



Agenda Ordinary Council Meeting

19 October 2016

Notice of an Ordinary Council Meeting

The next Ordinary Meeting of the Shire of Coorow will be held on Wednesday 19 October 2016 at the Coorow District Hall commencing at 5 pm.

Peter Crispin
Chief Executive Officer



DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Shire of Coorow during the course of any meeting is not intended to be and is not taken as notice of approval from Shire of Coorow. The Shire of Coorow warns that anyone who has an application lodged with Shire of Coorow must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Coorow in respect of the application.

Signed on behalf of Council

Peter Crispin
Chief Executive Officer

SHIRE OF COOROW QUESTIONS FROM THE PUBLIC

The Shire of Coorow welcomes community participation during public question time. The following is a summary of procedure and a guide to completion of the required form.

- a. The person asking the question is to give their name and address prior to asking the question.
- b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
- c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
- d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
- e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
- f. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).
- g. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
- h. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
- i. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- j. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- k. To enable all members of the public a fair and equitable opportunity to participate in Public Question Time, each person shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- l. Questions to be asked at the meeting will be registered, and the priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
- m. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask a further two questions (with a two minute time limit) until the initial period for Public Question Time has expired.
- n. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.

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1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:**

The President Cr Moira Girando, welcomed those present and opened the Meeting at pm.

2. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Councillor M J Girando
Councillor B A Jack
Councillor M R Bothe
Councillor R J Clement
Councillor E M Cullen
Councillor V R Oakes
Councillor D A Rackemann
Councillor G C Sims

President
Deputy President

Mr P J Crispin
Mrs L J Parola
Mr T B Brandy
Mr P Woods

Chief Executive Officer
Deputy Chief Executive Officer
Manager Regulatory Services
Acting Manager of Works & Services

Leave of Absence

Apologies

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

4. **PUBLIC QUESTION TIME:**

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

The following Councillor/s requested Leave of Absence from Council Meetings and Duties

RESOLUTION: **2016/114A**

Moved: Cr **Seconded: Cr**

**CARRIED /
Simple Majority**

6. DECLARATION OF INTEREST:

7. PETITIONS/DEPUTATIONS/PRESENTATIONS:

8. CONFIRMATION OF MINUTES:

8.1 ORDINARY MEETING HELD WEDNESDAY 21 SEPTEMBER 2016 AT THE WARRADARGE COMMUNITY HALL

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	3 October 2016

COMMENT:

Nil

OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting held on Wednesday 21 September 2016 be confirmed as a true and correct record.

RESOLUTION: **2016/114**

Moved: Cr

Seconded: Cr

**CARRIED /
Simple Majority**

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

At any meeting of Council the person presiding may announce or raise any matter of interest or relevance to the business of Council or propose a change to the order of business.

10. MATTERS FOR WHICH MEETING MAY BE CLOSED:

For the convenience of members of the public Council may identify, by decision, early in the meeting any matter on the agenda to be discussed behind closed doors and that matter is to be deferred for consideration as the last item of the meeting.

Items for which the meeting will be closed include:

11. REPORTS:

11.1 CHIEF EXECUTIVE OFFICER:

11.1.1 ADOPTION OF DELEGATIONS REGISTER

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	12 October 2016
ATTACHMENT	Draft Delegations Register, Optional Additions (Under Separate Attachments)
FILE	ADM0275

SUMMARY:

To consider the reviewed delegations register of delegated authority from Council.

BACKGROUND:

Council is required to review its Delegations Register at least once every financial year.

At its Ordinary Meeting held on 17 June 2015, Council resolved:

RESOLUTION: 2015/046

Moved: Cr Sims

Seconded: Cr McTaggart

That Council reconfirm delegations as amended and set out in its Delegations Register.

***CARRIED 7/0
Absolute Majority***

COMMENT:

This review has resulted in significantly change in the format of the Delegations Register. The Delegations have not been significantly changed, but the layout has been reviewed to present a more readable document.

As a separate attachment, a number of delegations have been developed based on a review of other shires. These include the following subjects:

- Native Title
- Impounding Goods
- Sale of Impounded/Seized/Confiscated Vehicles, Animals and Goods
- Power of Entry (upon land)
- Powers and Duties of the Cat Act 2011
- Signs and Hoardings
- Road Trains and Extra Mass Permits
- Temporary Closure of Thoroughfares to Vehicles

- Events on Roads
- Gates Across Public Thoroughfare
- Street Trees – Removal
- Road Closures
- Crossovers
- Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land
- Public Thoroughfares – Public Use and Plans
- Licence to Deposit Materials on or Excavate Adjacent to a Street
- Insurance – Public Liability Claims
- Sale of Surplus Equipment / Materials / Tools / etc.
- Trust Fund
- Investments
- Recovery of Unpaid Debtors
- Health Act 1911
- Mining Tenements

Council should consider each of these and determine if there is any value in these, or similar delegations. Should Council wish to implement any of these delegations, they can be added as part of the resolution

STATUTORY ENVIRONMENT:

Local Government Act 1995
 Building Regulations (1989) Act 2011
 Bush Fire Act 1954
 Caravan Park and Camping Grounds Act (1995)
 Council Local Laws
 Health Act 1911
 Food Standards Code
 Local Government (Miscellaneous Provisions) Act 1960
 Food Act 2008
 Local Government (Financial Management) Regulations 1996
 Planning and Development Act 2005

STRATEGIC IMPLICATIONS:

Although the review of delegations is mandatory at least once per financial year, it is good practise to continually review the document as changes arise, as some changes affect delegations. Delegations allow decisions to be taken outside of a Council meeting that enables the Shire to provide a timely service to the community.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

11.2 MANAGER REGULATORY SERVICES:

11.2.1 BUILDING APPLICATION – LOT 17/18 LONG ST COOROW

AUTHOR	Trevor Brandy
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 October 2016
ATTACHMENT	11.2.1.1
FILE	A1789 & A1790

SUMMARY:

Council is in receipt of an application from Mr Rob Broun to demolish an existing shed on lot 17 Long Street Coorow for the purpose of constructing a new one. Lots 17 and 18 are owned by Mr Broun and he intends to amalgamate the two lots at a later date. The existing shed is in a dilapidated state and replacement would be ascertainingly pleasing.

COMMENT:

Under Councils Policy 6.6.8 (2) states;

2. The erection of an outbuilding on vacant residential and rural residential zoned land shall not be approved unless the applicant or their builder has been issued with a Building Licence by the local government for the construction of a residence upon that lot, and the builder has commenced construction of the residence up to slab height or erection of the sub-floor structure.

Due to the situation of Mr Broun owning both lots and has now finished his house on Lot 18 Long Street, the application should be looked at in that light.

STATUTORY ENVIRONMENT:

STRATEGIC IMPLICATIONS:

Due to the circumstance, the application should be considered as a once off.

POLICY IMPLICATIONS:

Council 6.6.8 (2)

FINANCIAL IMPLICATIONS:

The appropriate Demolition/Building fees be charged

PUBLIC CONSULTATION:

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council approved the application from Mr R Broun to remove the existing shed structure and replace it with a new class 10 building.

Moved: Cr

Seconded: Cr

***CARRIED /
Simple Majority***

A1789 ICR1614522

24th September
2016

To the CEO of the Coorow Shire Council.

In reference to Rates on blocks 17 and 18 Long st Coorow.

I, Robin Broun, purchased lot 17 and 18 Long st Coorow in 2012, I received one rates notice to cover the two blocks, as it had been with the previous owner. Lot 18 had an old house on it which I intended to replace.

When I received my Rates Notice for 2014-15 Council had changed the rates and rated both blocks separately, increasing the amount 100%.

I arranged to meet with the Rates General from Perth, who advised me that Council would have changed the rates because I had had the water cut off to the old house, and had started to demolish it. He added that when I finish building my new house and fence the block as one, the rates may revert back to one notice again, but it has not happened yet.

I wish to have the two blocks rated contiguously, there is an old shed on lot 17 in a state of major disrepair, which I would like to demolish and replace with a new shed.

Yours Faithfully, Robin Broun.



11.3 MANAGER OF WORKS AND SERVICES:

11.3.1 PURCHASE – 14,000L SELF LOADING SLIDE WATER TANK

AUTHOR	Peter Woods
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 October 2016
FILE	ADM
ATTACHMENT	Nil

SUMMARY:

Purchase of a new 14,000 litre self loading slide in water tank.

BACKGROUND:

As part of the 2016/17 budget, item 3524, Council adopted to purchase a new 14,000 litre slide in water tank. The tank is to be used primarily for road construction but can be used for other purposes such as fire fighting.

A detailed specification was sent out to 3 companies and 3 quotes were received with prices set out in the matrix below;

Company	Dongara Body Builders	P&G Body Builders	Boomerang Engineering
Price Ex. GST	\$42,800	\$78,500	\$88,399

COMMENT:

The Shire currently uses a flat top semitrailer with two fibre glass tanks chained on to it for road and street construction and water binding. This configuration is not ideally suited as it is awkward to manoeuvre and difficult to turn around on most roads.

The slide in water tank will fit into the back of the Shire's 8 wheeler and is designed to be loaded and unloaded on to the truck by the truck driver. The slide in water tank can be loaded and unloaded anywhere without the assistance of additional equipment or personnel.

The 8 wheeler is better suited to construction and water binding as it is far more manoeuvrable and can turn around on most roads. The water tank is fitted with a 4 inch pump and can self-load which eliminates the need for additional pumping equipment, hoses etc. The tank comes fully plumbed with side and batter sprays and dribble bar, all remote controlled from the truck cab.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Policies 3.6.1 – Regional Price Preference and 3.6.2 – Purchases of Goods and Services apply.

FINANCIAL IMPLICATIONS:

Provision of only \$25,000 was made within the 2016/2017 Budget, a budget variation to increase this amount to \$42,800 is required. The new grader was purchased at a price of \$342,478 which is \$27,513 less than budgeted. These savings can be utilised to carry out a budget variation to enable the water tank to be purchased.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION:

That:

- 1) A 14,000 litre slide in water tank from Dongara Body Builders be purchased for the quoted price of \$42,800 excluding GST.
- 2) The 2016/17 Budget be amended as follows:

GL	Description	Current Budget	Amended Budget
6384	Purchase Grader	370,000	343,000
3524	Purchase Water Tanker	25,000	43,000
6274	Sundry Tools	23,480	32,480
	Total	418,480	418,480

RESOLUTION:

2016/

Moved: Cr

Seconded: Cr

**CARRIED /
Absolute Majority**

11.4 DEPUTY CHIEF EXECUTIVE OFFICER:

11.4.1 ACCOUNTS FOR PAYMENT

AUTHOR	Erika Clement
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	9 September 2016

SUMMARY:

Council approval is required for payment of accounts made within the month September 2016 and to approve payments of accounts due in October 2016.

COMMENT:

Approval is sought for the following list of payments of accounts made since Council's last meeting on 21 September 2016 and of accounts that are now due.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

13. *Lists of accounts*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.

List of Accounts Submitted to Council 07/10/2016

Chq/EFT	Date	Name	Description	Trust	Muni
EFT10574	14/09/2016	TURQUOISE COAST TABLE TENNIS ASS. INC.	DONATION - TABLE TENNIS EQUIPMENT	\$ 1,600.00	
			TOTAL TRUST EFT PAYMENTS	\$ 1,600.00	
EFT10575	15/09/2016	AUSTRALIA POST-LPO	POSTAGE AUGUST 2016		\$ 207.70
EFT10576	15/09/2016	AVON WASTE	WASTE REMOVAL SERVICE AUGUST 2016		\$ 19,162.15
EFT10577	15/09/2016	BOQ ASSET FINANCE & LEASING PTY	PHOTO COPIER LEASE TO 27/10/16		\$ 732.60
EFT10578	15/09/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 79.05
EFT10579	15/09/2016	BUNNINGS BUILDING SUPPLIES PTY LTD	TAPE MEASURES, FLAPPER DISCS, ASSTD. RIVETS, CRIMPING PLIERS		\$ 326.60
EFT10580	15/09/2016	BOC GASES	GAS BOTTLE RENTAL AUGUST 2016		\$ 142.47
EFT10581	15/09/2016	BEAN KL	PHONE ACCOUNT TO 15/08/16		\$ 69.95
EFT10582	15/09/2016	BRIDGESTONE TYRE CENTRE GER	CW0014 - FIT SUPPLIED TYRE		\$ 33.00
EFT10583	15/09/2016	COURIER AUSTRALIA	FREIGHT X JASON SIGNS, TUTT BRYANT, MAJOR MOTORS, WESTRAC		\$ 175.23
EFT10584	15/09/2016	COVS	2 STROKE OIL		\$ 92.40
EFT10585	15/09/2016	CUNNINGHAMS AG SERVICES	HOSE TAILS, FLY NUTS, OIL FILTER		\$ 99.95
EFT10586	15/09/2016	THE DIGITAL IMAGINEERS COMPANY - WA WEEKENDER	WA WEEKENDER - CW & LE PROGRAM SEGMENT 2016 - FINAL PAYMENT - LEEMAN ONLY		\$ 7,700.00
EFT10587	15/09/2016	EASIFLEET	NOVATED LEASE - MRS		\$ 455.70
EFT10588	15/09/2016	FAMILY SHOPPING CENTRE	REFRESHMENTS, TEA, COFFEE, MILK, TOILET PAPER, CLEANING SUPPLY, HOUSEHOLD GAS		\$ 481.35
EFT10589	15/09/2016	GERALDTON MOWER & REPAIRS	EDGER BLADE		\$ 251.00
EFT10590	15/09/2016	GREEN HEAD GENERAL STORE	CW0038 - FUEL		\$ 34.00
EFT10591	15/09/2016	GREEN HEAD MEN'S SHED	ABLUTION BLOCK CLEANING AUGUST 2016		\$ 616.00
EFT10592	15/09/2016	GERALDTON INDUSTRIAL SUPPLIES	WELDING WIRE		\$ 51.61
EFT10593	15/09/2016	GLOBAL MACHINERY & RACKING SYSTEMS	BLACK PVC 2 RAIL FENCING		\$ 19,056.44
EFT10594	15/09/2016	HERSEY JR & A PTY LTD	RAKE, SHOVEL, KNIFE, BLADE, HAT		\$ 445.50
EFT10595	15/09/2016	HILLS FIRE EQUIPMENT	FIRE EQUIPMENT MAINTENANCE		\$ 2,973.96

EFT10596	15/09/2016	JASON SIGNMAKERS	VARIOUS STREET & SAFETY SIGNS	\$ 1,321.10
EFT10597	15/09/2016	JURIEN HOME TIMBER & HARDWARE	BRUSHES, BRUSH CAP, BRUSH RETAINER	\$ 52.20
EFT10598	15/09/2016	TED JACK	ACCOMMODATION - COMMUNITY DEVELOPMENT CONFERENCE 08-09/09/2016	\$ 552.00
EFT10599	15/09/2016	LANDMARK	THERMAL FOGGING MOSQUITO CHEMICALS	\$ 3,768.34
EFT10600	15/09/2016	LANDGATE	GRV INTERIM VAL. COUNTRY - 16/07/16-12/08/16	\$ 383.85
EFT10601	15/09/2016	LAVENDER COTTAGE	ACCOMMODATION 08/09/16-09/09/16 (MOORE STEPHENS FINAL AUDIT)	\$ 110.00
EFT10602	15/09/2016	LEWIS ELECTRICS	LIGHT INSTALLATION-ST JOHN AMBULANCE -LE	\$ 110.00
EFT10603	15/09/2016	LEEMAN POST AND FUEL	NEWSPAPER, MILK, INTERNET RECHARGE	\$ 143.45
EFT10604	15/09/2016	ML COMMUNICATIONS	RADIO TRANSMITTER REPAIRS - GH & LE	\$ 511.48
EFT10605	15/09/2016	MARKET CREATIONS	MID WEST DIRECTORY 2017- SHIRE PAGES	\$ 825.00
EFT10606	15/09/2016	D & J MCGINLAY	REPAIR FAULT & RESTORE TRANSMISSION -GH	\$ 235.00
EFT10607	15/09/2016	MACH 1 AUTO ONE GERALDTON	ASSTD FILTERS & SPARK PLUGS, FUSE HOLDER, GLOBES, ANTI-SEIZE	\$ 375.92
EFT10608	15/09/2016	MIDWEST AERO MEDICAL	PROFESSIONAL SERVICES - DR. JONES 14/07/16 & DR. MANLEY 05/08/16	\$ 1,000.00
EFT10609	15/09/2016	NEW TOWN TOYOTA	HILUX 4.4 2.8 LT TURBO DIESEL DUAL CAB MWS	\$ 16,529.10
EFT10610	15/09/2016	NEXT POWER	SITE INSPECTION, ASSESSMENT REPORT- CW	\$ 1,100.00
EFT10611	15/09/2016	NORTH COAST DESIGN	SWIMMING POOL CONCEPT PLAN	\$ 6,600.00
EFT10612	15/09/2016	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLY	\$ 22.31
EFT10613	15/09/2016	OCLC (UK) LTD	ANNUAL AMLIB MAINTENANCE 16/17	\$ 1,754.59
EFT10614	15/09/2016	PAPER PLUS OFFICE NATIONAL	20 X POCKET DISPLAY BOOKS	\$ 10.38
EFT10615	15/09/2016	LEANNE PAROLA	REIMBURSEMENT FUEL - CW000	\$ 138.96
EFT10616	15/09/2016	SEASIDE SUPPLIES	MILK, ICE	\$ 15.65
EFT10617	15/09/2016	SHIRE OF MINGENEW	REIMBURSEMENT FOR NCZ DINNER AT LG WEEK	\$ 1,165.70
EFT10618	15/09/2016	SNAP PRINT	RATES NOTICE ENVELOPES ETC	\$ 2,790.90
EFT10619	15/09/2016	SPIDERWEB PLUMBING & GAS	INSTALLATION DRINKING FOUNTAIN	\$ 4,054.25
EFT10620	15/09/2016	TUSS GROUP (TUSS CONCRETE)	9X TANKS, 11X WAVE LIDS, 20X DRAIN SEGMENTS, 6X LEACH ENDS, 1X FLUSH LID	\$ 13,608.10
EFT10621	15/09/2016	TOTALLY WORKWEAR GERALDTON	PROTECTIVE CLOTHING - OUTSIDE GANG LE	\$ 25.43
EFT10622	15/09/2016	THREE SPRINGS FAMILY PRACTICE	FEE FOR SERVICES RENDERED - 31/08/16	\$ 880.00

EFT10623	15/09/2016	TRANEX GROUP PTY LTD	PORTABLE BARROW LIGHT & SOLAR PANEL		\$ 11,570.90
EFT10624	15/09/2016	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT PEOPLE & CULTURE SEMINAR 2016 - CEO		\$ 250.00
EFT10625	15/09/2016	WESTRAC EQUIPMENT	BUCKET TEETH - CW0013		\$ 3,435.09
EFT10626	15/09/2016	WA RANGERS ASSOCIATION	PROTECTIVE CLOTHING - CAP & SHIRTS		\$ 177.70
EFT10627	15/09/2016	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERT- CORAL COAST WILDFLOWER		\$ 440.00
EFT10628	15/09/2016	PETER ROBIN WOOD	REIMBURSEMENT - ACCOMMODATION 01/09/2016 (NEW VEHICLE PICK UP)		\$ 140.00
EFT10629	20/09/2016	AUSTRALIAN TAXATION OFFICE	BAS AUGUST 2016		\$ 15,396.00
EFT10630	23/09/2016	AV TRUCKS SERVICES PTY LTD	CW004 - REPAIRS & SERVICE		\$ 22,988.70
EFT10631	30/09/2016	LEADING EDGE COMPUTERS	MANAGED SERVICE AGREEMENT - 01/10/016 - 31/12/016		\$ 5,990.00
EFT10632	30/09/2016	AVON WASTE	SKIP BIN-HIRE ONLY-GH COMM. CENTRE AUG.16		\$ 60.00
EFT10633	30/09/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 79.05
EFT10634	30/09/2016	BUNNINGS BUILDING SUPPLIES PTY LTD	DOOR HANDLES, HOSE NOZZLE & ADAPTOR & FITTING, COMBINATION STANLEY, LASHING HOOKS		\$ 222.56
EFT10635	30/09/2016	T.M. BURNS	LANDSCAPING - 45 BRISTOL STREET		\$ 1,393.50
EFT10636	30/09/2016	CW COMMUNITY RESOURCE CENTRE	REFRESHMENTS - DFES MEETING 07/09/2016		\$ 600.00
EFT10637	30/09/2016	COURIER AUSTRALIA	FREIGHT X WESTRAC, SILVAN, JASON SIGNS		\$ 63.39
EFT10638	30/09/2016	COVS	DRILL BITS + FREIGHT		\$ 121.00
EFT10639	30/09/2016	CUNNINGHAMS AG SERVICES	BATTERIES, HOSE, AIR TAPS, FUEL PUMPS & LINES & CONNECTORS & FILTERS		\$ 1,280.16
EFT10640	30/09/2016	COASTAL MOBILE AUTO REPAIRS	CW001- 15,000KMS SERVICE		\$ 357.18
EFT10641	30/09/2016	CARNAMAH TYRE SALES	CW0017 - SUPPLY, FIT, BALANCE TYRE		\$ 594.00
EFT10642	30/09/2016	EASIFLEET	NOVATED LEASE - MRS		\$ 455.70
EFT10643	30/09/2016	FIVE STAR BUSINESS MACHINES	PHOTO COPIER METER PLAN CHARGES - LE		\$ 606.60
EFT10644	30/09/2016	GERALDTON MOWER & REPAIRS	BLADES & BLADES BOLT KIT		\$ 1,014.40
EFT10645	30/09/2016	HERSEY JR & A PTY LTD	FUEL GAUGE, AIR HOSE REEL, MARKING PAINT, 'LONG VEHICLE' BANNERS		\$ 1,468.47
EFT10646	30/09/2016	HITACHI CONST MACHINERY (AUST) P/L	PURCHASE 670GP MOTOR GRADER AS PER QUOTATION QUO-50858-G3D7F4		\$ 288,200.00

EFT10647	30/09/2016	JASON SIGNMAKERS	MILLIGAN ISLAND COASTAL NODES RULES		\$ 1,447.05
EFT10648	30/09/2016	JURIEN HOME TIMBER & HARDWARE	ADHESIVE FULAPRENE		\$ 280.00
EFT10649	30/09/2016	JURIEN GARDEN SOILS	SUPPLY & DELIVER MULCH TO CLIFF PARK,		\$ 300.00
EFT10650	30/09/2016	LEEMAN HARDWARE	HINGES, LUBE SPRAY, DRILL BITS, SCREWS, HOOKS, BOLTS, WASHERS, RIVETS, RAIN GAUGE, WATTAS OIL, JERRY CAN, PRIMER, SPRINKLER, REDUCER, FITTINGS, KEYS		\$ 273.91
EFT10651	30/09/2016	ML COMMUNICATIONS	PHONE SYSTEM RENTAL - LEEMAN		\$ 321.25
EFT10652	30/09/2016	MIDWEST CHEMICAL & PAPER	CLEANING MATERIAL		\$ 2,148.48
EFT10653	30/09/2016	MAIN STREET HARDWARE COOROW	AXE		\$ 385.53
EFT10654	30/09/2016	MOUNTS BAY WATERS APARTMENT HOTEL	WALGA TRAINING & ACCOM.-LG CONFERENCE - PRESIDENT & DCEO		\$ 3,138.50
EFT10655	30/09/2016	NOVUS GERALDTON	SUPPLY & FIT WINDSCREEN, CW0017,CW3505,CW002		\$ 1,629.54
EFT10656	30/09/2016	NEW TOWN TOYOTA	UNDERPAID ORIGINAL INVOICE BY REGO FEE		\$ 396.00
EFT10657	30/09/2016	NEXT POWER	SUNTECH POLY PANELS & 10KW FRONIUS SYMO INVERTER- COOROW ADMIN BUILDING - DEPOSIT		\$ 4,000.00
EFT10658	30/09/2016	NUSTEEL PATIOS & SHEDS MOORA	ERECT COVER AREA 36MTR X 3MTR		\$ 10,947.20
EFT10659	30/09/2016	RUMBOLD FORD	FORD RANGER - COASTAL LEADING LAND		\$ 12,853.73
EFT10660	30/09/2016	SEASIDE SUPPLIES	REFRESHMENTS		\$ 13.20
EFT10661	30/09/2016	SIGMA CHEMICALS	CHLORINE: 10X20LTR, 4X200LTR		\$ 1,564.95
EFT10662	30/09/2016	SHIRE OF CHAPMAN VALLEY	PLANNING SERVICES FOR JULY & AUGUST 2016		\$ 3,006.71
EFT10663	30/09/2016	SPIDERWEB PLUMBING & GAS	BURST WATER PIPE - LEEMAN CLUB		\$ 490.13
EFT10664	30/09/2016	T-QUIP	BLADES,TUBES,SCREWS-TORO MOWER		\$ 1,832.75
EFT10665	30/09/2016	THREE SPRINGS FAMILY PRACTICE	FEE FOR SERVICES RENDERED - 14/09/16		\$ 880.00
EFT10666	30/09/2016	THINK WATER GERALDTON	IRRIGATION CONTROLLERS, STATIONS & DRIVES		\$ 4,257.20
EFT10667	30/09/2016	AFGRI EQUIPMENT PTY LTD	ASSTD. FILTERS - CW0025		\$ 379.92
EFT10668	30/09/2016	W A TREASURY CORPORATION	LOAN NO.89 CONSTRUCTION OF STAFF HOUSING		\$ 15,491.61
EFT10669	30/09/2016	WA SIGNS	ALUMINIUM LETTERS - GH/LE CEMETERY		\$ 893.20
EFT10670	04/10/2016	DFES	ESL SEPTEMBER 2016		\$ 10,789.08
				TOTAL EFT PAYMENTS	\$ 545,894.71

19983	15/09/2016	SYNERGY	ELECTRICITY ACCOUNT TO 24/08/2016	\$ 4,707.80
19984	15/09/2016	TELSTRA	PHONE ACCOUNTS TO 02/09/16	\$ 3,131.49
19985	21/09/2016	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	\$ 150.00
19986	30/09/2016	SYNERGY	ELECTRICITY ACCOUNT TO 21/09/2016	\$ 565.60
19987	30/09/2016	TELSTRA	WARRADARGE VBB TELEPHONE TO 11/09/16	\$ 119.88
19990	06/10/2016	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	\$ 150.00
			<u>TOTAL CHEQUE PAYMENTS</u>	<u>\$ 8,824.77</u>
DD24524.1	21/09/2016	WA SUPER PAYROLL DEDUCTION	PAYROLL DEDUCTIONS	\$ 14,210.08
DD24524.2	21/09/2016	ULTIMATE SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS	\$ 1,329.24
DD24524.3	21/09/2016	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	\$ 357.82
DD24524.4	21/09/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 354.53
DD24524.5	21/09/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	\$ 180.53
DD24524.6	21/09/2016	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 115.98
DD24524.7	21/09/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 208.89
DD24569.1	05/10/2016	WA SUPER PAYROLL DEDUCTION	PAYROLL DEDUCTIONS	\$ 14,309.29
DD24569.2	05/10/2016	ULTIMATE SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS	\$ 1,329.24
DD24569.3	05/10/2016	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	\$ 343.94
DD24569.4	05/10/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 216.77
DD24569.5	05/10/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	\$ 185.55
DD24569.6	05/10/2016	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 106.40
DD24569.7	05/10/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 208.89
DD24569.8	05/10/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 58.23
			<u>TOTAL SUPERANNUATION PAYMENTS</u>	<u>\$ 33,515.38</u>
13090916	10/08/2016	BANKWEST	MASTERCARD CEO	\$ 727.07
13090916	10/08/2016	BANKWEST	MASTERCARD DCEO	\$ 3,847.03
13090916	10/08/2016	BANKWEST	MASTERCARD MWS	\$ 29.95
13090916	10/08/2016	BANKWEST	MASTERCARD MRS	\$ 2,126.22
			<u>TOTAL CREDIT CARD PAYMENTS</u>	<u>\$ 6,730.27</u>
71031016	03/10/2016	TRANSPORT DEPT OF	TRANS LICENSING	\$ 74.60
71041016	04/10/2016	TRANSPORT DEPT OF	TRANS LICENSING	\$ 13,825.00

71120916	12/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,562.65
71140916	14/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 2,190.10
71150916	15/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 25.30
71190916	19/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 836.70
71200916	20/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 598.85
71210916	21/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 73.55
71220916	22/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 743.45
71230916	23/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 844.10
71270916	27/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,418.50
71280916	28/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 538.65
71290916	29/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,412.80
71300916	30/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 136.40
72031016	03/10/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 878.30
72120916	12/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 744.50
72130916	13/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 557.85
72150916	16/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 427.35
72160916	16/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 25.20
72190916	19/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,108.80
72200916	20/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 686.30
72220916	22/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 284.90
72270916	27/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,681.45
72280916	29/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 215.00
72290916	29/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 16.40
72300916	30/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,207.65
			<u>TOTAL LICENSING PAYMENTS</u>		\$ 32,114.35
DDEBIT	21/09/2016	PAYROLL	PAYROLL		\$ 60,857.00
DDEBIT	05/10/2016	PAYROLL	PAYROLL		\$ 60,843.00
			<u>TOTAL PAYROLL PAYMENTS</u>		\$ 121,700.00
			TOTAL PAYMENTS	\$ 1,600.00	\$ 748,779.48

11.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – SEPTEMBER 2016

AUTHOR	Leanne Parola
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	10 October 2016
ATTACHMENT	11.4.2.1 - Statement of Financial Activity for September 2016
FILE	ADM 0426 – Finance – 2016/17

SUMMARY:

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.

BACKGROUND:

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph. A copy of the Statement of Financial Activity for the month ended 30 September 2016 is included at Attachment 11.4.2 for Councillors' information.

COMMENT:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - 4(e) The net current assets at the end of the month to which the statement relates.

- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A4 statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

Not required

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 11.4.2 for the period ended 30 September 2016 as prepared and presented by the Deputy Chief Executive Officer.

RESOLUTION:

2016/

Moved: Cr

Seconded: Cr

**CARRIED /
Simple Majority**

12. **QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

13. **URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:**

14. **MATTERS BEHIND CLOSED DOORS:**

15. **DATE OF NEXT MEETING:**

15.1 ORDINARY MEETING OF COUNCIL

Ordinary Meeting

Next meeting of Council will be held on Wednesday 16 November 2016 at the Leeman Recreation Centre from 5.00pm.

16. **CLOSURE:**

There being no further business the President, Moira Girando JP closed the meeting at