



# **Minutes**

## **Ordinary Council Meeting**

# **19 October 2016**

Held at the Coorow District Hall



## **DISCLAIMER**

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Shire of Coorow during the course of any meeting is not intended to be and is not taken as notice of approval from Shire of Coorow. The Shire of Coorow warns that anyone who has an application lodged with Shire of Coorow must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Coorow in respect of the application.

Signed on behalf of Council

A handwritten signature in black ink, appearing to read 'Peter Crispin'.

**Peter Crispin**  
**Chief Executive Officer**

# Minutes

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1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:**

The President Cr Moira Girando, welcomed those present and opened the Meeting at 5.05 pm.

2. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Councillor M J Girando  
Councillor B A Jack  
Councillor M R Bothe  
Councillor R J Clement  
Councillor E M Cullen  
Councillor V R Oakes  
Councillor G C Sims

President  
Deputy President

Mr P J Crispin  
Mrs L J Parola  
Mr T B Brandy  
Mr P Woods

Chief Executive Officer  
Deputy Chief Executive Officer  
Manager Regulatory Services  
Acting Manager of Works & Services

**Leave of Absence**

Councillor D A Rackemann

**Apologies**

Nil

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

Nil

4. **PUBLIC QUESTION TIME:**

Nil

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

**RESOLUTION:**                      2016/114A

**Moved: Cr Clement**

**Seconded: Cr Oakes**

**The following Leave of Absence from Council Meetings and Duties be approved:**

- **Councillor Rackemann 19 October, 27 October to 2 November and 9 November to 15 November 2016**
- **Councillor Girando from 21 October 2016 to 28 October 2016.**

**CARRIED 7/0  
Simple Majority**

**6. DECLARATION OF INTEREST:**

Nil

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS:**

Nil

**8. CONFIRMATION OF MINUTES:**

8.1 ORDINARY MEETING HELD WEDNESDAY 21 SEPTEMBER 2016 AT  
THE WARRADARGE COMMUNITY HALL

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	3 October 2016

**COMMENT:**

Nil

**RESOLUTION: 2016/114**

**Moved: Cr Oakes**

**Seconded: Cr Bothe**

***That the Minutes of the Ordinary Meeting held on Wednesday 21 September 2016 be confirmed as a true and correct record.***

**CARRIED 7/0  
Simple Majority**

**9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:**

The President thanked Peter Woods for his service to the Shire.

**10. MATTERS FOR WHICH MEETING MAY BE CLOSED:**

Nil

**11. REPORTS:**

**11.1 CHIEF EXECUTIVE OFFICER:**

**11.1.1 ADOPTION OF DELEGATIONS REGISTER**

<b>AUTHOR</b>	Peter Crispin
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	12 October 2016
<b>ATTACHMENT</b>	Draft Delegations Register, Optional Additions ( Under Separate Attachments)
<b>FILE</b>	ADM0275

**SUMMARY:**

To consider the reviewed delegations register of delegated authority from Council.

**BACKGROUND:**

Council is required to review its Delegations Register at least once every financial year.

At its Ordinary Meeting held on 17 June 2015, Council resolved:

**RESOLUTION: 2015/046**

***Moved: Cr Sims***

***Seconded: Cr McTaggart***

***That Council reconfirm delegations as amended and set out in its Delegations Register.***

***CARRIED 7/0  
Absolute Majority***

**COMMENT:**

This review has resulted in significantly change in the format of the Delegations Register. The Delegations have not been significantly changed, but the layout has been reviewed to present a more readable document.

As a separate attachment, a number of delegations have been developed based on a review of other shires. These include the following subjects:

- Native Title
- Impounding Goods
- Sale of Impounded/Seized/Confiscated Vehicles, Animals and Goods
- Power of Entry (upon land)
- Powers and Duties of the Cat Act 2011
- Signs and Hoardings
- Road Trains and Extra Mass Permits
- Temporary Closure of Thoroughfares to Vehicles
- Events on Roads
- Gates Across Public Thoroughfare
- Street Trees – Removal
- Road Closures
- Crossovers
- Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land
- Public Thoroughfares – Public Use and Plans
- Licence to Deposit Materials on or Excavate Adjacent to a Street
- Insurance – Public Liability Claims
- Sale of Surplus Equipment / Materials / Tools / etc.
- Trust Fund
- Investments
- Recovery of Unpaid Debtors
- Health Act 1911
- Mining Tenements

Council should consider each of these and determine if there is any value in these, or similar delegations. Should Council wish to implement any of these delegations, they can be added as part of the resolution

**STATUTORY ENVIRONMENT:**

Local Government Act 1995  
Building Regulations (1989) Act 2011  
Bush Fire Act 1954  
Caravan Park and Camping Grounds Act (1995)  
Council Local Laws  
Health Act 1911  
Food Standards Code  
Local Government (Miscellaneous Provisions) Act 1960  
Food Act 2008  
Local Government (Financial Management) Regulations 1996  
Planning and Development Act 2005

**STRATEGIC IMPLICATIONS:**

Although the review of delegations is mandatory at least once per financial year, it is good practise to continually review the document as changes arise, as some changes affect delegations. Delegations allow decisions to be taken outside of a Council meeting that enables the Shire to provide a timely service to the community.

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**VOTING REQUIREMENT:**

Absolute Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

2016/115

*Moved: Cr Sims*

*Seconded: Cr Jack*

*That the Delegations Register, as attached as a draft with the inclusion of Delegation as follows be adopted as the record of delegations of authority from Council.*

- *2.1.7 Native Title*
- *2.1.8 Impounding goods*
- *2.1.9 Sale of Impounded / Seized / Confiscated Vehicles, Animals and Goods*
- *2.1.10 Power of Entry*
- *3.2.4 Insurance – Public Liability Claims*
- *3.2.5 Sale of Surplus Equipment / Materials / Tools / etc*
- *3.2.6 Trust Fund*
- *3.2.7 Investments*
- *3.2.8 Recovery of Unpaid Debtors*
- *4.2.2 Powers and Duties of the Cat Act 2011*
- *5.3.1 Health Act 1911*
- *6.6.5 Signs and Hoardings*
- *8.1.3 Roads Trains and Extra Mass Permits*
- *8.1.4 Temporary Closure of Thoroughfares to Vehicles*
- *8.1.5 Events on Roads*
- *8.1.6 Gates across Public Thoroughfare*
- *8.1.7 Street Trees – Removal*
- *8.1.8 Road Closures*
- *8.1.9 Crossovers*
- *8.1.10 Public thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land*
- *8.1.11 Public Thoroughfares – Public Use and Plans*
- *8.1.12 Permission to Deposit Materials on or Excavate Adjacent to a Street*
- *9.6.1 Mining Tenements*

**CARRIED 7/0**  
**Absolute Majority**



## **11.2 MANAGER REGULATORY SERVICES:**

### **11.2.1 BUILDING APPLICATION – LOT 17/18 LONG ST COOROW**

<b>AUTHOR</b>	Trevor Brandy
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	5 October 2016
<b>ATTACHMENT</b>	11.2.1.1
<b>FILE</b>	A1789 & A1790

#### **SUMMARY:**

**Council is in receipt of an application from Mr Rob Broun to demolish an existing shed on lot 17 Long Street Coorow for the purpose of constructing a new one. Lots 17 and 18 are owned by Mr Broun and he intends to amalgamate the two lots at a later date. The existing shed is in a dilapidated state and replacement would be ascertainingly pleasing.**

#### **COMMENT:**

Under Councils Policy 6.6.8 (2) states;

2. The erection of an outbuilding on vacant residential and rural residential zoned land shall not be approved unless the applicant or their builder has been issued with a Building Licence by the local government for the construction of a residence upon that lot, and the builder has commenced construction of the residence up to slab height or erection of the sub-floor structure.

Due to the situation of Mr Broun owning both lots and has now finished his house on Lot 18 Long Street, the application should be looked at in that light.

#### **STATUTORY ENVIRONMENT:**

#### **STRATEGIC IMPLICATIONS:**

Due to the circumstance, the application should be considered as a once off.

#### **POLICY IMPLICATIONS:**

Council 6.6.8 (2)

#### **FINANCIAL IMPLICATIONS:**

The appropriate Demolition/Building fees be charged

#### **PUBLIC CONSULTATION:**

Nil

#### **VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION/RESOLUTION:**

**2016/116**

***Moved: Cr Jack***

***Seconded: Cr Cullen***

***That Council approved the application from Mr R Broun to remove the existing shed structure and replace it with a new class 10 building.***

***CARRIED 7/0  
Simple Majority***

## 11.3 MANAGER OF WORKS AND SERVICES:

### 11.3.1 PURCHASE – 14,000L SELF LOADING SLIDE WATER TANK

<b>AUTHOR</b>	Peter Woods
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	5 October 2016
<b>FILE</b>	ADM
<b>ATTACHMENT</b>	Nil

#### **SUMMARY:**

**Purchase of a new 14,000 litre self loading slide in water tank.**

#### **BACKGROUND:**

As part of the 2016/17 budget, item 3524, Council adopted to purchase a new 14,000 litre slide in water tank. The tank is to be used primarily for road construction but can be used for other purposes such as fire fighting.

A detailed specification was sent out to 3 companies and 3 quotes were received with prices set out in the matrix below;

<b>Company</b>	<b>Dongara Body Builders</b>	<b>P&amp;G Body Builders</b>	<b>Boomerang Engineering</b>
<b>Price Ex. GST</b>	\$42,800	\$78,500	\$88,399

#### **COMMENT:**

The Shire currently uses a flat top semitrailer with two fibre glass tanks chained on to it for road and street construction and water binding. This configuration is not ideally suited as it is awkward to manoeuvre and difficult to turn around on most roads.

The slide in water tank will fit into the back of the Shire's 8 wheeler and is designed to be loaded and unloaded on to the truck by the truck driver. The slide in water tank can be loaded and unloaded anywhere without the assistance of additional equipment or personnel.

The 8 wheeler is better suited to construction and water binding as it is far more manoeuvrable and can turn around on most roads. The water tank is fitted with a 4 inch pump and can self-load which eliminates the need for additional pumping equipment, hoses etc. The tank comes fully plumbed with side and batter sprays and dribble bar, all remote controlled from the truck cab.

#### **STATUTORY ENVIRONMENT:**

Nil

**STRATEGIC IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Policies 3.6.1 – Regional Price Preference and 3.6.2 – Purchases of Goods and Services apply.

**FINANCIAL IMPLICATIONS:**

Provision of only \$25,000 was made within the 2016/2017 Budget, a budget variation to increase this amount to \$42,800 is required. The new grader was purchased at a price of \$342,478 which is \$27,513 less than budgeted. These savings can be utilised to carry out a budget variation to enable the water tank to be purchased.

The balance of \$9,000 can be transferred to the Sundry Tools Account to cover purchases carried forward from the prior financial year.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION/ RESOLUTION:**

2016/117

*Moved: Cr Sims*

*Seconded: Cr Cullen*

*That:*

*1) A 14,000 litre slide in water tank from Dongara Body Builders be purchased for the quoted price of \$42,800 excluding GST.*

*2) The 2016/17 Budget be amended as follows:*

<i>GL</i>	<i>Description</i>	<i>Current Budget</i>	<i>Amended Budget</i>
<i>6384</i>	<i>Purchase Grader</i>	<i>370,000</i>	<i>343,000</i>
<i>3524</i>	<i>Purchase Water Tanker</i>	<i>25,000</i>	<i>43,000</i>
<i>6274</i>	<i>Sundry Tools</i>	<i>23,480</i>	<i>32,480</i>
	<i>Total</i>	<i>418,480</i>	<i>418,480</i>

**CARRIED 7/0**  
**Absolute Majority**

## 11.4 DEPUTY CHIEF EXECUTIVE OFFICER:

### 11.4.1 ACCOUNTS FOR PAYMENT

AUTHOR	Erika Clement
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	9 September 2016

#### SUMMARY:

**Council approval is required for payment of accounts made within the month September 2016 and to approve payments of accounts due in October 2016.**

#### COMMENT:

Approval is sought for the following list of payments of accounts made since Council's last meeting on 21 September 2016 and of accounts that are now due.

#### STATUTORY ENVIRONMENT:

***Local Government (Financial Management) Regulations 1996***

#### 13. *Lists of accounts*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name;
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

*[Regulation 13 inserted in Gazette 20 Jun 1997 p. 2838-9; amended in Gazette 31 Mar 2005 p. 1048.]*

**STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:**

There is no financial policy or strategic implications regarding this matter.

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION/ RESOLUTION:**

2016/118

*Moved: Cr Bothe*

*Seconded: Cr Oakes*

*That payments listed in 11.4.1 Accounts Due and Submitted to Council up to 7 October 2016 including:*

**MUNICIPAL FUND**

<i>Cheque</i>	<i>19983 -19990</i>	<i>\$ 8,824.77</i>
<i>Collection</i>	<i>71031016 - 72300916</i>	<i>\$ 32,114.35</i>
<i>Summaries</i>		
<i>Payroll DD's</i>	<i>21/09/2016 – 05/10/2016</i>	<i>\$ 121,700.00</i>
<i>EFTS</i>	<i>10575 - 10670</i>	<i>\$ 545,894.71</i>
<i>Superannuation</i>	<i>21/09/2016 – 05/10/2016</i>	<i>\$ 33,515.38</i>
<i>Credit Card</i>	<i>131090916</i>	<i>\$ 6,730.27</i>
<i>Totalling</i>		<i>\$ 748,779.48</i>

**TRUST FUND**

<i>Efts's</i>	<i>10574</i>	<i>\$ 1,600.00</i>
<i>Totalling:</i>		<i>\$ 1,600.00</i>

*be authorised and passed for payment*

**CARRIED 7/0**  
**Simple Majority**

**List of Accounts Submitted to Council 07/10/2016**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Trust</b>	<b>Muni</b>
EFT10574	14/09/2016	TURQUOISE COAST TABLE TENNIS ASS. INC.	DONATION - TABLE TENNIS EQUIPMENT	\$ 1,600.00	
			<b>TOTAL TRUST EFT PAYMENTS</b>	<b>\$ 1,600.00</b>	
EFT10575	15/09/2016	AUSTRALIA POST-LPO	POSTAGE AUGUST 2016		\$ 207.70
EFT10576	15/09/2016	AVON WASTE	WASTE REMOVAL SERVICE AUGUST 2016		\$ 19,162.15
EFT10577	15/09/2016	BOQ ASSET FINANCE & LEASING PTY	PHOTO COPIER LEASE TO 27/10/16		\$ 732.60
EFT10578	15/09/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 79.05
EFT10579	15/09/2016	BUNNINGS BUILDING SUPPLIES PTY LTD	TAPE MEASURES, FLAPPER DISCS, ASSTD. RIVETS, CRIMPING PLIERS		\$ 326.60
EFT10580	15/09/2016	BOC GASES	GAS BOTTLE RENTAL AUGUST 2016		\$ 142.47
EFT10581	15/09/2016	BEAN KL	PHONE ACCOUNT TO 15/08/16		\$ 69.95
EFT10582	15/09/2016	BRIDGESTONE TYRE CENTRE GER	CW0014 - FIT SUPPLIED TYRE		\$ 33.00
EFT10583	15/09/2016	COURIER AUSTRALIA	FREIGHT X JASON SIGNS, TUTT BRYANT, MAJOR MOTORS, WESTRAC		\$ 175.23
EFT10584	15/09/2016	COVS	2 STROKE OIL		\$ 92.40
EFT10585	15/09/2016	CUNNINGHAMS AG SERVICES	HOSE TAILS, FLY NUTS, OIL FILTER		\$ 99.95
EFT10586	15/09/2016	THE DIGITAL IMAGINEERS COMPANY - WA WEEKENDER	WA WEEKENDER - CW & LE PROGRAM SEGMENT 2016 - FINAL PAYMENT - LEEMAN ONLY		\$ 7,700.00
EFT10587	15/09/2016	EASIFLEET	NOVATED LEASE - MRS		\$ 455.70
EFT10588	15/09/2016	FAMILY SHOPPING CENTRE	REFRESHMENTS, TEA, COFFEE, MILK, TOILET PAPER, CLEANING SUPPLY, HOUSEHOLD GAS		\$ 481.35
EFT10589	15/09/2016	GERALDTON MOWER & REPAIRS	EDGER BLADE		\$ 251.00
EFT10590	15/09/2016	GREEN HEAD GENERAL STORE	CW0038 - FUEL		\$ 34.00
EFT10591	15/09/2016	GREEN HEAD MEN'S SHED	ABLUTION BLOCK CLEANING AUGUST 2016		\$ 616.00
EFT10592	15/09/2016	GERALDTON INDUSTRIAL SUPPLIES	WELDING WIRE		\$ 51.61
EFT10593	15/09/2016	GLOBAL MACHINERY & RACKING SYSTEMS	BLACK PVC 2 RAIL FENCING		\$ 19,056.44
EFT10594	15/09/2016	HERSEY JR & A PTY LTD	RAKE, SHOVEL, KNIFE, BLADE, HAT		\$ 445.50
EFT10595	15/09/2016	HILLS FIRE EQUIPMENT	FIRE EQUIPMENT MAINTENANCE		\$ 2,973.96

EFT10596	15/09/2016	JASON SIGNMAKERS	VARIOUS STREET & SAFETY SIGNS	\$ 1,321.10
EFT10597	15/09/2016	JURIEN HOME TIMBER & HARDWARE	BRUSHES, BRUSH CAP, BRUSH RETAINER	\$ 52.20
EFT10598	15/09/2016	TED JACK	ACCOMMODATION - COMMUNITY DEVELOPMENT CONFERENCE 08-09/09/2016	\$ 552.00
EFT10599	15/09/2016	LANDMARK	THERMAL FOGGING MOSQUITO CHEMICALS	\$ 3,768.34
EFT10600	15/09/2016	LANDGATE	GRV INTERIM VAL. COUNTRY - 16/07/16-12/08/16	\$ 383.85
EFT10601	15/09/2016	LAVENDER COTTAGE	ACCOMMODATION 08/09/16-09/09/16 (MOORE STEPHENS FINAL AUDIT)	\$ 110.00
EFT10602	15/09/2016	LEWIS ELECTRICS	LIGHT INSTALLATION-ST JOHN AMBULANCE -LE	\$ 110.00
EFT10603	15/09/2016	LEEMAN POST AND FUEL	NEWSPAPER, MILK, INTERNET RECHARGE	\$ 143.45
EFT10604	15/09/2016	ML COMMUNICATIONS	RADIO TRANSMITTER REPAIRS - GH & LE	\$ 511.48
EFT10605	15/09/2016	MARKET CREATIONS	MID WEST DIRECTORY 2017- SHIRE PAGES	\$ 825.00
EFT10606	15/09/2016	D & J MCGINLAY	REPAIR FAULT & RESTORE TRANSMISSION -GH	\$ 235.00
EFT10607	15/09/2016	MACH 1 AUTO ONE GERALDTON	ASSTD FILTERS & SPARK PLUGS, FUSE HOLDER, GLOBES, ANTI-SEIZE	\$ 375.92
EFT10608	15/09/2016	MIDWEST AERO MEDICAL	PROFESSIONAL SERVICES - DR. JONES 14/07/16 & DR. MANLEY 05/08/16	\$ 1,000.00
EFT10609	15/09/2016	NEW TOWN TOYOTA	HILUX 4.4 2.8 LT TURBO DIESEL DUAL CAB MWS	\$ 16,529.10
EFT10610	15/09/2016	NEXT POWER	SITE INSPECTION, ASSESSMENT REPORT- CW	\$ 1,100.00
EFT10611	15/09/2016	NORTH COAST DESIGN	SWIMMING POOL CONCEPT PLAN	\$ 6,600.00
EFT10612	15/09/2016	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLY	\$ 22.31
EFT10613	15/09/2016	OCLC (UK) LTD	ANNUAL AMLIB MAINTENANCE 16/17	\$ 1,754.59
EFT10614	15/09/2016	PAPER PLUS OFFICE NATIONAL	20 X POCKET DISPLAY BOOKS	\$ 10.38
EFT10615	15/09/2016	LEANNE PAROLA	REIMBURSEMENT FUEL - CW000	\$ 138.96
EFT10616	15/09/2016	SEASIDE SUPPLIES	MILK, ICE	\$ 15.65
EFT10617	15/09/2016	SHIRE OF MINGENEW	REIMBURSEMENT FOR NCZ DINNER AT LG WEEK	\$ 1,165.70
EFT10618	15/09/2016	SNAP PRINT	RATES NOTICE ENVELOPES ETC	\$ 2,790.90
EFT10619	15/09/2016	SPIDERWEB PLUMBING & GAS	INSTALLATION DRINKING FOUNTAIN	\$ 4,054.25
EFT10620	15/09/2016	TUSS GROUP (TUSS CONCRETE)	9X TANKS, 11X WAVE LIDS, 20X DRAIN SEGMENTS, 6X LEACH ENDS, 1X FLUSH LID	\$ 13,608.10
EFT10621	15/09/2016	TOTALLY WORKWEAR GERALDTON	PROTECTIVE CLOTHING - OUTSIDE GANG LE	\$ 25.43
EFT10622	15/09/2016	THREE SPRINGS FAMILY PRACTICE	FEE FOR SERVICES RENDERED - 31/08/16	\$ 880.00



EFT10623	15/09/2016	TRANEX GROUP PTY LTD	PORTABLE BARROW LIGHT & SOLAR PANEL		\$ 11,570.90
EFT10624	15/09/2016	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT PEOPLE & CULTURE SEMINAR 2016 - CEO		\$ 250.00
EFT10625	15/09/2016	WESTRAC EQUIPMENT	BUCKET TEETH - CW0013		\$ 3,435.09
EFT10626	15/09/2016	WA RANGERS ASSOCIATION	PROTECTIVE CLOTHING - CAP & SHIRTS		\$ 177.70
EFT10627	15/09/2016	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERT- CORAL COAST WILDFLOWER		\$ 440.00
EFT10628	15/09/2016	PETER ROBIN WOOD	REIMBURSEMENT - ACCOMMODATION 01/09/2016 (NEW VEHICLE PICK UP)		\$ 140.00
EFT10629	20/09/2016	AUSTRALIAN TAXATION OFFICE	BAS AUGUST 2016		\$ 15,396.00
EFT10630	23/09/2016	AV TRUCKS SERVICES PTY LTD	CW004 - REPAIRS & SERVICE		\$ 22,988.70
EFT10631	30/09/2016	LEADING EDGE COMPUTERS	MANAGED SERVICE AGREEMENT - 01/10/016 - 31/12/016		\$ 5,990.00
EFT10632	30/09/2016	AVON WASTE	SKIP BIN-HIRE ONLY-GH COMM. CENTRE AUG.16		\$ 60.00
EFT10633	30/09/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 79.05
EFT10634	30/09/2016	BUNNINGS BUILDING SUPPLIES PTY LTD	DOOR HANDLES, HOSE NOZZLE & ADAPTOR & FITTING, COMBINATION STANLEY, LASHING HOOKS		\$ 222.56
EFT10635	30/09/2016	T.M. BURNS	LANDSCAPING - 45 BRISTOL STREET		\$ 1,393.50
EFT10636	30/09/2016	CW COMMUNITY RESOURCE CENTRE	REFRESHMENTS - DFES MEETING 07/09/2016		\$ 600.00
EFT10637	30/09/2016	COURIER AUSTRALIA	FREIGHT X WESTRAC, SILVAN, JASON SIGNS		\$ 63.39
EFT10638	30/09/2016	COVS	DRILL BITS + FREIGHT		\$ 121.00
EFT10639	30/09/2016	CUNNINGHAMS AG SERVICES	BATTERIES, HOSE, AIR TAPS, FUEL PUMPS & LINES & CONNECTORS & FILTERS		\$ 1,280.16
EFT10640	30/09/2016	COASTAL MOBILE AUTO REPAIRS	CW001- 15,000KMS SERVICE		\$ 357.18
EFT10641	30/09/2016	CARNAMAH TYRE SALES	CW0017 - SUPPLY, FIT, BALANCE TYRE		\$ 594.00
EFT10642	30/09/2016	EASIFLEET	NOVATED LEASE - MRS		\$ 455.70
EFT10643	30/09/2016	FIVE STAR BUSINESS MACHINES	PHOTO COPIER METER PLAN CHARGES - LE		\$ 606.60
EFT10644	30/09/2016	GERALDTON MOWER & REPAIRS	BLADES & BLADES BOLT KIT		\$ 1,014.40
EFT10645	30/09/2016	HERSEY JR & A PTY LTD	FUEL GAUGE, AIR HOSE REEL, MARKING PAINT, 'LONG VEHICLE' BANNERS		\$ 1,468.47
EFT10646	30/09/2016	HITACHI CONST MACHINERY (AUST) P/L	PURCHASE 670GP MOTOR GRADER AS PER QUOTATION QUO-50858-G3D7F4		\$ 288,200.00

EFT10647	30/09/2016	JASON SIGNMAKERS	MILLIGAN ISLAND COASTAL NODES RULES		\$ 1,447.05
EFT10648	30/09/2016	JURIEN HOME TIMBER & HARDWARE	ADHESIVE FULAPRENE		\$ 280.00
EFT10649	30/09/2016	JURIEN GARDEN SOILS	SUPPLY & DELIVER MULCH TO CLIFF PARK,		\$ 300.00
EFT10650	30/09/2016	LEEMAN HARDWARE	HINGES, LUBE SPRAY, DRILL BITS, SCREWS, HOOKS, BOLTS, WASHERS, RIVETS, RAIN GAUGE, WATTAS OIL, JERRY CAN, PRIMER, SPRINKLER, REDUCER, FITTINGS, KEYS		\$ 273.91
EFT10651	30/09/2016	ML COMMUNICATIONS	PHONE SYSTEM RENTAL - LEEMAN		\$ 321.25
EFT10652	30/09/2016	MIDWEST CHEMICAL & PAPER	CLEANING MATERIAL		\$ 2,148.48
EFT10653	30/09/2016	MAIN STREET HARDWARE COOROW	AXE		\$ 385.53
EFT10654	30/09/2016	MOUNTS BAY WATERS APARTMENT HOTEL	WALGA TRAINING & ACCOM.-LG CONFERENCE - PRESIDENT & DCEO		\$ 3,138.50
EFT10655	30/09/2016	NOVUS GERALDTON	SUPPLY & FIT WINDSCREEN, CW0017,CW3505,CW002		\$ 1,629.54
EFT10656	30/09/2016	NEW TOWN TOYOTA	UNDERPAID ORIGINAL INVOICE BY REGO FEE		\$ 396.00
EFT10657	30/09/2016	NEXT POWER	SUNTECH POLY PANELS & 10KW FRONIUS SYMO INVERTER- COOROW ADMIN BUILDING - DEPOSIT		\$ 4,000.00
EFT10658	30/09/2016	NUSTEEL PATIOS & SHEDS MOORA	ERECT COVER AREA 36MTR X 3MTR		\$ 10,947.20
EFT10659	30/09/2016	RUMBOLD FORD	FORD RANGER - COASTAL LEADING LAND		\$ 12,853.73
EFT10660	30/09/2016	SEASIDE SUPPLIES	REFRESHMENTS		\$ 13.20
EFT10661	30/09/2016	SIGMA CHEMICALS	CHLORINE: 10X20LTR, 4X200LTR		\$ 1,564.95
EFT10662	30/09/2016	SHIRE OF CHAPMAN VALLEY	PLANNING SERVICES FOR JULY & AUGUST 2016		\$ 3,006.71
EFT10663	30/09/2016	SPIDERWEB PLUMBING & GAS	BURST WATER PIPE - LEEMAN CLUB		\$ 490.13
EFT10664	30/09/2016	T-QUIP	BLADES,TUBES,SCREWS-TORO MOWER		\$ 1,832.75
EFT10665	30/09/2016	THREE SPRINGS FAMILY PRACTICE	FEE FOR SERVICES RENDERED - 14/09/16		\$ 880.00
EFT10666	30/09/2016	THINK WATER GERALDTON	IRRIGATION CONTROLLERS, STATIONS & DRIVES		\$ 4,257.20
EFT10667	30/09/2016	AFGRI EQUIPMENT PTY LTD	ASSTD. FILTERS - CW0025		\$ 379.92
EFT10668	30/09/2016	W A TREASURY CORPORATION	LOAN NO.89 CONSTRUCTION OF STAFF HOUSING		\$ 15,491.61
EFT10669	30/09/2016	WA SIGNS	ALUMINIUM LETTERS - GH/LE CEMETERY		\$ 893.20
EFT10670	04/10/2016	DFES	ESL SEPTEMBER 2016		\$ 10,789.08
				<b>TOTAL EFT PAYMENTS</b>	<b>\$ 545,894.71</b>

19983	15/09/2016	SYNERGY	ELECTRICITY ACCOUNT TO 24/08/2016	\$ 4,707.80
19984	15/09/2016	TELSTRA	PHONE ACCOUNTS TO 02/09/16	\$ 3,131.49
19985	21/09/2016	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	\$ 150.00
19986	30/09/2016	SYNERGY	ELECTRICITY ACCOUNT TO 21/09/2016	\$ 565.60
19987	30/09/2016	TELSTRA	WARRADARGE VBB TELEPHONE TO 11/09/16	\$ 119.88
19990	06/10/2016	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	\$ 150.00
			<b><u>TOTAL CHEQUE PAYMENTS</u></b>	<b><u>\$ 8,824.77</u></b>
DD24524.1	21/09/2016	WA SUPER PAYROLL DEDUCTION	PAYROLL DEDUCTIONS	\$ 14,210.08
DD24524.2	21/09/2016	ULTIMATE SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS	\$ 1,329.24
DD24524.3	21/09/2016	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	\$ 357.82
DD24524.4	21/09/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 354.53
DD24524.5	21/09/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	\$ 180.53
DD24524.6	21/09/2016	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 115.98
DD24524.7	21/09/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 208.89
DD24569.1	05/10/2016	WA SUPER PAYROLL DEDUCTION	PAYROLL DEDUCTIONS	\$ 14,309.29
DD24569.2	05/10/2016	ULTIMATE SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS	\$ 1,329.24
DD24569.3	05/10/2016	TWUSUPER	SUPERANNUATION CONTRIBUTIONS	\$ 343.94
DD24569.4	05/10/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 216.77
DD24569.5	05/10/2016	COLONIAL FIRST STATE	SUPERANNUATION CONTRIBUTIONS	\$ 185.55
DD24569.6	05/10/2016	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 106.40
DD24569.7	05/10/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 208.89
DD24569.8	05/10/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 58.23
			<b><u>TOTAL SUPERANNUATION PAYMENTS</u></b>	<b><u>\$ 33,515.38</u></b>
13090916	10/08/2016	BANKWEST	MASTERCARD CEO	\$ 727.07
13090916	10/08/2016	BANKWEST	MASTERCARD DCEO	\$ 3,847.03
13090916	10/08/2016	BANKWEST	MASTERCARD MWS	\$ 29.95
13090916	10/08/2016	BANKWEST	MASTERCARD MRS	\$ 2,126.22
			<b><u>TOTAL CREDIT CARD PAYMENTS</u></b>	<b><u>\$ 6,730.27</u></b>
71031016	03/10/2016	TRANSPORT DEPT OF	TRANS LICENSING	\$ 74.60
71041016	04/10/2016	TRANSPORT DEPT OF	TRANS LICENSING	\$ 13,825.00

71120916	12/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,562.65
71140916	14/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 2,190.10
71150916	15/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 25.30
71190916	19/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 836.70
71200916	20/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 598.85
71210916	21/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 73.55
71220916	22/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 743.45
71230916	23/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 844.10
71270916	27/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,418.50
71280916	28/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 538.65
71290916	29/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,412.80
71300916	30/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 136.40
72031016	03/10/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 878.30
72120916	12/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 744.50
72130916	13/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 557.85
72150916	16/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 427.35
72160916	16/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 25.20
72190916	19/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,108.80
72200916	20/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 686.30
72220916	22/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 284.90
72270916	27/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,681.45
72280916	29/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 215.00
72290916	29/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 16.40
72300916	30/09/2016	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,207.65
			<b><u>TOTAL LICENSING PAYMENTS</u></b>		<b>\$ 32,114.35</b>
DDEBIT	21/09/2016	PAYROLL	PAYROLL		\$ 60,857.00
DDEBIT	05/10/2016	PAYROLL	PAYROLL		\$ 60,843.00
			<b><u>TOTAL PAYROLL PAYMENTS</u></b>		<b>\$ 121,700.00</b>
			<b>TOTAL PAYMENTS</b>	<b>\$ 1,600.00</b>	<b>\$ 748,779.48</b>

## 11.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – SEPTEMBER 2016

<b>AUTHOR</b>	Leanne Parola
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>DATE OF REPORT</b>	10 October 2016
<b>ATTACHMENT</b>	11.4.2.1 - Statement of Financial Activity for September 2016
<b>FILE</b>	ADM 0426 – Finance – 2016/17

### **SUMMARY:**

**In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.**

### **BACKGROUND:**

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph. A copy of the Statement of Financial Activity for the month ended 30 September 2016 is included at Attachment 11.4.2 for Councillors' information.

### **COMMENT:**

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

### **STATUTORY ENVIRONMENT:**

#### **Local Government (Financial Management) Regulations 1996**

#### **34. Financial reports to be prepared s. 6.4**

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
  - (b) Budget estimates to the end of the month to which the statement relates;
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - 4(e) The net current assets at the end of the month to which the statement relates.
  
- (2) Each statement of financial activity is to be accompanied by documents containing -
  - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
  - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
  - (b) By program; or
  - (c) By business unit.
- (4) A4 statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
    - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

**STRATEGIC IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**PUBLIC CONSULTATION:**

Not required

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION/ RESOLUTION:**

2016/119

**Moved: Cr Jack**

**Seconded: Cr Bothe**

***That Council accepts the Monthly Statement of Financial Activity as included at Attachment 11.4.2 for the period ended 30 September 2016 as prepared and presented by the Deputy Chief Executive Officer.***

***CARRIED 7/0  
Simple Majority***

**12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil

**13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:**

Nil

**14. MATTERS BEHIND CLOSED DOORS:**

Nil

**15. DATE OF NEXT MEETING:**

**15.1 ORDINARY MEETING OF COUNCIL**

**Ordinary Meeting**

Next meeting of Council will be held on Wednesday 16 November 2016 at the Leeman Recreation Centre from 5.00pm.

**16. CLOSURE:**

There being no further business the President, Moira Girando JP closed the meeting at 5.30 pm.

**17. CONFIRMATION:**

I, **Moira Jean GIRANDO JP**, certify that the Minutes of the meeting held on 21 September 2016, as shown on page number 1 to 25 were confirmed as a true and correct record by Council in Resolution No 2016/114 at the meeting held on the 19 October 2016.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE