

# Milligan Island Camping Node



## Call for Campground Hosts

The Shire of Coorow is in the process of establishing an eco tourism campground between the townsites of Leeman and Green Head at Milligan Island, on the coastline some 250 km north of Perth.

It is one of a string of sites along the beautiful Mid West Coastline belonging to the Shires of Dandaragan, Coorow, Irwin and Northampton.

Once completed, the site will provide 35 camp sites, long drop toilets, shade shelters and picnic settings. As the primary target market is RV campers, there is no running water or power on site and open fires are prohibited.

The area is very important to local residents who wish to retain its natural, attractive qualities and the Shire is determined to ensure that visitors to the campsite are able to enjoy the area's natural beauty, whilst minimising damage to the surrounding environment, fauna and flora.

One of the key strategies in managing the site is to appoint a Campground Host wherever possible to be the first point of contact for visitors to the site, collect site fees and maintain the amenity of the area. Campground Hosts at similar facilities usually stay for four or five weeks.

A Shire Ranger will visit the site each day and is available by telephone should their presence be required at other times.

If you are interested in becoming a Shire of Coorow Campground Host, we would love to hear from you. Please find additional information about our campground host program and an expression of interest form attached.

# Campground Host

## Volunteer information

This information package has been provided to assist members of the public gain a basic understanding of the Shire of Coorow's Campground Host volunteer program and to provide some insight into the requirements needed to become involved in the program.

## What is the Campground Host program?

Campground hosts are community members who enjoy the natural environment and are interested in its conservation. They volunteer their time to stay at the Milligan Island Camping Node in order to carry out a variety of roles associated with site and visitor management of the campgrounds

Hosts are usually people with a sense of adventure and are mostly self-sufficient and experienced travellers who enjoy the outdoors. The role requires people with good communications skills and a friendly disposition who enjoy meeting and talking with people from all walks of life.

Hosts provide their own transport and bring their own caravan, camper trailer or tent which they set up on site at the park for an agreed length of time. The Shire provides campground hosts with a site to reside in while carrying out their duties. Usually, the campground host would be on site for about 4-5 weeks before moving on to another camp site.

## Benefits derived from campground hosting

As volunteers, campground hosts derive a great deal of pleasure from helping others. Apart from the personal rewards gained from volunteering in beautiful parts of Western Australia, campground hosts also receive physical and mental health benefits that come from spending time in the natural environment.

## What do campground hosts do?

Campground hosts are often the first point of contact for visitors to the campsite. Their main role is to assist Shire of Coorow Rangers in meeting and greeting campers, helping them to settle in and enjoy their experience.

Rangers cannot be on site to greet visitors at all times as well as carrying out the many and varied duties associated with their role. A Ranger usually visits the Milligan Island Camping Node once each day or is available at all times by telephone/radio.

## Campground host essential skill and attributes

- Calm disposition, ability to relate to and appreciate people
- Work with minimal supervision and common sense to solving problems
- Knowledge of conservation values and associated ethical behaviour
- Knowledge of local environment, or willingness to learn
- A liking for camping in National Parks, State Forests and Reserves
- Willingness to talk to and provide information to visitors
- A commitment to stay on site for a minimum period (*usually 4 weeks*)

## Campground host - duties

Campground hosts carry out some or all of the following activities in assisting the Shire with the campsite maintenance.

- Welcome visitors
- Assist campers to select a camp site
- Outline the Shire's camp site rules, facilities and activities
- Collect camp site fees
- Provide general information and answer visitor enquiries
- Carry out emergency duties
- Monitor camp site usage (and rotating the use of sites accordingly)
- Provide information to visitors on local flora, fauna, and natural attractions
- Liaise with Shire rangers regarding site conditions, facilities and visitor management
- Assist Rangers with camp site maintenance – removing rubbish, cleaning of ablutions and campground facilities
- Collect statistics and visitor surveys

**Hours of duty** - campground hosts are generally considered on duty 8 hours per day, to a maximum of 56 hours per week. Volunteers should negotiate that they have adequate time to rest between travel time and commencing the hosting position.

## What DON'T campground hosts do?

It is **not intended** that campground hosts take on the work of the Shire Rangers to carry out law enforcement or compliance.

Campground hosts act in a host role only.

Campground hosts **do not**:

- carry out law enforcement or compliance
- eject or reject campers
- intervene in campground squabbles
- impound pets

## Interview process

All new campground hosts are required to attend an interview prior to being accepted into the program and must register as a Shire of Coorow volunteer by completing a volunteer registration form (this includes agreeing to follow the Shire of Coorow Code of Conduct).

The Manager Regulatory Services will arrange for an interview to be held at the Shire Administration Centre, 20 Morcombe Road in Leeman. At the interview all relevant paperwork will be completed including a Police Check. Campground hosts are not required to obtain a 'Working with Children Check' unless requested by the Manager Regulatory Services.

Telephone interviews may be arranged.

## **What you need to take to the hosting site**

- caravan, van or large tent
- food, water and personal equipment

## **What will be provided by the Shire of Coorow**

- emergency water supply
- signs identifying the location and attendance of a campground host
- printed material (pamphlets)
- first aid kit
- cap, vest and identification badge

# Shire of Coorow Campground Host Expression of Interest Form

Applicant 1:

NAME (First, Last)	BIRTHDATE: (DD/MM/YY)
MAILING ADDRESS:	EMAIL ADDRESS:
TELEPHONE:	MOBILE PHONE :
Have you been arrested or convicted of a misdemeanour or a felony? If yes, provide details	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any work limitations? If yes, provide details	Yes <input type="checkbox"/> No <input type="checkbox"/>
Skills & Interests	
Previous hosting or volunteer experience	
Personal or Professional References (2)	Name: Phone: Relationship:  Name: Phone: Relationship:

Applicant 2:

NAME (First, Last)		BIRTHDATE: (DD/MM/YY)	
MAILING ADDRESS:		EMAIL ADDRESS:	
TELEPHONE:		MOBILE PHONE :	
Have you been arrested or convicted of a misdemeanour or a felony? If yes, provide details		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have any work limitations? If yes, provide details		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Skills & Interests			
Previous hosting or volunteer experience			
Personal or Professional References (2)		Name: Phone: Relationship:  Name: Phone: Relationship:	

Type of camping unit	RV <input type="checkbox"/> Caravan <input type="checkbox"/> Other <input type="checkbox"/>
Total length of camping unit (m)	
Indicate months available to serve as a campground host at Milligan Island Camping Node:	
ALL <input type="checkbox"/> JAN <input type="checkbox"/> FEB <input type="checkbox"/> MAR <input type="checkbox"/> APR <input type="checkbox"/> MAY <input type="checkbox"/> JUN <input type="checkbox"/> JUL <input type="checkbox"/> AUG <input type="checkbox"/> SEPT <input type="checkbox"/> OCT <input type="checkbox"/> NOV <input type="checkbox"/> DEC <input type="checkbox"/>	
Applicant 1	Applicant 2
Signature:	Signature:
Date:	Date: