be considered relevant to this application:

*"10.2 The local government in considering an application for planning approval is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application:...*

- ...(f) any Local Planning Policy adopted by the local government under clause 2.4, any heritage policy statement for a designated heritage area adopted under clause 7.2.2, and any other plan or guideline adopted by the local government under the Scheme;...*
- ...(i) the compatibility of a use or development with its setting;*
- (j) any social issues that have an effect on the amenity of the locality;*
- ...(n) the preservation of the amenity of the locality;*
- (o) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*
- (p) whether the proposed means of access to and egress from the site are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles;...*
- ...(v) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;...*

- ...(x) the potential loss of any community service or benefit resulting from the planning approval;
- (y) any relevant submissions received on the application;...
- ...(z) any other planning consideration the local government considers relevant."

#### **STRATEGIC IMPLICATIONS:**

The Leeman and Green Head Townsite Local Planning Strategy ('the Strategy') recommends that Rudduck Street should be established as the main street to host the main retail function within Leeman and enhance the role of the town in the region. Section 3.16 of the Strategy notes that:

*"The existing commercial area in Leeman suffers from a lack commercial development, isolation from Indian Ocean Drive and a layout which is not conducive to a successful commercial environment.*

*In order to create a focal point for the community and commercial services, the Shire will facilitate the transition of Rudduck Street between Nairn Street and Indian Ocean Drive into a traditional main street servicing Leeman and Green Head and capturing passing trade.*

*The existing 36m Rudduck Street road reserve is in excess of current and future requirements and rationalisation of this reserve can facilitate the transition process.*

*The main street should be designed to have provision and regard to:*

- *A strong visual presence to Indian Ocean Drive to attract visitors and passing traffic;*
- *A built environment that reflects main street principles, including minimal setbacks and the provision of an amenable pedestrian environment;*
- *Adequate pavement width to accommodate two passing caravans and provision for caravan parking (at rear), reflecting the needs of visitors to towns such as Leeman;*
- *On-street parking so as to shelter pedestrians and reduce vehicle speeds;*
- *The ability to incorporate a small to medium supermarket site when feasible. Other uses may include a tavern, office, speciality retail, restaurant, café and service station.*
- *A strong visual presence of the Leeman Clubhouse to Rudduck Street to reflect the importance of the club to the community; and*
- *Maintaining car parking numbers close to the club entrance, with the utilisation of the Nairn Street road reserve a possibility in this regard.*

*Development of the main street should initially focus on the northern side of Rudduck Street, with mixed use development on the southern side encouraged over time through the use of planning provisions and incentives. This can be achieved through the introduction of a Mixed Use zone that encourages a mix of residential and commercial uses. The length of the proposed main street (240m from Nairn Street to Indian Ocean Drive) is considered feasible, particularly given that in at least the*

*short and likely medium term, commercial development will only be able to take place on one side of Rudduck Street. The required Town Centre Local Structure Plan should also include the stretch of Rudduck Street from Nairn Street to Thomas Street to provide guidance in relation to the treatment of this western portion of the street down to the foreshore (which may be utilised for parking in the short-term) and to ensure any development that may occur, reflects Main Street design principles.*

*The main street plan provides a framework for a significantly expanded Leeman town centre in the long term, by allowing for the provision of a supermarket when it is considered feasible and providing a clear town centre – which reflects the desired service role of Leeman.*

*Prior to the implementation of a Leeman Town Centre Local Structure Plan, the Rudduck Street Main Street Concept Plan should guide Council works including streetscape works.”*

The Strategy recommends that the existing residential land uses on the southern side of Rudduck Street (including Lot 71) should transition to potential mixed use development over time. The proposed development of a large outbuilding to the rear of Lot 71 is not considered to be at odds with this longer term strategic direction, and were the front portion of Lot 71 to be redeveloped at some future time the outbuilding could be retained to service this future use.

#### **POLICY IMPLICATIONS:**

Lot 71 is located within the Rudduck Street Precinct Special Control Area zone and Section 6.2 of the Scheme notes the following:

*“6.2.1 In considering applications for planning approval within the Rudduck Street Precinct, the Council shall have regard for the:*

- (a) Rudduck Street Planning Framework and any other planning policy formally adopted or amended by Council over the Rudduck Street Precinct Centre pursuant to clause 2.4.”*

Council adopted the ‘Rudduck Street Precinct Planning Framework’ Local Planning Policy at its 10 December 2014 meeting to guide Shire capital works and the assessment of applications along Rudduck Street and assist in its development as a main street.

A copy of the policy has been provided as **Attachment 11.2.1(b)** and it is considered that the outbuilding application can be accommodated within the overall policy requirements and objectives. It is noted that the policy recommends that fencing along the frontage area relevant to Lot 71 should not exceed 1.5m and be visually permeable above 0.75m.

The outbuilding, whilst not located within a Residential zone does abut the Residential R12.5 zone at its rear. The proposed 264m<sup>2</sup> outbuilding would exceed the maximum 120m<sup>2</sup> area Outbuilding Local Planning Policy requirements of the neighbouring R12.5 zone by a considerable margin, but its impact might be considered to be lessened by

its 3m wall height at the rear frontage, which is less than the 4.5m maximum height which is permitted under the Outbuildings policy in the neighbouring R12.5 zone.

**FINANCIAL IMPLICATIONS:**

Nil

**PUBLIC CONSULTATION:**

Whilst the 'Mixed Use' zoning for Rudduck Street does not require the advertising of an outbuilding application, it was made available for comment in recognition that the proposed outbuilding area was twice that permitted for the adjoining residential zone to the rear.

The application was advertised for public comment from 12 July 2016 until 2 August 2016 with the following actions being undertaken inviting comment:

- Placement of an advisory sign on-site; &
- Direct notification being sent to the 5 surrounding landowners.

At the conclusion of the advertising period no objections to the application had been received.

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

2016/098

**Moved: Cr Sims**

**Seconded: Cr Rackemann**

***That Council resolve to grant formal planning consent for an outbuilding upon 10 (Lot 71) Rudduck Street, Leeman subject to compliance with the following:***

***Conditions***

- 1 The development shall be in accordance with the attached approved plan dated 17 August 2016 and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plan shall not be modified or altered without the prior written approval of the local government.***
- 2 The outbuilding is only to be used for purposes (i.e. storage and domestic related uses) associated with the predominant use of the land and must not be used for habitation, commercial or industrial purposes.***
- 3 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.***
- 4 The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product, vehicle parking and manoeuvring or otherwise.***



- 5 *All stormwater is to be disposed of on-site to the approval of the local government.*
- 6 *The proposed front boundary fence shall be in accordance with the requirements of the 'Rudduck Street Precinct Planning Framework' Local Planning Policy that requires that front boundary fencing shall not exceed 1.5m in height and shall be visually permeable above 0.75m.*
- 7 *If the development/land use, the subject of this approval, is not substantially commenced within a period of two years after the date of determination, the approval shall lapse and be of no further effect.*

**Advice Notes:**

- (i) *Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.*
- (ii) *If the applicant is aggrieved by this determination there is a right pursuant to the Planning and Development Act 2005 to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.*

**CARRIED 7/0  
Simple Majority**

**11.3 MANAGER OF WORKS AND SERVICES:**

Nil

## 11.4 DEPUTY CHIEF EXECUTIVE OFFICER:

### 11.4.1 ACCOUNTS FOR PAYMENT

AUTHOR	Erika Clement
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 <sup>th</sup> August 2016

#### SUMMARY:

**Council approval is required for payment of accounts made within the months July 2016 and August 2016 and to approve payments of accounts due in August 2016.**

#### COMMENT:

Approval is sought for the following list of payments of accounts made since Council's last meeting on 20 July 2016 and of accounts that are now due.

#### STATUTORY ENVIRONMENT:

***Local Government (Financial Management) Regulations 1996***

#### 13. *Lists of accounts*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

*[Regulation 13 inserted in Gazette 20 Jun 1997 p. 2838-9; amended in Gazette 31 Mar 2005 p. 1048.]*

**STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:**

There is no financial policy or strategic implications regarding this matter.

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:****2016/099****Moved: Cr Jack****Seconded: Cr Cullen**

***That payments listed in 11.4.1 Accounts Due and Submitted to Council up to 5 August 2016 including:***

**MUNICIPAL FUND**

<b>Cheque</b>	<b>19962-19969</b>	<b>\$ 6,152.14</b>
<b>Collection</b>	<b>71030816-72290716</b>	<b>\$ 21,138.10</b>
<b>Summaries</b>		
<b>Payroll DD's</b>	<b>13/07/2016-27/07/2016</b>	<b>\$ 111,249.00</b>
<b>EFTS</b>	<b>10386,10392-10487</b>	<b>\$ 310,311.33</b>
<b>Superannuation</b>	<b>13/07/2016-27/07/2016</b>	<b>\$ 30,688.78</b>
<b>Credit Card</b>	<b>13110416</b>	<b>\$ 1,308.47</b>
<b>Totalling</b>		<b><u>\$ 480,762.88</u></b>

**TRUST FUND**

<b>EFT's</b>	<b>10434,10436-10437</b>	<b>\$ 2,867.65</b>
<b>Totalling:</b>		<b><u>\$ 2,867.65</u></b>

***be authorised and passed for payment.***

***CARRIED 7/0  
Simple Majority***

## List of Accounts Due & Submitted to Council 05/08/2016

				<u>Trust</u>	<u>Muni</u>
Chq/EFT	Date	Name	Description		
EFT10434	02/08/2016	WA COUNTRY BUILDERS	REFUND OF KERBING DEPOSIT - A1769 L703 THOMAS ST	\$ 500.00	
EFT10436	02/08/2016	SHIRE OF COOROW	TRANSFER - PURCHASE OF MAYTAG WASHING MACHINE	\$ 2,150.00	
EFT10437	03/08/2016	LEON MURDOCK	REIMBURSEMENT FOR DOUBLE PAID BUILDING APPL# 15/16	\$ 217.65	
			<b>TOTAL TRUST PAYMENTS</b>	<b>\$ 2,867.65</b>	
EFT10386	14/07/2016	ROELOF HINDRIKSEN	FUEL PURCHASE		\$ 127.22
EFT10392	22/07/2016	LEADING EDGE COMPUTERS	REPAIRS TO ASPERA PHONE		\$ 65.00
EFT10393	22/07/2016	AUSTRALIAN RURAL ROAD GROUP (GWYDIR SHIRE)	AUSTRALIAN RURAL ROAD GROUP - 2016/2017 MEMBERSHIP		\$ 500.00
EFT10394	22/07/2016	BOQ ASSET FINANCE & LEASING PTY LTD	PHOTO COPIER LEASE TO 27/08/2016		\$ 732.60
EFT10395	22/07/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 79.05
EFT10396	22/07/2016	BUNNINGS BUILDING SUPPLIES PTY LTD	PLIER & WRENCH SET		\$ 47.41
EFT10397	22/07/2016	BEAN KL	PHONE ACCOUNT TO 15/06/2016		\$ 69.95
EFT10398	22/07/2016	BINDOON TRACTORS	SERVICE 500HRS - GEHL		\$ 788.01
EFT10399	22/07/2016	GREEN HEAD REFRIGERATION	REPLACE TX VALVE ON HOT WATER SYSTEM		\$ 1,558.29
EFT10400	22/07/2016	COURIER AUSTRALIA	FREIGHT X SIGMA		\$ 235.73
EFT10401	22/07/2016	COASTAL MOBILE AUTO REPAIRS	CW0050 - SERVICE 60,000KMS		\$ 1,036.63
EFT10402	22/07/2016	CARNAMAH TYRE SALES	FIT GRADER TYRE		\$ 99.00
EFT10403	22/07/2016	COOROW COMMUNITY LAND (INC.) - HOTEL	COUNCIL MEETING 20/07/2016 - MEAL & REFRESHMENTS		\$ 673.00
EFT10404	22/07/2016	CAMBERT PROPERTY MAINTENANCE	BUILDING REPAIRS - TUART ST, COMMERCIAL ST, SPAIN ST, TOWN HALL		\$ 980.00
EFT10405	22/07/2016	EASIFLEET	NOVATED LEASE - MRS		\$ 455.70
EFT10406	22/07/2016	FIVE STAR BUSINESS MACHINES	PHOTOCOPIER METER PLAN CHARGES		\$ 860.47
EFT10407	22/07/2016	J. A GIMBEL PAINTING	SUPPLY & PAINT INTERNAL WALLS, REPAIRS		\$ 2,904.00
EFT10408	22/07/2016	HERSEY JR & A PTY LTD	TRAFFIC CONES, GLOVES, OIL PUMP, GREASE GUN		\$ 1,214.78
EFT10409	22/07/2016	HITACHI CONST MACHINERY (AUST) P/L	COMPRESSOR - CW0012		\$ 1,821.51
EFT10410	22/07/2016	HALF WAY MILL ROADHOUSE	FUEL, MEALS (MECHANIC)		\$ 396.10
EFT10411	22/07/2016	JASON SIGNMAKERS	SIGN FRAMES & LEGS		\$ 1,332.10
EFT10412	22/07/2016	BRUCE ANDREW JACK	COUNCILLOR TRAVEL - 1ST, 2ND, 3RD OF APRIL		\$ 327.60

EFT10413	22/07/2016	KOMIC CONTRACTING & EARTHWORKS	CLEARING & REMOVAL OF VEGETATION, GRAVEL CARTING		\$ 60,860.00
EFT10414	22/07/2016	LEEMAN HARDWARE	SPRAY PAINT, ASSTD WATER FITTINGS, TAPE MEASURE, RIVETS, HOUSEHOLD GAS, SILICON GUN, CEMENT, DYNABOLTS		\$ 1,235.22
EFT10415	22/07/2016	LANDMARK	RAINWATER TANK - COMBO DEAL		\$ 6,893.37
EFT10416	22/07/2016	MICHAEL THOMAS LEAHY	1044 CUBIC METERS OF GRAVEL		\$ 3,132.00
EFT10417	22/07/2016	ML COMMUNICATIONS	PHONE SYSTEM RENTAL - LEEMAN		\$ 321.25
EFT10418	22/07/2016	MIDVALE DISCOUNT TYRES	TYRES- CW3505, CW1681, CW0030		\$ 1,190.00
EFT10419	22/07/2016	MIDWEST INDUSTRY ROAD SAFETY ALLIANCE	2016/2017 MID-WEST ROAD SAFETY ALLIANCE CONTRIBUTION		\$ 2,750.00
EFT10420	22/07/2016	NORTH MIDLANDS MOTORS	BRASS T, BRASS & STEEL NIPPLE, LOK FITTING		\$ 27.00
EFT10421	22/07/2016	PURCHER-INTERNATIONAL PTY LTD	EXPANSION TANK		\$ 568.04
EFT10422	22/07/2016	SHIRE OF CARNAMAH	WINCHESTER CEMETERY 2015/2016		\$ 899.40
EFT10423	22/07/2016	SIGMA CHEMICALS	CHLORINE TABLETS		\$ 429.00
EFT10424	22/07/2016	STAR TRACK EXPRESS	FREIGHT X HITACHI		\$ 40.88
EFT10425	22/07/2016	TURQUOISE COAST COMPUTERS	UNLOCK & UPGRADE GREEN HEAD VBFB LAPTOP		\$ 165.00
EFT10426	22/07/2016	WESTRAC EQUIPMENT	GW0035 - MUFFLER, CLAMP, BOLT		\$ 147.27
EFT10427	22/07/2016	WURTH AUSTRALIA PTY LTD	LYNCH PINS		\$ 168.35
EFT10428	22/07/2016	DAVE WATSON CONTRACTING	TREE STUMP REMOVAL AND GRINDING - LEEMAN OFFICE		\$ 2,200.00
EFT10429	22/07/2016	SHIRE OF WILLIAMS	LOCAL GOVERNMENT GOLF EVENT		\$ 1,050.00
EFT10430	22/07/2016	AUSTRALIAN TAXATION OFFICE	BAS JUNE 2016		\$ 22,162.00
EFT10431	27/07/2016	COASTAL MOBILE AUTO REPAIRS	CW00 -- 70,000KMS SERVICE & SAFETY CHECK		\$ 1,634.68
EFT10432	27/07/2016	KJ DONEY & CO (SERVICES)	REPAIRS - CW0014 & CW005		\$ 1,061.50
EFT10433	01/08/2016	VICKI JEAN BURLEY	RATES REFUND FOR ASSESSMENT A1289- 37 BRISTOL ST		\$ 300.00
EFT10438	05/08/2016	AUSTRALIA POST-LPO	POSTAGE JULY 2016		\$ 1,064.04
EFT10439	05/08/2016	AVON WASTE	WASTE REMOVAL SERVICE JULY 2016		\$ 15,321.16
EFT10440	05/08/2016	GRIFFIN VALUATIONS	50% PAYMENT - VALUATION FOR SPECIFIC LAND & BUILDING ASSETS FOR MARKET RENTAL PURPOSES		\$ 3,080.00
EFT10441	05/08/2016	AMPAC DEBT RECOVERY	LEGAL COSTS - RATES AUG 16		\$ 331.54
EFT10442	05/08/2016	BOQ ASSET FINANCE & LEASING PTY LIMITED	PHOTO COPIER LEASE TO 27/09/2016		\$ 732.60
EFT10443	05/08/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 79.05

EFT10444	05/08/2016	BUNNINGS BUILDING SUPPLIES PTY LTD	BAR CHAIRS, ASSTD. NUTS, BOLTS, WASHERS		\$ 100.12
EFT10445	05/08/2016	BINDOON TRACTORS	STEERING REPAIRS - CW005		\$ 3,634.23
EFT10446	05/08/2016	COOROW COMMUNITY RESOURCE CENTRE	REFRESHMENTS - COUNCIL MEETING 20/07/2016		\$ 96.00
EFT10447	05/08/2016	COURIER AUSTRALIA	FREIGHT X LIBRARY, JASON SIGNS		\$ 303.78
EFT10448	05/08/2016	COVS	GREASE FITTING UNBLOCKER, HALOGEN GLOBE, GREASE GUN EXTENSION		\$ 348.82
EFT10449	05/08/2016	COASTAL MOBILE AUTO REPAIRS	SUPPLY & FIT TYRE - CW3494		\$ 413.16
EFT10450	05/08/2016	CAMBERT PROPERTY MAINTENANCE	CONSTRUCT LEAN-TO OVER ENTRY WAY CARAVAN PARK TOILET, FIX WHIRLY BIRD AT MALEY PARK		\$ 2,165.00
EFT10451	05/08/2016	EASIFLEET	NOVATED LEASE - MRS		\$ 455.70
EFT10452	05/08/2016	ENFIELD PARK	1510 CUBIC METERS GRAVEL		\$ 4,530.00
EFT10453	05/08/2016	FAMILY SHOPPING CENTRE	REFRESHMENTS COUNCIL MEETING, TEA, COFFEE, MILK, TOILET PAPER		\$ 213.72
EFT10454	05/08/2016	FUEL DISTRIBUTORS	LITHPLEX 1200LTR		\$ 5,076.00
EFT10455	05/08/2016	GREEN HEAD PLUMBING & GAS	SUPPLY & FIT HOT WATER SYSTEM - 29 COMMERCIAL ST		\$ 1,366.04
EFT10456	05/08/2016	GREAT NORTHERN RURAL SERVICES	SOLENOIDS FOR SPRAY RIG		\$ 322.70
EFT10457	05/08/2016	GERALDTON MOWER & REPAIRS	BRUSHCUTTER BLADE & FITTINGS		\$ 260.80
EFT10458	05/08/2016	ATOM SUPPLY	18V BATTERY		\$ 823.54
EFT10459	05/08/2016	GREAT SOUTHERN FUELS	DIESEL (1)		\$ 26,250.59
EFT10460	05/08/2016	HONDA SHOP	BASE & 2IN GASKETS, CARBY		\$ 104.24
EFT10461	05/08/2016	MOORE STEPHENS	CLGF 2011-12 ROUND 4 END OF LIFE ACQUITTAL		\$ 1,375.00
EFT10462	05/08/2016	HERSEY JR & A PTY LTD	WHITE SPRAY & MARK		\$ 85.24
EFT10463	05/08/2016	SHIRE OF IRWIN	REIMBURSEMENT FOR CESM 01/04/2016-30/06/2016		\$ 2,600.78
EFT10464	05/08/2016	JASON SIGNMAKERS	SIGN - BART MAILEY MEMORIAL WALK		\$ 42.90
EFT10465	05/08/2016	JURIEN HOME TIMBER & HARDWARE	GREASE GUN, FULAPRENE, ANTI VANDAL TAPS & HANDLES		\$ 475.55
EFT10466	05/08/2016	JURIEN BAYVIEW REALTY	WATER CONSUMPTION 14/04/16-21/06/2016		\$ 12.14
EFT10467	05/08/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2016/2017 MEMBERSHIP SUBSCRIPTION - COUNCIL CORPORATE		\$ 924.00
EFT10468	05/08/2016	LOCAL HEALTH AUTHORITIES ANALYTICAL	ANNUAL ANALYTICAL SERVICES 16/17		\$ 495.00
EFT10469	05/08/2016	LANDMARK	ASSTD. WATER FITTINGS		\$ 187.90
EFT10470	05/08/2016	LANDGATE	UV VALUATIONS 28/05/16-24/06/16		\$ 137.20

EFT10471	05/08/2016	LYONSDEN ENTERPRISES	PAVING AT COOROW OFFICE		\$ 880.00
EFT10472	05/08/2016	MIDALIA STEEL -METAL LAND	MESH & CUTTING DISCS		\$ 148.55
EFT10473	05/08/2016	MAIN STREET HARDWARE COOROW	SOCKETS, PRIMING FLUID, PVC CEMENT, SHOVELS, RAKE, SHOWER ROSE, LIMESTONE BLOCKS, ETC.		\$ 3,061.93
EFT10474	05/08/2016	NORTH MIDLANDS AGRICULTURAL SOCIETY	SPONSORSHIP FOR NORTH MIDLANDS COUNTRY OCT 16		\$ 500.00
EFT10475	05/08/2016	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLIES		\$ 1,326.72
EFT10476	05/08/2016	PAPER PLUS OFFICE NATIONAL	STATIONARY SUPPLY		\$ 72.19
EFT10477	05/08/2016	RUMBOLD FORD	FIT TWO-WAY - CW003		\$ 100.00
EFT10478	05/08/2016	SHIRE OF COOROW	RUBBISH CHARGES 2016/2017		\$ 19,530.00
EFT10479	05/08/2016	SAFE ROADS WA - R & J HAULAGE PTY LTD	F/END LOADER & PAVELINE TRUCK HIRE		\$ 40,515.75
EFT10480	05/08/2016	TUSS GROUP (TUSS CONCRETE)	TANKS WITH PRECAST BASE & LIDS		\$ 5,264.60
EFT10481	05/08/2016	TOTALLY WORKWEAR GERALDTON	SAFETY BOOTS & CLOTHING		\$ 216.27
EFT10482	05/08/2016	THREE SPRINGS FAMILY PRACTICE	FEE FOR SERVICE RENDERED 20/07/16		\$ 1,095.00
EFT10483	05/08/2016	WCC ELECTRICAL & AIR CONDITIONING	INSTALL POWER POINT FOR HOT WATER SYSTEM		\$ 290.17
EFT10484	05/08/2016	WESTRAC EQUIPMENT	500HRS SERVICE KIT - CW007		\$ 979.42
EFT10485	05/08/2016	W A TREASURY CORPORATION	LOAN NO. 88 INTEREST PAYMENT - PURCHASE HOUSE		\$ 38,608.38
EFT10486	05/08/2016	WARRADARGE BUSHFIRE BRIGADE	PATIO HEATER, 9KG GAS CYLINDER, LPG GAS REFILL		\$ 398.50
EFT10487	05/08/2016	WATERMAN IRRIGATION	STANDPIPE REMOTE ACCESS CHARGE - JUN 16 - DEC 17		\$ 376.20
			<b><u>TOTAL EFT PAYMENTS</u></b>		<b><u>\$ 310,311.33</u></b>
19962	22/07/2016	SYNERGY	ELECTRICITY ACCOUNT TO 24/06/2016		\$ 4,692.15
19963	22/07/2016	TELSTRA	WARRADARGE BUSHFIRE BRIDGE - PHONE TO 11/07/2016		\$ 99.88
19964	22/07/2016	WATER CORPORATION	TRADE WASTE PERMIT 52713 AT LEEMAN REC CENTRE DUMP POINT		\$ 229.46
19965	27/07/2016	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS		\$ 150.00
19967	05/08/2016	LEEMAN VOLUNTEER MARINE RESCUE WA (INC.)	DONATION FOR OPERATING COSTS 2016/2017		\$ 500.00
19968	05/08/2016	SYNERGY	ELECTRICITY ACCOUNT TO 18/07/2016		\$ 460.65
19969	05/08/2016	TELSTRA	BUSHFIRE SMS PHONE ACCOUNT TO 22/07/2016		\$ 20.00
			<b><u>TOTAL CHEQUE PAYMENTS</u></b>		<b><u>\$ 6,152.14</u></b>
DD24249.1	13/07/2016	WA SUPER PAYROLL DEDUCTION	PAYROLL DEDUCTIONS		\$ 12,586.70
DD24249.2	13/07/2016	ULTIMATE SUPER AND PENSION SERVICE	SUPERANNUATION CONTRIBUTIONS		\$ 1,316.25

DD24249.3	13/07/2016	TWUSUPER	SUPERANNUATION CONTRIBUTIONS		\$ 355.48
DD24249.4	13/07/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 319.94
DD24249.5	13/07/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS		\$ 138.33
DD24249.6	13/07/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 205.81
DD24249.7	13/07/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS		\$ 181.66
DD24306.1	27/07/2016	WA SUPER PAYROLL DEDUCTION	PAYROLL DEDUCTIONS		\$ 12,938.33
DD24306.2	27/07/2016	ULTIMATE SUPER AND PENSION SERVICE	SUPERANNUATION CONTRIBUTIONS		\$ 1,342.24
DD24306.3	27/07/2016	TWUSUPER	SUPERANNUATION CONTRIBUTIONS		\$ 360.10
DD24306.4	27/07/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 386.62
DD24306.5	27/07/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS		\$ 192.74
DD24306.6	27/07/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 211.98
DD24306.7	27/07/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS		\$ 152.60
			<b>TOTAL SUPERANNUATION PAYMENTS</b>		<b>\$ 30,688.78</b>
13110716	11.07.2016	BANKWEST	MASTERCARD - CEO		\$ 80.00
13110717	11.07.2017	BANKWEST	MASTERCARD - DCEO		\$ 758.58
13110718	11.07.2018	BANKWEST	MASTERCARD - MWS		\$ 129.95
13110719	11.07.2019	BANKWEST	MASTERCARD - MRS		\$ 255.00
			<b>TOTAL CREDIT CARD PAYMENTS</b>		<b>\$ 1,223.53</b>
71030816	03/08/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,207.80
71050816	05/08/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,198.40
71110716	11/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 403.10
71120716	12/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 441.65
71130716	13/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 560.40
71140716	14/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,238.45
71150716	15/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 128.65
71180716	18/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,286.05
71190716	19/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,529.75
71210716	21/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 195.30
71250716	25/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 874.85
71270716	27/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,528.80
71280716	28/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 472.35
71290716	29/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 780.05



72010816	01/08/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 266.65
72040816	04/08/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 100.20
72120716	12/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 451.60
72130716	13/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,067.30
72140716	14/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 82.50
72150716	15/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 786.30
72180716	18/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 96.40
72190716	19/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,095.70
72210716	21/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 13.20
72220716	22/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 989.10
72250716	25/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 2,812.80
72280716	28/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 84.35
72290716	29/07/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,446.40
			<b><u>TOTAL LICENSING PAYMENTS</u></b>		<b><u>\$ 21,138.10</u></b>
DDEBIT	13/07/2016	PAYROLL	PAYROLL		\$ 54,729.00
DDEBIT	27/07/2016	PAYROLL	PAYROLL		\$ 56,520.00
			<b><u>TOTAL PAYROLL PAYMENTS</u></b>		<b><u>\$ 111,249.00</u></b>
			<b><u>TOTAL PAYMENTS</u></b>	<b><u>\$ 2,867.65</u></b>	<b><u>\$ 480,762.88</u></b>

#### 11.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – JULY 2016

<b>AUTHOR</b>	Leanne Parola
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	3 August 2016
<b>ATTACHMENT</b>	11.4.2.1 - Statement of Financial Activity for July 2016
<b>FILE</b>	ADM 0426 – Finance – 2016/17

#### **SUMMARY:**

**In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.**

#### **BACKGROUND:**

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph. A copy of the Statement of Financial Activity for the month ended 31 July 2016 is included at Attachment 11.4.2 for Councillors' information.

#### **COMMENT:**

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

#### **STATUTORY ENVIRONMENT:**

#### **Local Government (Financial Management) Regulations 1996**

#### **34. Financial reports to be prepared s. 6.4**

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
  - (b) Budget estimates to the end of the month to which the statement relates;
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - 4(e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
  - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
  - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
  - (b) By program; or
  - (c) By business unit.
- (4) A4 statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
    - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

**STRATEGIC IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**PUBLIC CONSULTATION:**

Not required

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

**2016/100**

**Moved: Cr Bothe**

**Seconded: Cr Rackemann**

***That Council accepts the Monthly Statement of Financial Activity as included at Attachment 11.4.2 for the period ended 31 July 2016 as prepared and presented by the Deputy Chief Executive Officer.***

***CARRIED 7/0  
Simple Majority***

**SHIRE OF COOROW**  
**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDED 31 JULY 2016**

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**LOCAL GOVERNMENT ACT 1995**  
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**SHIRE OF COOROW**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**FOR THE PERIOD ENDED 31 JULY 2016**

	Note	Adopted Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
		4	4			3	300%	
<b>Operating Revenues</b>								
Grants, Subsidies and Contributions	8	\$ 1,783,962	\$ 1,783,962	\$ 148,653	\$ 135,349	\$ (13,304)	% (9%)	
Profit on Asset Disposal	11	71,896	71,896	5,991	0	(5,991)	(100%)	
Fees and Charges		511,351	511,351	290,873	282,821	(8,052)	(3%)	
Interest Earnings		80,408	80,408	6,700	1,211	(5,489)	(82%)	
Other Revenue		546,600	546,600	4,529	1,747	(2,782)	(61%)	
<b>Total (Excluding Rates)</b>		<b>2,994,217</b>	<b>2,994,217</b>	<b>456,746</b>	<b>421,128</b>	<b>(35,618)</b>		
<b>Operating Expense</b>								
Employee Costs		(1,479,515)	(1,479,515)	(136,823)	(138,656)	(1,833)	(1%)	
Materials and Contracts		(2,221,643)	(2,221,643)	(185,065)	(186,872)	(1,807)	(1%)	
Utilities Charges		(253,260)	(253,260)	(21,088)	(5,617)	15,471	73%	▼
Depreciation (Non-Current Assets)		(6,674,647)	(6,674,647)	(556,208)	0	556,208	100%	▼
Interest Expenses	13	(16,427)	(16,427)	(1,367)	(1,458)	(91)	(7%)	
Insurance Expenses		(204,716)	(204,716)	(149,766)	(147,292)	2,474	2%	
Loss on Asset Disposal	11	0	0	0	0	0		
Other Expenditure		(105,863)	(105,863)	(8,818)	(6,685)	2,133	24%	
<b>Total</b>		<b>(10,956,071)</b>	<b>(10,956,071)</b>	<b>(1,059,135)</b>	<b>(486,580)</b>	<b>572,555</b>		
<b>Funding Balance Adjustment</b>								
Add Back Depreciation		6,674,647	6,674,647	556,208	0	(556,208)	(100%)	▼
(Profit)/Loss on Asset Disposal	11	(71,896)	(71,896)	(5,991)	0	5,991	(100%)	
Movement in Employee Benefits Prov (NC)		(38,919)	(38,919)	(38,919)	0	38,919	(100%)	
Movement in Deferred Pensioner Rates (NC)		0	0	0	17,668	17,668	100%	▲
Movement in Leave Reserve		7,955	7,955	7,955	0	(7,955)	(100%)	
Adjustments in Fixed Assets		0	0	0	0	0		
Adjust Rounding		0	0	0	0	0		
<b>Net Operating (Ex. Rates)</b>		<b>(1,390,067)</b>	<b>(1,390,067)</b>	<b>(83,136)</b>	<b>(47,784)</b>	<b>35,352</b>		
<b>Capital Revenues</b>								
Grants, Subsidies and Contributions	8	2,146,927	2,146,927	412,263	390,509	(21,754)	(5%)	
Proceeds from Disposal of Assets	11	463,472	463,472	8,874	0	(8,874)	(100%)	
Transfer from Restricted Cash (Unspent Grants)		191,899	191,899	191,899	191,899	0	0%	
Transfer from Reserves	10	465,502	465,502	9,497	0	(9,497)	(100%)	
<b>Total</b>		<b>3,267,800</b>	<b>3,267,800</b>	<b>622,533</b>	<b>582,408</b>	<b>(40,125)</b>		
<b>Capital Expenses</b>								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(260,430)	(260,430)	(16,267)	(2,368)	13,899	85%	▼
Plant and Equipment	11	(1,167,880)	(1,167,880)	0	0	0		
Tools	11	(23,480)	(23,480)	(1,956)	0	1,956	100%	
Furniture and Equipment	11	(48,500)	(48,500)	(4,041)	(1,283)	2,758	68%	
Infrastructure Assets - Roads	11	(2,306,635)	(2,306,635)	(88,306)	(81,687)	6,619	7%	
Infrastructure Assets - Footpaths	11	(142,597)	(142,597)	(2,750)	0	2,750	100%	
Infrastructure Assets - Other	11	(1,096,346)	(1,096,346)	(101,085)	(100,014)	1,071	1%	
Repayment of Debentures	13	(131,618)	(131,618)	(10,967)	0	10,967	100%	▼
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(114,980)	(114,980)	(9,581)	0	9,581	100%	
<b>Total</b>		<b>(5,292,465)</b>	<b>(5,292,465)</b>	<b>(234,953)</b>	<b>(185,352)</b>	<b>49,601</b>		
<b>Net Capital</b>		<b>(2,024,666)</b>	<b>(2,024,666)</b>	<b>387,580</b>	<b>397,056</b>	<b>9,476</b>		
<b>Total Net Operating + Capital</b>		<b>(3,414,732)</b>	<b>(3,414,732)</b>	<b>304,444</b>	<b>349,272</b>	<b>44,828</b>		
Rate Revenue		2,883,197	2,883,197	2,825,790	3,085,512	259,722	9%	
Opening Funding Surplus(Deficit)		531,535	531,535	531,535	562,455	30,920	6%	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>(0)</b>	<b>3,661,769</b>	<b>3,997,239</b>	<b>335,470</b>		

**SHIRE OF COOROW**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**FOR THE PERIOD ENDED 31 JULY 2016**

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	\$	%	
Governance		33,250	33,250	2,769	1,306	(1,463)	(53%)	▼
General Purpose Funding		1,508,253	1,508,253	125,682	3,037	(122,645)	(98%)	
Law, Order and Public Safety		486,622	486,622	7,303	375	(6,928)	(95%)	
Health		3,250	3,250	270	172	(98)	(36%)	
Education and Welfare		32,280	32,280	2,689	2,530	(159)	(6%)	
Housing		173,794	173,794	14,477	5,030	(9,447)	(65%)	
Community Amenities		327,110	327,110	275,535	271,328	(4,207)	(2%)	
Recreation and Culture		543,001	543,001	4,226	1,270	(2,956)	(70%)	
Transport		1,487,263	1,487,263	231,181	321,216	90,035	39%	▲
Economic Services		431,021	431,021	197,479	199,310	1,831	1%	
Other Property and Services		115,300	115,300	9,606	6,062	(3,544)	(37%)	
<b>Total (Excluding Rates)</b>		<b>5,141,144</b>	<b>5,141,144</b>	<b>871,217</b>	<b>811,636</b>	<b>(59,581)</b>		
<b>Operating Expense</b>								
Governance		(574,503)	(574,503)	(78,297)	(195,504)	(117,207)	(150%)	▲
General Purpose Funding		(272,412)	(272,412)	(22,697)	(438)	22,259	98%	▼
Law, Order and Public Safety		(416,299)	(416,299)	(54,703)	(32,520)	22,183	41%	▼
Health		(178,824)	(178,824)	(16,826)	(2,293)	14,533	86%	▼
Education and Welfare		(114,064)	(114,064)	(11,176)	(2,249)	6,927	62%	
Housing		(14,822)	(14,822)	(6,971)	(15,096)	(8,125)	(117%)	
Community Amenities		(906,228)	(906,228)	(77,982)	(41,390)	36,592	47%	▼
Recreation and Culture		(1,743,769)	(1,743,769)	(167,531)	(61,223)	106,328	63%	▼
Transport		(6,113,169)	(6,113,169)	(512,044)	(88,611)	427,333	83%	▼
Economic Services		(227,058)	(227,058)	(20,855)	(9,043)	11,812	57%	▼
Other Property and Services		(394,923)	(394,923)	(89,133)	(39,214)	49,919	56%	▼
<b>Total</b>		<b>(10,956,071)</b>	<b>(10,956,071)</b>	<b>(1,059,133)</b>	<b>(486,580)</b>	<b>572,555</b>		
<b>Funding Balance Adjustment</b>								
Add back Depreciation		6,674,647	6,674,647	556,208	0	(556,208)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	10	(71,896)	(71,896)	(5,991)	0	5,991	(100%)	
Adjust Employee Benefits Provision (Non-Current)		(38,919)	(38,919)	(38,919)	0	38,919	(100%)	
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	17,668	17,668	100%	▲
Movement in Leave Reserve (Added Back)		7,955	7,955	7,955	0	(7,955)	(100%)	
Adjustments in Faixed Assets		0	0	0	0	0		
Adjust Rounding		0	0	0	0	0		
<b>Net Operating (Ex. Rates)</b>		<b>756,860</b>	<b>756,860</b>	<b>331,335</b>	<b>342,724</b>	<b>(37,243)</b>		
<b>Capital Revenues</b>								
Proceeds from Disposal of Assets	11	463,472	463,472	8,874	0	(8,874)	(100%)	
Proceeds from New Debentures	12	0	0	0	0	0		
Proceeds from Trust Account		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Restricted Cash (Unspent Grants)		191,899	191,899	191,899	191,899	0	0%	
Transfer from Reserves	10	465,502	465,502	9,497	0	(9,497)	(100%)	
<b>Total</b>		<b>1,120,873</b>	<b>1,120,873</b>	<b>210,270</b>	<b>191,899</b>	<b>(18,371)</b>		
<b>Capital Expenses</b>								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(260,430)	(260,430)	(16,267)	(2,368)	13,899	85%	▼
Plant and Equipment	11	(1,167,880)	(1,167,880)	0	0	0		
Tools	11	(23,480)	(23,480)	(1,956)	0	1,956	100%	
Furniture and Equipment	11	(48,500)	(48,500)	(4,041)	(1,283)	2,758	68%	
Land	11	0	0	0	0	0		
Non-Freehold Shire Land	11	0	0	0	0	0		
Infrastructure Assets - Roads	11	(2,306,635)	(2,306,635)	(88,306)	(81,687)	6,619	7%	
Infrastructure Assets - Footpaths	11	(142,597)	(142,597)	(2,750)	0	2,750	100%	
Infrastructure Assets - Drainage	11	0	0	0	0	0		
Infrastructure Assets - Other	11	(1,096,346)	(1,096,346)	(101,085)	(100,014)	1,071	1%	
Repayment of Debentures	13	(131,618)	(131,618)	(10,967)	0	10,967	100%	▼
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(114,980)	(114,980)	(9,581)	0	9,581	100%	
<b>Total</b>		<b>(5,292,465)</b>	<b>(5,292,465)</b>	<b>(234,953)</b>	<b>(185,352)</b>	<b>49,601</b>		
<b>Net Capital</b>		<b>(4,171,593)</b>	<b>(4,171,593)</b>	<b>(24,683)</b>	<b>6,547</b>	<b>31,230</b>		
<b>Total Net Operating + Capital</b>		<b>(3,414,732)</b>	<b>(3,414,732)</b>	<b>306,652</b>	<b>349,271</b>	<b>(6,013)</b>		
Rate Revenue		2,883,197	2,883,197	2,825,790	3,085,512	259,722	9%	
Opening Funding Surplus(Deficit)		531,535	531,535	531,535	562,455	30,920	6%	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>(0)</b>	<b>3,663,977</b>	<b>3,997,238</b>	<b>284,629</b>		

**SHIRE OF COOROW  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	40 years	2.5% per annum
Office Furniture and Equipment	10 years	10% per annum
Electrical Office Equipment	5 years	20% per annum
Computers	5 years	20% per annum
Plant and Equipment	8 years	12.5% per annum
Mobile Plant and Vehicles	5 years	20% per annum
Tools	5 years	20% per annum
Sealed Roads	14 years	7% per annum
Unsealed Roads	40 years	2.5% per annum
Footpaths and Cycleways	25 years	4% per annum
Drainage	25 years	4% per annum



**SHIRE OF COOROW  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF COOROW  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF COOROW  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*"The Shire of Coorow will be a sustainable, progressive, desirable and caring community, which recognises and values its diversity."*

The Strategic Community Plan defines the key objectives of the Shire as:

*"Community Wellbeing: Create and maintain safe and attractive places for people to live, work and play. Our communities have active and healthy lifestyles. A culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations."*

*Environment: Development of the built environment reflects our unique community. Our natural environment is preserved for the future. The impacts of climate variability are managed."*

*Economy: A prosperous community with a range of local business and services. Diversity of employment with job opportunities available locally. A favourable business environment."*

*Leadership: A strong democracy and effective partnerships. Decision making is transparent, accountable, legal and ethical. Residents are informed and take part in strategic decisions that impact on their local community. The organisation is well managed with accessible senior management across the Shire."*

**(s) Reporting Programs**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Details expenses related to Council's eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

**GENERAL PURPOSE FUNDING**

Rates - the amount raised is determined by Council's budget "shortfall" between known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

**SHIRE OF COOROW  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**LAW, ORDER, PUBLIC SAFETY**

Supervision of by-laws, fire prevention and animal control.  
Requirements that Council carries out by statute.

**HEALTH**

Food quality control, contributions to medical and health operations.

**EDUCATION AND WELFARE**

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

**HOUSING**

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

**COMMUNITY AMENITIES**

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains rubbish disposal sites.

**RECREATION AND CULTURE**

Maintenance of halls, recreation centres, community centres, the aquatic centre, libraries and various reserves.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets.  
Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

**ECONOMIC SERVICES**

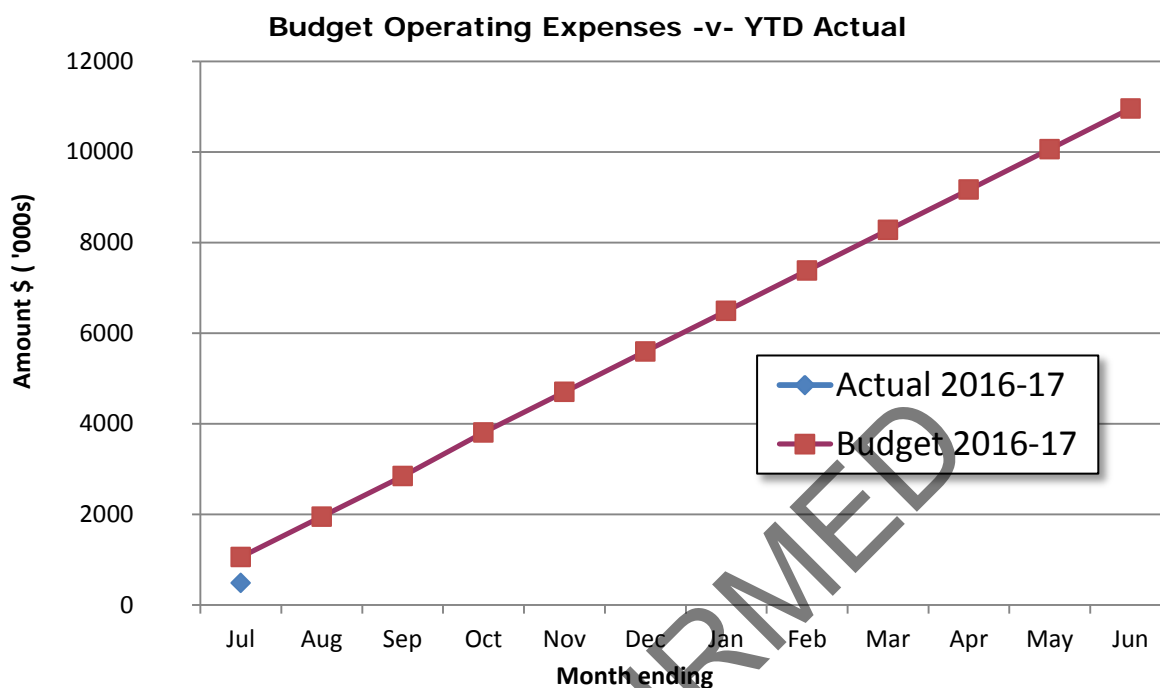
Natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

**OTHER PROPERTY & SERVICES**

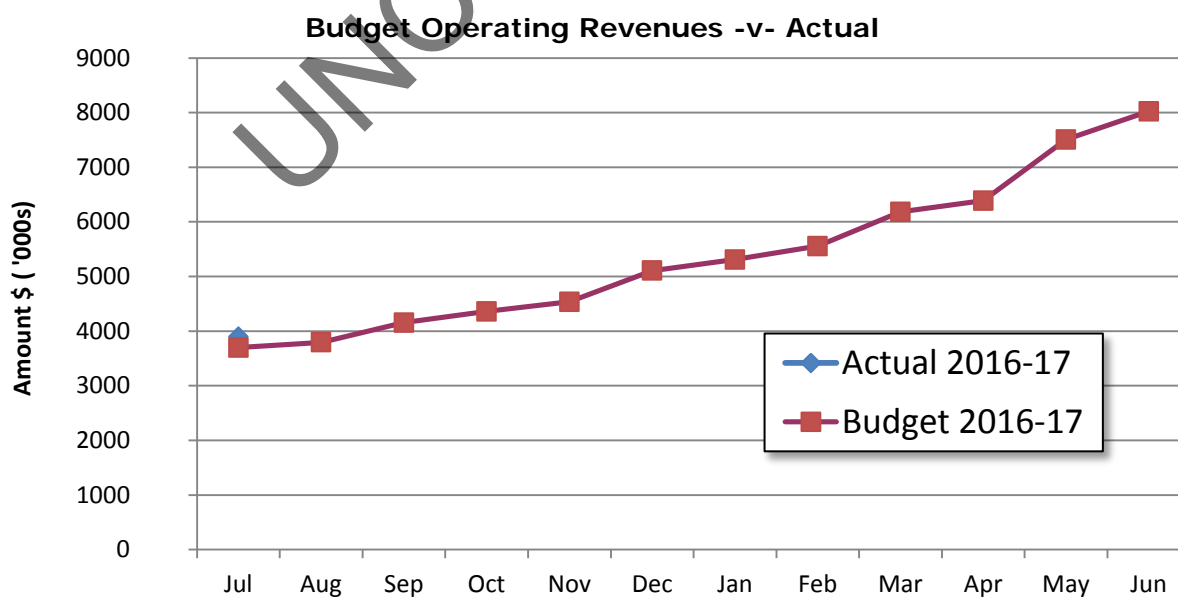
Private works carried out by council and indirect cost allocation pools.  
Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



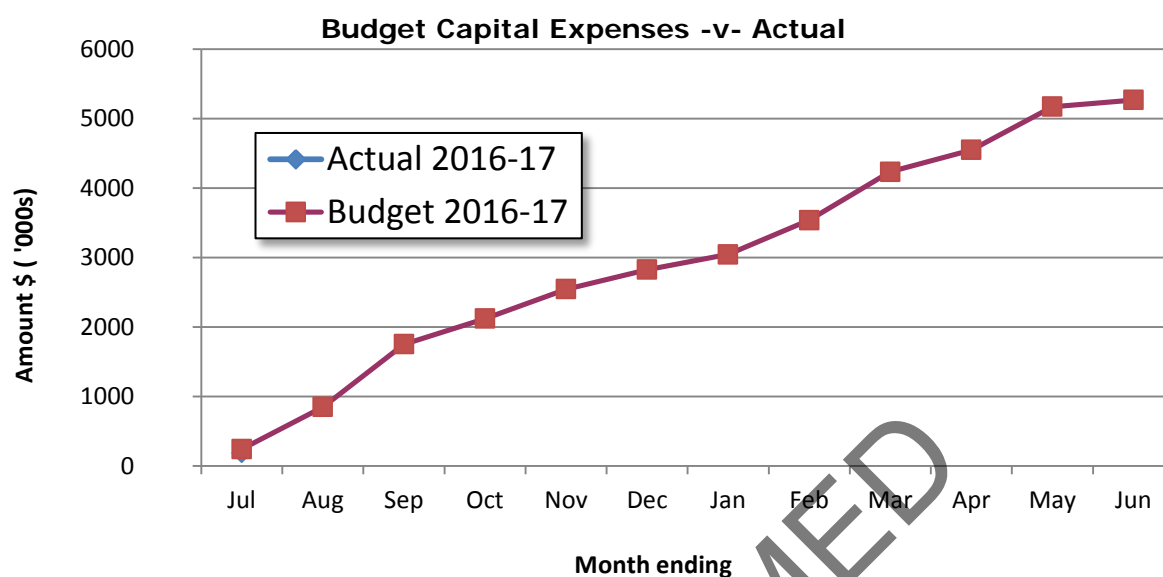
**Comments/Notes - Operating Expenses**



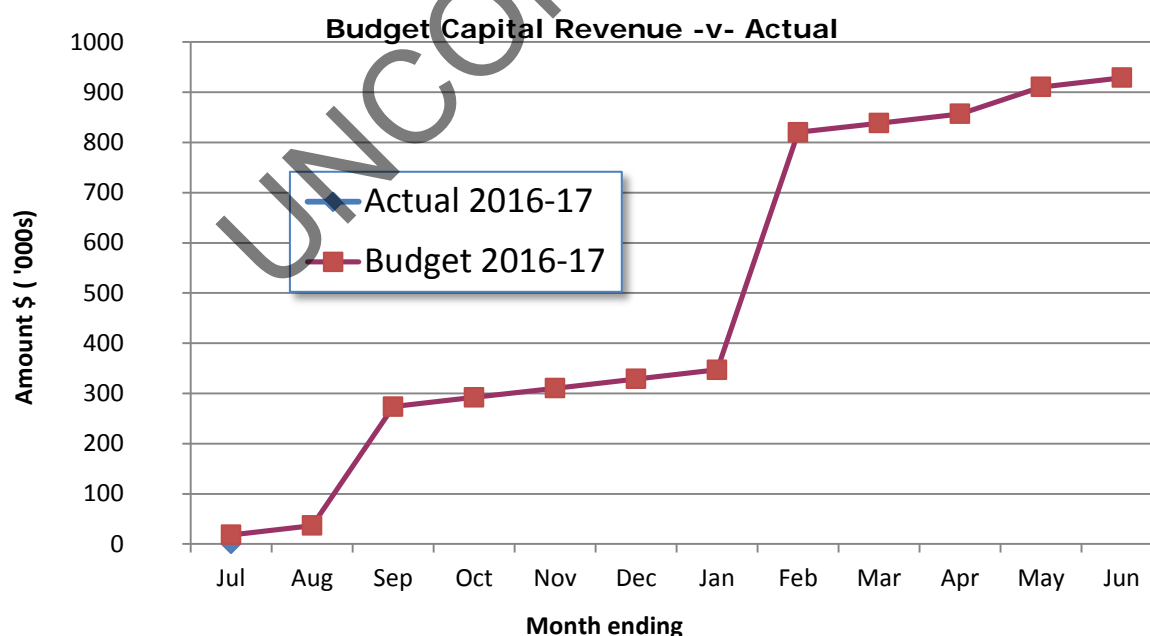
**Comments/Notes - Operating Revenues**

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Capital Expenses**

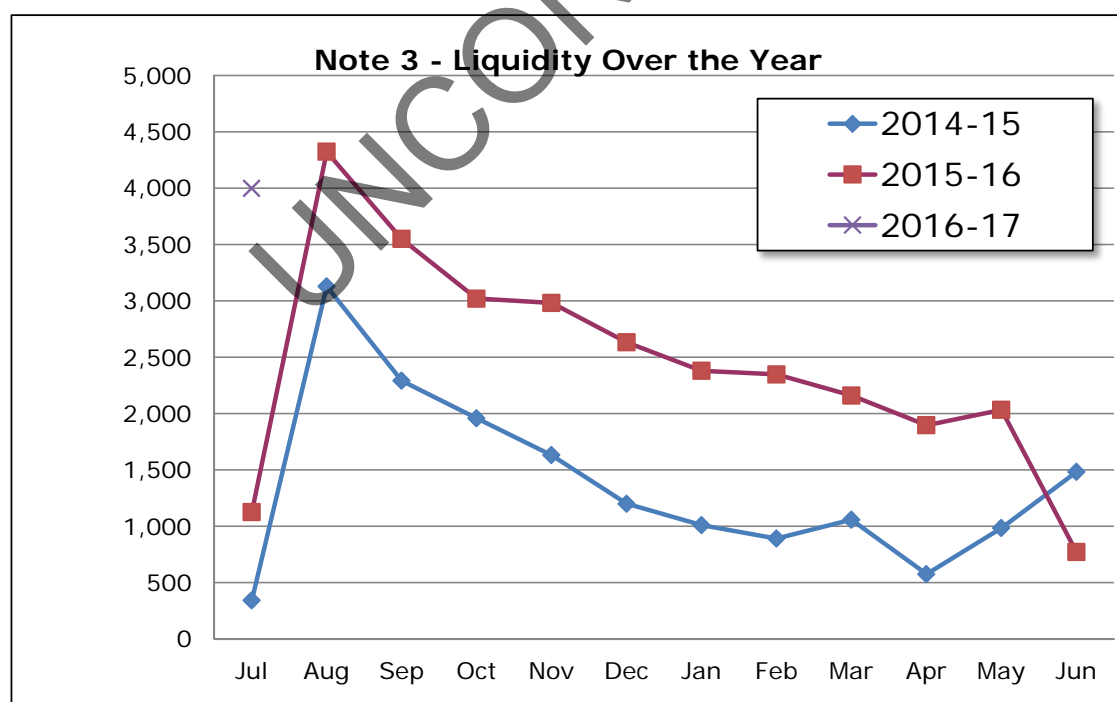


**Comments/Notes - Capital Revenues**

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 3: SURPLUS/(DEFICIT) POSITION**

	Positive=Surplus (Negative=Deficit)		
	31/07/2016	30/06/2016	31/07/2015
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	257,353	856,291	712,073
Cash Restricted	1,252,475	1,252,475	676,539
Receivables - Rates and Rubbish	3,471,550	113,343	91,789
Receivables - Other	707,498	224,510	491,665
Inventories	70,049	70,049	70,049
	5,758,926	2,516,667	2,042,115
<b>Less: Current Liabilities</b>			
Payables	(327,187)	(293,255)	(69,667)
Loan Liability	(131,613)	(131,613)	(126,269)
Provisions	(393,791)	(393,791)	(359,445)
	(852,591)	(818,660)	(555,381)
<b>Net Current Asset Position</b>	4,906,335	1,698,008	1,486,733
Less: Cash Restricted	(1,252,475)	(1,252,475)	(676,539)
Add Back: Component of Leave Liability not Required to be funded	194,589	194,589	190,488
Add Back: Current Loan Liability	131,613	131,613	126,269
Add Back: Movement in Deferred Rates	17,668		
Adjustment for Trust Transactions Within Muni	(492)	288	388
<b>Net Current Funding Position</b>	3,997,238	772,022	1,127,339



**Comments - Net Current Funding Position**

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Account		96,908			96,908	BankWest	
Cash Floats		800			800		
Municipal Saver Account		159,645			159,645	Bankwest	
Reserve Account			2,475		2,475	BankWest	
Trust Account				567,543	567,543	BankWest	
(b) <b>Term Deposits</b>							
Reserve Account	2.90%		625,000		625,000	BankWest	18/01/2017
Reserve Account	2.90%		625,000		625,000	Bendigo Bank	14/04/2017
(c) <b>Investments</b>					0		
					0		
<b>Total</b>		257,353	1,252,475	567,543	2,077,372		

**Comments/Notes - Investments**

UNCONFIRMED



**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 5: MAJOR VARIANCES**

Comments/Reason for Variance	Variance	
	Timing	Permanent
<b>5.1 OPERATING REVENUE (EXCLUDING RATES) - NATURE OR TYPE</b>		
All income categories are currently within the 10% and \$10,000 +/- variance threshold		
<b>5.2 OPERATING EXPENSES - NATURE OR TYPE</b>		
<b>UTILITY CHARGES</b>		
Expenditure is lower than year to date budget by \$15,471 across a large number of accounts. At this early stage in the year this is considered a timing variance.	■	
<b>DEPRECIATION (NON CURRENT ASSETS)</b>		
Depreciation is currently zero as a result of delaying the raising of depreciation for 2016/17 until the 2015/16 Annual Report has been completed. This is considered a timing variance.	■	
<b>5.3 CAPITAL REVENUE</b>		
All income categories are currently within the 10% and \$10,000 +/- variance threshold		
<b>5.4 CAPITAL EXPENSES</b>		
<b>BUILDINGS</b>		
Expenditure is currently \$13,899 less than year to date budget as budget profiling has yet to be carried out for building projects.	■	
<b>DEBENTURE REPAYMENTS</b>		
Expenditure is currently \$10,967 less than year to date budget as budget profiling has yet to be carried out for loan repayments.	■	

**Note 6: BUDGET AMENDMENTS**

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption - Opening Surplus		Opening Surplus(Deficit)	\$	\$	\$	\$ 531,535
	Budget Adoption - Closing Surplus					(531,535)	0
							0
							0
							0
							0
							0
							0
							0
	Closing Funding Surplus (Deficit)			0	0	(531,535)	

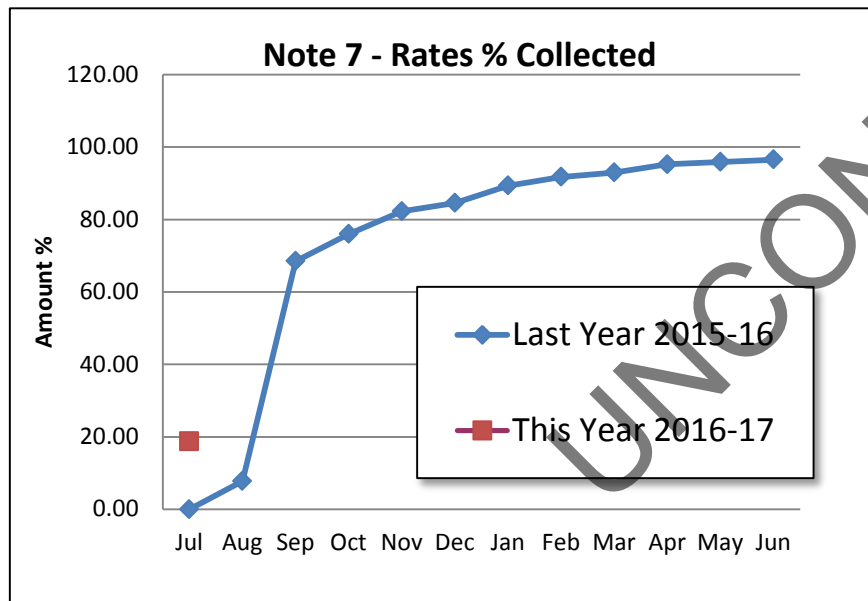
UNCONFIRMED

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 7: RECEIVABLES**

**Receivables - Rates and Rubbish**

	Current 2016-17	Previous 2015-16
Opening Arrears Previous Years	\$ 113,343	\$ 151,199
Rates Levied this year (YTD)	3,076,437	0
<u>Less</u> Collections to date	281,771	(1,429)
<b>Equals Current Outstanding</b>	<b>3,471,550</b>	<b>149,770</b>
<b>Net Rates Collectable</b>		
% Collected	8.83%	0.95%

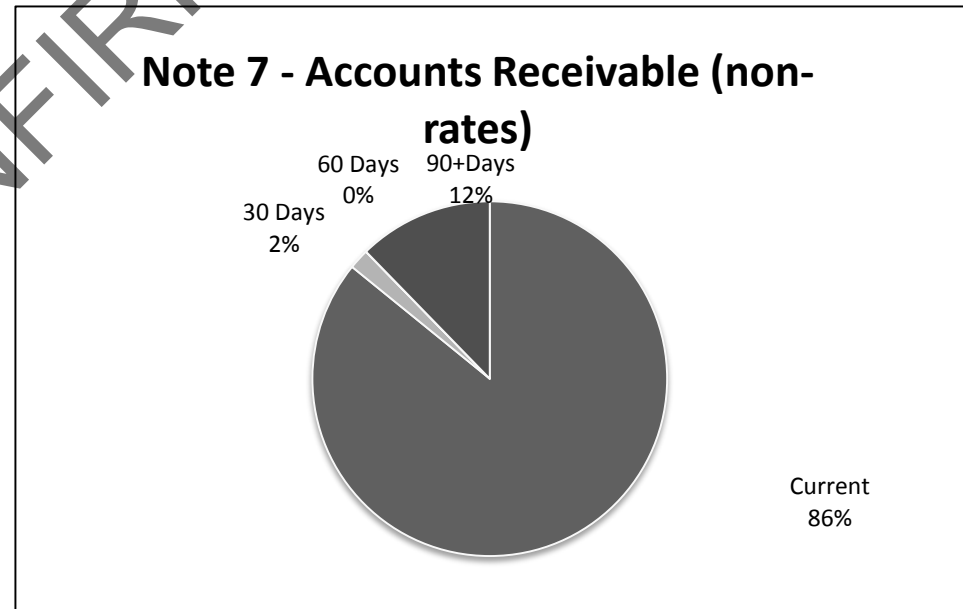


**Comments/Notes - Receivables Rates and Rubbish**

**Receivables - General**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	565,703	12,143	91	80,965
<b>Total Outstanding</b>				<b>658,902</b>

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables General**

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Program/Details	Provider	Approval Yes No	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE FUNDING</b>							
GRANTS COMMISSION ROADS GRANT	Grants Commission	Yes	(525,176)		(525,176)	0	(525,176)
GRANTS COMMISSION GENERAL PURPOSE GRANT	Grants Commission	Yes	(836,259)		(836,259)	0	(836,259)
LEGAL COSTS RECOVERED	Reimbursements		(10,000)		(10,000)	0	(10,000)
<b>GOVERNANCE</b>							
REIMBURSEMENTS (no gst)	Reimbursements		(100)		(100)	(500)	0
NOVATED LEASE CONTRIBUTIONS (INCOME)	Reimbursements		(9,950)		(9,950)	(806)	(9,144)
COUNCIL PROPERTY VALUATION REBATE	Reimbursements		(5,200)		(5,200)	0	0
OTHER INCOME (GST)	Reimbursements		(4,000)		(4,000)	0	0
SUNDRY INCOME (NO GST)	Reimbursements		(6,000)		(6,000)	0	0
<b>LAW, ORDER, PUBLIC SAFETY</b>							
DFES GRANTS	DFES	Yes	(51,992)		(51,992)	0	(51,992)
DFES APPLIANCE PROGRAM CONTRIBUTION	DFES	Yes	(425,430)		(425,430)	0	(425,430)
<b>HEALTH</b>							
REIMBURSEMENTS	Reimbursements		(1,000)		(1,000)	(172)	(828)
<b>EDUCATION AND WELFARE</b>							
AGED PERSONS UNITS - REIMBURSEMENT (GST FREE)	Reimbursements		(400)		(400)	(50)	0
GREEN HEAD MEN'S SHED	LotteryWest		0			0	0
<b>HOUSING</b>							
REFUND OF HOUSING BONDS - RENTAL PROPERTIES	Reimbursements		0		0	(20)	0
<b>COMMUNITY AMENITIES</b>							
COASTWEST/COASTCARE GRANT	Reimbursements	No	(30,000)		(30,000)	0	(30,000)

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 8: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval Yes No	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
<b>ECONOMIC SERVICES</b>		(Yes/No)	\$	\$	\$	\$	\$
DRUMMUSTER INCOME	Reimbursements		(1,500)		(1,500)	0	(1,500)
GRANT INCOME - TOURISM	MWC/Tourism WA	Yes	(356,250)		(356,250)	(191,309)	(164,941)
RESOURCE SHARING WITH OTHER SHIRES - MRS	Reimbursements		(7,000)		(7,000)	(6,609)	0
<b>RECREATION AND CULTURE</b>							
REIMBURSEMENTS - GST	Reimbursements		(100)		(100)	0	(100)
GOVERNMENT GRANTS- INC GST	CSRFF & Tourism WA		0		0	0	0
GOVERNMENT GRANTS - SUBSIDY	DRD	Yes	(32,000)		(32,000)	0	0
CHARGES - LEEMAN REC CENTRE			0		0	(464)	0
COOROW HALL OTHER INCOME			0		0	(324)	0
REIMBURSEMENTS - SUNDRY	Reimbursements		(1,000)		(1,000)	(237)	(763)
REIMBURSEMENTS - LIBRARY	Reimbursements		(20)		(20)	0	(20)
COOROW HALL OTHER INCOME	Reimbursements		(200)		(200)	0	(200)
<b>TRANSPORT</b>							
REGIONAL ROAD GROUP GRANTS	Main Roads WA	Yes	(552,532)		(552,532)	(199,200)	(353,332)
ROADS TO RECOVERY FUNDS	Dept of Infra. & Transport	Yes	(812,715)		(812,715)	0	(812,715)
MRWA DIRECT GRANT	Main Roads WA	Yes	(122,016)		(122,016)	(122,016)	0
<b>OTHER PROPERTY &amp; SERVICES</b>							
RE-IMBURSEMENTS - OTHER	Reimbursements		(100)		(100)	0	(100)
DAAFGS REFUNDS FUEL REBATES	ATO		(60,000)		(60,000)	(4,150)	(55,850)
FUEL SALES	Reimbursements		0		0	0	0
REIMB WORKERS COMP	Reimbursements		(20,000)		(20,000)	0	(20,000)
REIMBURSEMENTS - OTHER	Contributions		(200)		(200)	0	0
<b>TOTALS</b>			<b>(3,871,140)</b>	<b>0</b>	<b>(3,871,140)</b>	<b>(525,857)</b>	<b>(3,298,350)</b>

Comments - Grants and Contributions

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

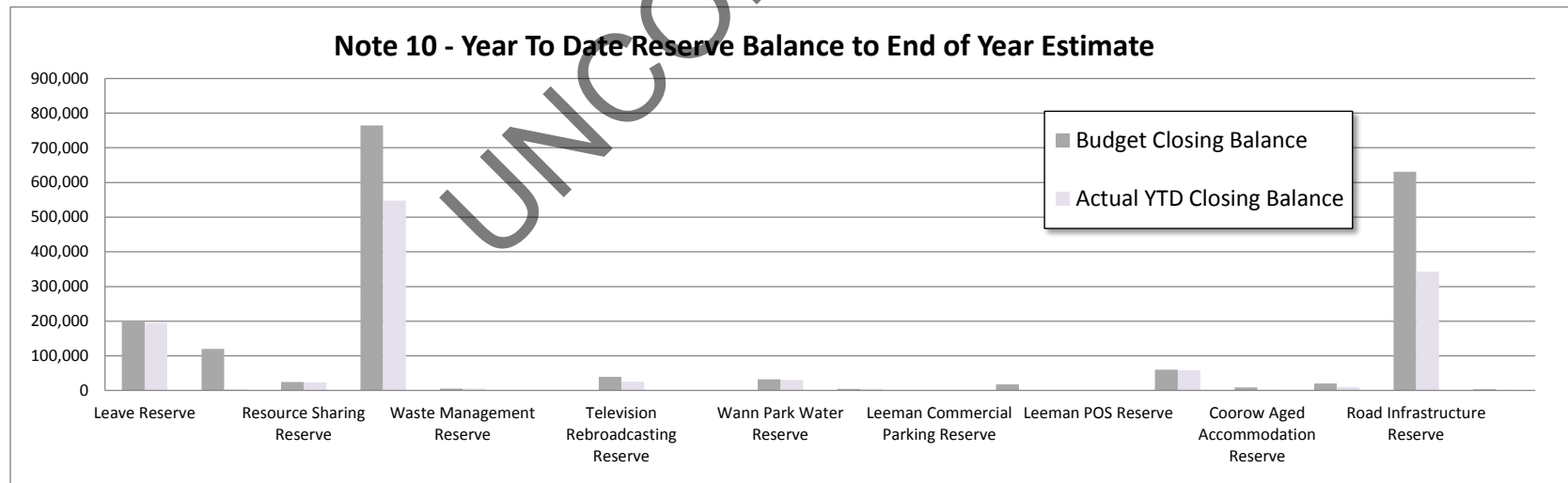
<b>Note 9: RATING INFORMATION</b>											
<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>Rate Revenue \$</b>	<b>Interim Rates \$</b>	<b>Back Rates \$</b>	<b>Total Revenue \$</b>	<b>Amended Budget Rate Revenue \$</b>	<b>Amended Budget Interim Rate \$</b>	<b>Amended Budget Back Rate \$</b>	<b>Amended Budget Total Revenue \$</b>
<b>Differential General Rate</b>											
UV - Agricultural	1.7178	202	109,758,819	1,885,437	(1,874)	0	1,883,563	1,779,237	0	0	1,779,237
GRV - Townsites	11.6446	718	7,987,282	930,087		0	930,087	922,706	500	0	923,206
UV - Mining	15.2979	21	645,337	98,723		0	98,723	81,612	0	0	81,612
<b>Sub-Totals</b>		941	118,391,438	2,914,247	(1,874)	0	2,912,373	2,783,555	500	0	2,784,055
<b>Minimum Payment</b>	<b>Minimum \$</b>										
UV - Agricultural	815.00	9	84,781	7,335	0	0	7,335	7,335	0	0	7,335
GRV - Townsites	815.00	213	1,005,746	173,595	0	0	173,595	177,670	0	0	177,670
UV - Mining	515.00	19	26,435	9,785	0	0	9,785	8,755	0	0	8,755
<b>Sub-Totals</b>		241	1,116,962	190,715	0	0	190,715	193,760	0	0	193,760
Discounts							3,103,088				2,977,815
Rates Adjustments							(1,886)				(105,000)
Movement in Excess Rates							0				(1,000)
<b>Amount from General Rates</b>							(24,765)				0
Ex Gratia Rates							<b>3,076,437</b>				<b>2,871,815</b>
Specified Area Rates							9,075				11,382
<b>Totals</b>							0				0
							<b>3,085,512</b>				<b>2,883,197</b>

**Comments - Rating Information**

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 10: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	194,589	7,955	0	0	0	0	0		202,544	194,589
Building Reserve	3,936	148	0	116,000	0	0	0		120,084	3,936
Resource Sharing Reserve	23,640	966	0	0	0	0	0		24,606	23,640
Plant Reserve	547,239	14,057	0	203,389	0	0	0		764,685	547,239
Waste Management Reserve	5,446	223	0	0	0	0	0		5,669	5,446
Green Head Commercial Parking Reserve	238	5	0	0	0	0	0		243	238
Television Rebroadcasting Reserve	25,754	1,127	0	0	0	(12,358)	0		39,239	25,754
Unspent Grants Reserve	0	0	0	0	0	0	0		0	0
Wann Park Water Reserve	30,913	1,264	0	0	0	0	0		32,177	30,913
Community Grant Reserve	4,877	199	0	0	0	0	0		5,076	4,877
Leeman Commercial Parking Reserve	117	0	0	0	0	0	0		117	117
Green Head POS Reserve	0	931	0	0	0	(17,000)	0		17,931	0
Leeman POS Reserve	0	839	0	0	0	0	0		839	0
Leeman Aged Accommodation Reserve	58,240	2,057	0	0	0	0	0		60,297	58,240
Coorow Aged Accommodation Reserve	2,468	229	0	0	0	(6,377)	0		9,074	2,468
Furniture & Equipment Reserve	10,000	0	0	10,000	0	0	0		20,000	10,000
Road Infrastructure Reserve	342,917	0	0	287,744	0	0	0		630,661	342,917
Coorow Bowling Club Reserve	2,100	0	0	2,100	0	0	0		4,200	2,100
	<b>1,252,474</b>	<b>30,000</b>	<b>0</b>	<b>619,233</b>	<b>0</b>	<b>(35,735)</b>	<b>0</b>		<b>1,937,442</b>	<b>1,252,474</b>



**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual Profit(Loss) of Asset Disposal				Disposals	Current Budget						
					This Year						
Cost	Accum Depr	Proceeds	Profit (Loss)		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over		
\$	\$	\$	\$	0	CEO Landcruiser CW00	58,991	58,991	0	\$	0	↑↑↑
			0	0	Fire Tenders CW0038 & CW0051	35,303	35,303	0		0	↑↑↑
			0	0	Ford Ranger CW0050	26,499	26,499	2,208		0	(2,208) ▼
			0	0	Lot 103 (45) Bristol St	80,000	80,000	6,666		0	(6,666) ▼
			0	0	John Deere Grader CW009	140,000	140,000	0		0	↑↑↑
			0	0	New Holland Tractor CW0027	10,000	10,000	0		0	↑↑↑
			0	0	Ford Ranger CW008	25,516	25,516	0		0	↑↑↑
			0	0	Toyota Prado CW002	43,073	21,536	0		0	↑↑↑
			0	0	Works Ute CW0017	22,045	22,045	0		0	↑↑↑
			0	0	Works Ute CW0023	22,045	22,045	0		0	↑↑↑
			0					0		0	↑↑↑
0	0	0	0	0	Totals	463,472	441,935	8,874		0	(8,874)

Comments - Capital Disposal



**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions Information				Summary Acquisitions	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	Property, Plant & Equipment	\$	\$		\$	\$	
0	0	0	0	Land for Resale	0	0	0	0	0	
0	0	0	0	Buildings	260,430	260,430	16,267	2,368	(13,899)	▼
425,430	0	0	425,430	Plant & Equipment	1,167,880	1,167,880	0	0	0	↑↑↑
0	0	0	0	Furniture & Equipment	48,500	48,500	4,041	1,283	(2,758)	▼
0	0	0	0	Tools	23,480	23,480	1,956	0	(1,956)	▼
0	0	0	0	Land	0	0	0	0	0	↑↑↑
0	0	0	0	Non-Freehold Shire Land	0	0	0	0	0	↑↑↑
				Infrastructure						
0	0	0	0	Roads	2,212,727	2,212,727	88,306	81,687	(6,619)	▼
0	0	0	0	Footpaths	142,597	142,597	2,750	0	(2,750)	▼
0	0	0	0	Drainage	0	0	0	0	0	↑↑↑
0	0	0	0	Other Infrastructure	1,096,346	1,096,346	101,085	100,014	(1,071)	▼
425,430	0	0	425,430	Totals	4,951,959	4,951,959	214,405	185,352	(29,053)	

Comments - Capital Acquisitions

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions				Land for Resale	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$		\$	\$
			0						0
			0						0
0	0	0	0	Totals	0	0	0	0	0

Contributions				Buildings	Current Budget						
					This Year						
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over		
\$	\$	\$	\$	0	COOROW OFFICE UPGRADE BUILDING (BUILDINGS)	\$ 20,500	\$ 20,500	1,708	\$ 0	\$ (1,708)	▼
				0	EMPLOYEE HOUSING (BUILDINGS)	89,300	89,300	7,438	2,368	(5,070)	▼
				0	COUNCIL HOUSING GENERAL CARPET CONTINGENCY (BUIL	5,000	5,000	416	0	(416)	▼
				0	LEEMAN FORESHORE TOILETS (BUILDINGS)	65,130	65,130	0	0	0	↑↑↑
				0	GREEN HEAD COMMUNITY CENTRE (BUILDINGS)	10,000	10,000	833	0	(833)	▼
				0	MALEY PARK CAPITAL EXPEND (BUILDINGS)	5,500	5,500	458	0	(458)	▼
				0	LEEMAN REC CENTRE (BUILDINGS)	7,500	7,500	625	0	(625)	▼
				0	COOROW GOLF CLUB (BUILDINGS)	8,000	8,000	666	0	(666)	▼
				0	MALEY PARK GARDENERS SHED (BUILDINGS)	20,000	20,000	1,666	0	(1,666)	▼
				0	COOROW DISTRICT HALL (BUILDINGS)	6,000	6,000	500	0	(500)	▼
				0	COOROW AQUATIC CTR UPGRADE (BUILDINGS)	5,500	5,500	458	0	(458)	▼
				0	LAND & BUILDINGS (BUILDINGS)	7,000	7,000	583	0	(583)	▼
				0	COOROW CARAVAN PARK (BUILDINGS)	11,000	11,000	916	0	(916)	▼
0	0	0	0	0	Totals	260,430	260,430	16,267	2,368	(13,899)	

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions				Plant & Equipment	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$		\$	\$	
			0	ADMIN VEHICLES CEO DCEO (P&E)	77,297	77,297	0	0	0	↑↑↑
425,430			425,430	DFES APPLIANCE PROGRAM FIRE UNIT (P&E)	425,430	425,430	0	0	0	↑↑↑
			0	VEHICLE FOR RANGER (P&E)	39,104	39,104	0	0	0	↑↑↑
			0	PURCHASE MOSQUITO FOGGER (P&E)	16,000	16,000	0	0	0	↑↑↑
			0	PURCHASE GRADER (P&E)	370,000	370,000	0	0	0	↑↑↑
			0	DUAL CAB 4X4 - MANAGER WORKS & SERVICES - CW 002 (P&E)	54,000	54,000	0	0	0	↑↑↑
			0	PURCHASE WATER TANKER (P&E)	25,000	25,000	0	0	0	↑↑↑
			0	PURCHASE BOBCAT (P&E)	45,544	45,544	0	0	0	↑↑↑
			0	COASTAL LEADING HAND UTILITY (P&E)	39,104	39,104	0	0	0	↑↑↑
			0	WORKS UTILITIES CW017 (P&E)	38,200	38,200	0	0	0	↑↑↑
			0	4WD UTILITY CW0023 (P&E)	38,200	38,200	0	0	0	↑↑↑
425,430	0	0	425,430	Totals	1,167,880	1,167,880	0	0	0	

Contributions				Furniture & Equipment	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$		\$	\$	
			0	ADMIN COMPUTERS (F&E)	37,000	37,000	3,083	0	(3,083)	▼
			0	LEEMAN OFFICE FURNITURE (F&E)	11,500	11,500	958	0	(958)	▼
			0	COOROW OFFICE FURNITURE (F&E)	0	0	0	1,283	1,283	▲
0	0	0	0	Totals	48,500	48,500	4,041	1,283	(2,758)	

Contributions				Tools	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	SUNDRY TOOLS (TOOLS)	\$	\$		\$	\$
			0		23,480	23,480	1,956	0	(1,956)
0	0	0	0	Totals	23,480	23,480	1,956	0	(1,956)

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions				Roads	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	ROADS TO RECOVERY WORKS (INFRA ROADS)	\$823,004	\$823,004	45,182	\$44,399	\$ (783)	▼
			0	REGIONAL ROAD GROUP ROADWORKS (INFRA ROADS)	756,693	756,693	34,000	34,163	163	▲
			0	ROAD CONSTRUCTION (INFRA ROADS)	531,397	531,397	9,124	0	(9,124)	▼
			0	BLACK SPOT ROAD CONSTRUCTION (INFRA ROADS)	101,632	101,632	0	3,125	3,125	▲
			0		0	0	0	0	0	↑↑↑
0	0	0	0	Totals	2,212,727	2,212,727	88,306	81,687	(6,619)	

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions				Footpaths	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	0	\$	\$	0	\$	\$
			0	FOOTPATH CONSTRUCTION - COUNCIL FUNDED (FOOTPATHS)	109,597	109,597	0	0	0
			0	FOOTPATH CONSTRUCTION - RTR FUNDED (FOOTPATHS)	33,000	33,000	2,750	0	(2,750)
0	0	0	0	Totals	142,597	142,597	2,750	0	(2,750)

Contributions				Other Infrastructure	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					Variance (Under)Over
					Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$		\$	\$		\$	\$	
			0	COASTAL WASTE MANAGEMENT (INFRA OTH)	21,364	21,364	1,780	0	(1,780)	▼
			0	GREEN HEAD WALK TRAILS (INFRA OTH)	60,000	60,000	0	0	0	↑↑↑
			0	COASTAL CEMETERY DEVELOPMENT (INFRA OTH)	74,835	74,835	6,235	418	(5,817)	▼
			0	DEVELOP PUBLIC OPEN SPACE - LOT 601 PETERSON PLACE	139,436	139,436	0	0	0	↑↑↑
			0	GREEN HEAD SPORTING CLUB (INFRA OTH)	4,165	4,165	347	0	(347)	▼
			0	WANN PARK WATER SUPPLY CAP EXP (INFRA OTH)	31,687	31,687	2,640	4,048	1,408	▲
			0	MALEY PARK (INFRA OTH) CAPITAL	0	0	0	1,204	1,204	▲
			0	GREENHEAD PARKS INFRASTRUCTURE (INFRA OTH)	25,000	25,000	2,083	0	(2,083)	▼
			0	SKATE PARK CAPEX (INFRA OTH)	39,906	39,906	0	0	0	↑↑↑
			0	LEEMAN FORESHORE DEVELOPMENT (INFRA OTH)	249,842	249,842	0	0	0	↑↑↑
			0	TOURIST INFORMATION BAYS IOD (INFRA OTH)	62,000	62,000	0	39	39	▲
			0	MILLIGAN ISLAND ECO TOURISM SITE (INFRA OTH)	388,111	388,111	88,000	94,305	6,305	▲
0	0	0	0	Totals	1,096,346	1,096,346	101,085	100,014	(1,071)	

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-16 \$	Amount Received \$	Amount Paid \$	Closing Balance 31-Jul-16 \$
House Bonds - Leeman Aged Unit 1	300	0	0	300
House Bonds - Leeman Aged Unit 2	300	0	0	300
House Bonds - Leeman Aged Unit 3	400	0	0	400
House Bonds - Leeman Aged Unit 4	300	0	0	300
House Bond - Lot 121 Commercial St	0	0	0	0
House Bond - Lot 490 Tamarisk St	0	0	0	0
Aged Unit Bond - Commercial St	600	0	0	600
Leeman Aged Units Surplus	0	0	0	0
Coorow Aged Units Surplus	0	0	0	0
LGCHP Surplus	19,581	0	0	19,581
BCITF Levy	60	524	0	584
BRB Levy	562	333	0	895
Police Licensing	0	31,021	(30,240)	781
Standpipe Card Bond	2,170	0	0	2,170
RSL Thailand Competition	185	9,708	0	9,893
Kerbing Deposits	13,600	0	0	13,600
Maley Park Committee	0	0	0	0
Coorow Christmas Tree	275	0	0	275
Coorow Bushfire Brigade	2,025	0	0	2,025
CCLI Number Plate Funds	0	0	0	0
Leeman Number Plate Funds	3,400	0	0	3,400
Green Head Number Plate Funds	(50)	0	0	(50)
Warradarge Bushfire Brigade	1,350	0	0	1,350
Leeman Bushfire Brigade	3,283	0	0	3,283
Refuse Site Key Bond	300	0	0	300
Public Open Space	492,655	0	0	492,655
Bonds - Other	15,395	0	0	15,395
Snag Island Kids Centre	0	0	0	0
Nomination Deposits	0	0	0	0
Footpath Deposits	0	0	0	0
	556,691	41,586	(30,240)	568,037

**SHIRE OF COOROW**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2016**

**Note 13: INFORMATION ON BORROWINGS**

Debtenture Repayments	Principal 1-Jul-16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2016-17 Budget \$	2016-17 Actual \$	2016-17 Budget \$	2016-17 Actual \$	2016-17 Budget \$	2016-17 Actual \$	2016-17 Budget \$	2016-17 Actual \$
<b>Staff Housing</b>									
Loan 79 - Leeman Executive House	46,019	0	0	22,392	0	23,627	46,019	2,445	197
Loan 88 - Leeman MRS House	217,545	0	0	69,918	0	147,636	217,545	8,567	783
Loan 89 - Brand St Residence	101,763	0	0	27,920	0	73,843	101,763	3,674	367
<b>Recreation &amp; Culture</b>									
Loan 87 - Maley Park Changerooms	23,656	0	0	11,392	0	12,264	23,656	1,741	112
	388,983	0	0	131,622	0	257,370	388,983	16,427	1,459

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

**12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil

**13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:**

**RESOLUTION:** 2016/101

***Moved: Cr Sim***

***Seconded: Cr Cullen***

***That Council consider three (3) items of urgent/late business.***

***CARRIED 7/0  
Simple Majority***

**13.1.1 REPLACEMENT OF 2008 JOHN DEERE 770D MOTOR GRADER**

<b>AUTHOR</b>	Peter Wood
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	16 August 2016
<b>FILE</b>	ADM0481
<b>ATTACHMENT</b>	Nil

**SUMMARY:**

**Replacement of Council's 2008 John Deere 770D Motor Grader CW009, with a new motor grader.**

**BACKGROUND:**

As part of the 2016/17 budget, item 6384, Council adopted to replace the 2008 John Deere 770D motor grader with a new 2016 compliant model motor grader of similar capacity. A tender was advertised through the WALGA preferred supply program, opening on 26 July 2016 and closing at 5.00pm 10 August 2016.



5 tenders were received and prices set out in the matrix below;

<b>Company</b>	McIntosh & Son	Komatsu Australia Pty Ltd	Hitachi Construction Machinery (Australia) Pty Ltd	Hitachi Construction Machinery (Australia) Pty Ltd	Westrac Pty Ltd
<b>Machine Offered</b>	<b>Case 865B</b>	<b>Komatsu GD655-5</b>	<b>John Deere 670G</b>	<b>John Deere 670GP</b>	<b>Caterpillar 12M</b>
<b>Price Ex GST</b>	320,900	348,000	339,000	342,000	334,288
<b>Extras not included</b>		6,000	3,370	3,370	20,144.32
<b>Sub Total Ex GST</b>	320,900	354,000	342,370	345,370	354,432.32
<b>Trade in Ex GST</b>	90,000	92,000	80,000	80,000	80,000
<b>Change over Total Ex GST</b>	<b>230,900</b>	<b>262,000</b>	<b>262,370</b>	<b>265,370</b>	<b>274,432.32</b>
<b>Warranty Months/Hours</b>	36/5000	36/6000	60/5000	60/5000	60/6000

The 'Extras not included' formed part of the original tender request as items to be included in the final price and as such the price has been added to all machines to level the playing field.

Extras not included for the Case 865B, Komatsu GD655-5, John Deere 670G & 670GP were for the supply and fit of a spare wheel carrier. Extras not included for the Caterpillar 12M were transport to customer (\$2,153.41), supply and fit spare wheel carrier (\$10,530.68), upgrade to 60/6000 warranty (\$6,738.64) and window tinting (\$721.59) totalling \$20,144.32 plus GST.

Peter Wood, Rob Broun, John Cortese and Steve Ward went to Perth to inspect and assess 4 of the machines offered for tender. The Cat 12M was assessed onsite in Coorow.

The Komatsu GD655-5 and John Deere 670G both use conventional steering wheel and column mounted controls and the Cat 12M uses an arm rest joystick configuration for the operating controls. From a mechanical point of view all of the graders were very similar in the way the engine bays are set out. The daily checks can all be done from one side of the machine and the servicing from the other side. All fuelling and greasing is done from ground level. Operator visibility and comfort in all machines is good.

The Case 865B was a smaller and lighter built machine in comparison to the Caterpillar, Komatsu and John Deere. It also uses conventional steering wheel and column mounted controls and had good visibility from the cab but lacked a rear view

camera. The engine was very compact and from the mechanical point of view would be quite difficult to work on.

The John Deere 670GP uses a modified arm rest console lever/operating system, similar to the Cat 12M but using fingertip levers instead of joy stick controls. It also has a small steering wheel that can be used when travelling or operating. As with the 670G all servicing etc. is the same. The 670GP comes standard with an electronic 2D level meter and comes set up to take a TOPCON 3D laser levelling system at a later stage if required. The operators liked the feel and layout of the new control system and commented that it would be very comfortable and ergonomically better to operate on a daily basis.

**COMMENT:**

The general consensus amongst those who assessed all graders was that the John Deere 670GP was the preferred machine from both an operator and mechanical point of view. It has been agreed by staff that a tyre carrier is not required on the new grader and as such the cost of the tyre carrier has been deducted from the final changeover price of the selected grader.

The Shire of Coorow have had the 2008 John Deere 770D grader being traded for 8 years and have had no major breakdowns or problems with it. John Deere is a respected brand, the parts and backup service have been good and the machine has aged well for the type of work it does.

**STRATEGIC ENVIRONMENT:**

*Local Government Act 1995*

*3.57 Tenders for providing goods or services*

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

A provision of \$230,000 has been made within the 2016/2017 Budget. As the changeover exceeds this amount, this would result in a budgeted end of year deficit of \$32,000.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

**2016/102**

***Moved: Cr Sims***

***Seconded: Cr Rackemann***

***That the tender (conducted through the WALGA preferred supplier program) for replacement of a motor grader be awarded to Hitachi Construction Machinery (Australia) Pty Ltd for provision of a John Deere 670GP motor grader (including trade of a 2008 John Deere 770D motor grader) at the changeover price of \$262,000 Ex GST.***

***CARRIED 7/0  
Absolute Majority***

### 13.1.2 COOROW SWIMMING POOL REVITALISATION FUND

<b>AUTHOR</b>	Ted Jack
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	15 August 2016
<b>FILE</b>	ADM0013
<b>ATTACHMENT</b>	IPA1661 Coorow Pool Development - Preliminary Design Concepts 2016 (under separate cover)

#### **SUMMARY:**

**Council is requested to raise a motion to allocate this upcoming Community Pool Revitalisation Program grant funding towards Future Capital Works Program and create a reserve account specifically for these funds to be used for Coorow pool redevelopment.**

#### **BACKGROUND/ COMMENT:**

The 2016/17 CPRP funding round has opened for applications to which we can apply for funds to maintain or prepare for future capital works for the Coorow Pool. Total eligible funding is \$32,000 which can be allocated to either Standard CPRP projects (maintenance/equipment etc) or Future Capital Works. With the introduction of the Future Capital Works program here are also 3 sub-categories that we can apply under.

- Capital upgrade to the aquatic facility
- Capital maintenance of the aquatic facility
- Major equipment project

The Future Capital Project grant allows applicants to 'bank' the 2016/17 CPRP grant for use in a future financial year for an identified project.

The Future Capital Project must be clearly identified prior to an application through a formal Council process. Evidence of this project being identified must be provided at the time of application. It may be in the form of but not limited to a Forward Works Program, Council Budget or Council Minutes.

Prior to payment being received, the Local Government must create a specified Reserve Account for the purposes of the grant as per the Local Government Act 1995 (section 6.11). This account must quarantine the CPRP grant to ensure it is used only on the identified project. Funds entered into this specified Reserve Account should be placed in an appropriate interest bearing account and interest earned recorded in the specified Reserve Account.

Once a Future Capital Project grant is approved, details on the specified reserve account must be emailed to the Department. This must include Council Minutes demonstrating Council approval for the creation of the specified Reserve Account, the account name, the purposes of that account, and the BSB and account number where

those funds are to be held. Once received, the payment will be provided to the new reserve account.

Given the above information, if Council wish to 'bank' the \$32,000 2016/17 CPRP funds we need to identify a Future Capital Works Program such as our proposed redevelopment as well as create a specific reserve account to hold these funds.

A concept plan has been prepared for the redevelopment/renewal of the Coorow Swimming Pool and is attached. The draft should be released for public consultation, particularly to ascertain whether users would prefer option A (removing the current kids pool and replacing it entirely), option B (retaining the current kids pool and extending it).

## STRATEGIC IMPLICATIONS:

### STRATEGIC PRIORITIES

The following aspirations, objectives and strategies have been identified as best meeting the vision over the coming decade:

ASPIRATIONS	OBJECTIVES	STRATEGIES
<b>Theme 1: Community Wellbeing</b>		
<p><b>Safe and Secure</b> All members of our community have access to appropriate facilities and services in a safe environment. People feel safe and secure.</p>	<ul style="list-style-type: none"> <li>Create and maintain safe and attractive places for people to live, work and play</li> </ul>	<ul style="list-style-type: none"> <li>Ensure facilities and infrastructure are well maintained and safe for use</li> <li>Ensure built and natural environments provide a sense of safety and security</li> <li>Advocate for improvements in housing affordability and access to appropriate housing</li> <li>Create safe public places that people want to use during the day and at night</li> </ul>
<p><b>Healthy Lifestyles</b> We are a healthy community with an active lifestyle and high standard of living.</p>	<ul style="list-style-type: none"> <li>Our communities have active and healthy lifestyles</li> </ul>	<ul style="list-style-type: none"> <li>Facilitate healthy lifestyles within the community through recreation facilities and programs</li> </ul>
<p><b>A Sense of Community</b> We belong to a cohesive, connected community. There is a strong sense of community pride and identity.</p>	<ul style="list-style-type: none"> <li>A culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations</li> </ul>	<ul style="list-style-type: none"> <li>Support live performance, exhibitions and other arts opportunities</li> <li>Encourage increased town site interaction through sport and cultural events</li> <li>Encourage strong community participation and involvement</li> <li>Provide social facilities and services to serve the lifestyle needs of our communities</li> <li>Improve services and facilities that actively support youth, disability and seniors in the region</li> </ul>

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Creation of an identified reserve account is required to hold the applied for Future Capital Works Program funds of \$32,000. The 2016/17 Budget currently includes receiving the \$32,000 grant, and utilising it for operational costs. Should Council wish to quarantine the funds to utilise for the future redevelopment of the Coorow Swimming Pool, a budget variation to transfer them to Reserve would need to be approved. This would result in a budgeted end of year deficit of \$32,000.

**VOTING REQUIREMENT:**

Absolute Majority

**OFFICERS RECOMMENDATION/RESOLUTION:**

**2016/103**

**Moved: Cr Bothe**

**Seconded: Cr Sims**

**That the:**

- 1) Proposed Coorow Pool Redevelopment Concept Plan be advertised for community submissions.**
- 2) Coorow Pool Redevelopment Project be identified as a "Future Capital Works Program" project.**
- 3) 2016/17 Community Pool Revitalisation Program Grant funds of \$32,000 be transferred into a "Pool Revitalisation Reserve Account".**
- 4) 2016/17 Budget be varied accordingly.**

**CARRIED 7/0  
Absolute Majority**

**13.1.3 APPLICATION TO OPERATE RAV 7 VEHICLES ON SHIRE ROADS**

<b>AUTHOR</b>	Peter Crispin
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	17 August 2016
<b>ATTACHMENT</b>	Emails from Alastair Falconer (Falconer Grains)
<b>FILE</b>	ADM0172

**SUMMARY:**

**To consider the request from Alastair Falconer (Falconer Grain) to operate RAV 7 vehicles on Coorow Green Head Road, Coorow Latham Road and Buntine Marchagee Road.**

**BACKGROUND:**

Mr Alastair Falconer of Falconer Grain has requested that Council consider allowing RAV 7 (Network 7) vehicles to use Coorow Green Head Road, Coorow Latham Road and Buntine Marchagee Road.

Council have previously discussed this issue and were not supportive at that time. Mr Falconer has provided figures showing the increase productivity that this would provide for his operations.

Although the proposed vehicles will be 9 metres longer than those currently allowed (RAV 4), the increased length and capacity would reduce the overall number of vehicles on the road.

**COMMENT:**

Although the proposed vehicles will be 9 metres longer than those currently allowed (RAV 4), the increased length and capacity would reduce the overall number of vehicles on the road.

Main Roads WA would need to assess each road to ensure that they are suitable for the use of RAV 7 vehicles. This will result in:

- 1) confirmation that RAV 7 vehicles are safe to use on these roads
- 2) a list of improvements that would need to be undertaken to ensure that RAV 7 vehicles are safe to use on these roads
- 3) confirmation that the road is not suitable for RAV 7 vehicles

**STATUTORY ENVIRONMENT:**

*Nil*

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

There are no financial implications as the amount being transported is not changing and there is no indication that RAV 7 vehicles cause any extra damage to the roads.

**STRATEGIC IMPLICATIONS:**

Larger vehicles (providing they have appropriate axle spacings) can increase the productivity whilst reducing the costs for farming entities and will reduce the number of heavy vehicles on the roads.

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

2016/104

**Moved: Cr Cullen**

**Seconded: Cr Bothe**

***That the use of RAV 7 vehicles on Coorow-Green Head Road, Coorow-Latham Road and Buntine Marchagee Road be sent to Main Roads WA for their assessment of the suitability of these roads for RAV 7 vehicles.***

**CARRIED 6/1  
Simple Majority**

**14. MATTERS BEHIND CLOSED DOORS:**

Nil

**15. DATE OF NEXT MEETING:**

**15.1 ORDINARY MEETING OF COUNCIL**

**Ordinary Meeting**

Next meeting of Council will be held on Wednesday 21 September 2016 at the Warradarge Community Hall from 5.00 pm.

**16. CLOSURE:**

There being no further business the President Cr M J Girando JP closed the meeting at 5.43 pm.

**17. CONFIRMATION:**

I, **Moir Jean GIRANDO JP**, certify that the Minutes of the meeting held on 17 August 2016, as shown on page number 1 to 67 were confirmed as a true and correct record by Council in Resolution No 2016/105 at the meeting held on the 21 September 2016.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE