



Minutes Ordinary Council Meeting

17 May 2017

Held at the Coorow District Hall



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Signed on behalf of Council

A handwritten signature in black ink, appearing to read 'Peter Crispin', with a long horizontal line extending to the right.

Peter Crispin
Chief Executive Officer

Minutes

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

The President Cr Moira Girando, welcomed those present and opened the Meeting at 5.10 pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor M J Girando
Councillor B A Jack
Councillor M R Bothe
Councillor R J Clement
Councillor E M Cullen
Councillor G C Sims

President
Deputy President

Mr P J Crispin
Mrs L J Parola
Mr T B Brandy
Mr K Bean

Chief Executive Officer
Deputy Chief Executive Officer
Manager Regulatory Services
Manager of Works & Services

Leave of Absence

Councillor V R Oakes
Councillor D A Rackemann

Visitors

Mr John Lorenti, Synergy (Until 5.17pm)
Mr Hugh Webster, Synergy (Until 5.17pm)

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil

4. PUBLIC QUESTION TIME:

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE:

The following Councillor/s requested Leave of Absence from Council Meetings and Duties:

Councillor Girando from 16 June to 21 June 2017

RESOLUTION: **2017/053A**

Moved: Cr Bothe Seconded: Cr Cullen

That Councillor Girando's requested Leave of Absence from Council Meetings and Duties from 16 June to 21 June 2017 be approved.

***CARRIED 6/0
Simple Majority***

6. DECLARATION OF INTEREST:

Councillor Girando declared an impartiality interest in Item 11.1.6 as she is the Honorary Treasurer of the Coorow Community Land Inc.

Councillor Bothe declared an impartiality interest in Item 11.1.6 as he is the President of the Coorow Community Land Inc.

Councillor Jack declared a proximity and impartiality interest in Item 11.1.6 as he owns an adjoining property and is a committee member of the Coorow Community Land Inc.

Councillor Clement declared an impartiality interest in Item 11.1.6 as he is Vice President of the Coorow Community Land Inc.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Nil

8. CONFIRMATION OF MINUTES:

8.1 ORDINARY MEETING HELD WEDNESDAY 19 APRIL 2017 AT THE GREEN HEAD COMMUNITY HALL

AUTHOR Peter Crispin
DISCLOSURE OF INTEREST Nil
DATE OF REPORT 3 May 2017

COMMENT:

Nil

OFFICER RECOMMENDATION:

That the Minutes of the Ordinary Meeting held on Wednesday 19 April 2017 be confirmed as a true and correct record.

RESOLUTION: 2017/053

Moved: Cr Sims **Seconded:** Cr Bothe

That the Minutes of the Ordinary Meeting held on Wednesday 19 April 2017 be confirmed as a true and correct record.

CARRIED 6/0
Simple Majority

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

Nil

10. MATTERS FOR WHICH MEETING MAY BE CLOSED:

For the convenience of members of the public Council may identify, by decision, early in the meeting any matter on the agenda to be discussed behind closed doors and that matter is to be deferred for consideration as the last item of the meeting.

Item for which the meeting will be closed include:

14.1.1 McWhirter Mooring Claim

11. REPORTS:

11.1 CHIEF EXECUTIVE OFFICER:

11.1.1	WAIVERING OF FEES FOR LEEMAN GREEN HEAD COMMUNITY RESOURCE CENTRE
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AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	28 April 2017
ATTACHMENT	Letter received from Gloria Litchfield, Chairperson
FILE	ADM0152

SUMMARY:

To consider a request to waive fees to use the Leeman Recreation Centre for two occurrences each year being the Easter Expo and Community Christmas Party.

BACKGROUND:

The Leeman Green Head Community Resource Centre uses the Leeman Recreation Centre twice per year to conduct not for profit community events. These events are the Easter Expo and the Community Christmas Party.

The Community Christmas Party is a free event for local families and does not make a profit. The Easter Expo is event which supports the community with minimal charges for stall holders and entry fees, with the small profit going to local volunteer services.

COMMENT:

Previously these events had the fees waived by delegated authority by the Chief Executive Officer. Under the current delegation 3.2.3, the Leeman Green Head Community Resource Centre is not covered by the exemption and cannot be deal with under delegated authority.

STATUTORY ENVIRONMENT:

- Local Government Act 1995 - s6.12 Power to defer, grant discounts, waive or write off debts*
- s5.42 Delegation of some powers and duties to CEO*

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Delegation 3.2.3 Waiving of Fees and Charges for Council Facilities

FINANCIAL IMPLICATIONS:

Income of \$160 to \$300 will be foregone if the fee waiver is approved.

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/054

Moved: Cr Bothe

Seconded: Cr Jack

That:

- 1) Delegation 3.2.3 be changed to add the Leeman Green Head Community Resource Centre to the organisations exempt from the criteria; and***
- 2) the Donations account (0212) be debited and the Leeman Recreation Centre income account (2473) be credited for the amount of \$150 for the recently held Easter Expo run by the Leeman Green Head Community Resource Centre.***

***CARRIED 6/0
Absolute Majority***

The President Cr M Girando changed the order of business to address item 11.2.1 next so that the visitors could leave the meeting.

PLEASE NOTE: That Item 11.2.1 remains in numerical order for ease of recording of the minutes.

11.1.2 TURQUOISE COAST TABLE TENNIS ASSOCIATION SPONSORSHIP

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	8 May 2017
ATTACHMENT	Nil
FILE	ADM0539 – Recreation and Cultural Services - General

SUMMARY:

The Turquoise Coast Table Tennis Association is requesting that the Shire of Coorow again sponsor the Batavia Coast Open Table Tennis Championship being held 4 & 5 November 2017.

BACKGROUND:

The Turquoise Coast Table Tennis Association, in conjunction with the Geraldton Table Tennis Association held the first Batavia Coast Open Table Tennis Championship in Leeman on 4 & 5 March 2017. This was a great success with people attending from as far away as Albany. Feedback received by the organisers indicated that the time of year that the tournament is held should be changed due to the heat and clashes with other events. This has been taken into account, with the next championship scheduled to be held on 4 & 5 November 2017. This will incur a cost of \$300 for the use of the Leeman Sport and Recreation Centre which the Association has again asked the Shire to waive as sponsorship. The tournament would again be known as the “Shire of Coorow Batavia Coast Open Table Tennis Championship”.

Currently there are between 6 and 20 people playing table tennis each week in Leeman.

COMMENT:

The waiving of the hire fees for the Leeman Sport and Recreation Centre would be outweighed by the benefit that the community would receive from having a number of competitors and visitors staying in Leeman over the two day tournament, many coming from Geraldton, Perth and further afield.

If this request is supported by Council, it is suggested that accounting wise, a debit be made to the donations account and a credit to income for the Leeman Sport and Recreation Centre which would essentially show better use of the centre.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

A number of objectives in the Shire of Coorow Strategic Community Plan are covered by this request:

- Our communities have active and healthy lifestyles
- A culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

This would be accommodated for in the donations account in the 2017/18 budget.

PUBLIC CONSULTATION:

Not required

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/056

Moved: Cr Clement

Seconded: Cr Jack

That:

- 1) the Shire of Coorow sponsor the Batavia Coast Open Table Tennis Championship by way of waiving the fees for hiring the Leeman Sport and Recreation Centre; and***
- 2) the Donations account (0212) be debited and the Leeman Recreation Centre income account (2473) be credited for the amount of \$300 when the tournament has taken place.***

***CARRIED 6/0
Simple Majority***

11.1.3 PERMISSION TO COLLECT NATIVE PLANT FROM LAND WITHIN THE SHIRE OF COOROW

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	8 May 2017
FILE	ADM0109 Environmental Management – Collection of Seeds
ATTACHMENT	Letter from Tim Gilbertson

SUMMARY:

To consider a request from Tim Gilbertson for the collection of native plant fruit from reserves and other areas managed by the Shire of Coorow for a five year period beginning June 2017.

BACKGROUND:

The Shire has received an application from Tim Gilbertson for permission to collect native plant fruit (Quandong) from reserves and other areas managed by the Shire of Coorow.

In the past permission has been given to Government departments and environmental groups for the collection of various native seeds and cuttings, but not to commercial enterprises for profit.

In 2008 Council investigated the need for staff inductions and Public Liability Insurance for people working in Council Vested Reserves. As Tim Gilbertson is not a contractor or an employee of Council (for the purposes of this request), there is no need for Council to undertake an induction.

Council must however insist on a current Public Liability Certificate to be provided before any work or seed collection takes place.

COMMENT:

The Chief Executive Officer has spoken to the Department of Parks and Wildlife who have indicated that there should be no problem with allowing this request, but they suggested that two (2) extra conditions be included as follows:

1. No more than 20% of the fruit can be taken on any individual plant
2. No fruit to be taken from plants that are in an area affected by fire in the last 8 years.

It is recommended that the following normal conditions also be imposed on this application for the collection fruit as follows:

1. Permission is for a twelve month trial period commencing 1 June 2017;
2. Collecting fruit is only to be undertaken by Mr Tim Gilbertson and he will need to be licensed according to the Wildlife Conservation Act (1950) and abide by the condition of the license;
3. A high visibility safety vest needs to be worn at all times;

4. Any stationary vehicles are to use revolving amber flashing lights;
5. Appropriate hygiene measures be followed at all times to prevent the spread of plant disease and weeds;
6. All care be taken to avoid the disturbance of fauna habitat;
7. All care be taken to avoid any disturbance that may lead to soil degradation; and
8. No work to commence in Shire reserves until the Shire has received a current Certificate for Public Liability Insurance.

STATUTORY ENVIRONMENT:

Wildlife Conservation Act 1950

STRATEGIC IMPLICATIONS:

The taking of fruit needs to be balanced with the future environmental impact of the continued reproduction of the plants.

POLICY IMPLICATIONS:

Policy 8.1.1 - Transport/Engineering – Management of Road Reserves

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/057

Moved: Cr Sims

Seconded: Cr Bothe

That Mr Tim Gilbertson be granted permission to collect quandong fruit from plants within reserves and other areas managed by the Shire of Coorow subject to the following conditions:

- 1. Permission is for a twelve month trial period commencing 1 June 2017;***
- 2. Collecting fruit is only to be undertaken by Mr Tim Gilbertson and he will need to be licensed according to the Wildlife Conservation Act (1950) and abide by the condition of the license;***
- 3. A high visibility safety vest needs to be worn at all times;***
- 4. Any stationary vehicles are to use revolving amber flashing lights;***
- 5. Appropriate hygiene measures be followed at all times to prevent the spread of plant disease and weeds;***
- 6. All care be taken to avoid the disturbance of fauna habitat;***
- 7. All care be taken to avoid any disturbance that may lead to soil degradation;***
- 8. No more than 20% of the fruit can be taken on any individual plant;***
- 9. No fruit to be taken from plants that are in an area affected by fire in the last 8 years; and***
- 10. No work to commence in Shire reserves until the Shire has received a current Certificate for Public Liability Insurance.***

**CARRIED 6/0
Simple Majority**

11.1.4 LEGISLATION AND COMPLIANCE BURDEN REVIEW

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	8 May 2017
FILE	ADM0250 – Government Relations – Northern Country Zone of WALGA
ATTACHMENT	Items for Discussions

SUMMARY:

To consider the report from the Northern Country Zone Chief Executive Officers and Senior Staff on the legislation and compliance burden review.

BACKGROUND:

At the Northern Country Zone (NCZ) of Western Australian Local Government Association (WALGA) meeting held on the 20 February 2017, concern was expressed on the continual legislative burdens that were being placed on local government authorities. The burden was seen as being a combination the plethora of additional legislative impost being introduced, the existing superfluous legislation already in place and the interpretation of the legislation by the executive arm of government on how the requirements of the Act and Regulations should be implemented.

As a result of the discussion at the NCZ meeting the Chief Executive Officers were requested to develop a list of legislative burdens to be presented back to the Zone for consideration on further action.

The Chief Executive Officers (and other Senior Staff) meet on 9 March 2017 to compile a list of agreed legislative burden issues. Mr Garry Keeffe, Chief Executive Officer from the Shire of Northampton has taken the lead on the issue and has compiled the initial list, which is provided as an attachment.

COMMENT:

The Chief Executive Officers mostly felt that the best approach to take in regards to the legislative burden issues (bearing in mind we are only dealing with the Local Government Act 1995 and Regulations at this time) is to recommend that the NCZ take these concerns to each individual WALGA Zone in the first instance to:

- Seek any additional items they consider being a burden to be added to the list;
 - Co-opt the services of someone with local government experience to undertake an analysis of what which burdens are legislated and which are the interpretations of the Department of Local Government and Communities on how the legislation should be implemented; and
 - Ensure that each of the WALGA zones have an opportunity to comment on and add to the list of items.
- Some Chief Executive Officers have a concern that these issues may be glossed over at a WALGA State Council level if there is not seen to be support from the Zones in the first instance. This has led some Chief Executive Officers to recommend that all the Zones should have opportunity to consider this in the first instance before it is presented to the WALGA State Council. The author of this report does not see how

this would be practical without the support of WALGA to disseminate the item through the zone structure.

- There is also concern amongst the Chief Executive Officers over the way the Department of Local Government and Communities (DLGC) has interpreted the Local Government Act 1995 and associated Regulations. These interpretations invariably surface as DLGC Guidelines or Best Practice Procedures, which are passed down to local government authorities to implement. An example of this is the recent DLGC Guidelines on how to review the Integrated Planning and Reporting documents currently in place across the industry (a significant burden on the already stretched resources in our Shires).
- There appears to be an appetite from the recently elected Labour State Government to undertake a review of the Local Government Act 1995 and associated Regulations, however, the informal feedback coming from the DLGC is that any such review should be minimalistic. This is not supported by the majority of NCZ Chief Executive Officers with general consensus that a wholesale review needs to be undertaken to address the legislative burdens already in place under the legislation.

STATUTORY ENVIRONMENT:

Local Government Act 1995 and associated Regulations

STRATEGIC IMPLICATIONS:

Although it is acknowledged that legislation is required to ensure good governance is in place, it is also clear that over-burdening legislative and supposed 'Best Practice' interpretation of the legislation is a real issue.

The ability for local government authorities to be entrepreneurial and strategically focused to grow and develop their district and communities is being stifled by the ever increasing burden of legislation and compliance being forced onto the local government.

It sad to continually see the State Government (no doubt driven and directed by the DLGC) introduce knee-jerk legislation almost every time there is an issue highlighted with an individual local government authority.

In a presentation given in the early 2000s by Dr Shane Silcox, now Chief Executive Officer of the City of Melville, he states:

"The first and often only reaction from governments to abhorrent business behaviour, however isolated the incident suggests business writer John Arbouw, is to enact new legislation and give regulators more power. But has this rush to legislate judgment gone too far and become a threat to the effectiveness of government, the economy and is it adding an unforeseen cost burden to ratepayers and consumers?"

Recent examples abound in our industry...one CEO's curriculum vitae is rightfully questioned as to its accuracy and now all CEO salaries and recruitment is now regulated. One council tries to change the method of electing the mayor for its council and again more regulation follows, one council tried to use rates concessions for absent owners of holiday properties and again legislation is brought in, another council may be seen to have less than adequate contract

management processes in place and I am sure the response will be more regulation...what will be the next knee jerk reaction?

It would seem that the birth of regulation is the scar tissue of previous mistakes rather than legislation being a framework to enable local governments to serve the consumer base more effectively and efficiently."

(Note: A full copy of Dr Shane Silcox's presentation can be made available upon request.)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The financial implications associated with superfluous overburdening legislation has not been formally measured or analysed. However, in the presentation given in the early 2000s by Dr Shane Silcox, he indicated the costs of legislative compliance in local government is approximately \$12m per annum. Below is another extract from the Shane's presentation:

"In Western Australia the growth in legislation from the 1960s as documented in the Business Regulation Action Plan by the Business Council of Australia has been some 185% to a staggering 20,000 pages of primary legislation in 2000. That is from approximately 7,000 pages of primary legislation in 1960's, 11,000 pages in 1970's, 14,000 pages in the 1980's, 18,000 pages in the 1990's and 20,000 pages in the 2000's.

Unfortunately, many regulations conceived to fix one problem often lead to unintended consequences, sometimes requiring more legislation...and the cycle goes on!

And the cost of this exponential growth, or exuberance, is estimated at 8% of GDP. In fact the cost of regulation for small and medium-sized Australian businesses in 1998, suggests the OECD, is estimated at more than \$17 billion. Additionally, the Federal government alone spent some \$4.5 billion on the administrative cost of Commonwealth regulatory bodies.

Studies in the USA have identified that the cost of compliance is about 1.5% of revenues...in Western Australia the combined Local Government revenues is some \$829m hence the cost of compliance in this state alone is over \$12m.

Overall it is unfortunate that compliance has dominated debate since the 1990's with our society becoming more litigious in the process. Australian taxpayers, consumers and ratepayers ultimately pay the price of this exuberance both from a compliance and risk management perspective."

It would be fair to state the issue has worsened significantly since the early 2000s and it would not be hard to conclude that the legislation cost across the local government sector would now be closer to \$20m per annum. Ascertaining the actual costs burden would be a major exercise and one that individual shires alone (or even the NCZ member shires) could afford the time or resources to undertake.

- **Long Term Financial Plan (LTFP):**

The Shire's LTFP must take into account the operational costs of the organisation, which then must take into account the costs to ensure compliance with legislative requirements and the implementation of legislation by the DLGC (ie Best Practice).

For those who have been in the industry over the past 20 to 30 years (or more) it can be stated, without fear, that the administrative burdens placed on the organisations have been significant over this period of time. These administrative burdens are invariably directly associated with the legislative (and DLGC interpretation) burdens place on local governments.

It would also be fair to state the Federal Assistance Grants (FAGs), which are designed to fund the local government to provide services to constituents, has not kept pace with the legislative imposition placed on local government.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/058

Moved: Cr Girando

Seconded: Cr Cullen

That the Northern Country Zone (NCZ) of the Western Australian Local Government Association (WALGA) be advised the following in regards to the issue of legislative and compliance burdens placed on Western Australian local government authorities:

- 1. The Shire of Coorow supports the list of legislative issues which need to be reviewed (as presented by the NCZ Chief Executive Officers and Senior Staff);***
- 2. That the NCZ seek WALGA's support to approach all other WALGA Zones to seek any additional items to be added to (or expanded upon) the current list of legislative issues which need to be reviewed (as presented by the NCZ Chief Executive Officers and Senior Staff), before taking this matter to the Department of Local Government and Communities; and***
- 3. That the NCZ seek WALGA's support to co-opt the service of an appropriately qualified and experienced individual or organisation to analyse the legislative requirements of the Local Government Act 1995 and associated Regulations in comparison to the interpretation of this legislation by the executive arm of State Government.***

**CARRIED 6/0
Simple Majority**

11.1.5 WA LOCAL GOVERNMENT CONVENTION

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	10 May2017
FILE	ADM0059 – Government Relations- WALGA
ATTACHMENT	Information & Registration Details

SUMMARY:

To appoint voting delegates for the Western Australian Local Government Association (WALGA) Annual General Meeting and select delegates to attend the WA Local Government Convention to be held 2 - 4 August 2017.

BACKGROUND:

The WA Local Government Convention will be held at the Perth Convention and Exhibition Centre (PCEC) from 2 August to 4 August 2017. The tentative schedule is as follows:

Tue 1	3.30pm-5.30pm 5.30pm-7.00pm	Mayors and Presidents' Forum Mayors and Presidents' Reception
Wed 2	8.30am-12.30pm 10.00am 12.00pm-1.00pm 1.30pm-5.30pm 5.30pm-7.00pm	WA State and Local Government Forum Registration for AGM and collection of voting keypads Honour Recipients Luncheon WALGA AGM (inc Honours Awards Presentations) Convention Opening Welcome Reception
Thu 3	7.00am 7.00am-8.30am 8.00am-8.45am 9.00am 10.30am-11.15am 11.15am 1.00pm-2.00pm 2.00pm 3.45pm-4.30pm 4.30pm 5.30pm-7.00pm	Delegate Service Desk open for Registration ALGWA (WA) AGM and Breakfast Light Breakfast in Trade Pavilions for Delegates Dr Ernesto Siolli Refreshments Concurrent Sessions 1. Community Enterprise Facilitation 2. Engaging Young People in Local Communities 3. Innovation in Local Government 4. Field Trip: Cockburn ARC Lunch Concurrent Sessions 1. A Taste of Waste 2. Engaged and Empowered Citizens 3. Innovative Infrastructure 4. Field Trip: Perth Stadium 1 Refreshments Stephen Yarwood Sundowner in the Trade Pavilions

Fri 4	7.00am	Delegate Service Desk open for Registration
	7.30am-8.45am	Convention Breakfast with Matthew Pavlich
	9.00am	Banners in the Terrace Awards
	9.15am	Liam Bartlett, Paul Murray
	10.15am-11.00am	Refreshments
	11.00am	Concurrent Sessions
		1. Funding, More Funding and a Fire Service
		2. Delivering Changes with the NDIS
		3. Welcome to the Community
		4. Field Trip: Perth Stadium 2
		5: Field Trip: Balcatta Recycling Centre
	12.45pm-1.45pm	Lunch
	1.45pm	Idris Mootee
		Official Close
	3.00pm-3.30pm	Refreshments
	7.00pm-11.30pm	Pre-Dinner Drinks and Gala Dinner

COMMENT:

In previous years a number of Councillors have attended the WA Local Government Convention. This convention provides not only the opportunity to attend relevant presentations, but the important opportunity to network with fellow councillors from other local governments.

Last year Crs Girando, Jack, Clement and Oakes, along with the Acting Chief Executive Officer attended.

Some discussion has taken place regarding the attendance of the President at the ALGA National Congress in June 2017 being offset by reducing the number of Councillors attending the 2017 WA Local Government Convention.

There are a number of options regarding the attendance at WA Local Government Conventions that other Shires have adopted which include:

- Sending all Councillors who wish to attend (as part of their ongoing development)
- Sending a select (finite) number of Councillors each year
- Only attending every second year (following the election of new Councillors)
- Attending other conferences instead (such as Municipal Association of Victoria conference)
- Holding a strategic planning weekend instead
- Council could consider some of these other options for future years in forward planning.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

The ongoing development of Councillors knowledge and skills ensures that the best decisions are being made on behalf of the community.

POLICY IMPLICATIONS:

Policy 1.1.4 - Members Attendance at Conferences, Seminars, Training and Induction Courses

FINANCIAL IMPLICATIONS:

There will be an allocation in the 2017/18 Budget for conference attendance.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

1. Cr_____ and Cr_____ be appointed as the Shire of Coorow Delegates for the WALGA Annual General Meeting to be held on Wednesday 2 August 2017;
2. The Shire President and Chief Executive Officer be authorised to attend the State and Local Government Forum on Wednesday 2 August 2017; and
3. Crs_____ be authorised to attend the Local Government Convention to be held from 2 August to 4 August 2017.

RESOLUTION:

2017/059

Moved: Cr Bothe

Seconded: Cr Cullen

That:

1. ***Cr Girando and Cr Jack be appointed as the Shire of Coorow Delegates for the WALGA Annual General Meeting to be held on Wednesday 2 August 2017;***
2. ***The Shire President and Chief Executive Officer be authorised to attend the State and Local Government Forum on Wednesday 2 August 2017; and***
3. ***Crs Girando, Clement and Jack be authorised to attend the Local Government Convention to be held from 2 August to 4 August 2017.***

**CARRIED 6/0
Simple Majority**

Councillors Girando, Jack, Bothe and Clement declared an impartiality interest in this item.

Councillor Jack declared a proximity and an impartiality interest in this item and left the meeting at 5.32 pm

11.1.6 SUPPORT FOR EXTENSION OF LICENCED AREA – COOROW HOTEL

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	27 March 2017
FILE	ADM0325 – Law & Enforcement – Liquor Licences
ATTACHMENT	Email from Flora Danielzik, Letter from CCLI

SUMMARY:

To consider providing a letter of support for the extension of the licensed area at the Coorow Hotel.

BACKGROUND:

Following a meeting of the Coorow Community Land Inc (CCLI), the Coorow Hotel has requested a letter of support to extend the existing licensed area. The extension requested would be the porch and the paving within the property boundary (the Highway Store fence to the Family Shopping Centre front wall).

As there is currently no licensee, the CCLI hold a protection order to allow the Coorow Hotel to continue to operate.

COMMENT:

On previous occasions in the past, the Hotel has been given an extension to include this area for special functions, with no known problems.

As four (4) Councillors are either Office Bearers or Committee members of the CCLI, the Chief Executive has applied to the Minister of Local Government (through the Department of Local Government and Communities) for permission to vote on this item.

STATUTORY ENVIRONMENT:

Liquor Control Act 1988

STRATEGIC IMPLICATIONS:

Theme 2: Economy (Growth and Prosperity)

Support for local businesses is a strategy to achieve the objective, “A prosperous community with a range of local businesses and services”.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That a letter of support be provided to the Coorow Hotel (Coorow Community Land Inc.) for the extension of the licensed area to include the porch and the portion of the paving inside the front property boundary (from the Highway Store fence to the Family Shopping Centre front wall).

RESOLUTION:

2017/060

Moved: Cr Sims

Seconded: Cr Cullen

That a letter of support be provided to the Coorow Hotel (Coorow Community Land Inc.) for the extension of the licensed area to include the porch and the portion of the paving inside the front property boundary along the extent of the building.

***CARRIED 5/0
Simple Majority***

Council wished to more clearly define the area that they supported for inclusion in the licence extension.

Cr Jack returned to the meeting at 5.36 pm

11.1.7 SHIRE SOCIAL MEDIA PAGE

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	10 May 2017
FILE	ADM0170 – Community Relations – Corporate Image
ATTACHMENT	Information & Registration Details

SUMMARY:

To consider setting up a Shire of Coorow Facebook page to allow social media access for community members.

BACKGROUND:

Social media has become a major marketing tool in today's society with more than 1.94 billion users of Facebook and 319 million users of Twitter.

Facebook is a global social networking website where users can add 'friends', send them messages, and update their personal profiles to notify friends about themselves. Additionally, users can join networks organised by city, workplace, school, and region.

A large number of Shires now have Facebook pages which are used to further enhance communications with the local community and a much wider audience.

COMMENT:

It should be understood that the social network pages (Facebook, Twitter) are not meant to be used as the primary communication tool and the majority of the Shire's efforts will still be directed towards more traditional communication techniques. It is however thought that these pages are developed as more of a holistic approach to marketing of our area and communicating our services to the local community and a much wider audience.

Generally the page would only be updated 2-3 times per week with relevant information being entered (authorised by the Chief Executive Officer or Deputy Chief Executive Officer) to ensure that the content is correct and up to date. As the administrator of the page, the Shire would have the ability to delete any inappropriate comments which are placed on the site and have the ability to disable comments all together therefore only displaying up to date information on the page.

The site will allow fans to post information about their events, community group's functions, sporting fixtures, photos and much more. This will allow interaction with the community that we were not able to conduct previously.

It is envisaged that the Facebook page would be managed by the office staff in Leeman under direction from the Chief Executive Officer and Deputy Chief Executive Officer.

There is no direct financial input involved in having a Facebook page.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

Theme 1: Community Wellbeing (A Sense of Community)

Encourage strong community participation and involvement is a strategy to achieve the objective, "A Culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations".

Theme 4: Leadership (A Sense of Community)

Use multiple mediums to engage and listen to our community is a strategy to achieve the objective, "Residents are informed and take part in strategic decisions that impact on their local community".

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/061

Moved: Cr Bothe

Seconded: Cr Cullen

That a Shire of Coorow Facebook page be set up to enhance communication with the local community and a wider audience, along with a set of standard behaviours and rules that need to be adhered to when using the Shire of Coorow Facebook page.

***CARRIED 6/0
Simple Majority***

11.2 MANAGER REGULATORY SERVICES:

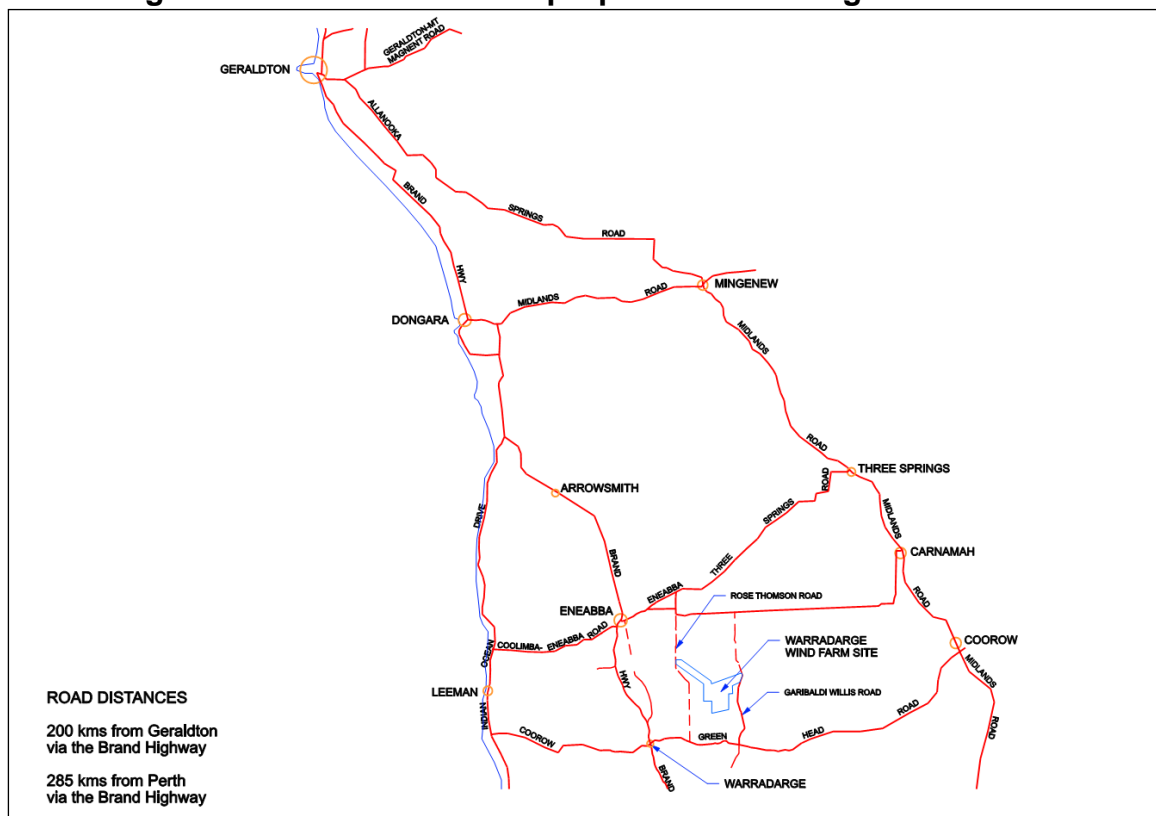
11.2.1 WARRADARGE WIND FARM – REQUEST FOR EXTENSION OF APPROVAL

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 May 2017
FILE	ADM1492 &A1493
ATTACHMENT	11.2.1(a), 11.2.1(b) & 11.2.1(c)

SUMMARY:

Council is in receipt of a request for an extension of the approval period for the Warradarge Wind Farm development. This report recommends that Council advise the Development Assessment Panel that it supports the extension of the approval for a further 5 years (new expiry date becoming 31 August 2022).

Figure 1 – Location Plan for proposed Warradarge Wind Farm



BACKGROUND:

The applicant is not seeking to modify their proposal, but are seeking an extension of the current approval period (in which they are required to commence the project) for a further 5 years, taking the date from 31 August 2017 to 31 August 2022.

It is considered that support for the request for an extension of the approval period is reasonable given that delays are not unknown for projects of this size due to financing requirements, applicant restructuring, Commonwealth and State Government policy changes, project costings and other matters.

A copy of the applicant's request for an extension of the approval period has been included as **Attachment 11.2.1(a)**.

A copy of the applicant's original background information and the relevant extract from the 15 August 2012 Council Minutes when this application was last considered by Council have been provided separately due to their size as **Attachments 11.2.1(b) and 11.2.1(c)**.

COMMENT:

The Warradarge Wind Farm project was originally initiated by Verve Energy, and due to its significant (approximately \$600 million) development cost, was required to be placed before a Development Assessment Panel for determination.

The Warradarge Wind Farm project proposed to develop an approximate 10 km transmission line from the existing 330kV line within the Shire of Carnamah, to link to 100 wind turbines upon Lots 10850 & 10853 Garibaldi Willis Road and Lots 10848 & 10851 Rose Thomson Road, Warradarge within the Shire of Coorow.

Both the Shires of Carnamah and Coorow advertised the application as per the Local Planning Scheme requirements and recommended at their 15 August 2012 Council meetings to the Development Assessment Panel that the application be supported.

The Development Assessment Panel gave conditional approval to the application on 31 August 2012. Condition 2 of the approval specified the requirement for the development to be substantially commenced within a 5 year period. Synergy and Verve Energy were subsequently merged to operate as Synergy and the applicant is now seeking an extension of their planning approval for a further 5 years.

NOTES

The wind farm is comprised of up to 100 wind turbines each up to 150m high and the wind farm will have associated electricity transmission, underground cabling, access tracks, all weather access to Carnamah State Road, access roads, a collection and distribution system, a collection and distribution system, a collection and distribution system and up to five permanent three-axle wind monitoring masts up to 150m high.

The final number, make and model of the wind turbines that comprise the wind farm is not known. Therefore the development application is for a 100 turbine wind farm and all facilities are shown in a generic manner. The wind farm will be a permanent three-axle wind monitoring mast up to 150m high and the wind farm will be a permanent three-axle wind monitoring mast up to 150m high.

The exact make of the transmission line is not known but a 100kV line is shown. The transmission line is shown in a generic manner. The wind farm will be a permanent three-axle wind monitoring mast up to 150m high and the wind farm will be a permanent three-axle wind monitoring mast up to 150m high.

LEGEND

- WIND TURBINE LOCATION
- WIND MONITORING MAST
- SUBSTATION
- PROPOSED ROAD
- TRANSMISSION LINE
- WIND FARM BOUNDARY
- 10852 LOT NUMBER
- SHIRE BOUNDARY
- TEMPORARY CONSTRUCTION COMPOUND

The Warradarge Wind Farm project has an estimated cost of \$600 million. On 1 July 2011 the *Planning and Development (Development Assessment Panel) Regulations 2011* came into effect in spite of opposition from many Local Governments. The Regulations require that applications in excess of \$10 million must be presented to a Development Assessment Panel for consideration, removing the ability for Local Governments to make determination on such applications. This matter may therefore be considered by Council but its resolution takes the form of a recommendation rather than a final determination.

The overall Warradarge Wind Farm project includes a transmission line component within the neighbouring Shire of Carnamah that was also subject to a Development Assessment Panel determination on 31 August 2012, and now a request on 1 May 2017 from the applicant for extension of the approval period. Both Shires are requesting that this matter be heard in one meeting of the Development Assessment Panel.

STRATEGIC IMPLICATIONS:

The proposal would add to the power generation and distribution infrastructure within the region which in turn will assist in enhancing economic and employment opportunity and attraction of industry.

The application accords with the following directions of the Shire of Coorow Local Planning Strategy (2015):

“To promote the development of the Shire’s renewable energy sources, particularly wind power, to better utilise rural land and increase employment and income generating opportunities..” (Objectives, page 5)

“Allow for and promote the establishment of renewable energy facilities and operations within the Shire – including wind, solar, wave and geothermal technologies.”

(Economic Development Strategies, page 9)

“Conversely, the shift towards more sustainable energy sources as part of the response to a changing climate offers to opportunity to create employment and alternative income opportunities for rural areas suited to wind energy. This is evidenced by the existing approval for a major wind farm in Warradarge. Opportunities exist in the longer term for the development of solar, tidal and geothermal resources in the Shire.”

(Issue 5 – Climate Change and the Natural Environment, page 68)

“Renewable energy offers a major potential future source of employment and income for the Shire. There is scope for investigation into wind, solar, geothermal and tidal activity in the future.

The forthcoming completion of the Mid West Energy Project will provide new, high capacity access into the South West Interconnected System, and minimise transmission costs for new energy projects in the region.

Verve has approved plans for a \$600m wind farm in Warradarge, within the Shire at its northern boundary. The 250MW wind farm could power up to 140,000 homes and have up to 100 turbines reaching up to 152m in height.

The timing of the wind farm is currently unknown, however is dependent on issues such as the price of electricity, funding, and policy settings.

Nevertheless the proposal demonstrates the renewable energy resources within the Shire and the approval in place should be a good indicator to other potential proponents that these projects are viable and achievable within the Shire.

Consultation with agencies and the Shire indicates that the impact of wind farms on existing farming operations is minimal – with only a small amount of land required for the turbines and access trails. The impacts of solar or geothermal operations have not yet been tested in the Shire.

While there are questions on the visual impact of wind farms, there is also the argument that they offer a positive visual impact, even to the point where they can provide a tourist point of interest, particularly if a look out is provided."

(Issue 7 – Renewable Energy, page 69)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

The original application was widely advertised to 18 relevant government agencies and all surrounding landowners within 5 km, and the applicant is not seeking to modify their development. Details relating to the previously undertaken public consultation process are contained in the extract from the 15 August 2012 Council Minutes provided as separate Attachment 11.2.1(c).

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/055

Moved: Cr Sims

Seconded: Cr Jack

That Council advise the Development Assessment Panel that it supports the applicant's request for an amendment to Condition 2 of Development Approval DP/12/00625 A2370465 to extend approval for the proposed Warradarge Wind Farm Development for a further five years (new commencement date of 31 August 2022).

***CARRIED 6/0
Simple Majority***

Mr Webster and Mr Lorenti left the meeting at 5.17 pm

11.2.2 PROPOSED CARETAKER'S DWELLING – LEEMAN ROADHOUSE

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 May 2017
FILE	ADM602
ATTACHMENT	11.2.2(a), 11.2.2(b) and 11.2.2(c)

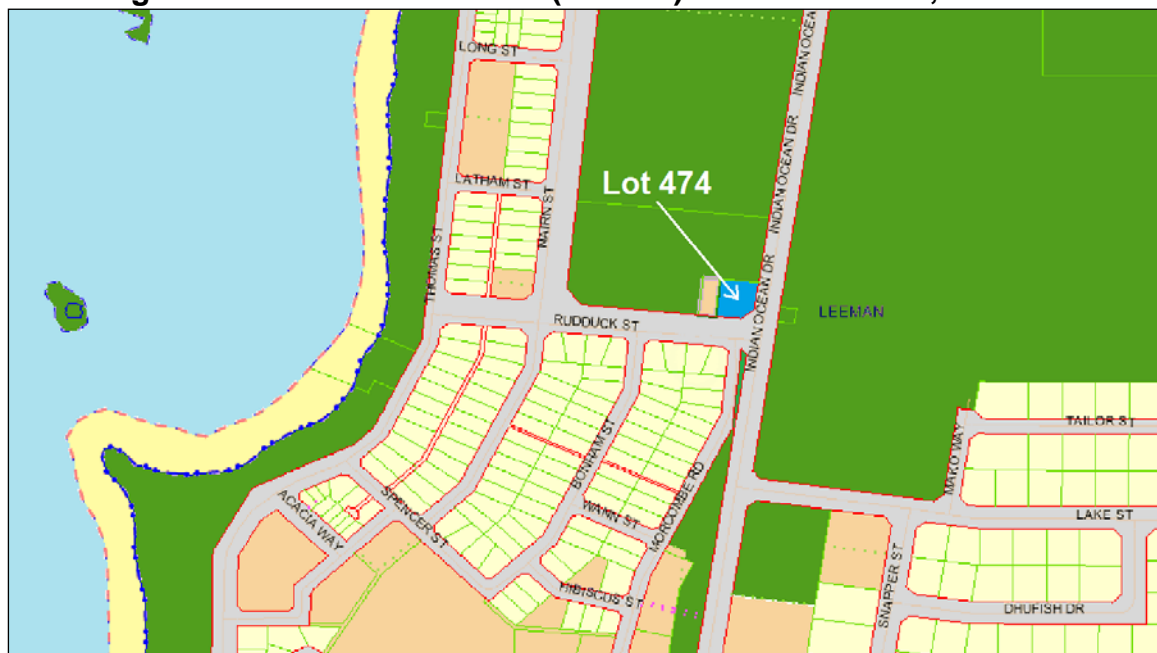
SUMMARY:

Council is in receipt of an application seeking to convert an internal area of the Leeman Roadhouse to a caretaker's dwelling. The application has been advertised for public comment and this report recommends conditional approval.

BACKGROUND:

5 (Lot 474) corner Indian Ocean Drive and Rudduck Street, Leeman is a 2,284 m² property containing the Leeman Roadhouse.

Figure 1 –Location Plan for 5 (Lot 474) Rudduck Street, Leeman



The applicant is seeking to convert the former dining area to an office, lounge and bedroom, and a former shop area to another bedroom.

A copy of the applicant's submitted plans have been included as **Attachment 11.2.2(a)**.

COMMENT:

Shire staff raise no objection to the proposal, considering that the occupancy of an underutilised area of the overall building will assist in security for the premises and also extension of trading hours.

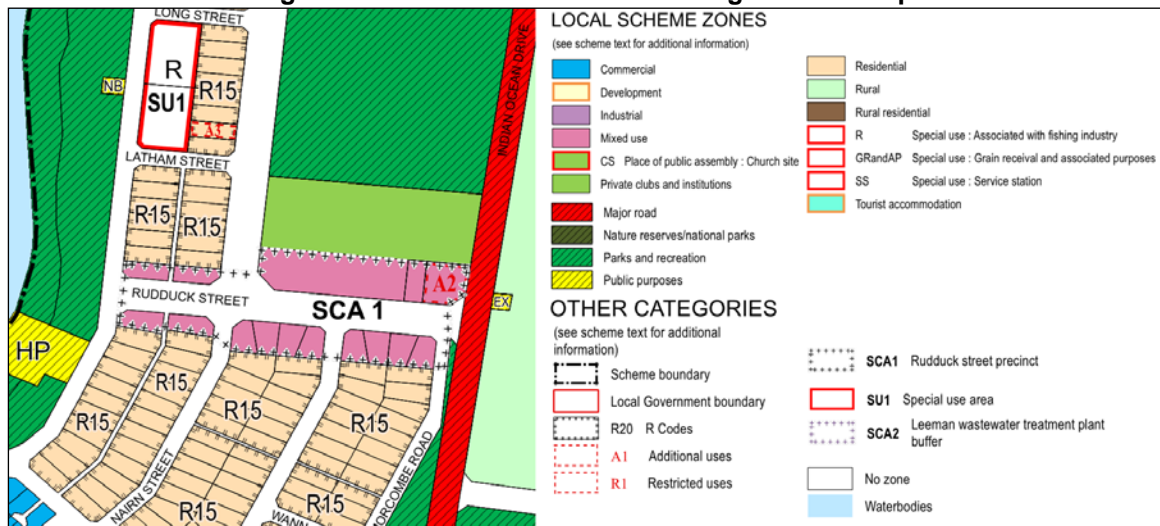
Figure 2 – Aerial Photograph of Lot 474 Rudduck Street, Leeman



STATUTORY ENVIRONMENT:

5 (Lot 474) Rudduck Street, Leeman is zoned 'Mixed Use' under the Shire of Coorow Local Planning Scheme No 3 ('the Scheme'). Lot 474 also lies within the 'Special Control Area 1 - Rudduck Street Precinct' zoning, and has an 'Additional Use' zoning for the purpose of 'Service Station'.

Figure 3 – Extract from Local Planning Scheme Map



Section 4.2.3 of the Scheme notes that:

"The objective of the Mixed Use Zone is to facilitate the establishment of a mix of residential development with small retail and small commercial businesses in a residential scale environment and to ensure that future buildings, facilities and uses are sympathetic with the urban character of the area."

'Caretaker's Dwelling' is listed as an 'A' use in the Scheme Zoning Table for the Mixed Use zone, that is a use that is not permitted unless the local government has exercised its discretion by granting planning approval after advertising the application.

STRATEGIC IMPLICATIONS:

The Leeman and Green Head Townsite Local Planning Strategy ('the Strategy') recommends that Rudduck Street should be established as the main street to host the main retail function within Leeman and enhance the role of the town in the region. Section 3.16 of the Strategy notes that:

"The existing commercial area in Leeman suffers from a lack commercial development, isolation from Indian Ocean Drive and a layout which is not conducive to a successful commercial environment.

In order to create a focal point for the community and commercial services, the Shire will facilitate the transition of Rudduck Street between Nairn Street and Indian Ocean Drive into a traditional main street servicing Leeman and Green Head and capturing passing trade.

The existing 36 m Rudduck Street road reserve is in excess of current and future requirements and rationalisation of this reserve can facilitate the transition process.

The main street should be designed to have provision and regard to:

- *A strong visual presence to Indian Ocean Drive to attract visitors and passing traffic;*
- *A built environment that reflects main street principles, including minimal setbacks and the provision of an amenable pedestrian environment;*
- *Adequate pavement width to accommodate two passing caravans and provision for caravan parking (at rear), reflecting the needs of visitors to towns such as Leeman;*
- *On-street parking so as to shelter pedestrians and reduce vehicle speeds;*
- *The ability to incorporate a small to medium supermarket site when feasible. Other uses may include a tavern, office, speciality retail, restaurant, café and service station.*
- *A strong visual presence of the Leeman Clubhouse to Rudduck Street to reflect the importance of the club to the community; and*
- *Maintaining car parking numbers close to the club entrance, with the utilisation of the Nairn Street road reserve a possibility in this regard.*

Development of the main street should initially focus on the northern side of Rudduck Street, with mixed use development on the southern side encouraged over time through the use of planning provisions and incentives. This can be achieved through the introduction of a Mixed Use zone that encourages a mix of residential and commercial uses. The length of the proposed main street (240 m from Nairn Street to Indian Ocean Drive) is considered feasible, particularly given that in at least the short and likely medium term, commercial development will only be able to take place on one side of Rudduck Street. The required Town Centre Local Structure Plan should also include the stretch of Rudduck Street

from Nairn Street to Thomas Street to provide guidance in relation to the treatment of this western portion of the street down to the foreshore (which may be utilised for parking in the short-term) and to ensure any development that may occur, reflects Main Street design principles.

The main street plan provides a framework for a significantly expanded Leeman town centre in the long term, by allowing for the provision of a supermarket when it is considered feasible and providing a clear town centre – which reflects the desired service role of Leeman.

Prior to the implementation of a Leeman Town Centre Local Structure Plan, the Rudduck Street Main Street Concept Plan should guide Council works including streetscape works.”

POLICY IMPLICATIONS:

Lot 474 is located within the Rudduck Street Precinct Special Control Area zone and Section 6.2 of the Scheme notes the following:

“6.2.1 In considering applications for planning approval within the Rudduck Street Precinct, the Council shall have regard for the:

- (a) Rudduck Street Planning Framework and any other planning policy formally adopted or amended by Council over the Rudduck Street Precinct Centre pursuant to clause 2.4.”*

Council adopted the ‘Rudduck Street Precinct Planning Framework’ Local Planning Policy at its 10 December 2014 meeting to guide Shire capital works and the assessment of applications along Rudduck Street and assist in its development as a main street.

A copy of the policy has been provided as **Attachment 11.2.2(b)** and it is considered that the internal re-fitting of a portion of the overall building for caretaker’s dwelling would be in keeping with part (1)(d) of the policy as follows:

“Where practicable ‘mixed use development’ (incorporating multiple land uses within the one proposal) will generally be considered desirable, in the context of providing visual interest, activity outside normal business hours and flexibility to accommodate employment and business investment opportunities over time.”

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

The application was advertised for public comment from 22 March 2017 until 13 April 2017 with the following actions being undertaken inviting comment:

- Placement of an advisory sign on-site; &
- Direct notification being sent to the 2 surrounding landowners, Main Roads WA and the Department of Mines and Petroleum.

At the conclusion of the advertising period, 1 submission had been received, from Main Roads WA, offering no objection, a copy of which has been provided as **Attachment 11.2.2(c)**

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/062

Moved: Cr Bothe

Seconded: Cr Sims

That Council resolve to grant formal planning consent for the use of an area of the existing building upon 5 (Lot 474) Rudduck Street, Leeman for the purposes of 'Caretaker's Dwelling' subject to compliance with the following:

Conditions

- 1 The development shall be in accordance with the attached approved plan dated 17 May 2017 and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plan shall not be modified or altered without the prior written approval of the local government.***
- 2 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.***
- 3 The area to be used for habitable purposes shall meet with the Class 1 requirements of the Building Code of Australia and relevant standards.***
- 4 If the development/land use, the subject of this approval, is not substantially commenced within a period of two years after the date of determination, the approval shall lapse and be of no further effect.***

Advice Notes:

- (i) Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.***
- (ii) In relation to Condition 3 the applicant is advised that they are required to liaise with the Shire's Manager Regulatory Services in regards to the lodgement of the necessary building permit application, and that prior to commencement of the proposed use, the building must be compliant with relevant health and building legislation and standards.***
- (ii) If the applicant is aggrieved by this determination there is a right pursuant to the Planning and Development Act 2005 to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.***

**CARRIED 6/0
Simple Majority**

11.2.3 PROPOSED SHORT STAY ACCOMMODATION – 16 (LOT 357) HEALES WAY, GREEN HEAD

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 May 2017
FILE	A1031
ATTACHMENT	11.2.3(a) and 11.2.3(b)

SUMMARY:

Council is in receipt of an application to operate a Short Stay Accommodation (Holiday Home) from 16 (Lot 357) Heales Way, Green Head. The application has been advertised for public comment and one objection was received, meaning that the application can not be dealt with under delegated authority and the determination of Council is required. This report recommends that conditional approval be granted to the application for a trial period of 12 months.

BACKGROUND:

16 (Lot 357) Heales Way Drive, Green Head is an 880 m² property. The applicant is seeking approval to use the two storey, four bedroom, two bathroom residence for short stay (holiday home) accommodation purposes. The applicant's submitted information has been included as **Attachment 11.2.3(a)**.

Figure 1 – Location Plan for 16 (Lot 537) Heales Way, Green Head



COMMENT:

Short Stay Accommodation developments in Green Head have generally been supported by the Shire as it has been considered that:

- the use is primarily 'residential' in nature (ie occurs within a dwelling used for habitation);
- the development would not cause an inconsistency in the existing streetscape as the use of the dwelling for short stay accommodation will not require any changes to the external appearance of the building;
- such developments are generally considered to meet the objectives and requirements of the 'Short Stay Accommodation' Local Planning Policy;
- there is the ability for issues that may arise with such developments (eg noise, nuisance and parking) to be addressed by conditions of approval and making the approval subject to a 12 month annual renewal period whereby Council retains the right to review its approval in the event of complaint being received, or concern being raised, over the operation of the development.

Figure 2 – Aerial Photograph of 16 (Lot 537) Heales Way, Green Head



Figure 3 – View looking north-east from Heales Way towards Lot 537



Figure 4 – View looking west at rear yard area of Lot 537



STATUTORY ENVIRONMENT:

16 (Lot 537) Heales Way, Green Head is zoned 'Residential R12.5' under Shire of Coorow Local Planning Scheme No 3 ('the Scheme').

'Short Stay Accommodation' is listed as an 'A' use within the Residential zone, this being a land use that must be advertised for comment prior to determination.

Schedule 1 of Scheme No.3 defines 'Short Stay Accommodation' as being:

"means a building, or group of buildings forming a complex, designed for the accommodation of short-stay guests and which provides on-site facilities for the convenience of guests and for management of the development, where occupation by any person is limited to a maximum of three months in any 12-month period and excludes those uses more specifically defined elsewhere."

The *Health Act 1911* states that any building used for the accommodation of more than 6 persons is considered a lodging house:

"lodging-house means any building or structure, permanent or otherwise, and any part thereof, in which provision is made for lodging or boarding more than 6 persons, exclusive of the family of the keeper thereof, for hire or reward..."

As per this definition the proposed short stay accommodation would be required to comply with the requirements of the *Health Act 1911* in regards to maximum occupancy based on available floor area and facilities.

The Shire of Coorow Local Law for Overcrowding is also required to be adhered to which calculates maximum occupancy based on the size of each habitable room in

which people will be sleeping and this is considered through site inspection by the Shire's Manager of Regulatory Services.

STRATEGIC IMPLICATIONS:

Short stay accommodation where visitors obtain a key from an off-site facility and stay in a vacant house is becoming increasingly common in tourism attractive areas such as coastal towns or inner city areas. It is acknowledged that this form of development can have the potential to be intrusive in permanent living suburban areas, as evidenced by the objection received during the advertising period for this application. However, it should also be noted that the economic drivers for landowners in placing their underutilised properties on websites such as Airbnb and Stayz, and the demand for accommodation of this nature, means that local government has generally adopted a management rather than a restriction role.

Section 4.1.5 of the Leeman and Green Head Townsite Local Planning Strategy identifies that:

“Tourism will play a significant and increasingly important role in the future of Green Head. Green Head is well placed in that it can act as a destination that is close to the services located in Jurien Bay and is set in a particularly tranquil environment. Consequently, a mixture of well-located accommodation should be provided in Green Head.”

POLICY IMPLICATIONS:

Council adopted the 'Short Stay Accommodation' Local Planning Policy at its 19 May 2010, and most recently reviewed the policy at its 21 September 2016 meeting. The policy is intended to guide the assessment of applications and assist in the ongoing use and management of such developments.

The Policy has the following objectives:

- *To establish clear guidelines whereby Short Stay Accommodation can be permitted and controlled in residential areas.*
- *To recognise the increasing market demand for holiday accommodation and to provide operators and other stakeholders with clarity on the issues that the local government wishes to address.*
- *To encourage Short Stay Accommodation in residential dwellings in appropriate zones and locations.*
- *To ensure the proponent addresses relevant issues and suitably manages the use on an ongoing basis.*
- *To ensure that these types of uses do not compromise the amenity of residential areas or nearby residents.*
- *To promote the retention of a predominant residential character whilst augmenting tourism within the region.”*

The Policy also notes that:

“Matters to be considered in assessing, determining and renewing applications include:

- *effective on-going management;*

- *appropriate location and compatibility with adjoining/nearby uses;*
- *access and car parking; &*
- *signage.”*

It is considered that the application could, subject to the imposition of conditions of approval, and monitoring to ensure compliance with these conditions, meet with the requirements of the Shire’s ‘Short Stay Accommodation’ Local Planning Policy.

The Shire has previously approved the following short stay accommodation applications:

(20 August 2014 Council meeting)

- 20 Thomas Street, Leeman
- 16 Bonham Street, Leeman
- 2 Craike Way, Green Head
- 3 Battersby Road, Green Head
- 23 McGilp Street, Green Head
- 32 Worthington Street, Green Head
- 36 Craike Way, Green Head
- 44 Worthington Street, Green Head
- 102 Ocean View Drive, Green Head

(17 September 2014 Council meeting)

- 1 Banksia Close, Leeman
- 4 Bonham Street, Leeman
- 6 Morcombe Road, Leeman
- 10 Thomas Street, Leeman
- 17 Agonis Street, Leeman
- 34 Bonham Street, Leeman
- 5A Hutchcraft Court, Green Head
- 10 Hodgson Parkway, Green Head

(15 October 2014 Council meeting)

- 32 Illyarrie Street, Leeman
- 15 Worthington Street, Green Head
- 26 McGilp Street, Green Head
- 50 Hunter Crescent, Green Head

(16 September 2015 Council meeting)

- 4 Battersby Road, Green Head

(16 December 2015 Council meeting)

- 24 Worthington Street, Green Head

(10 February 2016 Council meeting)

- 18 Rudduck Street, Leeman

(20 April 2016 Council meeting)

- 17 Worthington Street, Green Head

(21 September 2016 Council meeting)

- 22 Illyarrie Street, Leeman

(14 December 2016 Council meeting)

- 4 Bierman Street, Green Head
- 9 Commercial Street, Coorow

(19 April 2017 Council meeting)

- 58 (Lot 633) Oceanview Drive, Green Head
- 27 (Lot 722) Pethick Loop, Green Head
- 8 (Lot 782) Hodgson Parkway, Green Head
- 9 (Lot 88) Spencer Street, Leeman
- 12 (Lot 223) Bonham Street, Leeman

(27 April 2017 under delegation i.e. advertised and where no objections were received)

- 18 (Lot 761) Craike Way, Green Head

FINANCIAL IMPLICATIONS:

Applications for 'Short Stay Accommodation' are charged an application fee of \$222 under the Shire's adopted Fee Schedule to cover the cost of advertising the application and the cost incurred in the initial Shire inspection of the property. Approved 'Short Stay Accommodation' developments are charged an annual renewal fee of \$73 to cover Shire costs in relation to ongoing inspection, with the Shire's Local Planning Policy noting that:

- “(a) All applications will have a common expiry date of 30 June with approved sites automatically invoiced for payment of the required renewal fee. It is the responsibility of the applicant to notify the local government should the use of ‘Short Term Accommodation’ cease.*
- “(b) Should it be demonstrated that the establishment is not being appropriately managed and matters are not quickly rectified, the local government may not issue planning approval renewal for the on-going operation of the use.*
- “(c) Authority is delegated to the Chief Executive Officer for the annual renewal of approvals provided there have been no written, author-identified complaints received during the preceding 12 month period, and there has been no change in the circumstances under which the previous approval was granted.”*

PUBLIC CONSULTATION:

Section 9.4 of Scheme No 3 requires that 'Short Stay Accommodation' being an 'A' use in the 'Residential' zone must be advertised for public comment for a period of no less than 14 days.

The application was advertised for public comment from 22 March 2017 until 13 April 2017 with the following actions being undertaken inviting comment:

- Placement of an advisory sign on-site; &
- Direct notification being sent to the 9 surrounding landowners.

At the conclusion of the advertising period, 3 submissions had been received from neighbouring landowners, 2 in support of the application, and 1 in objection.

A copy of the received submissions have been included as **Attachment 11.2.3(b)**.

Council made resolution at its 19 April 2017 meeting to issue delegated authority to the Shire CEO to determine applications for short stay accommodation (holiday home) developments, that are in accordance with Council Policy, and where no written, author-identified objections have been received during the advertising period. Given that an objection has been received, this matter cannot be determined under delegated authority and requires the deliberation of Council.

The objection relates to instances of anti-social behaviour at 16 Heales Way and another residence on Heales Way, and it is suggested that were the application to be approved that it should be made subject to conditions relating to these issues. It is also suggested that correspondence to the applicant, should approval be granted, make clear that the property has been subject of complaint, and that Council will expect the applicant to ensure the conditions of approval are adhered to, and in the event that the conditions of approval are not complied with, that Council will be reviewing this matter accordingly.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/063

Moved: Cr Bothe

Seconded: Cr Clement

That Council resolve to grant formal planning consent for short stay accommodation upon 16 (Lot 537) Heales Way, Green Head subject to compliance with the following:

Conditions

- 1 The development shall be in accordance with the attached approved management statement and plan dated 17 May 2017 and subject to any modifications required as a consequence of any conditions of this approval. The endorsed management statement and plan shall not be modified or altered without the prior written approval of the local government.***
- 2 The approval is valid for a period of 1 year after which time the application shall be considered by the Shire CEO (under the delegated authority of Council) as to any impacts arising from the operation of the development in its determination on whether to grant any extension to the approval period.***
- 3 The approval is issued only to the landowner making initial application and is not transferable to any other person or to any other land parcel. Should there be a change of land ownership in respect of which this planning approval is issued this approval shall no longer be valid.***

- 4 ***Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.***
- 5 ***The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product, vehicle parking and manoeuvring or otherwise.***
- 6 ***All parking of vehicles such as boats and trailers associated with the guests shall be provided for within the property boundary, and the street verge area shall be kept free of such vehicles.***
- 7 ***The short stay accommodation is limited to the maximum number of bedrooms and guests as determined by Shire of Coorow Local Law – Overcrowding.***
- 8 ***The short stay accommodation is not to be occupied by single or multiple tenants for a period of greater than 3 months at any one time.***
- 9 ***This planning approval does not extend to signage for the development, for which a separate application will be required.***
- 10 ***Prior to commencement of the proposed use, the property is required to be inspected by the local government to ensure compliance with relevant health and building legislation and standards.***

Notes

- (a) ***In relation to condition 2, the applicant is advised that the Shire is in receipt of complaints concerning anti-social behaviour upon the property. The applicant is further advised that this approval is only issued for a trial period of 12 months and the operation of this development will continue to be monitored by the Shire and should the issues previously giving rise to complaint not be adequately managed to the satisfaction of the Shire, then it should not be construed that further approval may be forthcoming. Operation of development without approval is an offence under Section 223 of the Planning and Development Act 2005 and a person who commits an offence under this Act is liable to a penalty of \$200,000 and, in the case of a continuing offence, a further fine of \$25,000 for each day during which day the offence continues.***
- (b) ***In relation to condition 5, the landowner is to implement and maintain reporting mechanisms for complaints concerning the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the local government. Such response(s) will be treated as conditions of approval/required modifications to the Management Statement.***

- (c) *In relation to Condition 10 the applicant is advised that they are required to liaise with the Shire's Manager Regulatory Services for the undertaking of the necessary property inspection.***
- (d) *The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation including but not limited to the following where required, Building Code of Australia, Building Regulations 2012 and Health Act 1911. It is the applicant's/landowner's responsibility to obtain any additional approvals required before the development/use lawfully commences.***
- (e) *Should the applicant be aggrieved by the decision of the Council (in part or whole) there is a right pursuant to the Planning and Development Act 2005 to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of the decision.***

**CARRIED 6/0
Simple Majority**

11.3 MANAGER OF WORKS AND SERVICES:

11.3.1 NIL

11.4 DEPUTY CHIEF EXECUTIVE OFFICER:

11.4.1 ACCOUNTS FOR PAYMENT

AUTHOR	Erika Clement
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	05 May 2017

SUMMARY:

Council approval is required for payment of accounts made within the month April 2017 to approve payments of accounts due in May 2017.

COMMENT:

Approval is sought for the following list of payments of accounts made since Council's last meeting on 19 April 2017 and of accounts that are now due.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

13. *Lists of accounts*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

[Regulation 13 inserted in Gazette 20 Jun 1997 p. 2838-9; amended in Gazette 31 Mar 2005 p. 1048.]

STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:

There is no financial policy or strategic implications regarding this matter.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/064

Moved: Cr Bothe

Seconded: Cr Cullen

That payments listed in 11.4.1 Accounts Due and Submitted to Council up to 5 May 2017 including:

MUNICIPAL FUND

Cheque	20057 - 20065	\$ 42,545.45
Collection	71010517 - 72280417	\$ 42,596.10
Summaries		
Payroll DD's	19/04/2017 – 03/05/2017	\$ 111,747.00
EFTS	11338 - 11413	\$ 365,671.96
Superannuation	19/04/2017 – 03/05/2017	\$ 28,911.41
Credit Card	13100417	\$ 9,880.40
Totalling		\$ 602,352.32

TRUST FUND

EFTS	N/A	\$ 0.00
Totalling:		\$ 0.00

be endorsed.

***CARRIED 6/0
Simple Majority***

List of Accounts Due & Submitted to Council 05/05/2017

<u>Chg/EFT</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Muni</u>
EFT11338	10/04/2017	W A TREASURY CORPORATION	LOAN NO. 89 - CONSTRUCTION OF STAFF HOUSING	\$ 15,491.61
EFT11339	11/04/2017	PEMCO DIESEL	REPAIR TRAVEL PUMP, TRAVEL MOTORS - CW0018	\$ 15,400.00
EFT11340	13/04/2017	LEADING EDGE COMPUTERS	ADDITIONALS FOR NETWORK UPGRADE	\$ 848.00
EFT11341	13/04/2017	AUSTRALIA POST-LPO	POSTAGE - MARCH 17 (INCL. COMMUNITY SURVEY)	\$ 805.91
EFT11342	13/04/2017	AVON WASTE	WASTE REMOVAL MARCH 2017	\$ 29,130.91
EFT11343	13/04/2017	AMPAC DEBT RECOVERY	DEBT RECOVERY 31/03/17	\$ 209.00
EFT11344	13/04/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$ 52.70
EFT11345	13/04/2017	ASTRO SYNTHETIC TURF PTY LTD	CRICKET PITCH COVER HEAVY DUTY RUBBER	\$ 7,443.70
<i>EFT11346</i>	<i>13/04/2017</i>	<i>BUNNING</i>	<i>WEED CONTROL MAT & PINS - NACC ROTARY</i>	<i>\$ 1,111.42</i>
EFT11347	13/04/2017	BOC GASES	GAS BOTTLE RENTAL - MARCH 17	\$ 63.35
EFT11348	13/04/2017	ROBIN MCBRIDE BROUN	REIMBURSEMENT - FUEL CW003	\$ 20.00
EFT11349	13/04/2017	TUTT BRYANT EQUIPMENT	CHECK & REPAIRS TO VIBE ROLLER DRUM - CW0018	\$ 1,687.85
EFT11350	13/04/2017	COURIER AUSTRALIA	FREIGHT X T-QUIP	\$ 20.60
EFT11351	13/04/2017	COVS	CARBY CLEAN, RADIO STARTER KIT	\$ 600.79
EFT11352	13/04/2017	COASTAL MOBILE AUTO REPAIRS	FIT EXTRAS FROM OLD UTE TO NEW (TWO WAY, CB RADIO, DOG CAGE, LIGHT BAR) - CW0050	\$ 719.95
EFT11353	13/04/2017	CAMBERT PROPERTY MAINTENANCE	CHANGE SECURITY DOOR LOCKS - 5 TUART ST	\$ 470.00
EFT11354	13/04/2017	CARNAMAH FAMILY MEDICAL PRAC.	FEE FOR SERVICES RENDERED - 22/03 & 29/03 & 05/04	\$ 935.00
EFT11355	13/04/2017	ANGELA COUNSEL	COMMUNITY SURVEY WINNER 2017	\$ 200.00
EFT11356	13/04/2017	ERICH'S MECHANICAL SERVICES	BRASS FITTINGS AND REDUCER	\$ 17.81
EFT11357	13/04/2017	FAMILY SHOPPING CENTRE	MILK,TEA,SUGAR,BATTERIES,HOUSEHOLD GAS,SURFACE SPRAYS	\$ 299.76
EFT11358	13/04/2017	FRAN'S KITCHEN	CATERING FOR AGM - LEEMAN FIRE BRIGADE	\$ 328.50
<i>EFT11359</i>	<i>13/04/2017</i>	<i>GH COUNTRY COURIERS</i>	<i>FREIGHT FOR BUNNINGS GOODS - NACC ROTARY PARK</i>	<i>\$ 46.81</i>
EFT11360	13/04/2017	GREEN HEAD GENERAL STORE	DIESEL - CW0038, CW0055	\$ 177.56
EFT11361	13/04/2017	GREEN HEAD MEN'S SHED	ABLUTION CLEANING FEBRUARY - MARCH 2017	\$ 1,232.00
EFT11362	13/04/2017	GERALDTON INDUSTRIAL SUPPLIES	PPE - 2 BOXES OF 12 BLACK LENS GLASSES	\$ 194.30
EFT11363	13/04/2017	GREAT SOUTHERN FUELS	12 X 1LTR SYNTRANS OIL	\$ 899.43
EFT11364	13/04/2017	IT VISION	UPGRADE UNIVERSE DATABASE 11.2.5	\$ 412.50
EFT11365	13/04/2017	JURIEN BAY DISTRICT HIGH SCHOOL	DONATION 16/17 - COUNTRY WEEK	\$ 500.00
EFT11366	13/04/2017	JURIEN GARDEN SOILS	POTTING MIX	\$ 50.00

EFT11367	13/04/2017	K9 ELECTRICAL	ALARM MONITORING APRIL- JUNE 2017 CW & LE	\$ 208.00
EFT11368	13/04/2017	LANDMARK	FENCE DROPPERS, GLADIATOR 20LTR	\$ 3,055.20
EFT11369	13/04/2017	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR PROGRAMME PROJECT 9450	\$ 4,791.60
EFT11370	13/04/2017	LEEMAN POST AND FUEL	POSTAGE MARCH 2017	\$ 544.72
EFT11371	13/04/2017	ML COMMUNICATIONS	NEW RADIO TRANSMITTER - LEEMAN	\$ 5,590.75
EFT11372	13/04/2017	MAJOR MOTORS PTY LTD	WASHERS, GASKETS, DUST COVERS, AIR PIPE, PLATE, LIQUID GASKET, PIPE CLIP - CW0026	\$ 1,292.87
EFT11373	13/04/2017	MARTINS TRAILER PARTS PTY LTD	HUBDRUM,BEARINGS,CYLINDER,HYDRAULIC SHOES- CW0028	\$ 392.00
EFT11374	13/04/2017	MAIN STREET HARDWARE COOROW	64 BAGS CEMENT	\$ 1,878.75
EFT11375	13/04/2017	MIDWEST AERO MEDICAL	PROFESSIONAL SERVICE - DR. ADAMSON 02/03/2017	\$ 500.00
EFT11376	13/04/2017	NORTH MIDLANDS MOTORS	DPDT SWITCH - CW0040	\$ 30.00
EFT11377	13/04/2017	NIGEL'S SERVICE CENTRE	HYGIENE CONTRACT 28/04/17 - 27/04/18 COOROW	\$ 1,650.00
EFT11378	13/04/2017	LEANNE PAROLA	INTERNET - FEB 17	\$ 139.90
EFT11379	13/04/2017	RUMBOLD FORD	ASSTD FILTERS - CW003, CW0023, CW0017, CW3315	\$ 376.45
EFT11380	13/04/2017	SEASIDE SUPPLIES	MILK	\$ 12.07
EFT11381	13/04/2017	SHIRE OF CHAPMAN VALLEY	PLANNING SERVICES JANUARY TO MARCH 2017	\$ 5,602.70
EFT11382	13/04/2017	R & J HAULAGE PTY LTD	PATCH SHOULDERS - CW/GH ROAD	\$ 17,179.25
EFT11383	13/04/2017	CODY THORNE	PREP & PAINT DOORS - MALEY PARK	\$ 1,747.40
EFT11384	13/04/2017	AFGRI EQUIPMENT PTY LTD	OIL CAP - CW0025	\$ 25.33
EFT11385	13/04/2017	WESTRAC EQUIPMENT	COUPLINGS - CW0040	\$ 255.26
EFT11386	13/04/2017	PACIFIC BRANDS - WORKWEAR	UNIFORM - LE CSO (SHIPWAY)	\$ 351.40
EFT11387	13/04/2017	TUTT BRYANT EQUIPMENT	ROLLER HIRE 13/03-31/03 - CW/GH ROAD	\$ 2,970.00
EFT11388	13/04/2017	KJ DONEY & CO (SERVICES)	FIX HYDRAULIC LEAKS, CHANGE LIFT PUMP - CW0035, CW3316	\$ 1,287.00
EFT11389	28/04/2017	LEADING EDGE COMPUTERS	COMPUTER HARDWARE & SUBSCRIPTIONS AS PER QUOTATION	\$ 2,395.11
EFT11390	28/04/2017	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	APPARATUS LICENCE RENEWAL 1607971/1 & 1608187/1	\$ 226.00
EFT11391	28/04/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$ 52.70
EFT11392	28/04/2017	AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CR GIRANDO REGISTRATION - ALGA NATIONAL GENERAL ASSEMBLY -CANBERRA JUNE 2017	\$ 1,154.00
EFT11393	28/04/2017	BUNNINGS	GALVANISED HINGES, SPRAY PAINT - LE GENERATOR	\$ 126.42
EFT11394	28/04/2017	TUTT BRYANT EQUIPMENT	EXHAUST PIPE, GASKETS - CW0018	\$ 1,740.24
EFT11395	28/04/2017	COOROW COMMUNITY LAND INC	BUS HIRE & RE-FUEL - COUNCILLORS ROAD TRIP (23 FEB 17)	\$ 633.16
EFT11396	28/04/2017	COURIER AUSTRALIA	FREIGHT X LIBRARY, JASON SIGNS, HERSEY	\$ 247.87

EFT11397	28/04/2017	DIRECT CONTRACTING PTY LTD	INSTALL HEAD WALLS & PIPES - GUNYIDI WUBIN RD, BUNTINE MARCHAGEE RD	\$ 12,751.20
EFT11398	28/04/2017	EASIFLEET	NOVATED LEASE - MRS	\$ 455.84
EFT11399	28/04/2017	FIVE STAR BUSINESS MACHINES	PHOTOCOPIER METER PLAN CHARGES - LE & CW	\$ 1,482.92
EFT11400	28/04/2017	GERALDTON MOWER & REPAIRS	STROKE OIL, CORDS, AUTO WIND HEADS - WHIPPER SNIPPER	\$ 321.50
EFT11401	28/04/2017	GREAT SOUTHERN FUELS	20,000LTR DIESEL (1)	\$ 22,299.20
EFT11402	28/04/2017	HERSEY JR & A PTY LTD	GALV. STRAINER, HEX NIPPLE - CW0010	\$ 75.19
EFT11403	28/04/2017	JURIEN SIGNS	4 X MENS PREMIER POLO SHIRT & FREIGHT- COUNCILLORS	\$ 180.70
EFT11404	28/04/2017	LEEMAN HARDWARE	TOILET SEATS - COASTAL NODES, METAL CHAIN	\$ 154.69
EFT11405	28/04/2017	ML COMMUNICATIONS	PHONE SYSTEM RENTAL - LEEMAN	\$ 321.25
EFT11406	28/04/2017	MIDWEST GROUP AFFILIATED AG	DONATION FOR MIDWEST DISTRICT PLAY 2017	\$ 150.00
EFT11407	28/04/2017	D & J MCGINLAY	REPAIR OF AERIAL EQUIPMENT - GH COMM. CENTRE	\$ 1,186.00
EFT11408	28/04/2017	MAIN STREET HARDWARE COOROW	2 X COMPOST, 2 X POTTING MIX	\$ 64.10
EFT11409	28/04/2017	CODY THORNE	PREP & PAINT DOORS, RE-WIRE WINDOWS, CLEAN BRICKS & WINDOWS, TRAVEL 400KMS - MALEY PARK	\$ 2,498.00
EFT11410	28/04/2017	WA LOCAL GOVERNMENT ASS.	ADVERTISEMENT - DISPOSAL & EQUOTE - CW0012	\$ 537.58
EFT11411	28/04/2017	WESTRAC EQUIPMENT	NEW CATERPILLAR 432F2 TC BACKHOE LOADER	\$ 186,721.79
EFT11412	28/04/2017	WURTH AUSTRALIA PTY LTD	ASSTD BOLTS	\$ 120.81
EFT11413	03/05/2017	DFES	ESL APRIL 2017	\$ 525.58
			<u>TOTAL EFT PAYMENTS</u>	\$ 365,671.96
20057	13/04/2017	SYNERGY	ELECTRICITY ACCOUNT TO 03/04/2017	\$ 4,044.35
20058	13/04/2017	TELSTRA	PHONE ACCOUNTS TO 02/04/2017	\$ 2,912.59
20059	20/04/2017	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	\$ 130.00
20060	20/04/2017	SYNERGY	ELECTRICITY ACCOUNT TO 07/04/2017	\$ 258.90
20061	28/04/2017	SYNERGY	ELECTRICITY ACCOUNT TO 11/04/17	\$ 9,066.80
20062	28/04/2017	TELSTRA	POOL MANAGER MOBILE PHONE ACCOUNT/INTERNET	\$ 6,347.78
20063	28/04/2017	THREE SPRINGS ENGINEERING	ASSTD BOLTS & NUTS - DITCH WITCH	\$ 49.50
20064	28/04/2017	WATER CORPORATION	WATER ACCOUNT TO 12/04/2017	\$ 20,605.53
20065	03/05/2017	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS	\$ 130.00
			<u>TOTAL CHEQUE PAYMENTS</u>	\$ 43,545.45
DD25242.1	19/04/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 12,122.16
DD25242.2	19/04/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 484.93
DD25242.3	19/04/2017	ULTIMATE SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS	\$ 1,329.24

DD25242.4	19/04/2017	SHOALWATER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 144.97
DD25242.5	19/04/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 208.89
DD25288.1	03/05/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 12,442.43
DD25288.2	03/05/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 550.22
DD25288.3	03/05/2017	ULTIMATE SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS	\$ 1,329.24
DD25288.4	03/05/2017	SHOALWATER SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 90.44
DD25288.5	03/05/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 208.89
			<u>TOTAL SUPERANNUATION PAYMENTS</u>	\$ 28,911.41
13100417	10/04/2017	BANKWEST	MASTERCARD - CEO	\$ 3,044.35
13100417	10/04/2017	BANKWEST	MASTERCARD - DCEO	\$ 2,653.32
13100417	10/04/2017	BANKWEST	MASTERCARD - MWS	\$ 2,935.83
13100417	10/04/2017	BANKWEST	MASTERCARD - MRS	\$ 1,246.90
			<u>TOTAL CREDIT CARD PAYMENTS</u>	\$ 9,880.40
71010517	01/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 508.65
71020517	02/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 10,805.40
71040517	04/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 1,170.20
71050517	05/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 1,057.75
71110417	11/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 1,740.95
71190417	20/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 2,120.70
71200417	20/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 455.25
71210417	21/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 7,438.30
71260417	26/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 413.35
71270417	27/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 3,752.45
71280417	28/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 3,384.15
72010517	01/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 162.40
72020517	02/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 1,092.05
72030517	03/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 51.00
72040517	04/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 244.80
72050517	05/05/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 506.70
72100417	10/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 1,351.60
72110417	11/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 973.15
72190417	19/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 3,840.45
72200417	20/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 24.65

72210417	21/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 958.80
72260417	26/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 117.50
72270417	27/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 288.20
72280417	28/04/2017	TRANSPORT DEPT OF	TRANS LICENSING	\$ 137.65
			<u>TOTAL LICENSING PAYMENTS</u>	\$ 42,596.10
DDEBIT	19/04/2017	PAYROLL	PAYROLL	\$ 55,040.00
DDEBIT	03/05/2017	PAYROLL	PAYROLL	\$ 56,707.00
			<u>TOTAL PAYROLL PAYMENTS</u>	\$ 111,747.00
			<u>TOTAL PAYMENTS</u>	\$ 602,352.32

Credit Card Payment summary

Credit card payments made
between

11/03/2017 - 10/04/2017

CEO			
Shire of Coorow	Registration CW73	\$	421.80
Leeman Fish & Chips	Lunch - Simon Lancaster & Managers	\$	87.00
FC Group Travel	Registration - LG Prof. Conference May 17	\$	1,701.85
Qantas Airways	Flights- LG Prof. Conference May 17	\$	833.70
		\$	3,044.35
DCEO			
Telstra	Internet recharge - CW Depot	\$	150.00
SurveyMonkey.com	Annual subscription	\$	228.00
Slimline Warehouse	Outdoor Brochure Holders - Milligan Island	\$	187.00
Shire of Coorow	Licence renewal - CW000 & CW001	\$	742.70
BCF Australia	Esky to cart ice between towns	\$	519.20
City Melville Parking	Parking - COA Meeting	\$	9.70
BP Moora	Fuel - CW000	\$	149.18
Bunnings	Plants - CW office grounds & oval	\$	122.24
Bunnings	Solar Lights-Milligan Island, Plant-CW office	\$	267.00
Western Regional Towing	Removal of rolled car - Little Anchorage	\$	220.00
Shire of Coorow	Vehicle transfer & plate change - CW0038	\$	58.30
		\$	2,653.32
MWS			
McLernons	Council Chairs	\$	300.00
Red Rooster	Refreshments - Backhoe inspection	\$	28.48
Dunnings Chittering	Refreshments - Backhoe inspection	\$	23.70
Aussie Fencing	Deposit - fencing gear - LE generator	\$	1,020.00
Shire of Coorow	Plate remake - CW0012	\$	29.20
Shire of Coorow	Plate change - CW0012	\$	25.30
Aussie Fencing	Final - fencing gear - LE generator	\$	1,120.19
Coorow Fuel Supply	Petrol 233Ltr - CW gardens	\$	294.01
Westnet	Internet & annual mail relay- GH Library	\$	94.95
		\$	2,935.83
MRS			
Mister Magnet	Car door magnets - CW0050	\$	182.00
Shire of Coorow	Plate change - CW0050 to 1EQW990	\$	25.30
Shire of Coorow	Plate change -1GGP185 to CW0050	\$	16.60
Telstra	Internet	\$	115.00
PP*MBOUTBAACKHO	Meal - Kalbarri Health Seminar	\$	40.00
Post Office Kalbarri	Fuel - CW001	\$	84.00
Travel Reservation AU	Accommodation - Building Seminar Perth	\$	279.00
Australian Institute	Registration - AIBS Seminar Perth	\$	505.00
		\$	1,246.90
Total Credit Card Payment		\$	9,880.40

11.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – APRIL 2017

AUTHOR	Erika Clement
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	8 May 2017
ATTACHMENT	11.4.2.1 - Statement of Financial Activity for April 2017
FILE	ADM 0426 – Finance – 2016/17

SUMMARY:

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.

BACKGROUND:

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph. A copy of the Statement of Financial Activity for the month ended 30 April 2017 is included at Attachment 11.4.2 for Councillors' information.

COMMENT:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - 4(e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

- (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A4 statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

Not required

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/065

Moved: Cr Cullen

Seconded: Cr Bothe

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 11.4.2 for the period ended 30 April 2017.

***CARRIED 6/0
Simple Majority***

SHIRE OF COOROW
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 APRIL 2017

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
FOR THE PERIOD ENDED 31 APRIL 2017

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	
Operating Revenues		\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	8	1,764,213	1,735,485	1,364,859	1,471,792	106,933	8%	
Profit on Asset Disposal	11	71,896	75,222	75,222	11,981	(63,241)		
Fees and Charges		511,351	527,041	485,070	500,865	15,795	3%	
Interest Earnings		80,408	87,908	68,627	75,845	7,218	11%	
Other Revenue		515,050	462,705	4,730	13,729	8,999	190%	
Total (Excluding Rates)		2,942,918	2,888,361	1,998,508	2,074,212	75,704		
Operating Expense								
Employee Costs		(1,479,515)	(1,489,620)	(1,252,733)	(950,569)	302,164	24%	▼
Materials and Contracts		(2,221,643)	(2,080,349)	(1,750,462)	(1,242,396)	508,066	29%	▼
Utilities Charges		(253,260)	(241,760)	(201,330)	(208,007)	(6,677)	(3%)	
Depreciation (Non-Current Assets)		(6,674,647)	(6,674,647)	(5,562,080)	(5,023,546)	538,534	10%	
Interest Expenses	13	(16,427)	(16,427)	(15,107)	(13,763)	1,344	9%	
Insurance Expenses		(204,716)	(207,235)	(195,444)	(207,187)	(11,743)	(6%)	
Loss on Asset Disposal	11	0	(7,378)	(7,378)	(40,943)	(33,565)		
Other Expenditure		(105,863)	(105,863)	(66,850)	(107,063)	(40,213)	(60%)	▲
Total		(10,956,071)	(10,823,279)	(9,051,384)	(7,793,474)	1,257,910		
Funding Balance Adjustment								
Add Back Depreciation		6,674,647	6,674,647	5,562,080	5,023,546	(538,534)	(10%)	
(Profit)/Loss on Asset Disposal	11	(71,896)	(67,844)	(67,844)	28,962	96,806		
Movement in Employee Benefits Prov (NC)		(38,919)	(38,919)	(38,919)	0	38,919	(100%)	
Movement in Deferred Pensioner Rates (NC)		0	0	0	17,668	17,668	100%	▲
Movement in Leave Reserve		0	0	0	(23,677)	(23,677)	100%	
Adjust Rounding		0	0	0	0	0		
Net Operating (Ex. Rates)		(1,449,321)	(1,367,034)	(1,597,559)	(672,763)	924,796		
Capital Revenues								
Grants, Subsidies and Contributions	8	2,146,927	2,602,392	2,288,708	2,148,469	(140,239)	(6%)	
Proceeds from Disposal of Assets	11	463,472	411,702	376,399	311,340	(65,059)	(17%)	▼
Transfer from Restricted Cash (Unspent Grants)		191,899	103,543	103,543	103,543	0	0%	
Transfer from Reserves	10	465,502	559,695	351,510	550,134	198,624	36%	▲
Total		3,267,800	3,677,332	3,120,160	3,113,486	(6,674)		
Capital Expenses								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(271,930)	(323,634)	(318,694)	(165,083)	153,611	48%	▼
Plant and Equipment	11	(1,167,880)	(1,775,645)	(1,350,214)	(1,696,327)	(346,113)	(26%)	▲
Tools	11	(23,480)	(31,860)	(26,550)	(31,853)	(5,303)	(20%)	
Furniture and Equipment	11	(37,000)	(4,967)	(4,967)	(4,967)	0	0%	
Infrastructure Assets - Roads	11	(2,247,381)	(2,318,329)	(2,289,755)	(1,525,881)	763,874	33%	▼
Infrastructure Assets - Footpaths	11	(142,597)	(142,597)	(137,097)	(284)	136,813	100%	▼
Infrastructure Assets - Other	11	(1,096,346)	(959,677)	(907,286)	(437,230)	470,056	52%	▼
Repayment of Debentures	13	(131,618)	(131,618)	(118,524)	(114,466)	4,058	3%	
Transfer to Reserves	10	(114,980)	(206,980)	(104,744)	(55,792)	48,952	88%	▼
Total		(5,233,211)	(5,895,307)	(5,257,831)	(4,031,883)	1,225,948		
Net Capital		(1,965,412)	(2,217,975)	(2,137,671)	(918,397)	1,219,274		
Total Net Operating + Capital		(3,414,732)	(3,585,009)	(3,735,230)	(1,591,160)	2,144,070		
Rate Revenue		2,883,197	3,013,693	3,013,773	2,988,398	(25,375)	(1%)	
Opening Funding Surplus(Deficit)		531,535	571,316	571,316	571,316	0	0%	
Closing Funding Surplus(Deficit)	3	(0)	0	(150,141)	1,968,554	2,118,695		

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD ENDED 31 APRIL 2017

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	Var.
Operating Revenues		\$	\$	\$	\$	\$	%	
Governance		27,250	25,608	17,000	20,598	3,598	21%	
General Purpose Funding		1,483,253	1,492,753	1,126,524	1,131,932	5,408	0%	
Law, Order and Public Safety		486,072	925,711	924,671	1,005,374	80,703	9%	
Health		3,250	3,750	3,120	2,643	(477)	(15%)	
Education and Welfare		32,280	32,280	26,890	25,125	(1,765)	(7%)	
Housing		154,045	156,705	126,336	55,999	(70,337)	(56%)	▼
Community Amenities		327,110	320,850	316,300	326,693	10,393	3%	
Recreation and Culture		543,001	491,736	50,470	55,953	5,483	11%	
Transport		1,487,263	1,490,589	1,176,905	1,052,437	(124,468)	(11%)	▼
Economic Services		431,021	433,671	421,110	398,639	(22,471)	(5%)	
Other Property and Services		115,300	117,100	97,890	147,289	49,399	50%	▲
Total (Excluding Rates)		5,089,845	5,490,753	4,287,216	4,222,682	(64,534)		
Operating Expense								
Governance		(574,503)	(583,493)	(516,790)	(454,784)	62,006	12%	▼
General Purpose Funding		(272,412)	(272,412)	(226,970)	(220,940)	6,030	3%	
Law, Order and Public Safety		(416,299)	(414,299)	(315,047)	(375,302)	(60,255)	(19%)	▲
Health		(178,824)	(169,933)	(141,490)	(113,131)	28,359	20%	▼
Education and Welfare		(114,064)	(114,064)	(94,910)	(80,419)	14,491	15%	▼
Housing		(14,822)	(2,322)	(3,157)	(59,847)	(56,690)	(1796%)	▲
Community Amenities		(906,228)	(884,228)	(748,501)	(548,643)	199,858	27%	▼
Recreation and Culture		(1,743,769)	(1,681,969)	(1,403,734)	(1,388,494)	15,240	1%	
Transport		(6,113,169)	(6,068,981)	(5,058,528)	(4,401,970)	656,558	13%	▼
Economic Services		(227,058)	(235,949)	(199,349)	(184,660)	14,689	7%	
Other Property and Services		(394,923)	(395,629)	(342,908)	34,715	377,623	110%	▼
Total		(10,956,071)	(10,823,279)	(9,051,384)	(7,793,474)	1,257,910		
Funding Balance Adjustment								
Add back Depreciation		6,674,647	6,674,647	5,562,080	5,023,546	(538,534)	(10%)	
Adjust (Profit)/Loss on Asset Disposal	10	(71,896)	(67,844)	(67,844)	28,962	96,806	(143%)	
Adjust Employee Benefits Provision (Non-Current)		(38,919)	(38,919)	(38,919)	0	38,919	(100%)	
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	17,668	17,668	100%	▲
Movement in Leave Reserve (Added Back)		0	0	0	(23,677)	(23,677)	100%	
Adjustments in Faixed Assets		0	0	0	0	0		
Adjust Rounding		0	0	0	0	0		
Net Operating (Ex. Rates)		697,606	1,235,358	691,149	1,475,707	751,647		
Capital Revenues								
Proceeds from Disposal of Assets	11	463,472	411,702	376,399	311,340	(65,059)	(17%)	▼
Proceeds from New Debentures	12	0	0	0	0	0		
Proceeds from Trust Account		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Restricted Cash (Unspent Grants)		191,899	103,543	103,543	103,543	0	0%	
Transfer from Reserves	10	465,502	559,695	351,510	550,134	198,624	36%	▲
Total		1,120,873	1,074,940	831,452	965,017	133,565		
Capital Expenses								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(271,930)	(323,634)	(318,694)	(165,083)	153,611	48%	▼
Plant and Equipment	11	(1,167,880)	(1,775,645)	(1,350,214)	(1,696,327)	(346,113)	(26%)	▲
Tools	11	(23,480)	(31,860)	(26,550)	(31,853)	(5,303)	(20%)	
Furniture and Equipment	11	(37,000)	(4,967)	(4,967)	(4,967)	0	0%	
Land	11	0	0	0	0	0		
Non-Freehold Shire Land	11	0	0	0	0	0		
Infrastructure Assets - Roads	11	(2,247,381)	(2,318,329)	(2,289,755)	(1,525,881)	763,874	33%	▼
Infrastructure Assets - Footpaths	11	(142,597)	(142,597)	(137,097)	(284)	136,813	100%	▼
Infrastructure Assets - Drainage	11	0	0	0	0	0		
Infrastructure Assets - Other	11	(1,096,346)	(959,677)	(907,286)	(437,230)	470,056	52%	▼
Repayment of Debentures	13	(131,618)	(131,618)	(118,524)	(114,466)	4,058	3%	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(114,980)	(206,980)	(104,744)	(55,792)	48,952	88%	▼
Total		(5,233,211)	(5,895,307)	(5,257,831)	(4,031,883)	1,225,948		
Net Capital		(4,112,339)	(4,820,367)	(4,426,379)	(3,066,866)	1,359,513		
Total Net Operating + Capital		(3,414,732)	(3,585,009)	(3,735,230)	(1,591,159)	2,111,160		
Rate Revenue		2,883,197	3,013,693	3,013,773	2,988,398	(25,375)	(1%)	
Opening Funding Surplus(Deficit)		531,535	571,316	571,316	571,316	0	0%	
Closing Funding Surplus(Deficit)	3	(0)	0	(150,141)	1,968,555	2,085,785		

**SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017**

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	40 years	2.5% per annum
Office Furniture and Equipment	10 years	10% per annum
Electrical Office Equipment	5 years	20% per annum
Computers	5 years	20% per annum
Plant and Equipment	8 years	12.5% per annum
Mobile Plant and Vehicles	5 years	20% per annum
Tools	5 years	20% per annum
Sealed Roads	14 years	7% per annum
Unsealed Roads	40 years	2.5% per annum
Footpaths and Cycleways	25 years	4% per annum
Drainage	25 years	4% per annum

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"The Shire of Coorow will be a sustainable, progressive, desirable and caring community, which recognises and values its diversity."

The Strategic Community Plan defines the key objectives of the Shire as:

"Community Wellbeing: Create and maintain safe and attractive places for people to live, work and play. Our communities have active and healthy lifestyles. A culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations.

Environment: Development of the built environment reflects our unique community. Our natural environment is preserved for the future. The impacts of climate variability are managed.

Economy: A prosperous community with a range of local business and services. Diversity of employment with job opportunities available locally. A favourable business environment.

Leadership: A strong democracy and effective partnerships. Decision making is transparent, accountable, legal and ethical. Residents are informed and take part in strategic decisions that impact on their local community. The organisation is well managed with accessible senior management across the Shire."

(s) Reporting Programs

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Council's eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Council's budget "shortfall" between known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

**SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, contributions to medical and health operations.

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains rubbish disposal sites.

RECREATION AND CULTURE

Maintenance of halls, recreation centres, community centres, the aquatic centre, libraries and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets.
Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

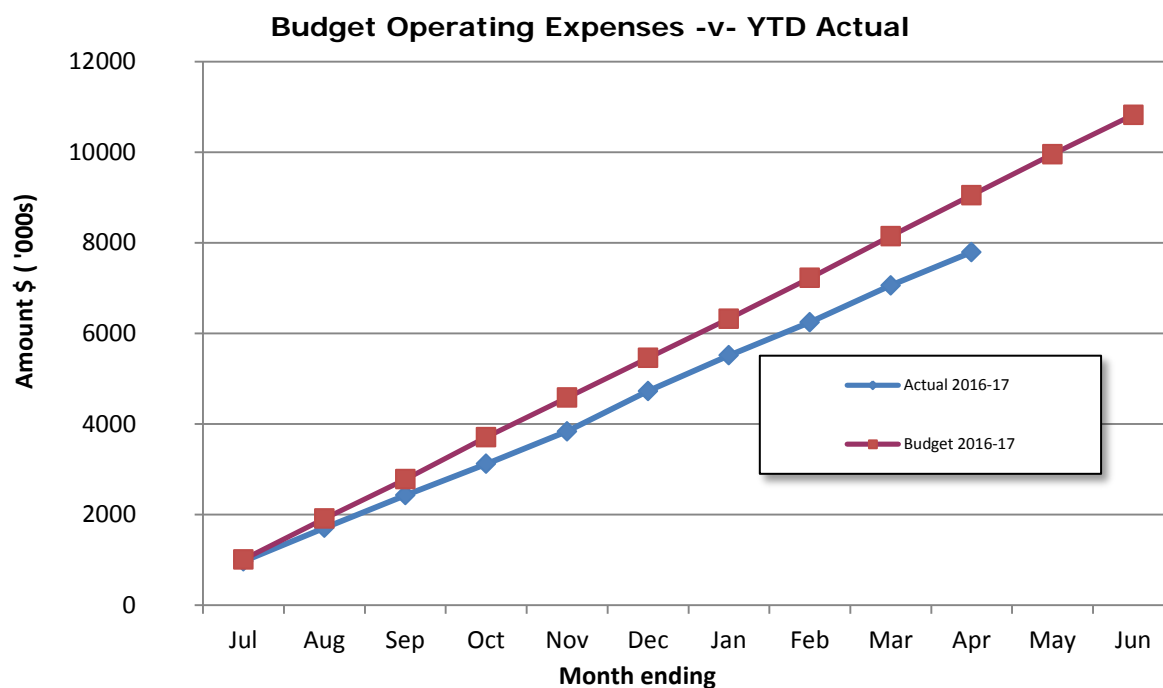
Natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

OTHER PROPERTY & SERVICES

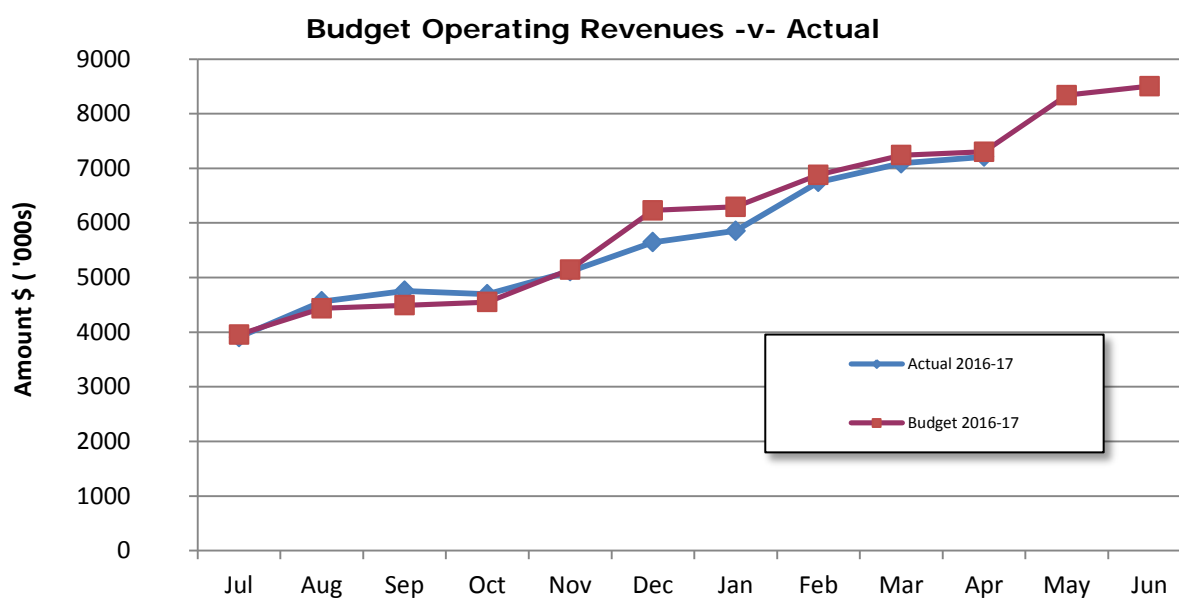
Private works carried out by council and indirect cost allocation pools.
Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



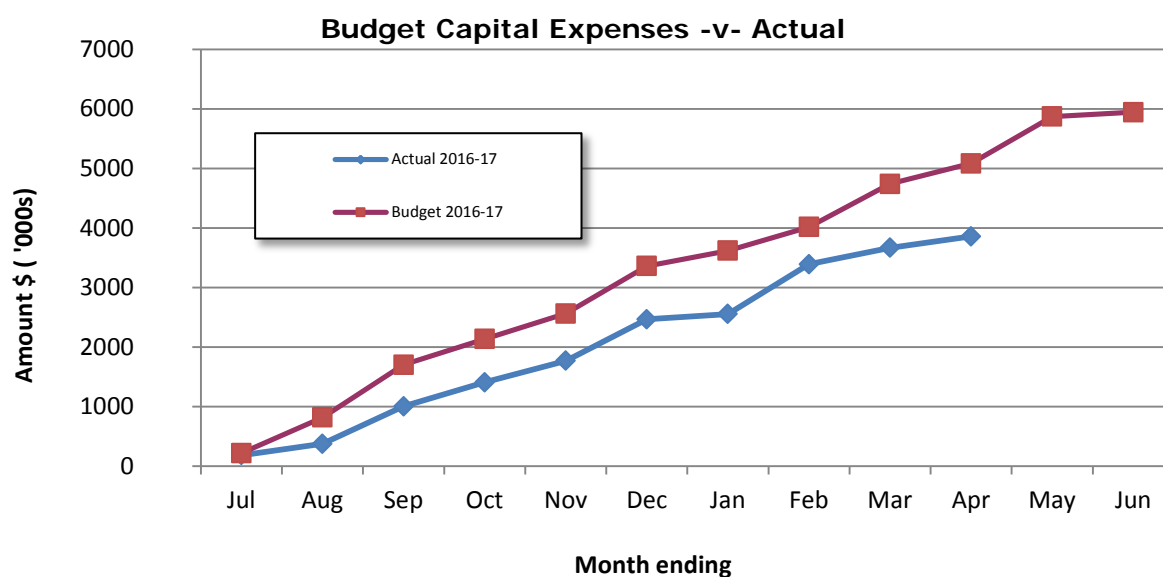
Comments/Notes - Operating Expenses



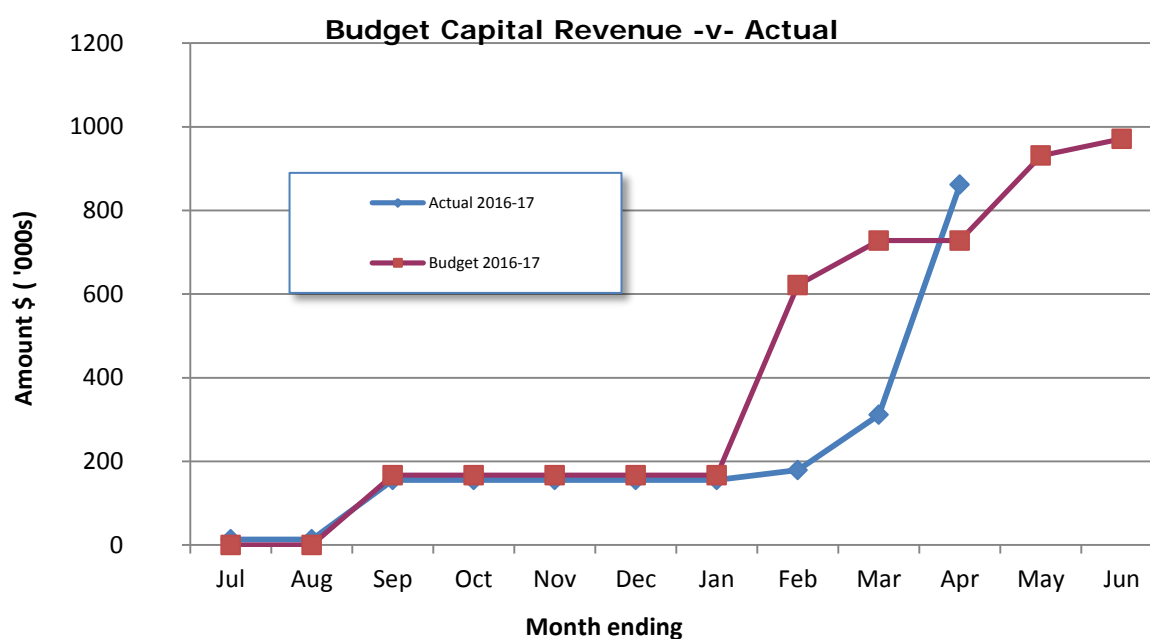
Comments/Notes - Operating Revenues

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

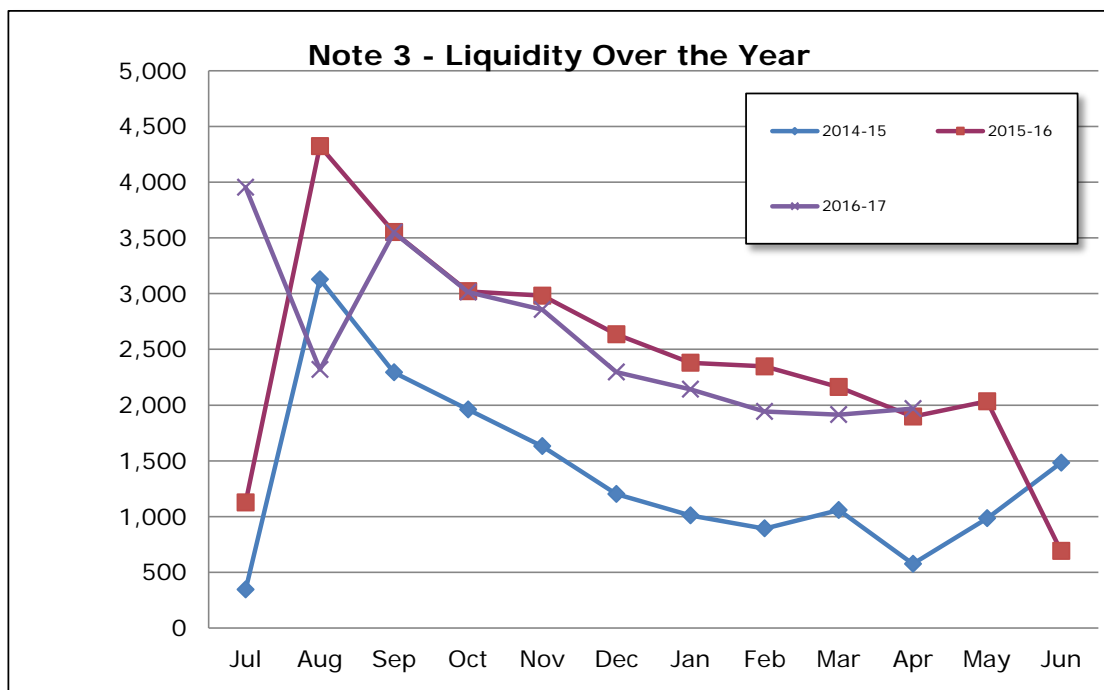


Comments/Notes - Capital Revenues

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 3: SURPLUS/(DEFICIT) POSITION

	Positive=Surplus (Negative=Deficit)		
	30/04/2017	31/03/2017	30/04/2016
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	2,020,402	1,909,578	1,750,590
Cash Restricted	758,132	1,294,541	691,106
Receivables - Rates and Rubbish	149,903	173,333	136,427
Receivables - Other	43,008	80,021	157,742
Inventories	10,614	10,614	70,049
	2,982,058	3,468,087	2,805,914
Less: Current Liabilities			
Payables	(50,157)	(78,345)	(50,299)
Loan Liability	(17,147)	(31,219)	(16,142)
Provisions	(393,791)	(393,791)	(359,445)
	(461,096)	(503,356)	(425,886)
Net Current Asset Position	2,520,963	2,964,731	2,380,027
Less: Cash Restricted	(758,132)	(1,294,541)	(691,106)
Add Back: Component of Leave Liability not Required to be funded	170,912	196,118	194,589
Add Back: Current Loan Liability	17,147	31,219	16,142
Add Back: Movement in Deferred Rates	17,668		
Adjustment for Trust Transactions Within Muni	0	(810)	(1,870)
Net Current Funding Position	1,968,559	1,896,717	1,897,783



Comments - Net Current Funding Position

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account		257,777			257,777	BankWest	
Cash Floats		850			850		
Municipal Saver Account		161,775			161,775	Bankwest	
Reserve Account			358,132		358,132	BankWest	
Trust Account				569,426	569,426	BankWest	
(b) Term Deposits							
Reserve Account	2.90%		400,000		400,000	IMB	18/05/2017
Municipal Account	2.90%	200,000			200,000	ME Bank	16/05/2017
Municipal Account	2.90%	200,000			200,000	ME Bank	16/06/2017
Municipal Account	2.75%	200,000			200,000	ME Bank	25/05/2017
Municipal Account	2.55%	200,000			200,000	IMB	29/05/2017
Municipal Account	2.55%	200,000			200,000	BankWest	1/05/2017
Municipal Account	2.55%	400,000			400,000	BankWest	1/06/2017
Municipal Account	2.55%	200,000			200,000	BankWest	1/05/2017
Municipal Account	2.25%				0		
Total		2,020,402	400,000	569,426	3,347,959		

Comments/Notes - Investments

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	Variance	
	Timing	Permanent
5.1 OPERATING REVENUE (EXCLUDING RATES) - NATURE OR TYPE		
There are no significant variances in operating revenue against the year to date budget.		
5.2 OPERATING EXPENSES - NATURE OR TYPE		
EMPLOYEE COSTS		
Employee costs are currently \$302,164 less than the year to date budget. This is considered a timing variance only.	■	
MATERIAL AND CONTRACTS		
Expenditure is some \$354,605 lower than year to date budget across a large number of accounts, the largest being Fuel \$70,820, Rubbish Collection \$18,146, Parts and Repairs \$86,458 AND Consultants Fees (Town Planning) \$78,249	■	
OTHER EXPENDITURE		
Expenditure is \$40,213 more than the year to date budget largely as a result of accounting for return of DFES Vehicles		■
5.3 CAPITAL REVENUE		
PROCEEDS FROM DISPOSAL OF ASSETS		
The year to date income is \$76,771 less than the year to date budget because the trade in price for the Grader was \$60,000 less than budgeted.		■
5.4 CAPITAL EXPENSES		
5.4.1 LAND HELD FOR RESALE		
Nil		
BUILDINGS		
Expenditure is currently \$153,611 less than year to date budget as budget profiling has yet to be carried out for the majority of building projects.	■	
PLANT & EQUIPMENT		
Expenditure is currently \$346,113 due to accounting for DFES Fire Vehicles		■
ROADS		
Expenditure is currently \$763,874 less than the year to date budget. Buntine Marchagee Road was expected to have been completed in September at a cost of \$266,729, but has yet to be finished. Sealing works are also yet to be carried out (aiming now by end of May)	■	
FOOTPATHS		
Expenditure is currently \$136,813 less than the year to date budget as works are yet to be commenced	■	
INFRASTRUCTURE ASSETS - OTHER		
Expenditure is currently \$470,056 less than the year to date budget, and is considered a timing issue. Leeman Foreshore Development and Green Head POS yet to be done	■	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption - Opening Surplus		Opening Surplus(Deficit)	\$	\$	\$	\$
	Budget Adoption - Closing Surplus					(531,535)	531,535
6272	TRANSFER TO RESERVE	2016/103	Capital Expenses			(32,000)	(32,000)
0384	COOROW OFFICE UPGRADE BUILDING (BUILDINGS)	2016/113	Capital Expenses			(25,000)	(57,000)
0504	ADMIN COMPUTERS (F&E)	2016/113	Capital Expenses		25,000		(32,000)
6384	PURCHASE GRADER (P&E)	2016/117	Capital Expenses		27,000		(5,000)
3524	PURCHASE WATER TANKER (P&E)	2016/117	Capital Expenses			(18,000)	(23,000)
6274	SUNDRY TOOLS (TOOLS)	2016/117	Capital Expenses			(9,000)	(32,000)
3333	PROFIT ON DISPOSAL OF ASSETS - ROAD PLANT PURCHASES	2017/013	Non Cash Item	(3,326)			(32,000)
0553	PROPERTY SEARCH FEES	2017/013	Operating Revenue		2,000		(30,000)
0793	FINES & PENALTIES	2017/013	Operating Revenue		1,000		(29,000)
0833	FINES & PENALTIES	2017/013	Operating Revenue			(500)	(29,500)
0853	DOG REGISTRATION	2017/013	Operating Revenue			(3,000)	(32,500)
1893	RENT LOT 5 BRISTOL ST	2017/013	Operating Revenue			(2,520)	(35,020)
2403	RENTAL 9 MORCOMBE RD	2017/013	Operating Revenue			(6,760)	(41,780)
17A3	RENT LOT 29 SPAIN ST	2017/013	Operating Revenue		10,400		(31,380)
1883	COOROW - REFUSE SITE FEES	2017/013	Operating Revenue		4,000		(27,380)
1993	SEPTIC TANK INSPECTION FEES	2017/013	Operating Revenue		1,000		(26,380)
3173	CHARGES - HOME OCCUPATION	2017/013	Operating Revenue		500		(25,880)
3183	CHARGES - PLANNING APPLICATIONS	2017/013	Operating Revenue		12,000		(13,880)
19A3	LEEMAN LIQUID WASTE POND INCOME	2017/013	Operating Revenue		1,640		(12,240)
2783	COOROW RESERVES ANNUAL CHARGES	2017/013	Operating Revenue			(870)	(13,110)
3133	RSL HALL HIRE	2017/013	Operating Revenue		300		(12,810)
24A3	CHARGES - GREEN HEAD COMMUNITY CENTRE	2017/013	Operating Revenue		1,000		(11,810)
3983	CHARGES CARAVAN/CAMPING	2017/013	Operating Revenue		7,000		(4,810)
4273	WATER SALES	2017/013	Operating Revenue		2,500		(2,310)
6943	MILLIGAN ISLAND CAMPING NODE FEES	2017/013	Operating Revenue			(24,000)	(26,310)
7333	CHARGES - PRIVATE WORKS	2017/013	Operating Revenue		10,000		(16,310)
0243	REIMBURSEMENTS (no gst)	2017/013	Operating Revenue		1,858		(14,452)
0443	OTHER INCOME (GST)	2017/013	Operating Revenue		4,500		(9,952)
0483	SUNDRY INCOME (NO GST)	2017/013	Operating Revenue			(6,000)	(15,952)
0753	DFES GRANTS	2017/013	Operating Revenue			(13,326)	(29,278)
1603	REIMBURSEMENTS	2017/013	Operating Revenue		500	0	(28,778)
18B3	REIMBURSEMENTS - STAFF HOUSING (NO GST)	2017/013	Operating Revenue		1,540		(27,238)
2103	OTHER CONTRIBUTIONS	2017/013	Operating Revenue			(15,000)	(42,238)
4003	COASTWEST/COASTCARE GRANT	2017/013	Operating Revenue			(12,400)	(54,638)
2473	CHARGES - LEEMAN REC CENTRE	2017/013	Operating Revenue		800		(53,838)
2533	COOROW HALL OTHER INCOME	2017/013	Operating Revenue		1,000		(52,838)
2983	REIMBURSEMENTS - LIBRARY	2017/013	Operating Revenue		1,000		(51,838)
4133	RESOURCE SHARING WITH OTHER SHIRES - MRS	2017/013	Operating Revenue		15,000		(36,838)
4513	RE-IMBURSEMENTS - OTHER	2017/013	Operating Revenue		1,800		(35,038)
4523	DAAFGS REFUNDS FUEL REBATES	2017/013	Operating Revenue			(10,000)	(45,038)
0121	GENERAL RATES	2017/013	Operating Revenue		125,225		80,187
0070	DISCOUNT ALLOWED	2017/013	Operating Revenue		5,271		85,458
0171	LATE PAYMENT INTEREST	2017/013	Operating Revenue		6,000		91,458
0211	INSTALMENT INTEREST	2017/013	Operating Revenue		1,500		92,958
0443	OTHER INCOME (GST)	2017/013	Operating Revenue			(2,000)	90,958
18A3	SALE OF SCRAP	2017/013	Operating Revenue		2,000		92,958
2863	TRANSFER FROM POS TRUST	2017/013	Operating Revenue			(54,495)	38,463
3963	TRANSFER FROM TRUST	2017/013	Operating Revenue		2,150		40,613
0302	LONG SERVICE LEAVE	2017/013	Operating Expenses			(27,285)	13,328
1172	ADMIN REMOVAL EXPENSES	2017/013	Operating Expenses			(3,550)	9,778
0402	STAFF TRAINING EXPENSES	2017/013	Operating Expenses		8,000		17,778
4312	MWS - SALARY	2017/013	Operating Expenses			(37,000)	(19,222)
4422	LONG SERVICE LEAVE	2017/013	Operating Expenses		16,436		(2,786)
6782	WORKERS COMPENSATION PREMIUMS	2017/013	Operating Expenses		33,294		30,508
0142	CEO RECRUITMENT/REVIEW	2017/013	Operating Expenses		5,000		35,508
0182	SUBSCRIPTIONS	2017/013	Operating Expenses			(620)	34,888
0192	COUNCILLORS CONFERENCE EXPENSES	2017/013	Operating Expenses			(600)	34,288
0262	REFRESHMENTS & RECEPTIONS	2017/013	Operating Expenses		5,000		39,288
0482	TELEPHONE	2017/013	Operating Expenses			(3,000)	36,288
0492	ADVERTISING	2017/013	Operating Expenses		7,000		43,288
1182	STAFF EMPLOYMENT COSTS	2017/013	Operating Expenses		3,000		46,288
E000	Fire Fighting Control And Prevention	2017/013	Operating Expenses			(2,000)	44,288
0842	ANIMAL CONTROL EXPENSES	2017/013	Operating Expenses		4,000		48,288
1602	VISITING GP SUBSIDY	2017/013	Operating Expenses		5,000		53,288
Q020	Sale Of Lot 103 Bristol St Coorow	2017/013	Operating Expenses		6,000		59,288
W001	Domestic Refuse Collections Coorow	2017/013	Operating Expenses		5,000		64,288
W002	Domestic Refuse Collections Coast	2017/013	Operating Expenses		25,000		89,288
2062	FORESHORE MANAGEMENT	2017/013	Operating Expenses		2,000		91,288
B026	Public Toilets Leeman Foreshore Maintenance	2017/013	Operating Expenses			(1,500)	89,788
B027	Public Toilets Dynamite Bay Maintenance	2017/013	Operating Expenses			(3,000)	86,788
B029	Public Toilets Back Beach Leeman Maintenance	2017/013	Operating Expenses			(2,000)	84,788
B030	Public Toilets Morphet Park Green Head Maintenance	2017/013	Operating Expenses			(2,000)	82,788
B032	Public Toilets Cliff Park Green Head Maintenance	2017/013	Operating Expenses			(1,500)	81,288
B057	Public Toilets Illyarrie St Boat Ramp	2017/013	Operating Expenses			(3,000)	78,288
W007	Coastal Waste Transfer Station	2017/013	Operating Expenses		3,000		81,288
G020	Coorow Oval Maintenance	2017/013	Operating Expenses		5,000		86,288
G000	Leeman Oval Maintenance	2017/013	Operating Expenses		5,000		91,288
B033	Coorow District Hall Maintenance	2017/013	Operating Expenses			(1,000)	90,288
B034	Maley Park Coorow Buildings Maintenance	2017/013	Operating Expenses			(2,000)	88,288
G008	Coorow General Parks And Reserves Maintenance	2017/013	Operating Expenses		3,000		91,288
G010	Leeman General Parks And Reserves Maintenance	2017/013	Operating Expenses		3,000		94,288
3812	COOROW RETRANSMISSION	2017/013	Operating Expenses		35,000		129,288
3822	LEEMAN RETRANSMISSION	2017/013	Operating Expenses			(500)	128,788
3832	GREEN HEAD RETRANSMISSION	2017/013	Operating Expenses			(500)	128,288
M000	Unallocated Rural Roads Maintenance	2017/013	Operating Expenses		49,050		177,338

B039	Coorow Depot Maintenance	2017/013	Operating Expenses			(3,000)	174,338
B040	Leeman Depot Maintenance	2017/013	Operating Expenses			(4,000)	170,338
M997	Green Head Town St Maintenance	2017/013	Operating Expenses	2,000			172,338
M998	Leeman Town St Maintenance	2017/013	Operating Expenses	2,000			174,338
Q012	Staff Training	2017/013	Operating Expenses			(25,000)	149,338
4540	PURCHASES	2017/013	Operating Expenses	10,664			160,002
4542	FUEL	2017/013	Operating Expenses	10,664			170,666
4550	MATERIALS ALLOC TO W & S	2017/013	Operating Expenses			(10,664)	160,002
5012	EXPENDABLE STORES	2017/013	Operating Expenses	5,000			165,002
G001	Coorow Office Grounds Maintenance	2017/013	Operating Expenses	2,000			167,002
B000	Lot 131 Spain St Coorow Maintenance	2017/013	Operating Expenses	2,000			169,002
B020	Lot 49 Nairn St Leeman Maintenance	2017/013	Operating Expenses	2,000			171,002
B015	Lot 123 Commercial St Coorow Maintenance	2017/013	Operating Expenses	1,000			172,002
B024	Lot 626 Morcombe Rd Leeman Maintenance	2017/013	Operating Expenses	1,500			173,502
B034	Maley Park Coorow Buildings Maintenance	2017/013	Operating Expenses	4,000			177,502
G010	Leeman General Parks And Reserves Maintenance	2017/013	Operating Expenses	2,000			179,502
G014	Green Head General Parks And Reserves Maintenance	2017/013	Operating Expenses	2,000			181,502
B042	Coorow Caravan Park Maintenance	2017/013	Operating Expenses			(5,000)	176,502
1462	INSURANCE MRS	2017/013	Operating Expenses			(3,935)	172,567
1402	LIABILITY INSURANCE HLTH	2017/013	Operating Expenses	3,891			176,458
3552	ROAD ADMINISTRATION	2017/013	Operating Expenses	5,516			181,974
4192	LIABILITY INSURANCE BLDG	2017/013	Operating Expenses			(3,891)	178,083
6772	INSURANCE MWS	2017/013	Operating Expenses			(4,100)	173,983
3352	LOSS ON DISPOSAL OF ASSETS - ROAD PLANT PURCHASES	2017/013	Non Cash Item	7,378			173,983
0745	DFES APPLIANCE PROGRAM CONTRIBUTION	2017/013	Capital Revenue	455,465			629,448
3575	PROCEEDS FROM SALE OF ASSETS - ROAD PLANT	2017/013	Capital Revenue			(43,243)	586,205
6205	TRADE MWS CW002 TOYOTA LANDCRUISER	2017/013	Capital Revenue			(8,527)	577,678
7633	TRANSFER FROM LSL RESERVE	2017/013	Capital Revenue	10,850			588,528
6245	TRANSFER FROM PLANT RESERVE	2017/013	Capital Revenue	150,000			738,528
7245	TRANSFER FROM WANN PARK RESERVE	2017/013	Capital Revenue			(31,687)	706,841
3385	TRANSFER FROM TV REBROADCAST RESERVE	2017/013	Capital Revenue			(10,738)	696,103
6572	TRANSFER FROM RESOURCE SHARING RESERVE	2017/013	Capital Revenue			(24,232)	671,871
31B4	GREEN HEAD COMMUNITY CENTRE (BUILDINGS)	2017/013	Capital Expenses	7,125			678,996
H006	LOT 123 COMMERCIAL STREET	2017/013	Capital Expenses			(1,506)	677,490
H011	LOT 131 SPAIN STREET	2017/013	Capital Expenses			(1,640)	675,850
H012	11 SPAIN STREET	2017/013	Capital Expenses			(15,000)	660,850
H013	29 SPAIN ST	2017/013	Capital Expenses	12,000			672,850
4114	COOROW AQUATIC CTR UPGRADE (BUILDINGS)	2017/013	Capital Expenses	3,112			675,962
H009	LOT 103 BRISTOL ST	2017/013	Capital Expenses			(2,072)	673,890
H016	LOT 16A BRAND ST	2017/013	Capital Expenses			(3,000)	670,890
H017	LOT 16B BRAND ST - REPAIR FENCING	2017/013	Capital Expenses			(2,500)	668,390
H010	LOT 520 TUART ST	2017/013	Capital Expenses			(455)	667,935
H002	LOT 64 NAIRN STREET	2017/013	Capital Expenses			(10,000)	657,935
03A4	LEEMAN OFFICE UPGRADE (BUILDINGS)	2017/013	Capital Expenses			(11,000)	646,935
3114	COOROW DISTRICT HALL (BUILDINGS)	2017/013	Capital Expenses			(1,768)	645,167
6234	COASTAL LEADING HAND UTILITY (P&E)	2017/013	Capital Expenses	146			645,313
6384	PURCHASE GRADER (P&E)	2017/013	Capital Expenses	513			645,826
0764	DFES APPLIANCE PROGRAM FIRE UNIT (P&E)	2017/013	Capital Expenses			(455,465)	190,361
6224	PURCHASE BOBCAT (P&E)	2017/013	Capital Expenses	10,204			200,565
7074	POOL PLANT & EQUIPMENT (P&E)	2017/013	Capital Expenses			(5,446)	195,119
63B4	PURCHASE BACKHOE	2017/013	Capital Expenses			(165,000)	30,119
3564	DUAL CAB 4X4 - MANAGER WORKS & SERVICES - CW 002	2017/013	Capital Expenses	4,068			34,187
0794	PURCHASE MOSQUITO FOGGER (P&E)	2017/013	Capital Expenses	3,065			37,252
3524	PURCHASE WATER TANKER (P&E)	2017/013	Capital Expenses			(2,050)	35,202
0504	ADMIN COMPUTERS (F&E)	2017/013	Capital Expenses	9,183			44,385
6804	CARAVAN PARK EQUIPMENT (F&E)	2017/013	Capital Expenses			(2,150)	42,235
C004	MARCHAGEE TRACK	2017/013	Capital Expenses			(18,750)	23,485
C005	SOUTH WADDY ROAD	2017/013	Capital Expenses			(2,828)	20,657
C010	COCKLESHELL GULLY ROAD	2017/013	Capital Expenses			(11,604)	9,053
C013	WADDY FOREST ROAD	2017/013	Capital Expenses			(7,790)	1,263
C015	DAVIES ROAD	2017/013	Capital Expenses	4,769			6,032
C016	MAMBOOBIE ROAD	2017/013	Capital Expenses	7,020			13,052
C018	WILLCOCKS ROAD	2017/013	Capital Expenses			(11,920)	1,132
C023	MCPARTLAND ROAD	2017/013	Capital Expenses	11,139			12,271
C025	FENNELL ROAD	2017/013	Capital Expenses	1,725			13,996
C028	MAZZA ROAD	2017/013	Capital Expenses	36,821			50,817
C031	PEN ROAD	2017/013	Capital Expenses			(5,236)	45,581
C034	ROSE THOMPSON ROAD	2017/013	Capital Expenses			(12,666)	32,915
C057	MARTIN ROAD	2017/013	Capital Expenses			(10,782)	22,133
C078	SPAIN STREET	2017/013	Capital Expenses	6,231			28,364
C163	MAIN STREET	2017/013	Capital Expenses	7,500			35,864
C164	COOROW LATHAM ROAD	2017/013	Capital Expenses			(11,402)	24,462
C168	MAIN STREET	2017/013	Capital Expenses			(3,448)	21,014
T093	WILLMOTT ROAD	2017/013	Capital Expenses			(29,692)	(8,678)
T104	GREEN HEAD ROAD	2017/013	Capital Expenses			(10,155)	(18,833)
T111	THOMAS STREET	2017/013	Capital Expenses			(9,881)	(28,714)
2664	GREEN HEAD SPORTING CLUB (INFRA OTH)	2017/013	Capital Expenses	79			(28,635)
2064	GREEN HEAD WALK TRAILS (INFRA OTH)	2017/013	Capital Expenses	60,000			31,365
2674	WANN PARK WATER SUPPLY CAP EXP (INFRA OTH)	2017/013	Capital Expenses	23,661			55,026
2784	MALEY PARK (INFRA OTH) CAPITAL	2017/013	Capital Expenses			(2,566)	52,460
7304	GREENHEAD PARKS INFRASTRUCTURE (INFRA OTH)	2017/013	Capital Expenses			(3,300)	49,160
2854	LEEMAN FORESHORE DEVELOPMENT (INFRA OTH)	2017/013	Capital Expenses	54,495			103,655
68A4	TOURIST INFORMATION BAYS IOD (INFRA OTH)	2017/013	Capital Expenses	4,300			107,955
6274	SUNDRY TOOLS (TOOLS)	2017/013	Capital Expenses	620			108,575
68B4	TRANSFER TO TOURIST INFRASTRUCTURE RESERVE	2017/013	Capital Expenses			(60,000)	48,575
	TRANSFER FROM RESTRICTED CASH	2017/013	Capital Revenue			(88,356)	(39,781)
	ADJUSTMENT TO OPENING SURPLUS	2017/013	Opening Surplus(Deficit)	39,781			0
Closing Funding Surplus (Deficit)				4,052	1,483,371	(2,014,906)	0

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 7: RECEIVABLES

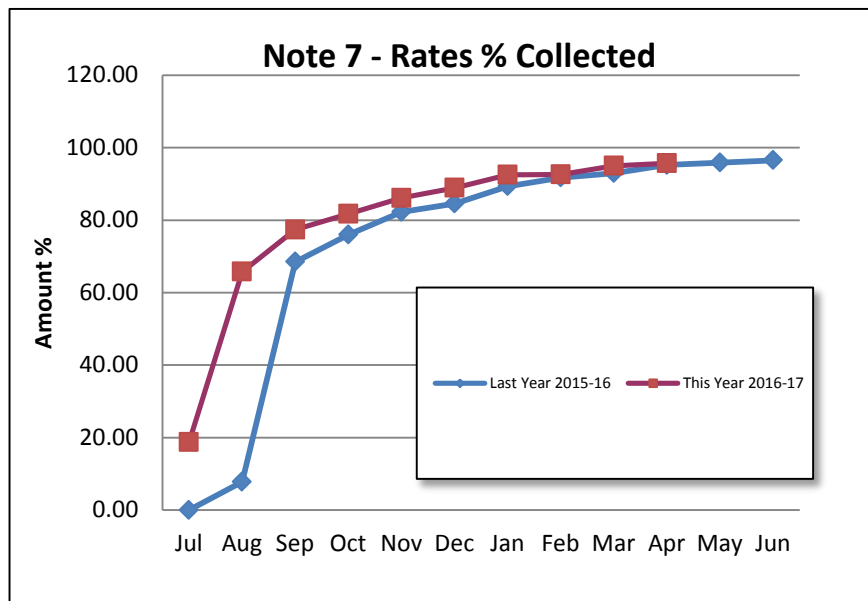
Receivables - Rates and Rubbish

Opening Arrears Previous Years
 Rates Levied this year (YTD)
Less Collections to date
 Equals Current Outstanding

Current 2016-17	Previous 2015-16
\$	\$
113,343	151,199
3,373,719	2,703,325
3,337,159	(2,718,098)
149,903	136,427
95.70%	95.22%

Net Rates Collectable

% Collected



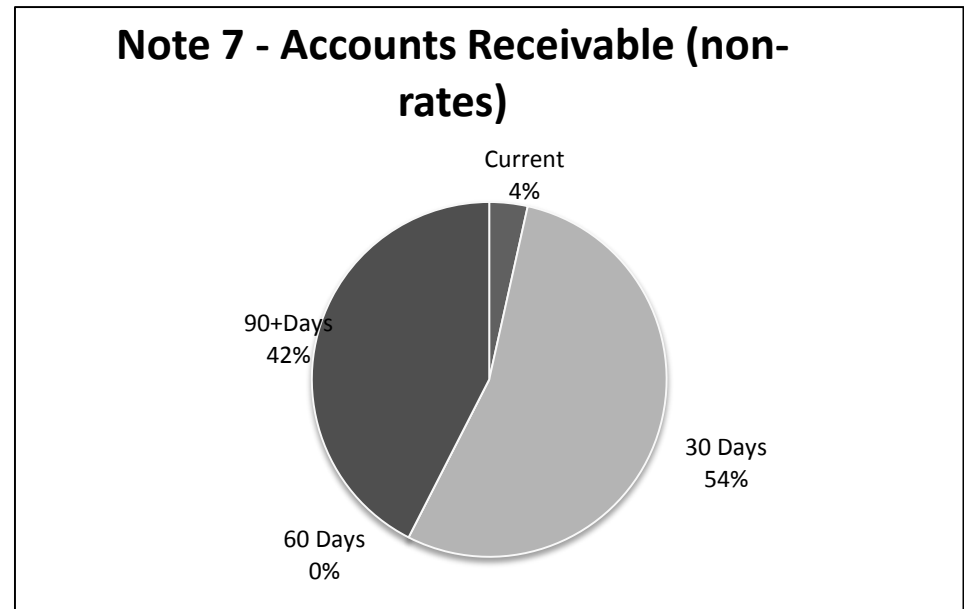
Comments/Notes - Receivables Rates and Rubbish

Receivables - General

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
220	3,409	0	2,681
			6,309

Total Outstanding

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program/Details	Provider	Approval Yes No	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
		(Yes/No)	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING							
GRANTS COMMISSION ROADS GRANT	Grants Commission	Yes	(525,176)		(525,176)	(392,151)	(133,025)
GRANTS COMMISSION GENERAL PURPOSE GRANT	Grants Commission	Yes	(836,259)		(836,259)	(627,194)	(209,065)
ESL ADMINISTRATION COMMISSION	Grants Commission	Yes	(4,000)		(4,000)	(4,000)	0
POLICE LICENSING COMMISSIONS	Grants Commission	Yes	(20,000)		(20,000)	(14,905)	(5,095)
BANKING COMMISSION	Grants Commission	Yes	(1,000)		(1,000)	(894)	(106)
LEGAL COSTS RECOVERED	Reimbursements		(10,000)		(10,000)	(8,518)	(1,482)
GOVERNANCE							
REIMBURSEMENTS (no gst)	Reimbursements		(1,958)		(1,958)	(3,652)	1,694
NOVATED LEASE CONTRIBUTIONS (INCOME)	Reimbursements		(9,950)		(9,950)	(8,689)	(1,261)
COUNCIL PROPERTY VALUATION REBATE	Reimbursements		(5,200)		(5,200)	0	(5,200)
OTHER INCOME (GST)	Reimbursements		(8,500)		(8,500)	(8,274)	(227)
SUNDRY INCOME (NO GST)	Reimbursements		0		0	0	0
LAW, ORDER, PUBLIC SAFETY							
DFES GRANTS	DFES	Yes	(38,666)		(38,666)	(39,983)	1,317
DFES APPLIANCE PROGRAM CONTRIBUTION	DFES	Yes	(880,895)		(880,895)	(880,896)	1
HEALTH							
REIMBURSEMENTS	Reimbursements		(1,500)		(1,500)	(1,173)	(327)
EDUCATION AND WELFARE							
AGED PERSONS UNITS - REIMBURSEMENT (GST FREE)	Reimbursements		(400)		(400)	(335)	(65)
TRANSFER FROM LGCHP TRUST	LGCHP Trust		(19,749)		(19,749)	0	(19,749)
HOUSING							
REFUND OF HOUSING BONDS - RENTAL PROPERTIES	Reimbursements		0		0	(20)	20
OTHER INCOME	Reimbursements		0		0	(2,234)	2,234
COMMUNITY AMENITIES							
COASTWEST/COASTCARE GRANT	Coastwest/Coastcare		(17,600)		(17,600)	(17,614)	14
OTHER CONTRIBUTIONS	Reimbursements		0		0	0	0

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval Yes No	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
ECONOMIC SERVICES		(Yes/No)	\$	\$	\$	\$	\$
DRUMMUSTER INCOME	Reimbursements		(1,500)		(1,500)	(509)	(991)
GRANT INCOME - TOURISM	MWC/Tourism WA	Yes	(356,250)		(356,250)	(341,309)	(14,941)
RESOURCE SHARING WITH OTHER SHIRES - MRS	Reimbursements		(22,000)		(22,000)	(15,954)	0
RECREATION AND CULTURE							
REIMBURSEMENTS - GST	Reimbursements		(100)		(100)	0	(100)
GOVERNMENT GRANTS - SUBSIDY	DRD	Yes	(32,000)		(32,000)	(32,000)	0
CHARGES - LEEMAN REC CENTRE			(800)		(800)	(791)	0
COOROW HALL OTHER INCOME			(1,000)		(1,000)	(1,138)	0
REIMBURSEMENTS - SUNDRY	Reimbursements		(1,000)		(1,000)	(1,801)	801
REIMBURSEMENTS - LIBRARY	Reimbursements		(1,020)		(1,020)	(1,019)	0
COOROW HALL OTHER INCOME	Reimbursements		(200)		(200)	0	(200)
TRANSPORT							
REGIONAL ROAD GROUP GRANTS	Main Roads WA	Yes	(552,532)		(552,532)	(430,666)	(121,866)
ROADS TO RECOVERY FUNDS	Dept of Infra. & Transport	Yes	(812,715)		(812,715)	(495,599)	(317,116)
MRWA DIRECT GRANT	Main Roads WA	Yes	(122,016)		(122,016)	(122,016)	0
OTHER PROPERTY & SERVICES							
RE-IMBURSEMENTS - OTHER	Reimbursements		(1,900)		(1,900)	(2,039)	139
DAAFGS REFUNDS FUEL REBATES	ATO		(50,000)		(50,000)	(93,186)	43,186
REIMB WORKERS COMP	Reimbursements		(20,000)		(20,000)	0	(20,000)
REIMBURSEMENTS - OTHER	Contributions		(200)		(200)	0	0
Reimbursements - Other (NO GST)	Reimbursements		0		0	(163)	163
TOTALS			(4,357,626)	0	(4,357,626)	(3,620,261)	(801,247)

Comments - Grants and Contributions

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

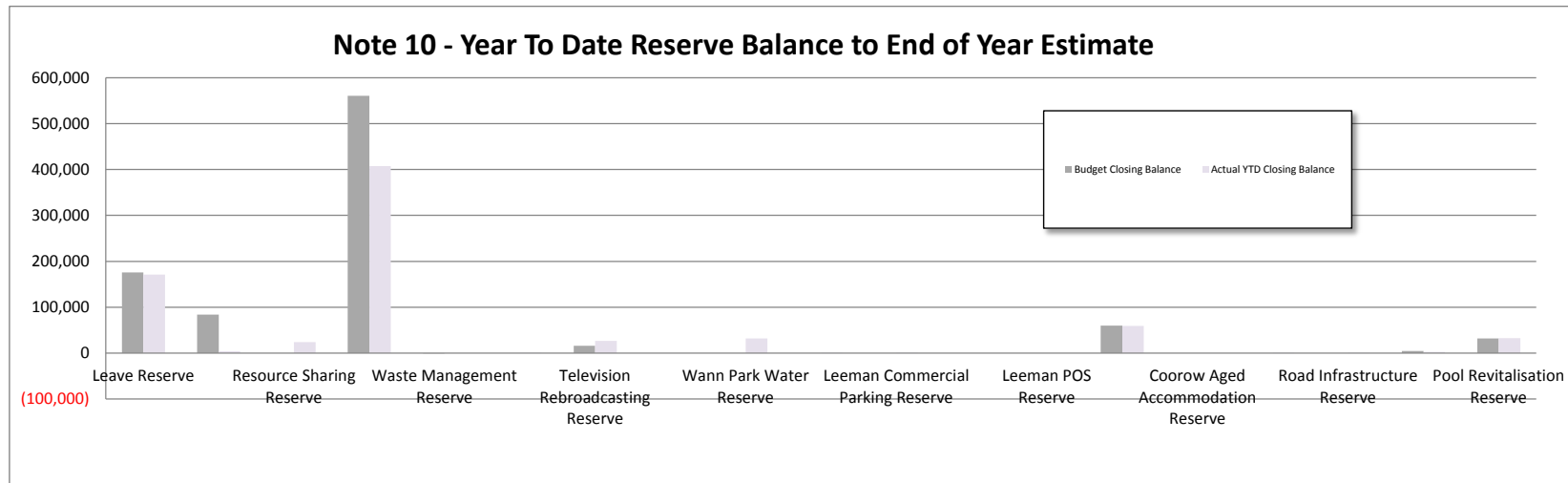
Note 9: RATING INFORMATION											
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
UV - Agricultural	1.7178	202	109,758,819	1,885,437	(469)	0	1,884,968	1,779,237	0	0	1,779,237
GRV - Townsites	11.6446	718	7,987,282	930,087	52	-5	930,135	922,706	500	0	923,206
UV - Mining	15.2979	21	645,337	98,723	(2,050)	0	96,673	81,612	0	0	81,612
							0				
Sub-Totals		941	118,391,438	2,914,247	(2,467)	-5	2,911,775	2,783,555	500	0	2,784,055
Minimum Payment	Minimum \$										
UV - Agricultural	815.00	9	84,781	7,335	0	0	7,335	7,335	0	0	7,335
GRV - Townsites	815.00	213	1,005,746	173,595	0	0	173,595	177,670	0	0	177,670
UV - Mining	515.00	19	26,435	9,785	0	0	9,785	8,755	0	0	8,755
Sub-Totals		241	1,116,962	190,715	0	0	190,715	193,760	0	0	193,760
Discounts							3,102,490				2,977,815
Rates Adjustments							(99,597)				(105,000)
Movement in Excess Rates							(287)				(1,000)
							(24,765)				0
Amount from General Rates							2,977,841				2,871,815
Ex Gratia Rates							10,557				11,382
Specified Area Rates							0				0
Totals							2,988,398				2,883,197

Comments - Rating Information

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 10: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	194,589	4,871	3,608	0	0	23,580	27,285	GJ1614-10.07	175,880	170,912
Building Reserve	3,936	99	73	80,000	0	0	0		84,035	4,009
Resource Sharing Reserve	23,640	592	438	0	0	24,232	0		0	24,078
Plant Reserve	547,239	13,692	10,147	0	0	0	150,000	GJ1614-10.07	560,931	407,386
Waste Management Reserve	5,446	136	101	0	0	5,583	5,547	GJ1614-10.07	(1)	(0)
Green Head Commercial Parking Reserve	238	9	4	0	0	247	242	GJ1614-10.07	0	0
Television Rebroadcasting Reserve	25,754	615	478	0	0	10,738	0		15,631	26,232
Unspent Grants Reserve	0	0	0	0	0	0	0		0	0
Wann Park Water Reserve	30,913	774	573	0	0	31,687	0		0	31,486
Community Grant Reserve	4,877	122	90	0	0	4,999	4,967	GJ1614-10.07	0	0
Leeman Commercial Parking Reserve	117		2	0	0	117	119	GJ1614-10.07	0	0
Green Head POS Reserve	0		0	0	0	0	0		0	0
Leeman POS Reserve	0		0	0	0	0	0		0	0
Leeman Aged Accommodation Reserve	58,240	133	1,080	1,408	0	0	0		59,781	59,320
Coorow Aged Accommodation Reserve	2,468	81	46	0	0	2,549	2,514	GJ1614-10.07	0	(0)
Furniture & Equipment Reserve	10,000	250	185	0	0	10,250	10,185	GJ1614-10.07	0	0
Road Infrastructure Reserve	342,917	8,573	6,358	0	0	351,490	349,275	GJ1614-10.07	0	0
Coorow Bowling Club Reserve	2,100	53	39	2,100	0	0	0		4,253	2,139
Pool Revitalisation Reserve	0	0	569	32,000	32,000	0	0		32,000	32,569
	1,252,474	30,000	23,792	115,508	32,000	465,472	550,134		932,510	758,132



SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Actual Profit(Loss) of Asset Disposal				Disposals	Current Budget					
					This Year					
Cost	Accum Depr	Proceeds	Profit (Loss)		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$	\$	\$	\$	
74,990	9,985	59,091	(5,914)	CEO Landcruiser CW00	58,991	58,991	58,991	59,091	100	▲
23,636	5,245	23,636	5,245	Fire Tenders CW0055	23,636	23,636	23,636	23,636	0	↑↑↑
23,636	7,868	18,636	2,868	Fire Tenders CW0045	23,636	23,636	23,636	23,636		
17,990	2,395	13,612	(1,983)	Fire Tenders CW0052	17,990	17,990	17,990	17,990		
36,490	5,478	22,727	(8,284)	Ford Ranger CW0050	26,499	26,499	26,499	22,727	(3,772)	▼
				Lot 103 (45) Bristol St	80,000	80,000	80,000	0	(80,000)	▼
80,000	2,016	80,000	2,016	John Deere Grader CW009	140,000	96,757	132,273	75,454	(56,819)	▼
24,200	2,271	4,545	(17,384)	New Holland Tractor CW0027	10,000	10,000	0	31,819	31,819	▲
29,500	2,768	27,274	542	John Deere Backhoe CW0012	25,516	25,516	0	0	0	↑↑↑
36,490	1,839	27,273	(7,378)	Ford Ranger CW008	0	0	0	0	0	↑↑↑
35,000	1,764	34,545	1,310	Toyota Prado CW002	21,536	17,273	17,273	34,545	17,272	▲
				Works Ute CW0017	22,045	22,045	22,045	0	(22,045)	▼
				Works Ute CW0023			0	0	0	↑↑↑
			0		0	0	0	0	0	↑↑↑
381,933	41,631	311,340	(28,962)	Totals	449,850	402,344	402,344	288,899	(113,445)	

Comments - Capital Disposal

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions Information				Summary Acquisitions	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget			
\$	\$	\$	\$	Property, Plant & Equipment	\$	\$			\$	
0	0	0	0	Land for Resale	0	0	0	0	0	
0	5,005	0	5,005	Buildings	271,930	323,634	318,694	165,083	(153,612)	▼
425,430	0	0	425,430	Plant & Equipment	1,167,880	1,775,645	1,350,214	1,696,327	346,113	▲
0	10,250	0	10,250	Furniture & Equipment	37,000	4,967	4,967	4,967	0	▲
0	0	0	0	Tools	23,480	31,860	26,550	31,853	5,303	▲
0	0	0	0	Land	0	0	0	0	0	↑↑↑
0	0	0	0	Non-Freehold Shire Land	0	0	0	0	0	↑↑↑
				Infrastructure						
1,421,791	351,490	0	1,773,281	Roads	2,292,232	2,363,180	2,289,755	1,525,881	(763,874)	▼
33,000	0	0	33,000	Footpaths	142,597	142,597	137,097	284	(136,813)	▼
0	0	0	0	Drainage	0	0	0	0	0	↑↑↑
437,911	421,005	0	858,916	Other Infrastructure	1,096,346	959,677	907,286	437,230	(470,056)	▼
2,318,132	787,750	0	3,105,882	Totals	5,031,464	5,601,560	5,034,563	3,861,624	(1,172,938)	

Comments - Capital Acquisitions

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Buildings	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$ 5,500	\$	\$	\$ 5,500	COOROW OFFICE UPGRADE BUILDING (BUILDINGS)	\$ 20,500	\$ 45,500	45,500	\$ 50,245	\$ 4,745	▲
				LEEMAN OFFICE UPGRADE (BUILDINGS)	11,500	22,500	22,500	12,674	(9,826)	▼
	20,000		20,000	EMPLOYEE HOUSING (BUILDINGS)	89,300	113,473	111,463	74,165	(37,298)	▼
			0	COUNCIL HOUSING GENERAL CARPET CONTINGENCY (BUIL	5,000	5,000	4,160	0	(4,160)	▼
	65,130		65,130	LEEMAN FORESHORE TOILETS (BUILDINGS)	65,130	65,130	65,130	3,453	(61,677)	▼
			0	GREEN HEAD COMMUNITY CENTRE (BUILDINGS)	10,000	2,875	2,875	3,587	712	▲
2,250			2,250	MALEY PARK CAPITAL EXPEND (BUILDINGS)	5,500	5,500	4,580	3,431	(1,149)	▼
2,250			2,250	LEEMAN REC CENTRE (BUILDINGS)	7,500	7,500	7,500	4,551	(2,949)	▼
	5,005		5,005	COOROW GOLF CLUB (BUILDINGS)	8,000	8,000	8,000	0	(8,000)	▼
			0	MALEY PARK GARDENERS SHED (BUILDINGS)	20,000	20,000	20,000	0	(20,000)	▼
			0	COOROW DISTRICT HALL (BUILDINGS)	6,000	7,768	7,768	7,768	0	▲
			0	COOROW AQUATIC CTR UPGRADE (BUILDINGS)	5,500	2,388	2,388	2,388	0	↑↑↑
			0	LAND & BUILDINGS (BUILDINGS)	7,000	7,000	5,830	0	(5,830)	▼
			0	LEEMAN FIRE SHED ADDITION (BUILDINGS)	0	0	0	720	720	
			0	COOROW CARAVAN PARK (BUILDINGS)	11,000	11,000	11,000	2,100	(8,900)	▼
0	5,005	0	5,005	Totals	271,930	323,634	318,694	165,083	(153,612)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Plant & Equipment	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$		\$	\$	
			0	ADMIN VEHICLES CEO DCEO (P&E)	77,297	77,297	77,297	74,155	(3,142)	▼
425,430			425,430	DFES APPLIANCE PROGRAM FIRE UNIT (P&E)	425,430	880,895	455,465	880,896	425,431	▲
			0	VEHICLE FOR RANGER (P&E)	39,104	39,104	39,104	37,321	(1,783)	▲
			0	PURCHASE MOSQUITO FOGGER (P&E)	16,000	12,935	12,935	12,935	0	▲
			0	PURCHASE GRADER (P&E)	370,000	342,487	342,487	342,487	(0)	▼
			0	PURCHASE BACKHOE	0	165,000	165,000	167,950	2,950	▲
			0	DUAL CAB 4X4 - MANAGER WORKS & SERVICES - CW 002 (P&E)	54,000	49,932	49,932	49,932	(0)	▼
			0	PURCHASE WATER TANKER (P&E)	25,000	45,050	45,050	45,050	0	↑↑↑
			0	PURCHASE BOBCAT (P&E)	45,544	35,340	35,340	35,340	0	↑↑↑
			0	COASTAL LEADING HAND UTILITY (P&E)	39,104	38,958	38,958	38,958	(0)	▼
				WORKS UTILITIES CW017 (P&E)	38,200	38,200	38,200	0	(38,200)	▼
				4WD UTILITY CW0023 (P&E)	38,200	38,200	38,200	0	(38,200)	▼
				POOL VACUUM CLEANER (P&E)	0	5,446	5,446	4,537	(909)	▼
				SUNDRY RECREATIONAL EQUIPMENT	0	6,800	6,800	6,767	(33)	▼
					0	0	0	0	0	↑↑↑
					0	0	0	0	0	↑↑↑
			0		0	0	0	0	0	↑↑↑
			0		0	0	0	0	0	↑↑↑
425,430	0	0	425,430	Totals	1,167,880	1,775,645	1,350,214	1,696,327	346,113	

Contributions				Furniture & Equipment	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$		\$	\$		\$	\$	
	10,250		10,250	ADMIN COMPUTERS (F&E)	37,000	2,817	2,817	2,817	0	▲
			0	G/HEAD LIBRARY CABINETS (F&E)	0	0	0	0	0	↑↑↑
			0	CARAVAN PARK EQUIPMENT (F&E)	0	2,150	2,150	2,150	0	↑↑↑
0	10,250	0	10,250	Totals	37,000	4,967	4,967	4,967	0	

Contributions				Tools	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	SUNDRY TOOLS (TOOLS)	\$23,480	\$31,860	26,550	\$31,853	\$5,303	▲

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

0	0	0	0	Totals	23,480	31,860	26,550	31,853	5,303	
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SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$		\$	\$	
856,037	351,490		856,037	ROADS TO RECOVERY WORKS (INFRA ROADS)	823,004	872,732	828,360	585,193	(243,167)	▼
497,999			497,999	REGIONAL ROAD GROUP ROADWORKS (INFRA ROADS)	756,693	756,693	756,693	552,541	(204,152)	▼
			351,490	ROAD CONSTRUCTION (INFRA ROADS)	531,397	552,618	536,820	282,075	(254,745)	▼
67,755			67,755	BLACK SPOT ROAD CONSTRUCTION (INFRA ROADS)	101,632	101,632	101,632	102,707	1,075	▲
			0	CAR PARK CONSTRUCTION (INFRA ROADS)	0	0	0	3,365	3,365	▲
			0	REGIONAL ROAD GROUP (INFRA ROADS)	79,505	79,505	66,250	0	(66,250)	▲
1,421,791	351,490	0	1,773,281	Totals	2,292,232	2,363,180	2,289,755	1,525,881	(763,874)	

Contributions				Footpaths	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	FOOTPATH CONSTRUCTION - COUNCIL FUNDED (FOOTPATHS) FOOTPATH CONSTRUCTION - RTR FUNDED (FOOTPATHS)	\$	\$		\$	\$
33,000			0 33,000		109,597 33,000	109,597 33,000	109,597 27,500	284 0	(109,313) (27,500)
33,000	0	0	33,000	Totals	142,597	142,597	137,097	284	(136,813)

Contributions				Other Infrastructure	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$		\$	\$	
30,000			0	COASTAL WASTE MANAGEMENT (INFRA OTH)	21,364	21,364	21,364	0	(21,364)	▼
			30,000	GREEN HEAD WALK TRAILS (INFRA OTH)	60,000	0	0	0	0	↑↑↑
			0	COASTAL CEMETERY DEVELOPMENT (INFRA OTH)	74,835	74,835	62,350	14,589	(47,761)	▼
	139,436		139,436	DEVELOP PUBLIC OPEN SPACE - LOT 601 PETERSON PLACE	139,436	139,436	139,436	0	(139,436)	▼
			0	GREEN HEAD SPORTING CLUB (INFRA OTH)	4,165	4,086	4,086	4,086	0	↑↑↑
	31,726		31,726	WANN PARK WATER SUPPLY CAP EXP (INFRA OTH)	31,687	8,026	8,026	8,026	(0)	▼
			0	MALEY PARK (INFRA OTH) CAPITAL	0	2,566	2,566	2,677	111	▲
			0	GREENHEAD PARKS INFRASTRUCTURE (INFRA OTH)	25,000	28,300	28,300	3,322	(24,978)	▼
19,800			19,800	SKATE PARK CAPEX (INFRA OTH)	39,906	39,906	0	0	0	↑↑↑
	249,843		249,843	LEEMAN FORESHORE DEVELOPMENT (INFRA OTH)	249,842	195,347	195,347	0	(195,347)	▼
			0	TOURIST INFORMATION BAYS IOD (INFRA OTH)	62,000	57,700	57,700	32,960	(24,740)	▼
388,111			388,111	MILLIGAN ISLAND ECO TOURISM SITE (INFRA OTH)	388,111	388,111	388,111	361,617	(26,494)	▼
			0	COOROW BOWLING CLUB (INFRA OTH)	0	0	0	9,952	9,952	▲
437,911	421,005	0	858,916	Totals	1,096,346	959,677	907,286	437,230	(470,056)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-16 \$	Amount Received \$	Amount Paid \$	Closing Balance 30-Apr-17 \$
House Bonds - Leeman Aged Unit 1	300	0	0	300
House Bonds - Leeman Aged Unit 2	300	0	0	300
House Bonds - Leeman Aged Unit 3	400	0	0	400
House Bonds - Leeman Aged Unit 4	300	0	0	300
House Bond - Lot 121 Commercial St	0	0	0	0
House Bond - Lot 490 Tamarisk St	0	0	0	0
Aged Unit Bond - Commercial St	600	0	(300)	300
Leeman Aged Units Surplus	0	0	0	0
Coorow Aged Units Surplus	0	0	0	0
LGCHP Surplus	19,581	0	0	19,581
BCITF Levy	60	1,966	(1,858)	168
BRB Levy	562	3,039	(3,273)	328
Police Licensing	0	323,815	(323,815)	0
Standpipe Card Bond	2,170	210	0	2,380
RSL Thailand Competition	185	9,708	(185)	9,708
Kerbing Deposits	13,600	1,000	(1,000)	13,600
Maley Park Committee	0	0	0	0
Coorow Christmas Tree	275	0	0	275
Coorow Bushfire Brigade	2,025	0	0	2,025
CCLI Number Plate Funds	0	900	0	900
Leeman Number Plate Funds	3,400	635	(1,600)	2,435
Green Head Number Plate Funds	(50)	1,250	0	1,200
Warradarge Bushfire Brigade	1,350	0	0	1,350
Leeman Bushfire Brigade	3,283	650	0	3,933
Refuse Site Key Bond	300	100	0	400
Public Open Space	492,655	3,208	0	495,863
Bonds - Other	15,395	776	(2,390)	13,781
Snag Island Kids Centre	0	0	0	0
Nomination Deposits	0	0	0	0
Footpath Deposits	0	0	0	0
Trust Adjustments	0	0	(100)	(100)
	556,691	347,257	(334,521)	569,427

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 APRIL 2017

Note 13: INFORMATION ON BORROWINGS

Debenture Repayments	Principal 1-Jul-16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
		2016-17 Budget \$	2016-17 Actual \$	2016-17 Budget \$		2016-17 Budget \$	2016-17 Actual \$	2016-17 Budget \$	2016-17 Actual \$	
Staff Housing							\$			
Loan 79 - Leeman Executive House	46,019	0	0	22,392	11,046	23,627	34,973	2,445	1,390	27/06/2018
Loan 88 - Leeman MRS House	217,545	0	0	69,918	69,909	147,636	147,636	8,567	7,996	28/02/2019
Loan 89 - Brand St Residence	101,763	0	0	27,920	27,920	73,843	73,843	3,674	3,392	9/10/2019
Recreation & Culture										
Loan 87 - Maley Park Changerooms	23,656	0	0	11,392	5,591	12,264	18,065 0	1,741	985	13/06/2018
	388,983	0	0	131,622	114,466	257,354	274,517	16,427	13,763	

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

12. **QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

13. **URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:**

There is one late item to be dealt with under 14.1.1.

14. **MATTERS BEHIND CLOSED DOORS:**

PROCEDURAL RESOLUTION:

2017/066

Moved: Cr Bothe

Seconded: Cr Clement

That the meeting be closed to the public to consider item 14.1.1.

**CARRIED 6/0
Absolute Majority**

PROCEDURAL RESOLUTION:

2017/067

Moved: Cr Cullen

Seconded: Cr Clement

That late item 14.1.1 McWhirter Mooring Claim be considered.

**CARRIED 6/0
Absolute Majority**

PROCEDURAL RESOLUTION:

2017/068

Moved: Cr Bothe

Seconded: Clement

That the meeting be reopened to the public.

**CARRIED 6/0
Absolute Majority**

14.1.1 MCWHIRTER MOORING CLAIM

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	11 May 2017
ATTACHMENT	
FILE	ADM 0564 – Illyarrie Street Boat Ramp

OFFICER RECOMMENDATION:

Moved: Cr Jack

Seconded:

That, without admitting any liability, an offer be made to Mr Steve McWhirter to either:

- 1) provide him with an ex gratia payment of \$6,000: OR***
- 2) provide another mooring at Leeman (if possible) suitable for a 60 foot boat.***

MOTION LAPSED FOR WANT OF A SECONDER

RESOLUTION:

2017/069

Moved: Cr Bothe

Seconded: Cr Cullen

That, without admitting any liability, an offer be made to Mr Steve McWhirter to provide him with an ex gratia payment of \$6,000.

**CARRIED 5/1
Simple Majority**

Council did not believe that Mr McWhirter, based on information provided, would consider a replacement mooring.

15. DATE OF NEXT MEETING:

15.1 ORDINARY MEETING OF COUNCIL

Ordinary Meeting

Next meeting of Council will be held on Wednesday 21 June 2017 at the Leeman Recreation Centre from 5.00 pm.

16. CLOSURE:

There being no further business the President, Moira Girando JP closed the meeting at 6.27 pm

17. CONFIRMATION:

I, **Maira Jean GIRANDO JP**, certify that the Minutes of the meeting held on 9 April 2017, as shown on page number 1 to 20 were confirmed as a true and correct record by Council in Resolution No 2017/053 at the meeting held on the 17 May 2017.

CHAIRPERSON

DATE