



Minutes Ordinary Council Meeting

15 November 2017

Held at the Leeman Recreation Centre



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Signed on behalf of Council

Peter Crispin
Chief Executive Officer

Minutes

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1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:**

The Chief Executive Officer, Mr Peter Crispin, welcomed those present and opened the Meeting at 5.09 pm.

2. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Councillor M R Bothe
Councillor M J Girando
Councillor V R Oakes

Newly Elected Members
R J Clement
B A Jack
S Peck
G C Sims

Mr P J Crispin
Mrs L J Parola
Mr T B Brandy
Mr K Bean

Chief Executive Officer
Deputy Chief Executive Officer
Manager Regulatory Services
Manager of Works & Services

Mr Des Alach, 102 Ocean View Drive, Green Head (until 5.33pm)
Mrs Annemaree Alach, 102 Ocean View Drive, Green Head (until 5.33pm)
Mrs Deanne Lovelady, 32 Ocean View Drive, Green Head (until 5.33pm)

Leave of Absence

Councillor D A Rackemann

Under Section 2.29 of the *Local Government Act 1995* and before

Mr Trevor Brandy, JP, Councillors B A Jack, R J Clement, S D Peck and G C Sims signed their Declarations of Office.

The Chief Executive Officer Mr Peter Crispin congratulated all Elected Members.

3. ELECTION OF PRESIDENT AND DEPUTY PRESIDENT

3.1 ELECTION OF PRESIDENT

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	23 October 2017

SUMMARY:

It is necessary for Council to elect a Council President.

COMMENT:

In accordance with Schedule 2.3 of the *Local Government Act 1995*, written nominations for the office of President for the next two years are to be addressed to the Chief Executive Officer. Nomination forms are enclosed with Councillors' Agenda Packages for this purpose. If a Councillor is nominated by another Councillor, the nominee must advise the Chief Executive Officer orally or in writing that he/she is willing to be nominated for the office.

Should there be two or more nominees, a secret ballot will be conducted to determine the holder of the office.

STATUTORY IMPLICATIONS:

Local Government Act 1995

Schedule 2.3 — When and how mayors, presidents, deputy mayors and deputy presidents are elected by the council

[Sections 2.11(1)(b) and 2.15]

Division 1 — Mayors and presidents

1. Terms used

In this Division —

1. **extraordinary vacancy** means a vacancy that occurs under section 2.34(1);
2. **office** means the office of councillor mayor or president.

2. When council elects mayor or president

- (1) The office is to be filled as the first matter dealt with —
 - (a) at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and
 - (b) at the first meeting of the council after an extraordinary vacancy occurs in the office.
- (2) If the first ordinary meeting of the council is more than 3 weeks after an extraordinary vacancy occurs in the office, a special meeting of the council is to be held within that period for the purpose of filling the office.

3. CEO to preside

The CEO is to preside at the meeting until the office is filled.

4. How mayor or president is elected

- (1) The council is to elect a councillor to fill the office.
- (2) The election is to be conducted by the CEO in accordance with the procedure prescribed.
- (3) Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The councillors are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 5(1), the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

[Clause 4 amended by No. 49 of 2004 s. 69(2)-(5); No. 66 of 2006 s. 14.]

5. Votes may be cast a second time

- (1) If when the votes cast under clause 4(5) are counted there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.
- (2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes.
- (3) When the meeting resumes the councillors are to vote again on the matter by secret ballot as if they were electors voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

FINANCIAL, POLICY STRATEGIC IMPLICATIONS:

There appears to be no implications in this regard.

Nominations have been received for Councillor Girando.

RESULT OF ELECTION:

The Chief Executive Officer declared Councillor Girando elected as President to the Shire of Coorow.

Declaration of Office

Under Section 2.29 of the *Local Government Act 1995* and before Mr Trevor Brandy, JP, Councillor M J Girando signed her Declaration of Office.

The President took the Chair.

3.2 ELECTION OF DEPUTY PRESIDENT

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	23 October 2017
FILE	ADM0308

SUMMARY:

It is necessary for Council to elect a Deputy President.

COMMENT:

In accordance with Schedule 2.3 of the *Local Government Act 1995*, written nominations for the office of Deputy President for the next two years are to be addressed to the Chief Executive Officer. Nomination forms are enclosed with Councillors' Agenda Packages for the purpose. If a Councillor is nominated by another Councillor, the nominee must advise the Chief Executive Officer orally or in writing that he/she is willing to be nominated for the office.

Should there be two or more nominees, a secret ballot will be conducted to determine the holder of the office.

Upon election the Deputy President is required to make a Declaration.

STATUTORY IMPLICATIONS:

Local Government Act 1995

Schedule 2.3 — When and how mayors, presidents, deputy mayors and deputy presidents are elected by the council [Sections 2.11(1) (b) and 2.15]

Division 2 — Deputy mayors and deputy presidents

6. Terms used

In this Division —

- 3. **extraordinary vacancy** means a vacancy that occurs under section 2.34(1);
- 4. **office** means the office of deputy mayor or deputy president.

7. When the council elects the deputy mayor or deputy president

- (1) If the local government has an elector mayor or president the office of deputy mayor or deputy president is to be filled as the first matter dealt with —
 - (a) at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and
 - (b) at the first meeting of the council after an extraordinary vacancy occurs in the office.
- (2) If the local government has a councillor mayor or president the office of deputy mayor or deputy president is to be filled —
 - (a) as the next matter dealt with after the mayor or president is elected at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and

- (b) subject to subclause (3), as the first matter dealt with at the first meeting of the council after an extraordinary vacancy occurs in the office.
- (3) If at a meeting referred to in clause 2(1)(b) the deputy mayor or deputy president is elected to be the mayor or president, the resulting extraordinary vacancy in the office is to be filled as the next matter dealt with at the same meeting.

8. How deputy mayor or deputy president is elected

- (1) The council is to elect a councillor (other than the mayor or president) to fill the office.
- (2) The election is to be conducted in accordance with the procedure prescribed by the mayor or president, or if he or she is not present, by the CEO.
- (3) Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The council members are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.

[Clause 8 amended by No. 64 of 1998 s. 54(2)-(4); No. 49 of 2004 s. 69(6)-(9).]

9. Votes may be cast a second time

- (1) If, when the votes cast under clause 8(5) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and, not more than 7 days later, a special meeting of the council is to be held.
- (2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.
- (3) When the special meeting is held the council members are to vote again on the matter by secret ballot as if they were voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, under Schedule 4.1 as if those votes were votes cast at an election.

[Clause 9 amended by No. 49 of 2004 s. 69(10).]

FINANCIAL, POLICY STRATEGIC IMPLICATIONS:

There appears to be no implications in this regard.

A nomination was received for Councillor Jack for the position of Deputy President.

RESULT OF ELECTION:

The President declared Councillor Jack elected as Deputy President to the Shire of Coorow.

Declaration of Office

Under Section 2.29 of the *Local Government Act 1995* and before Mr Trevor Brandy, JP, Councillor B A Jack signed his Declaration of Office.

3.3 SEATING ARRANGEMENTS

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	23 October 2017

SUMMARY:

It is necessary for Council to arrange for seating arrangements.

COMMENT:

In accordance with Council's Standing Orders Local Law Part 9, Members at the first meeting held after each Election Day, the Chief Executive Officer is to allot alphabetically, a position at the Council table to each Member.

Alternatively, Councillors may choose to make their own seating arrangements. This may only occur with the full consent of all Councillors.

STATUTORY IMPLICATIONS:

Standing Orders 2011

9.1 Members to be in their proper places

- (1) At the first meeting held after each Election Day, the CEO is to allot, alphabetically by ward, a position at the Council table to each Member.
- (2) Each Member is to occupy his or her allotted position at each Council meeting.

FINANCIAL, POLICY STRATEGIC IMPLICATIONS:

There appears to be no implications in this regard.

RESOLUTION:

2017/141

Moved: Cr Sims

Seconded: Cr Clement

That Council adopts seating arrangements in accordance with Standing Order 9.1 (alphabetically) for the next two years.

***CARRIED 7/0
Absolute Majority***

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

4.1 Matthew Lovelady – Cliff Park

Ms Alach advised that she was a registered midwife, has attended many meetings in the public and private sector. She has never seen worse behaviour at a public meeting than that at the Green Head Community Association. She said her husband donated the engineering for the building so she felt she should have been treated with respect.

She said she was treated as an enemy and wanted to know what the Shire is going to do about it.

Response

As previously stated, the Shire of Coorow has no authority over the Green Head Community Association. The Shire President has spoken with the chairperson of the Green Head Community Association to discuss the concerns about the last meeting.

5. PUBLIC QUESTION TIME:

5.1 Desmond Alach and Ryan Alach – Water Conservation Measures, Cliff Park

The Minister for Water, Western Australia has publicly requested the conservation of our precious water resources.

The Shire of Coorow regularly delivers 1000 litre water containers by truck to water Cliff Park. The water is sourced from the Water Corporation's supply.

In addition hoses and sprinklers from the Water Corporation's supply are used in Cliff Park to water non native plants and grassed area. We have over the years had to go into the park at night to turn off the sprinkler which is regularly left on overnight.

What water conservation measures is the Shire of Coorow planning for Cliff Park to comply with the Minister for Water Supplies request?

Response

All taps in Cliff Park have timers attached to prevent overwatering. The water being transported to establish the new plants on the landscaping treatments will cease when the plants have become established.

The Shire of Coorow is involved in many water saving measures, including the use of runoff water and these measure will continue to be expanded as funding allows.

The Coastal Leading hand will check the timers are working.

5.2 Deanne Lovelady, Craig Lovelady, Desmond Alach, Annemaree Alach, Ryan Alach, Edwina Lefroy, Matthew Lovelady, Barry Wood, June Wood – Coast Care Group

The preservation of our natural environment for future generations is of utmost importance. The Coast Care Group has contributed significantly to our present Green Head coastal environment in terms of preservation and restoration.

In bestowing “better status” upon this integral Coast Care Group, please can Council recommend, in the interests of inclusive and future framework for our community, that the Coast Care Group be set up incorporated as an association?

Can Council recommend this Coast Care Group be open to all interested members of the community of Green Head in which to participate together in their shared passion for preserving the pristine local environment, and in particular our headlands and shore line?

Response

The Council will be considering this item at the meeting today. When committees of Council (including advisory committees) are setup, Council must appoint members. This can be reviewed in the future, either at the behest of Council or as a request from the committee.

Should any community group (including the current Green Head Coast Care Group) wish to set up an incorporated association there is a legal process to follow that is not associated with the Shire.

Mr Alach said this question had been asked as a result of the agenda item, and that he believed that some of the people on the list had demonstrated they don't understand the coastal environment. He said he has never heard of elected members treating members of the community in this way and he believed that this recommendation is to allow the CEO to pick his favourites. The Shire's manner of dealing with him has been very poor.

Response

The President stated that she believed that he (and all other members of the public) had always been treated courteously.

5.3 Edwina Lefroy – Tree Lopping Adjacent to Green Head Store

In my letter dated 28 August 2017 to Peter Crispin CEO, I expressed concern about the lopping of Tuart trees adjacent to the Green Head General Store.

I am wondering who was involved in the decision to lop the trees and the reason for the lopping?

Response

The Shire did not lop the trees at the Green Head General Store. The staff believe that this pruning was undertaken by the owner of the property.

5.4 Deanne Lovelady – Cliff Park

My question refers to the Late Item of Business 9.1.1 Cliff Park – Green Head, addressed at the Ordinary Council Meeting, held on 18 October 2017.

Having regard to the Council Meeting minutes, it is stated that the Statutory Environment and Policy Implications for this item resolution were NIL.

Does this mean that Council in passing this retrospective resolution does not abide by its statutory obligations that are referenced in the Shire of Coorow Local Planning Strategy 2015, in particular, Section 6, State and Regional Planning Context, Documents and Relevant Provisions, including 6.1 Key State Documents and 6.2 State Planning Policies, pages 41-51 inclusive?

Of special reference and significance to this matter concerning the historic developments of Cliff Park, is the application of the document State Coastal Planning Guidelines (July 2013), in particular, State Planning Policy 2.0 Environment and Natural Resources, and State Planning Policy 2.6 State Coastal Planning Policy.

Yes or No?

Please provide the explanation.

Response

Yes, Council believes that all statutory requirements have been met.

Mrs Lovelady explained that her question was, in effect, asking whether Council believe that the late agenda item was correct when the Statutory Environment and Policy Implications for this item resolution were shown as NIL.

Response

This question was taken on notice.

5.5 Mr Alach – Request Names of Support for Landscape Treatments

Mr Alach noted he heard the President on the radio today and asked when the petition supporting the installation of landscape treatments at Cliff Park was circulated and if there was a copy available.

Response

The President advised she may have incorrectly referred to the list as a petition, when in fact it was a letter provided to Council by people expressing their support for the actions taken, and requesting that their names remain anonymous.

Mr Alach asked for a copy of the document.

Response

The President said that the people who signed had specifically asked that their names not be made public, so the letter would not be made available to anyone.

Mr Alach then asked that if he was to get a petition signed by 50 people would the Shire remove the landscaping treatments at Cliff Park?

Response

The President said Council have already made the decision that the landscaping treatment would remain in the foreseeable future.

Mr Alach then stated that the President had been rude to them in her radio interview and this was a continuation of how they had been getting treated.

Response

The President replied that it was Mr Alach who was now being rude, and closed public question time at 5.33pm.

The members of the public left the meeting at 5.33 pm

6. APPLICATIONS FOR LEAVE OF ABSENCE:

The following Councillor/s requested Leave of Absence from Council Meetings and Duties:

- Councillor Sims – 27 November to 12 December 2017 and 14 December to 29 December 2017
- Councillor Girando – 15 December 2017 to 8 January 2018

RESOLUTION: 2017/142

Moved: Cr Jack Seconded: Cr Oakes

That the following Leave of Absence from Council Meetings and Duties be authorised:

- ***Councillor Sims – 27 November to 12 December 2017 and 14 December to 29 December 2017***
- ***Councillor Girando – 15 December 2017 to 8 January 2018***

***CARRIED 7/0
Simple Majority***

7. DECLARATION OF INTEREST:

Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Nil

9. CONFIRMATION OF MINUTES:

9.1 AUDIT COMMITTEE MEETING HELD WEDNESDAY 18 OCTOBER 2017 AT THE COOROW DISTRICT HALL

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	1 November 2017

COMMENT:
Nil

OFFICER RECOMMENDATION/ RESOLUTION: **2017/143**

Moved: Cr Bothe **Seconded: Cr Sims**

That the Minutes of the Audit Committee Meeting held on Wednesday 18 October 2017 be received.

***CARRIED 7/0
Simple Majority***

9.2 ORDINARY MEETING HELD WEDNESDAY 18 OCTOBER 2017 AT THE COOROW DISTRICT HALL

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	1 November 2017

COMMENT:
Nil

OFFICER RECOMMENDATION/ RESOLUTION: **2017/144**

Moved: Cr Oakes **Seconded: Cr Jack**

That the Minutes of the Ordinary Meeting held on Wednesday 18 October 2017 be confirmed as a true and correct record.

***CARRIED 7/0
Simple Majority***

10. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

The President congratulated the newly sworn in Councillors, especially Councillor Peck as a first time Councillor.

11. MATTERS FOR WHICH MEETING MAY BE CLOSED:

Nil

		(Community Rep)	
9	Coorow Land Conservation District Committee	Cr Bothe	Cr Jack
10	Coorow Townscape Committee	Cr Jack and CEO	DCEO
11	North Midlands Medical Practice Management Committee	Cr Sims and CEO	Cr Cullen and DCEO
12	Marchagee Buntine Recovery Catchment Group	Cr Bothe	Cr Girando
13	Bush Fire Advisory Committee Chair	Shire President	CEO
14	MWRC ISA Governance Team	Cr Clement and MWS	Cr Girando
15	Development Assessment Panel	Cr Jack and Cr Bothe	Cr Clement and Cr Sims
16	Mid-West Primary Care Project	Cr Cullen and CEO	Cr Sims and DCEO
17	MWRC ISA JPMT	MWS & CEO	
18	Joint RoadWise Committee	Cr Clement	Cr Oakes
19	Leeman Foreshore Community Planning Committee	Cr Rackemann	Cr Oakes
20	Coorow Municipal Inventory of Heritage Places Committee	Cr Cullen	Cr Jack

CARRIED 7/0
Absolute Majority

COMMENT:

Following the 2017 Local Government Elections, Council should now review all Committee positions and Delegations. A number of the above committee are no longer meeting, so they have been removed from the list of committees.

STATUTORY ENVIRONMENT:

Local Government Act 1995

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

** Absolute majority required*

5.10. Appointment of committee members

(1) A committee is to have as its members -

(a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and

- (b) persons who are appointed to be members of the committee under subsection (4) or (5).

** Absolute majority required.*

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2) (a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1) (a) to at least one of those committees as the local government decides.
- (3) Section 52 of the *Interpretation Act 1984* applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish -
 - (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

5.11. Tenure of committee membership

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until -
 - (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;
 - (b) the person resigns from membership of the committee;
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day,whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until -
 - (a) the term of the person's appointment as a committee member expires;
 - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day,whichever happens first

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

There appears to be no implications in this regard

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/145

Moved: Cr Jack

Seconded: Cr Sims

That Council appoints the following as members of Committees of Council and as Delegates of Council to the respective Committee or Organisation as included in the following table:

No	Committee	Member/Delegate(s)	Proxy Member/ Delegate
1	Audit Committee	All Councillors	Nil
2	Waddy Forest LCDC	Cr Bothe	Cr Sims
3	North Midlands Sub-Regional Road Group	Cr Girando and MWS	Cr Clement
4	Northern Country Zone of WA Local Government Association	Shire President and Deputy Shire President	Cr Peck and Cr Clement
5	Local Emergency Management Committee	Shire President	Deputy Shire President
6	Winchester Cemetery Management Committee	Cr Sims, MWS and Ms Alison Doley (Community Rep)	Cr Bothe
7	Bush Fire Advisory Committee Chair	Cr Clement	Cr Jack
8	Development Assessment Panel	Cr Bothe and Cr Jack	Cr Peck and Cr Oakes

CARRIED 7/0
Absolute Majority

12.1.2 GREEN HEAD COAST CARE ADVISORY COMMITTEE

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	3 November 2017
FILE	ADM0501Environmental Management and Marine Management
ATTACHMENT	Nil

SUMMARY:

To consider the creation of a Green Head Coast Care Advisory Committee to action and provide advice on the management of the coastal environment (especially the 3 Bays Walkway and Green Head coastline).

BACKGROUND:

The Green Head Coast Care group is an unofficial group of concerned local residents who have been meeting and carrying out activities such as brushing and other revegetation projects, rubbish pickups, and planning and implementing the 3 Bays Walkway.

The Shire has been very reliant on this group of people for restoration works and identification of new tracks being made along the coast (so that prompt action can be taken).

Many grants have been sourced under the banner of the Shire as the Green Head Coast Care Group is not an incorporated association.

It is thought that this group could be given better status and the members better protected if they were to come under the banner of the Shire.

COMMENT:

Currently the members are:

Judy Browne
Janine Wann
Glenda Reed
Deborah O'Brien
Kay Hunt
John Birch
Lynda Birch
Barrie Griffiths
Jennifer Griffiths
Beth Broun
Tim Johnston

Meeting are normally held each month at the Green Head Community Centre, with one member providing the catering for the meeting. These meetings are, and would remain meetings that are not open to the public (as there will be no delegated authority to the committee).

The group take their own minutes, and as has been explained to them, they would need to provide a copy for Council to receive at the next ordinary Council meeting.

The common theme that binds these members together is their passion for the local environment including the headlands and shoreline.

STATUTORY ENVIRONMENT:

Local Government Act 1995

s5.8 Establishment of committees

s5.9(2)(f) allows a committee to comprise of "other persons only" i.e. no Councillors or staff

STRATEGIC IMPLICATIONS:

Theme 3: Environment

Aspiration: Our coastal and bush land reserves are utilised and managed in a way that will preserve them for future generations.

Objective: Our natural environment is preserved for the future

Strategy: Maintain and preserve the character of the community and its rural surrounds

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION/RESOLUTION: 2017/146

Moved: Cr Bothe

Seconded: Cr Sims

That the Green Head Coast Care Advisory Committee be established for the purpose of providing action and advice on the protection and enhancement of the pristine headlands and general coastline, with the following members:

- ***Judy Browne***
- ***Janine Wann***
- ***Glenda Reed***
- ***Deborah O'Brien***
- ***Kay Hunt***
- ***John Birch***
- ***Lynda Birch***
- ***Barrie Griffiths***
- ***Jennifer Griffiths***
- ***Beth Broun***
- ***Tim Johnston***

***CARRIED 7/0
Absolute Majority***

12.1.3 S BROCKMAN – REQUEST TO ALLOW RATES DISCOUNT

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	6 November 2017
ATTACHMENT	Nil
FILE	ADM0036 – Rates Payments – Overdue Rates

SUMMARY:

To consider the request from Mr Simon Brockman to allow this discount on rates posted 24 August 2017 and receipted as paid 31 August 2017 (due date was 29 August 2017).

BACKGROUND:

The Shire offers ratepayers a discount of 4% when rates are paid in full within 35 days of being levied. This year, rates had to be paid by 4 pm on Tuesday 29 August 2017.

Mr Simon Brockman has contacted the Shire to say that he posted his payments for the rates in Perth on 24 August 2017 (before they were due).

The post mark from the Perth Mail Centre was dated Thursday 24 August 2017, however the envelope was not received at the Shire until Thursday 31 August 2017. Mr Brockman is requesting that Council consider giving him a reprieve as he has always previously paid on time.

COMMENT:

Below is a list of rates receipts received on 30 August to 4 September 2017, and the value of the discount that would have been received if the rates were not late:

Date	A/N	Description	Received	Discount Foregone
30/08/2017	A1046	Lot 362 ROWLANDS RD GREEN HEAD 6514	695.00	-
30/08/2017	A205	2596 CW/LTHM RD WADDY FORREST 6515	8,035.00	-
30/08/2017	A1024	Lot TEASDALE RD COOROW 6515	3,195.32	-
30/08/2017	A734	Lot 1 WADDY FORREST 6515	2,654.04	-
30/08/2017	A206	2643 CW/LTHM RD WADDY FORREST 6515	3,115.72	-
30/08/2017	A904	26 GREENHEAD RD GREEN HEAD 6514	1,852.38	-
30/08/2017	A7	Lot 75 JENSEN ST OOROW 6515	229.57	-
30/08/2017	A290	10879 CLARKE RD EGANU 6515	854.24	-
30/08/2017	A294	435 TOOTBARDIE RD WARRADARGE 6518	7,410.94	305.66
30/08/2017	A1189	33 GREENHEAD RD GREEN HEAD 6514	358.11	-
30/08/2017	A384	183 OCEAN VIEW DR GREEN HEAD 6514	822.99	-
30/08/2017	A1139	19 MORRISON PL LEEMAN 6514	886.00	-
30/08/2017	A850	PMS 8390 PEN RD ENEABBA SOUTH 6518	816.65	32.60
30/08/2017	A851	PMS 8259 MCHG/BUNTINE RD MARCHAGEE 6515	816.65	32.60
30/08/2017	A852	PMS 8499 CW/LTHM RD WADDI FOREST 6515	816.65	32.60
30/08/2017	A552	29 BONHAM ST LEEMAN 6514	1,696.27	-
30/08/2017	A260	562 GARIBALDI-WILLIS RD GANU 6515	4,018.00	-

30/08/2017	A375	28 MCGILP ST GREEN HEAD 6514	1,465.13	-
30/08/2017	A1213	18 WHITEMAN STREET GREEN HEAD 6514	451.40	-
30/08/2017	A1474	36 CRAIKE WAY GREEN HEAD 6515	465.50	-
30/08/2017	A983	3B HUTCHCRAFT COURT GREEN HEAD 6514	1,452.00	-
30/08/2017	A1430	4 THORNBILL ST GREEN HEAD 6514	575.92	-
30/08/2017	A1807	17 CRAIKE WAY GREEN HEAD WA 6514	2,120.95	76.91
30/08/2017	A1535	11 ADAMS CRESCENT GREEN HEAD 6514	857.40	32.60
30/08/2017	A356	1 BATTERSBY RD GREEN HEAD 6514	1,392.06	41.96
30/08/2017	A888	46 HUNTER CRES GREEN HEAD 6514	1,698.17	-
30/08/2017	A1532	24 WORTHINGTON STREET GREEN HEAD 6514	968.72	-
30/08/2017	A935	4 CROFT COURT GREEN HEAD 6514	327.29	-
30/08/2017	A324	2 MORPHETT CRES GREEN HEAD 6514	521.10	-
30/08/2017	A849	15 HEALES WAY GREEN HEAD 6514	1,751.56	59.94
30/08/2017	A1278	162 OCEAN VIEW DVE GREEN HEAD 6514	1,220.76	66.04
30/08/2017	A689	4 SPENCER ST LEEMAN 6514	1,167.40	32.69
30/08/2017	A540	24 BONHAM ST LEEMAN 6514	1,308.14	38.46
30/08/2017	A1424	6 TAILOR STREET LEEMAN 6514	3,202.60	-
30/08/2017	A282	808 TOOTBARDIE RD WARRADARGE 6518	7,735.69	336.23
30/08/2017	A1009	7 JOHNS ST GREEN HEAD 6514	958.58	-
30/08/2017	A1327	3 GLOVER CRESCENT GREEN HEAD 6514	188.82	-
30/08/2017	A1423	13 LAKE ST LEEMAN 6514	857.40	-
30/08/2017	A411	10 BATTERSBY RD GREEN HEAD 6514	1,500.00	-
30/08/2017	A1127	28 ILLYARRIE ST LEEMAN 6514	706.30	-
30/08/2017	A1183	1/32 OCEAN VIEW DR GREEN HEAD 6514	800.00	-
31/08/2017	A643	6 THOMAS ST LEEMAN 6514	457.69	-
31/08/2017	A754	42 GREENHEAD RD GREEN HEAD 6514	560.77	-
31/08/2017	A614	35 NAIRN ST LEEMAN 6514	1,789.94	-
31/08/2017	A1033	22 HEALES WAY GREEN HEAD 6514	1,344.11	39.96
31/08/2017	A882	7 MORCOMBE RD LEEMAN 6514	1,703.77	54.95
31/08/2017	A1485	18514 BRAND HIGHWAY WARRADARGE 6518	7,691.44	316.77
31/08/2017	A398	240 OCEAN VIEW DR GREEN HEAD 6514	1,428.02	43.46
31/08/2017	A1152	3000 COCKLESHELL GULLY RD WARRADARGE 6518	22,189.79	928.41
31/08/2017	A842	40 GREENHEAD RD GREEN HEAD 6514	1,973.51	66.19
31/08/2017	A876	8419 COOROW-GREEN HEAD RD WARRADARGE	11,109.47	463.25
31/08/2017	A152	1390 RAILWAY RD GUNYIDI 6513	2,888.97	-
31/08/2017	A210	8799 GUNYIDI 6515	555.68	-
31/08/2017	A1484	18514 BRAND HIGHWAY WARRADARGE 6518	872.03	-
31/08/2017	A19	41 COMMERCIAL ST COOROW 6515	207.18	-
31/08/2017	A541	45 MORCOMBE RD LEEMAN 6514	1,733.74	56.20
31/08/2017	A667	13 MORRISON PL LEEMAN 6514	1,583.88	49.95
31/08/2017	A632	44 THOMAS ST LEEMAN 6514	1,680.87	-
31/08/2017	A669	3 MORRISON PL LEEMAN 6514	1,632.69	-
31/08/2017	A1457	23 GLOVER CRESCENT GREEN HEAD 6514	395.16	-
31/08/2017	A344	12 GREENHEAD RD GREEN HEAD 6514	418.02	-
31/08/2017	A1436	8 WHISTLER CRES GREEN HEAD 6514	229.57	-
31/08/2017	A1829	PEP70/00488	300.00	-
31/08/2017	A404	12 BATTERSBY RD GREEN HEAD 6514	425.98	-
31/08/2017	A458	8 GREENHEAD RD GREEN HEAD 6514	1,474.18	46.38
31/08/2017	A510	15 NAIRN ST LEEMAN 6514	1,428.02	44.35
31/08/2017	A1486	28 CRAIKE WAY GREEN HEAD 6514	842.76	-

31/08/2017	A1530	36 WORTHINGTON STREET GREEN HEAD 6514	1,137.47	36.30
31/08/2017	A520	12 RUDDUCK ST LEEMAN 6514	1,404.05	43.34
31/08/2017	A1165	1/5 HUTCHCRAFT COURT GREEN HEAD 6514	808.17	-
31/08/2017	A1235	9 GLOVER CRESCENT GREEN HEAD 6515	890.00	-
31/08/2017	A629	12 THOMAS ST LEEMAN 6514	408.52	-
31/08/2017	A1831	473 CW/LTHM RD COOROW 6515	7,509.64	-
31/08/2017	A457	3 MORPHETT CRES GREEN HEAD 6514	425.98	-
31/08/2017	A1603	21A HONEYEATER DRIVE GREEN HEAD 6514	229.57	-
01/09/2017	A486	11 NAIRN ST LEEMAN 6514	1,384.07	-
01/09/2017	A1448	53 CRAIKE WAY GREEN HEAD 6514	451.40	-
01/09/2017	A1473	51 CRAIKE WAY GREEN HEAD 6515	451.40	-
01/09/2017	A1468	4 CRAIKE WAY GREEN HEAD 6514	278.66	-
01/09/2017	A141	467 MAMBOOBIE RD MARCHAGEE 6515	5,653.37	235.98
01/09/2017	A200	1287 SOUTH WADDI RD WADDY FORREST 6515	1,152.04	-
01/09/2017	A140	206 JONES RD MARCHAGEE 6515	1,874.25	-
01/09/2017	A190	270 LAMPARD ROAD WADDY FORREST 6515	2,331.41	-
01/09/2017	A269	6671 COOROW-GREEN HEAD RD WARRADARGE	3,771.27	-
01/09/2017	A1856	1302 CW/LTHM RD WADDY FORREST 6515	5,188.67	-
01/09/2017	A1065	6 MCDONALD PLACE GREEN HEAD 6514	229.57	-
04/09/2017	A895	11 HEALES WAY GREEN HEAD 6514	891.34	-
04/09/2017	A436	4 FARLEY ST GREEN HEAD 6514	2,363.15	86.10
04/09/2017	A871	16 DHUFISH DVE LEEMAN 6514	1,167.40	34.41
04/09/2017	A554	41 NAIRN ST LEEMAN 6514	1,100.00	-
04/09/2017	A973	300 LAUNER RD EGANU 6515	2,666.55	-
04/09/2017	A1495	26 CRAIKE WAY GREEN HEAD 6514	229.57	-
04/09/2017	A1420	3/5 WILLIAMS PL GREEN HEAD 6514	890.00	-
04/09/2017	A472	38 BATTERSBY RD GREEN HEAD 6514	1,727.49	-
04/09/2017	A1490	22 CRAIKE WAY GREEN HEAD 6514	1,913.57	66.67
04/09/2017	A742	3 CALLISTEMON CL LEEMAN 6514	193.80	-
04/09/2017	A844	25 HEALES WAY GREEN HEAD 6514	1,852.38	-
04/09/2017	A537	7 BONHAM ST LEEMAN 6514	361.03	-
04/09/2017	A28	19 MAIN ST COOROW 6515	607.91	-
			190,427.36	3,700.96

In total, 29 ratepayers tried to claim the discount for rates received after the due date this year. If each of these were allowed to claim the discount, it would cost the Shire \$3,700.96 as follows:

A/N	Owner	\$	Received	Since paid
A294	WILLIAMS	305.66	30/8	✓
A850	TELSTRA CORPORATION	32.60	30/8	✗
A851	TELSTRA CORPORATION	32.60	30/8	✗
A852	TELSTRA CORPORATION	32.60	30/8	✗
A1807	AGONIS PTY LTD	76.91	30/8	✗
A1535	GOODLET	32.60	30/8	✓
A356	DEANS	41.96	30/8	✓
A849	STANNARD	59.94	30/8	✓
A1278	TRAN	66.04	30/8	✓

A689	TRAN	32.69	30/8	✓
A540	GRIFFITH	38.46	30/8	✓
A282	MALKARNA FARMS PTY LTD	336.23	30/8	✓
A1033	CRUMP	39.96	31/8	✓
A882	JUST	54.95	31/8	✓
A1485	LEAHY	316.77	31/8	✓
A398	BEACH BAY PTY LTD	43.46	31/8	✓
A1152	SOUTH BEACH HOLDINGS (WA) P/L	928.41	31/8	✗
A842	SOUTH BEACH HOLDINGS (WA) P/L	66.19	31/8	✗
A876	SOUTH BEACH HOLDINGS (WA) P/L	463.25	31/8	✗
A541	WHITE	56.20	31/8	✓
A667	WHITE	49.95	31/8	✓
A458	STONE	46.38	31/8	✓
A510	RADFORD	44.35	31/8	✓
A1530	EDWARDS	36.30	31/8	✓
A520	CHERRY	43.34	31/8	✗
A141	STONE	235.98	1/9	✓
A436	CHAMBERLAIN	86.10	4/9	✓
A871	JACKMAN	34.41	4/9	✓
A1490	PEARCE	66.67	4/9	✓
		<hr/>		
		3,700.96		

The main reason that a discount is offered is to encourage ratepayers to pay their rates in full by the due date so that the funds are available as soon as possible for cash flow and investment purposes. With the current low interest rates being received for term deposits, the investment of funds is not generating a lot of interest.

Another reason is to reward ratepayers who pay their rates early or on time. By allowing those who are late paying to receive the discount, Council would effectively be penalising those who do the right thing.

The cost of the discount has risen over time and as part of the 2017/2018 budget deliberations, Council reduced the percentage offered from 5% to 4%.

The cost of the discount over the past 15 years has increased from \$56,902 in 2001/2002 to \$88,370 in 2017/2018.

STATUTORY ENVIRONMENT:

There is no requirement for a discount to be allowed.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Policy 3.2.7 – Rates Discount clearly sets out the guidelines for allowing the rates discount, ie in the case of a payment made by cheque, it must be received and receipted by staff before 4 pm on the due date.

FINANCIAL IMPLICATIONS:

The 2017/2018 Annual Budget includes a total of \$85,195 for rates discounts for rates received in full by 4 pm on 29 August 2017.

The amount of discount requested by Mr Brockman for his three assessments is \$928.41, \$66.19 and \$463.25 (plus interest). If this discount was to be given to all ratepayers whose rates payments received in full from 30 August to 4 September 2017, the total cost would be \$3,700.96. Most have already paid with only \$1,598.99 remaining (of which Mr Brockman's is \$1,457.85).

VOTING REQUIREMENT:

Simple Majority (Absolute Majority if discount allowed)

OFFICER RECOMMENDATION:

That the request by Mr Simon Brockman to allow a rates discount on Assessments A1152, A842 and A876 be denied.

RESOLUTION: 2017/147

Moved: Cr Jack

Seconded: Cr Bothe

That the request by Mr Simon Brockman to allow a rates discount on Assessments A1152, A842 and A876 be granted.

***CARRIED 7/0
Absolute Majority***

Councillors varied from the Officer's recommendation as they thought it would be reasonable to expect a letter to be received within seven days.

12.2 MANAGER REGULATORY SERVICES:

12.2.1 PROPOSED SHORT STAY ACCOMMODATION – 14 (LOT 609) WHITEMAN STREET, GREEN HEAD

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	3 November 2017
FILE	A1274
ATTACHMENT	11.2.1(a) and 11.2.1(b)

SUMMARY:

Council is in receipt of an application to operate a Short Stay Accommodation (Holiday Home) from 14 (Lot 609) Whiteman Street, Green Head. The application has been advertised for public comment and 2 supporting submissions were received and 1 objection. This report recommends that conditional approval be granted to the application for a trial period of 12 months.

BACKGROUND:

14 (Lot 609) Whiteman Street, Green Head is a 900m² property located in the South Bay subdivision. The applicant is seeking approval to use the single storey, four bedroom, two bathroom residence for short stay (holiday home) accommodation purposes. The applicant's submitted information has been included as **Attachment 11.2.1(a)**.

Figure 1 – Location Plan for 14 (Lot 609) Whiteman Street, Green Head



COMMENT:

Short Stay Accommodation developments in Green Head have generally been supported by the Shire as it has been considered that:

- the use is primarily 'residential' in nature (i.e. occurs within a dwelling used for habitation);
- the development would not cause an inconsistency in the existing streetscape as the use of the dwelling for short stay accommodation will not require any changes to the external appearance of the building;
- such developments are generally considered to meet the objectives and requirements of the 'Short Stay Accommodation' Local Planning Policy;
- there is the ability for issues that may arise with such developments (e.g. noise, nuisance and parking) to be addressed by conditions of approval and making the approval subject to a 12 month annual renewal period whereby Council retains the right to review to review its approval in the event of complaint being received, or concern being raised, over the operation of the development.

Figure 2 – Aerial Photograph of 14 (Lot 609) Whiteman Street, Green Head



Figure 3 – View looking north-west from Whiteman Street towards Lot 609



STATUTORY ENVIRONMENT:

14 (Lot 609) Whiteman Street, Green Head is zoned 'Residential R15' under Shire of Coorow Local Planning Scheme No.3 ('the Scheme').

'Short Stay Accommodation' is listed as an 'A' use within the Residential zone, this being a land use that must be advertised for comment prior to Council's determination.

Schedule 1 of Scheme No.3 defines 'Short Stay Accommodation' as being:

"means a building, or group of buildings forming a complex, designed for the accommodation of short-stay guests and which provides on-site facilities for the convenience of guests and for management of the development, where occupation by any person is limited to a maximum of three months in any 12-month period and excludes those uses more specifically defined elsewhere."

The *Health Act 1911* states that any building used for the accommodation of more than 6 persons is considered a lodging house:

"lodging-house means any building or structure, permanent or otherwise, and any part thereof, in which provision is made for lodging or boarding more than 6 persons, exclusive of the family of the keeper thereof, for hire or reward..."

As per this definition the proposed short stay accommodation would be required to comply with the requirements of the *Health Act 1911* in regards to maximum occupancy based on available floor area and facilities.

The Shire of Coorow Local Law for Overcrowding is also required to be adhered to which calculates maximum occupancy based on the size of each habitable room in

which people will be sleeping and this is considered through site inspection by the Shire's Manager of Regulatory Services.

STRATEGIC IMPLICATIONS:

Short stay accommodation where visitors obtain a key from an off-site facility and stay in a vacant house is becoming increasingly common in tourism attractive areas such as coastal towns or inner city areas. It is acknowledged that this form of development can have the potential to be intrusive in permanent living suburban areas. However, it is also noted that the economic drivers for landowners in placing their underutilised properties on websites such as Airbnb and Stayz, and the demand for accommodation of this nature, particularly in coastal towns, means that local government has generally adopted a management rather than a restriction role, and short stay accommodation of this type in Green Head and Leeman is only expected to continue to increase.

Section 4.1.5 of the Leeman and Green Head Townsite Local Planning Strategy identifies that:

“Tourism will play a significant and increasingly important role in the future of Green Head. Green Head is well placed in that it can act as a destination that is close to the services located in Jurien Bay and is set in a particularly tranquil environment. Consequently, a mixture of well-located accommodation should be provided in Green Head.”

POLICY IMPLICATIONS:

Council adopted the ‘Short Stay Accommodation’ Local Planning Policy at its 19 May 2010, and most recently reviewed the policy at its 21 September 2016 meeting. The policy is intended to guide the assessment of applications and assist in the ongoing use and management of such developments.

The Policy has the following objectives:

- *To establish clear guidelines whereby Short Stay Accommodation can be permitted and controlled in residential areas.*
- *To recognise the increasing market demand for holiday accommodation and to provide operators and other stakeholders with clarity on the issues that the local government wishes to address.*
- *To encourage Short Stay Accommodation in residential dwellings in appropriate zones and locations.*
- *To ensure the proponent addresses relevant issues and suitably manages the use on an ongoing basis.*
- *To ensure that these types of uses do not compromise the amenity of residential areas or nearby residents.*
- *To promote the retention of a predominant residential character whilst augmenting tourism within the region.”*

The Policy also notes that:

“Matters to be considered in assessing, determining and renewing applications include:

- *effective on-going management;*

- *appropriate location and compatibility with adjoining/nearby uses;*
- *access and car parking; &*
- *signage.”*

It is considered that the application could, subject to the imposition of conditions of approval, and monitoring to ensure compliance with these conditions, meet with the requirements of the Shire’s ‘Short Stay Accommodation’ Local Planning Policy.

The Shire has previously approved the following 38 short stay accommodation applications (23 in Green Head, 14 in Leeman, and 1 in Coorow):

(20 August 2014 Council meeting)

- 20 Thomas Street, Leeman
- 16 Bonham Street, Leeman
- 2 Craike Way, Green Head
- 3 Battersby Road, Green Head
- 23 McGilp Street, Green Head
- 32 Worthington Street, Green Head
- 36 Craike Way, Green Head
- 44 Worthington Street, Green Head
- 102 Ocean View Drive, Green Head

(17 September 2014 Council meeting)

- 1 Banksia Close, Leeman
- 4 Bonham Street, Leeman
- 6 Morcombe Road, Leeman
- 10 Thomas Street, Leeman
- 17 Agonis Street, Leeman
- 34 Bonham Street, Leeman
- 5A Hutchcraft Court, Green Head
- 10 Hodgson Parkway, Green Head

(15 October 2014 Council meeting)

- 32 Illyarrie Street, Leeman
- 15 Worthington Street, Green Head
- 26 McGilp Street, Green Head
- 50 Hunter Crescent, Green Head

(16 September 2015 Council meeting)

- 4 Battersby Road, Green Head

(16 December 2015 Council meeting)

- 24 Worthington Street, Green Head

(10 February 2016 Council meeting)

- 18 Rudduck Street, Leeman

(20 April 2016 Council meeting)

- 17 Worthington Street, Green Head

(21 September 2016 Council meeting)

- 22 Illyarrie Street, Leeman

(14 December 2016 Council meeting)

- 4 Bierman Street, Green Head
- 9 Commercial Street, Coorow

(19 April 2017 Council meeting)

- 58 (Lot 633) Oceanview Drive, Green Head
- 27 (Lot 722) Pethick Loop, Green Head
- 8 (Lot 782) Hodgson Parkway, Green Head
- 9 (Lot 88) Spencer Street, Leeman
- 12 (Lot 223) Bonham Street, Leeman

(27 April 2017 under delegation i.e. advertised and where no objections were received)

- 18 (Lot 761) Craike Way, Green Head

(17 May 2017 Council meeting)

- 16 (Lot 357) Heales Way, Green Head

(29 May 2017 under delegation i.e. advertised and where no objections were received)

- 3 (Lot 799) Pethick Loop, Green Head

(19 June 2017 under delegation i.e. advertised and where no objections were received)

- 16 (Lot 228) Thomas Street, Leeman

(11 September 2017 under delegation i.e. advertised and where no objections were received)

- 22 (Lot 796) Worthington Street, Green Head

FINANCIAL IMPLICATIONS:

Applications for 'Short Stay Accommodation' are charged an application fee of \$222 under the Shire's adopted Fee Schedule to cover the cost incurred in the initial Shire inspection of the property. Approved 'Short Stay Accommodation' developments are charged an annual renewal fee of \$73 to cover Shire costs in relation to ongoing inspection, with the Shire's Local Planning Policy noting that:

- “(a) All applications will have a common expiry date of 30 June with approved sites automatically invoiced for payment of the required renewal fee. It is the responsibility of the applicant to notify the local government should the use of ‘Short Term Accommodation’ cease.*
- “(b) Should it be demonstrated that the establishment is not being appropriately managed and matters are not quickly rectified, the local government may not issue planning approval renewal for the on-going operation of the use.*

- (c) *Authority is delegated to the Chief Executive Officer for the annual renewal of approvals provided there have been no written, author-identified complaints received during the preceding 12 month period, and there has been no change in the circumstances under which the previous approval was granted.”*

PUBLIC CONSULTATION:

Section 9.4 of Scheme No.3 requires that ‘Short Stay Accommodation’ being an ‘A’ use in the ‘Residential’ zone must be advertised for public comment for a period of not less than 14 days.

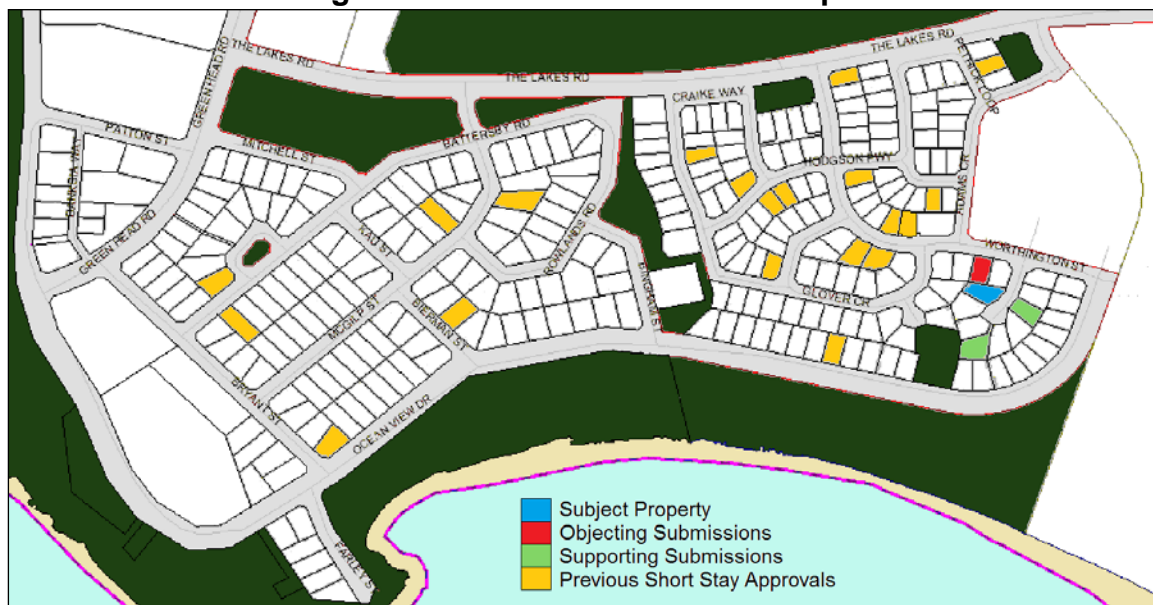
The application was advertised for public comment from 29 September 2017 until 20 October 2017 with the following actions being undertaken inviting comment:

- Placement of an advisory sign on-site; &
- Direct notification being sent to the 8 surrounding landowners.

At the conclusion of the advertising period, 3 submissions had been received from neighbouring landowners, 2 in support of the application, and 1 objecting to the application.

A copy of the received objections have been included as **Attachment 11.2.1(b)** and the location of the respondents, along with the location of previously approved short stay developments in south Green Head, is provided in Figure 4.

Figure 4 – Submission Period Responses



Council made resolution at its 19 April 2017 meeting to issue delegated authority to the Shire CEO to determine applications for short stay accommodation (holiday home) developments, that are in accordance with Council Policy, and where no written, author-identified objections have been received during the advertising period. Given that an objection has been received, this matter cannot be determined under delegated authority and requires the deliberation of Council.

The objections relate to instances of anti-social behaviour, fence damage and parking of caravans, and it is suggested that were the application to be approved that it should be made subject to conditions relating to these issues. It is also suggested that

correspondence to the applicant, should approval be granted, make clear that the property has been subject of complaint, and that Council will expect the applicant to ensure the conditions of approval are adhered to, and in the event that the conditions of approval are not complied with, that Council will be reviewing this matter accordingly.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/148

Moved: Cr Bothe

Seconded: Cr Jack

That Council resolve to grant formal planning consent for short stay accommodation upon 14 (Lot 609) Whiteman Street, Green Head subject to compliance with the following:

Conditions

- 1 The development shall be in accordance with the attached approved management statement and plan dated 15 November 2017 and subject to any modifications required as a consequence of any conditions of this approval. The endorsed management statement and plan shall not be modified or altered without the prior written approval of the local government.***
- 2 The approval is valid for a period of 1 year after which time the application shall be considered by the Shire CEO (under the delegated authority of Council) as to any impacts arising from the operation of the development in its determination on whether to grant any extension to the approval period.***
- 3 The approval is issued only to the landowner making initial application and is not transferable to any other person or to any other land parcel. Should there be a change of land ownership in respect of which this planning approval is issued this approval shall no longer be valid.***
- 4 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.***
- 5 The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product, vehicle parking and manoeuvring or otherwise.***
- 6 All parking of vehicles such as boats and trailers associated with the guests shall be provided for within the property boundary, and the street verge area shall be kept free of such vehicles.***
- 7 The short stay accommodation is limited to the maximum number of bedrooms and guests as determined by Shire of Coorow Local Law – Overcrowding.***
- 8 The short stay accommodation is not to be occupied by single or multiple tenants for a period of greater than 3 months at any one time.***
- 9 This planning approval does not extend to signage for the development, for which a separate application will be required.***

- 10 *Prior to commencement of the proposed use, the property is required to be inspected by the local government to ensure compliance with relevant health and building legislation and standards.*

Notes

- (a) *In relation to condition 2, the applicant is advised that the Shire is in receipt of complaints concerning anti-social behaviour, property damage and the parking of vehicles associated with the use of the property. The applicant is further advised that this approval is only issued for a trial period of 12 months and the operation of this development will continue to be monitored by the Shire and should the issues previously giving rise to complaint not be adequately managed to the satisfaction of the Shire, then it should not be construed that further approval may be forthcoming. Operation of development without approval is subject is an offence under Section 223 of the Planning and Development Act 2005 and a person who commits an offence under this Act is liable to a penalty of \$200,000 and, in the case of a continuing offence, a further fine of \$25,000 for each day during which day the offence continues.*
- (b) *In relation to condition 5, the landowner is to implement and maintain reporting mechanisms for complaints concerning the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the local government. Such response(s) will be treated as conditions of approval/required modifications to the Management Statement.*
- (c) *In relation to Condition 10 the applicant is advised that they are required to liaise with the Shire's Manager Regulatory Services for the undertaking of the necessary property inspection.*
- (d) *The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation including but not limited to the following where required, Building Code of Australia, Building Regulations 2012 and Health Act 1911. It is the applicant's/landowner's responsibility to obtain any additional approvals required before the development/use lawfully commences.*
- (e) *Should the applicant be aggrieved by the decision of the Council (in part or whole) there is a right pursuant to the Planning and Development Act 2005 to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of the decision.*

**CARRIED 7/0
Simple Majority**

SHORT STAY ACCOMMODATION MANAGEMENT STATEMENT

Name of Business: Jurien Bayview Realty.
 Property Address: 1A 36 Bashford St. Jurien Bay.
 Property Manager: Name Robyne Hosking Contact No. 08 9652 2055.
 Email ~~www~~ jurienbayviewrealty@bigpond.com.
 Maximum occupancy: 8-10.
 Bedding configuration: 1x Q - 1x D - 4xS.

FACILITIES & CARPARKING

Lg. Shed. - boat caravan.
Carpark - 4 cars.
Fish cleaning facilities

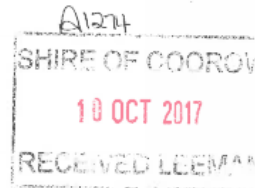
DAY TO DAY MANAGEMENT

(outlining how the premises will be managed on a day-to-day basis, including how keys are accessed for entry, providing on-site assistance, cleaning & waste management)

Holiday accom seasonal.
Locked box - pick up keys from Real Estate

FIRE & EMERGENCY MANAGEMENT**NUISANCE, NOISE & COMPLAINT MANAGEMENT**

Report to office



DEVELOPMENT APPLICATION SUBMISSION FORM

**Proposed Short Stay Accommodation
14 (Lot 609) Whiteman Street, Green Head**

Name: Norm & Sharrren Vigar
 Postal Address: 9 Noddell Court Mount Helena 6082
 Phone Number: 0407 421 981

SUBMISSION: ☐ Support ☒ Object ☐ Indifferent

Please give in full your comments and any arguments supporting your comments
 (if insufficient space, please attach additional sheets) -

We strongly object to this premises
 being used for short stay accomodation
 We have had trouble with this residence
 in the past when different people have
 stayed there. We have recieved damage
 to our dividing fence, had rude and
 explicit music been played all day and
 night and people arguing and more
 recently people staying in the shed
 and caravans.

Signature: [Signature] Date: 6.10.17

Please return to either: Chief Executive Officer or leeman@coorow.wa.gov.au
 Shire of Coorow
 PO Box 238
 LEEMAN WA 6514

NOTE: The local government in determining the application will take into account the submissions
 received but is not obliged to support those views.

Submissions Close: 4pm Friday 20 October 2017



**DEVELOPMENT APPLICATION
SUBMISSION FORM**

SHIRE OF COOROW
16 OCT 2017
RECEIVED LEEMAN

**Proposed Short Stay Accommodation
14 (Lot 609) Whiteman Street, Green Head**

Name: Murray & Diana Peters
Postal Address: 5 WHITE OWL RISE MUNDARING
Phone Number: 9295 2856

SUBMISSION: ☒ Support ☐ Object ☐ Indifferent

Please give in full your comments and any arguments supporting your comments
(if insufficient space, please attach additional sheets) -

We support any activity that encourages
the promotion of the district

Signature: [Signature] Date: 12/10/17

Please return to either: Chief Executive Officer or leeman@coorow.wa.gov.au
Shire of Coorow
PO Box 238
LEEMAN WA 6514

NOTE: The local government in determining the application will take into account the submissions received but is not obliged to support those views.

Submissions Close: 4pm Friday 20 October 2017

A1274



DEVELOPMENT APPLICATION SUBMISSION FORM

Proposed Short Stay Accommodation
14 (Lot 609) Whiteman Street, Green Head

Name: SHANE M. BURKE

Postal Address: 3 LORRA LOUNT MOUNT WHEATSTONE

Phone Number: 0412 744181 WA 6010

SUBMISSION: ☒ Support ☐ Object ☐ Indifferent

Please give in full your comments and any arguments supporting your comments
(if insufficient space, please attach additional sheets) -

Signature: [Signature] Date: 20.10.17

Please return to either: Chief Executive Officer
Shire of Coorow
PO Box 238
LEEMAN WA 6514
or leeman@coorow.wa.gov.au

NOTE: The local government in determining the application will take into account the submissions received but is not obliged to support those views.

LOT 612
27 WHITEMAN ST
GREEN HEAD 6514

Submissions Close: 4pm Friday 20 October 2017
Received in Coorow 25/10/2017

12.3 MANAGER OF WORKS AND SERVICES:

12.3.1 NIL

12.4 DEPUTY CHIEF EXECUTIVE OFFICER:

12.4.1 ACCOUNTS FOR PAYMENT

AUTHOR	Caroline Hirt
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	03 November 2017

SUMMARY:

Council approval is required for payment of accounts made within the month October 2017 to approve payments of accounts due in November 2017.

COMMENT:

Approval is sought for the following list of payments of accounts made since Council's last meeting on 18th of October 2017 and of accounts that are now due.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

13. *Lists of accounts*

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

[Regulation 13 inserted in Gazette 20 Jun 1997 p. 2838-9; amended in Gazette 31 Mar 2005 p. 1048.]

STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:

There is no financial policy or strategic implications regarding this matter.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/149

Moved: Cr Jack

Seconded: Cr Peck

That payment listed in 11.4.1 Accounts Due and Submitted to Council up to 3^d of November 2017 including:

MUNICIPAL FUND

Cheque	20112 - 20120	\$ 27,514.31
Collection	71011117 - 72311017	\$ 24,590.05
Summaries		
Payroll DD's	18/10/2017 – 02/11/2017	\$ 123,321.00
EFTS	11943 - 12043	\$ 435,817.85
Superannuation	18/10/2017 – 01/11/2017	\$ 32,129.15
Credit Card	13101017	\$ 903.37
Totalling		\$ 644,275.73

TRUST FUND

EFTS	11942 - 11946	\$ 480.00
Cheques	241 - 246	\$ 2,968.50
Totalling:		\$ 3,448.50

be endorsed.

**CARRIED 7/0
Simple Majority**

List of Accounts Due & Submitted to Council 03/11/2017

Chq/EFT	Date	Name	Description	Trust	Muni
241	26/10/2017	ROBERT JOHN CLEMENT	REFUND OF 2017 NOMINATION DEPOSIT	\$ 80.00	
242	26/10/2017	BRUCE ANDREW JACK	REFUND OF 2017 NOMINATION DEPOSIT	\$ 80.00	
243	26/10/2017	CRAIG LOVELADY	REFUND OF 2017 NOMINATION DEPOSIT	\$ 80.00	
244	26/10/2017	MELBIN DURWIN	REFUND OF 2017 NOMINATION DEPOSIT	\$ 80.00	
245	26/10/2017	STEVE PECK	REFUND OF 2017 NOMINATION DEPOSIT	\$ 80.00	
246	26/10/2017	GUY CHARLES SIMS	REFUND OF 2017 NOMINATION DEPOSIT	\$ 80.00	
			<u>TOTAL CHEQUE PAYMENTS</u>	\$ 480.00	
EFT11942	06/10/2017	SHIRE OF COOROW	TRANSFER KEY BOND DUE TO NON RETURN OF KEY	\$ 400.00	
EFT11944	06/10/2017	CONSTRUCTION TRAINING FUND	BCITF LEVY AUGUST & SEPTEMBER 2017	\$1,243.47	
EFT11945	06/10/2017	BUILDING COMMISSION	BSL LEVY AUGUST & SEPTEMBER 2017	\$1,250.28	
EFT11946	06/10/2017	SHIRE OF COOROW	BSL COMMISSIONS AUGUST & SEPTEMBER 2017	\$ 74.75	
			<u>TOTAL EFT PAYMENTS</u>	\$2,968.50	
			<u>TOTAL TRUST PAYMENTS</u>	\$3,448.50	
EFT11943	06/10/2017	DFES	ESL SEPTEMBER 2017		\$ 8,314.77
EFT11947	06/10/2017	TREVOR ERNST GERSCH	CROSSOVER SUBSIDY - L625 MORCOMBE RD LEEMAN		\$ 500.00
EFT11948	06/10/2017	AUSTRALIAN TAXATION OFFICE	BAS SEPTEMBER 2017		\$ 6,437.00
EFT11949	09/10/2017	ROBERTS GARY	REIMBURSEMENT - INSURANCE CLAIM FOR GLASSES		\$ 707.00
EFT11950	12/10/2017	AUSTRALIA POST-LPO	POSTAGE - SEPTEMBER 17		\$ 160.99
EFT11951	12/10/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 27.45
EFT11952	12/10/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	STORAGE CONTAINERS - LE, CABLE TIES - GH & LE PARKS, GAS SWAP - COASTAL NODES		\$ 483.78
EFT11953	12/10/2017	BOC GASES	ARGOSHIELD BOTTLE RENTAL TO 30.06.18		\$ 338.92
EFT11954	12/10/2017	BEAN KL	REIMBURSEMENT - PHONE - 16/8/17 - 15/9/17		\$ 69.95
EFT11955	12/10/2017	ROBIN MCBRIDE BROUN	REIMBURSEMENT - 2 X PROTECTIVE PANTS		\$ 139.90
EFT11956	12/10/2017	GREEN HEAD REFRIGERATION	AIR CON REPAIRS - LOT 64 NAIRN ST		\$ 480.09
EFT11957	12/10/2017	COURIER AUSTRALIA	FREIGHT X LIBRARY, T-QUIP, ML COMMUNICATIONS		\$ 162.44
EFT11958	12/10/2017	CUNNINGHAMS AG SERVICES	2 X BATTERIES - CW3457		\$ 430.38
EFT11959	12/10/2017	COASTAL MOBILE AUTO REPAIRS	15,000 KMS SERVICE - CW0052		\$ 829.55
EFT11960	12/10/2017	CENTRAL MIDLANDS DECORATING SERV.	INTERNAL PAINTING -LOT 29 SPAIN ST, LOT 123 COMMERCIAL		\$ 9,460.00
EFT11961	12/10/2017	DEPARTMENT OF TRANSPORT	ANNUAL JETTY LICENCE - SOUTH BAY/ANCHORAGE BAY		\$ 40.10
EFT11962	12/10/2017	EASIFLEET	NOVATES LEASE - MRS		\$ 455.84

EFT11963	12/10/2017	EVERGREEN SYNTHETIC GRASS	SUPPLY AND INSTALL BOWLING GREEN 50.1M X 36.6M - LEEMAN BOWLING GREEN - 50% ON START DATE		\$ 85,199.40
EFT11964	12/10/2017	FAMILY SHOPPING CENTRE	MILK, TEA, DISHWASHER TABLETS, CHUX, COFFEE, PANADOL		\$ 142.73
EFT11965	12/10/2017	FUEL DISTRIBUTORS	DIESEL (2)		\$ 9,348.57
EFT11966	12/10/2017	GERALDTON TYREPOWER	4 X TYRES & WHEEL BALANCE - CW008		\$ 996.00
EFT11967	12/10/2017	GREAT SOUTHERN FUELS	3 X 20LTR TRANS OIL		\$ 379.90
EFT11968	12/10/2017	MOORE STEPHENS (UHY HAINES NORTON)	FINAL AUDIT 2016/2017 (INCL. RELATED PARTY AUDIT & LAND AND BUILDING ASSETS AUDIT)		\$ 14,468.08
EFT11969	12/10/2017	HERSEY JR & A PTY LTD	SAFETY BAGS		\$ 427.78
EFT11970	12/10/2017	SHIRE OF IRWIN	LGIS GOLF TOURNAMENT - 25/08/17		\$ 700.00
EFT11971	12/10/2017	JURIEN HOME TIMBER & HARDWARE	SCREWDRIVER SET, HASP/STAPLES, CABLES TIES, BOLTS		\$ 97.25
EFT11972	12/10/2017	JURIEN CONCRETE SERVICE	TRIM & LAYING OF CONCRETE SLAB - LE FORESHORE TOILET		\$ 3,859.00
EFT11973	12/10/2017	K9 ELECTRICAL	ALARM MONITORING-OCT TO DEC 17-LE&CW		\$ 210.30
EFT11974	12/10/2017	LEEMAN PRIMARY SCHOOL	DONATION 17/18 - LE SCHOOL PRESENTATION NIGHT		\$ 100.00
EFT11975	12/10/2017	LANDGATE	GRV 29/07/17 - 25/08/17 SCHEDULE: G 2017/9		\$ 604.00
EFT11976	12/10/2017	LEEMAN POST AND FUEL	MILK, PRINTER CARTRIDGES, INTERNET RECHARGE, BATTERIES, POWER BOARD		\$ 386.12
EFT11977	12/10/2017	MAIN STREET HARDWARE COOROW	20 X 1LTR MOSQUITO INSECTICIDE		\$ 6,726.24
EFT11978	12/10/2017	MARKETFORCE PTY LTD	ADVERTISING-PLANT OPERATOR-WEST AUSTRALIAN 02/09/17		\$ 1,401.15
EFT11979	12/10/2017	OFFICEWORKS BUSINESS DIRECT	15LTR ALL PURPOSE CLEANER		\$ 52.40
EFT11980	12/10/2017	PAPER PLUS OFFICE NATIONAL	ASSORTED STATIONERY - LE		\$ 125.11
EFT11981	12/10/2017	ANNIE LOUISE RUDD	REIMBURSEMENT - PRE EMPLOYMENT MEDICAL		\$ 32.95
EFT11982	12/10/2017	SHIRE OF DANDARAGAN	SEPTIC PUMP OUT - 27 NAIRN ST		\$ 701.10
EFT11983	12/10/2017	SEASIDE SUPPLIES	REFRESHMENTS - SEP COUNCIL MEETING, MILK		\$ 103.89
EFT11984	12/10/2017	SIGMA CHEMICALS	PHOTOMETER STRIPS - CW POOL		\$ 903.35
EFT11985	12/10/2017	STAR TRACK EXPRESS	FREIGHT X MAJOR MOTORS, HERSEY		\$ 80.06
EFT11986	12/10/2017	STATEWIDE BEARINGS	2 TYRE COVERS - RUBBER TYRE ROLLER		\$ 203.92
EFT11987	12/10/2017	TOTAL EDEN	ASSTD WATER FITTINGS-LE/GH PARKS, PETERSON PL		\$ 1,351.91
EFT11988	12/10/2017	T-QUIP	TYRE FILL FOAM - TORO MOWER		\$ 192.95
EFT11989	12/10/2017	CODY THORNE	RETAINING WALL, FIXING GUTTERS, PAVING, CUT BACK TREE - LOT 42 COMMERCIAL ST		\$ 1,500.00
EFT11990	12/10/2017	WESTERN GREY	REPAIRS - ROLLER ATTACHMENT FOR GRADER		\$ 2,200.00
EFT11991	12/10/2017	WESTRAC EQUIPMENT	FILTER - CW0013		\$ 110.79
EFT11992	12/10/2017	W A TREASURY CORPORATION	LOAN NO.89 - CONSTRUCTION OF STAFF HOUSING		\$ 15,491.61
EFT11993	12/10/2017	WANN ELECTRICAL	REPLACE LIGHT SWITCH - LE DEPOT		\$ 547.00
EFT11994	12/10/2017	OPTIMA PRESS	PRINTING 100 COPIES OF THE GREEN HEAD BOOK		\$ 4,905.30
EFT11995	18/10/2017	AVON WASTE	WASTE REMOVAL - SEPTEMBER 17		\$ 23,913.36

EFT11996	18/10/2017	WA SKATE RAMPS	COMPONENTS FOR COOROW SKATE PARK		\$ 3,687.18
EFT11997	27/10/2017	BOQ	PHOTOCOPIER LEASE TO 22/11/17		\$ 420.88
EFT11998	27/10/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 27.45
EFT11999	27/10/2017	COOROW COMMUNITY RES. CENTRE	ANNUAL DONATION - TOURISM CONTRIBUTION 2017/18		\$ 2,222.00
EFT12000	27/10/2017	COURIER AUSTRALIA	FREIGHT X FIVESTAR, WESTRAC, SIGMA		\$ 190.54
EFT12001	27/10/2017	COVS	FUEL METER, VACUUM BAGS. VACUUM FILTER		\$ 509.69
EFT12002	27/10/2017	CUNNINGHAMS AG SERVICES	ASSTD FILTERS, SWIVELS, DUST CAPS & PLUGS, CRIMP FITTINGS, FUEL HOSE, HYDRAULIC HOSE, BUSH - CW0026, CW004, CW0014		\$ 1,520.50
EFT12003	27/10/2017	CW CHRISTMAS TREE COMMITTEE	DONATION 17/18 - CW COMMUNITY CHRISTMAS TREE		\$ 500.00
EFT12004	27/10/2017	LANCE RAYMOND CLEMENT	REIMBURSEMENT-PRE EMPLOYMENT MEDICAL- L. CLEMENT		\$ 70.00
EFT12005	27/10/2017	COOROW COMMUNITY LAND (INC) - HOTEL	DINNER & REFRESHMENTS - COUNCIL MEETING 18/10/17		\$ 945.00
EFT12006	27/10/2017	CARNAMAH FAMILY MED. PRACTICE	PRE EMPLOYMENT MEDICAL - DARRELL CURNOW		\$ 132.00
EFT12007	27/10/2017	EASIFLEET	NOVATED LEASE - MRS		\$ 455.84
EFT12008	27/10/2017	DFES	ESL LEVY FOR SHIRE PROPERTIES 2017/18		\$ 2,625.00
EFT12009	27/10/2017	FIVE STAR BUSINESS MACHINES	PHOTOCOPIER METER PLAN CHARGES - LE		\$ 999.83
EFT12010	27/10/2017	FUEL DISTRIBUTORS	DIESEL (1)		\$ 25,506.80
EFT12011	27/10/2017	GH COUNTRY COURIERS	FREIGHT X BUNNINGS		\$ 24.64
EFT12012	27/10/2017	GREEN HEAD GENERAL STORE	DIESEL - CW0055		\$ 215.00
EFT12013	27/10/2017	HITACHI CONST MACHINERY (AUST)	BUSHES - CW0014		\$ 156.09
EFT12014	27/10/2017	JASON SIGNMAKERS	ASSTD STREET SIGNS, DELINEATORS		\$ 2,951.08
EFT12015	27/10/2017	LOCAL GOVERNMENT SUPERV. ASSN	MEMBERSHIP 17/18-LOCAL GOVERNMENT SUPERVISOR ASS.		\$ 55.00
EFT12016	27/10/2017	LANDMARK	POOL CHEMICALS (4X200L CHLORINE, 16X20L CHLORINE, 16X15L ACID)		\$ 2,599.98
EFT12017	27/10/2017	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATION PROGRAMME PROJECT 6450 TO 30/09/17 - 1ST INSTALMENT		\$ 4,887.30
EFT12018	27/10/2017	LIMITLESS PROMOTIONS	DOG/CAT TAGS 2018-2019		\$ 155.00
EFT12019	27/10/2017	LEEMAN PLUMBING & EXCAVATION	REPLACE STOVE HINGES - 9 MORCOMBE ST		\$ 359.26
EFT12020	27/10/2017	LGIS WORKCARE	ANNUAL WORKCARE INSURANCE TO 30/06/2018 -2ND INSTAL.		\$ 30,869.80
EFT12021	27/10/2017	LGIS LIABILITY	ANNUAL PUBLIC LIAB. INSURANCE TO 30/06/2018 -2ND INSTAL.		\$ 10,458.46
EFT12022	27/10/2017	LGIS PROPERTY	ANNUAL PROPERTY INSURANCE TO 30/06/2018 - 2ND INSTAL.		\$ 44,888.02
EFT12023	27/10/2017	MARTINS TRAILER PARTS PTY LTD	HYDRAULIC CYLINDER, BEARING/SEAL KIT - CW1681		\$ 53.89
EFT12024	27/10/2017	MCLEODS	LEGAL ADVICE FEES		\$ 1,376.59
EFT12025	27/10/2017	MAGPIE SQUAWK	ANNUAL DONATION 2017/18		\$ 4,500.00
EFT12026	27/10/2017	MEDELECT BIOMEDICAL SERVICES	MAINTENANCE OF MEDICAL EQUIPMENT		\$ 627.00
EFT12027	27/10/2017	O'CALLAGHAN PTY LTD	TYRES - CW003, CW1682, CW3315		\$ 1,626.90
EFT12028	27/10/2017	PUREWATER POOL SERVICES	EQUIPMENT SERVICE - CW SWIMMING POOL		\$ 3,551.46

EFT12029	27/10/2017	LEANNE PAROLA	ELECTRICITY ACCOUNT 17/08/17 - 17/10/17		\$ 78.10
EFT12030	27/10/2017	SHIRE OF COOROW	SERVICE CHARGES - RATES 17.18 - A1103		\$ 890.00
EFT12031	27/10/2017	SIGMA CHEMICALS	SAFETY RESCUE TUBE, PHOTOMETER STRIPS		\$ 504.35
EFT12032	27/10/2017	STAR TRACK EXPRESS	FREIGHT X STATEWIDE BEARINGS, COVS, MARTIN TRAILERS		\$ 184.53
EFT12033	27/10/2017	PETER SKIPPINGS	REMOVE WOOD HEATER, RELINE CLOTHES LINE - LOT 520 TUART ST		\$ 665.50
EFT12034	27/10/2017	R & J HAULAGE PTY LTD	POT HOLES & CRACK SEALING REPAIRS - CW/GH ROAD		\$ 22,082.50
EFT12035	27/10/2017	TRUCKLINE	RELAY VALVE, BRAKE VALVE - CW0034		\$ 234.99
EFT12036	27/10/2017	T-QUIP	NEW TORO GROUNDSMASTER 7200 MOWER		\$ 23,895.95
EFT12037	27/10/2017	WESTRAC EQUIPMENT	ASSTD FILTERS - CW0013		\$ 1,420.42
EFT12038	27/10/2017	WALLACES NEWS & DRAPERY	PROTECTIVE CLOTHING - OUTSIDE STAFF		\$ 516.00
EFT12039	27/10/2017	PACIFIC BRANDS – WORKWEAR	UNIFORMS		\$ 1,131.35
EFT12040	27/10/2017	WANN ELECTRICAL	ELECTRICAL REPAIRS - DYNAMITE BAY		\$ 1,200.00
EFT12041	02/11/2017	DFES	ESL OCTOBER 2017		\$ 4,343.17
EFT12042	02/11/2017	GR & AJ HANNINGTON	GRAVEL CARTAGE - MCPARTLAND RD, WADDI-FOREST RD		\$ 22,275.00
EFT12043	02/11/2017	STAR TRACK EXPRESS	FREIGHT X COVS		\$ 727.43
			<u>TOTAL EFT PAYMENTS</u>		<u>\$435,817.85</u>
20112	11/10/2017	SYNERGY	ELECTRICITY ACCOUNT TO 02/10/17		\$ 4,604.25
20113	11/10/2017	TELSTRA	PHONE ACCOUNTS TO 03/10/2017		\$ 3,207.58
20114	16/10/2017	GRAHAM JAMES DEARLE	RATES REFUND- A428 17 MCGILP ST GREEN HEAD 6514		\$ 409.30
20115	27/10/2017	SYNERGY	ELECTRICITY ACCOUNT TO 09/10/17		\$ 9,556.70
20116	27/10/2017	TELSTRA	MANAGERS PHONE ACCOUNT TO 02/10/2017		\$ 786.27
20117	18/10/2017	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS		\$ 140.00
20118	27/10/2017	WATER CORPORATION	WATER ACCOUNT TO 18/10/2017		\$ 8,615.87
20119	01/11/2017	SHIRE OF COOROW - LOTTO	PAYROLL DEDUCTIONS		\$ 140.00
20120	02/11/2017	TELSTRA	WARRADARGE BUSHFIRE BRIGADE PHONE ACCOUNT TO 11/10/17		\$ 54.34
			<u>TOTAL CHEQUE PAYMENTS</u>		<u>\$ 27,514.31</u>
DD25973.1	18/10/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 13,036.40
DD25973.2	18/10/2017	ULTIMATE SUPER AND PENSION SERVICE	SUPERANNUATION CONTRIBUTIONS		\$ 1,219.59
DD25973.3	18/10/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 361.74
DD25973.4	18/10/2017	ONE PATH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 55.87
DD25973.5	18/10/2017	AMP LIFE LIMITED SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 166.43
DD25973.6	18/10/2017	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS		\$ 32.97
DD25973.7	18/10/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 215.79

DD26038.1	01/11/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 14,318.95
DD26038.2	01/11/2017	ULTIMATE SUPER AND PENSION SERVICE	SUPERANNUATION CONTRIBUTIONS		\$ 1,614.01
DD26038.3	01/11/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 405.46
DD26038.4	01/11/2017	ONE PATH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 188.42
DD26038.5	01/11/2017	AMP LIFE LIMITED SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 188.42
DD26038.6	01/11/2017	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS		\$ 81.06
DD26038.7	01/11/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 215.79
DD26049.1	01/11/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 28.25
			<u>TOTAL SUPERANNUATION PAYMENTS</u>		<u>\$ 32,129.15</u>
13101017	10/10/2017	BANKWEST	MASTERCARD - CEO		\$ 50.00
13101017	10/10/2017	BANKWEST	MASTERCARD - DCEO		\$ 728.43
13101017	10/10/2017	BANKWEST	MASTERCARD - MWS		\$ 124.94
13101017	10/10/2017	BANKWEST	MASTERCARD - MRS		\$ -
			<u>TOTAL CREDIT CARD PAYMENTS</u>		<u>\$ 903.37</u>
71011117	01/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 920.90
71021117	02/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 575.30
71061017	06/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 5,203.40
71091017	09/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 95.60
71181017	18/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 42.50
71191017	19/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 267.00
71191017	19/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 88.00
71191017	19/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 439.95
71201017	20/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 4,469.40
71231017	23/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 26.70
71241017	24/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 89.20
71251017	25/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,745.90
71261017	26/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 35.80
71271017	27/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 756.85
71301017	30/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 312.00
71301017	30/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 2,103.75
72091017	09/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,023.20
72101017	10/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 133.50
72101017	10/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 108.10
72111017	11/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,460.85
72121017	12/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,065.80

72131017	13/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 702.05
72161017	16/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 65.50
72181017	18/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 461.90
72191017	19/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 623.75
72201017	20/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 25.70
72231017	23/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 42.50
72241017	24/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 878.95
72251017	25/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 342.20
72271017	27/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 42.50
72301017	30/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 35.80
72311017	31/10/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 405.50
			<u>TOTAL LICENSING PAYMENTS</u>		<u>\$ 24,590.05</u>
DDEBIT	18/10/2017	PAYROLL	PAYROLL		\$ 59,101.00
DDEBIT	01/11/2017	PAYROLL	PAYROLL		\$ 63,987.00
DDEBIT	02/11/2017	PAYROLL	PAYROLL		\$ 233.00
			<u>TOTAL PAYROLL PAYMENTS</u>		<u>\$123,321.00</u>
			<u>TOTAL PAYMENTS</u>	\$3,448.50	\$644,275.73

Credit Card Payment summary

Credit card payments made
between

12/09/2017 - 10/10/2017

CEO

EB REGIONAL NRM	NACC AWARD PRESENTATION NIGHT	\$ 50.00
		\$ 50.00

DCEO

PUMA GINGERS	FUEL - CW000	\$ 131.28
SHIRE OF COOROW	LICENCE RENEWAL - CW008	\$ 291.65
NESPRESSO AUSTRALIA	COFFEE CAPSULES - CW OFFICE	\$ 154.50
DWER - WATER	CLEARING PERMIT - 3 BAYS WALK WAY	\$ 50.00
PAYPAL GLOBAL SHIP	TOILET ROLL HOLDER - FREIGHT - CW OFFICE	\$ 38.23
PAYPAL BEACH AUDIO	TOILET ROLL HOLDER - CW OFFICE	\$ 62.77
		\$ 728.43

MWS

IINET	INTERNET - CW OFFICE	\$ 54.99
WESTNET	INTERNET - GH LIBRARY	\$ 69.95
		\$ 124.94

MRS

Total Credit Card Payment

\$ -
\$ 903.37

12.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – OCTOBER 2017

AUTHOR	Erika Clement
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	6 November 2017
ATTACHMENT	12.4.2.1 - Statement of Financial Activity for October 2017
FILE	ADM 0426 – Finance – 2017/18

SUMMARY:

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.

BACKGROUND:

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph. A copy of the Statement of Financial Activity for the month ended 31 October 2017 is included at Attachment 11.4.2 for Councillors' information.

COMMENT:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - 4(e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown -

- (a) According to nature and type classification;
- (b) By program; or
- (c) By business unit.

(4) A4 statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -

(a) Presented to the council -

- (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

Not required

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/ RESOLUTION:

2017/150

Moved: Cr Bothe

Seconded: Cr Oakes

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 12.4.2 for the period ended 31 October 2017.

***CARRIED 7/0
Simple Majority***

SHIRE OF COOROW
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 October 2017

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Statement of Financial Activity

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
FOR THE PERIOD ENDED 31 October 2017

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300% 3	
Operating Revenues		\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	8	1,796,365	1,653,050	359,859	419,470	59,611	17%	▲
Profit on Asset Disposal	11	0	0	0	787	787		
Fees and Charges		534,785	548,585	387,732	389,639	1,908	0%	
Interest Earnings		70,764	95,764	17,500	22,858	5,358	31%	
Other Revenue		518,522	518,520	20,577	19,842	(735)	(4%)	
Total (Excluding Rates)		2,920,436	2,815,919	785,668	852,596	66,929		
Operating Expense								
Employee Costs		(1,762,577)	(1,752,577)	(591,722)	(400,139)	191,583	32%	▼
Materials and Contracts		(2,253,568)	(2,177,424)	(788,273)	(592,806)	195,467	25%	▼
Utilities Charges		(230,500)	(230,500)	(76,744)	(46,911)	29,833	39%	▼
Depreciation (Non-Current Assets)		(6,051,277)	(6,051,277)	(2,017,048)	(2,071,254)	(54,206)	(3%)	
Interest Expenses	13	(10,861)	(10,861)	(3,612)	(434)	3,178	88%	
Insurance Expenses		(200,506)	(200,506)	(161,163)	(203,396)	(42,233)	(26%)	▲
Loss on Asset Disposal	11	(18,398)	(18,398)	(6,128)	(450)	5,678		
Other Expenditure		(64,560)	(64,560)	(17,755)	(26,781)	(9,026)	(51%)	
Total		(10,592,246)	(10,506,102)	(3,662,445)	(3,342,171)	320,274		
Funding Balance Adjustment								
Add Back Depreciation		6,051,277	6,051,277	2,017,048	2,071,254	54,206	3%	
(Profit)/Loss on Asset Disposal	11	18,398	18,398	6,128	(337)	(6,465)		
Movement in Employee Benefits Prov (NC)		0	0	0	0	0		
Movement in Deferred Pensioner Rates (NC)		0	0	0	9,591	9,591	100%	
Movement in Leave Reserve		3,441	3,441	3,441	0	(3,441)	(100%)	
Adjust Rounding			(2)	0		0		
Net Operating (Ex. Rates)		(1,598,695)	(1,617,070)	(850,161)	(409,067)	441,094		
Capital Revenues								
Grants, Subsidies and Contributions	8	1,177,694	1,192,694	427,346	396,612	(30,734)	(7%)	
Proceeds from Disposal of Assets	11	185,843	185,843	61,944	6,000	(55,944)	(90%)	▼
Transfer from Restricted Cash (Unspent Grants)		71,777	71,777	71,777	74,504	2,727	4%	
Transfer from Reserves	10	38,195	38,195	12,728	0	(12,728)	(100%)	▼
Total		1,473,509	1,488,509	573,795	477,116	(96,679)		
Capital Expenses								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(372,818)	(368,968)	(125,054)	(105,083)	19,971	16%	▼
Plant and Equipment	11	(643,407)	(637,634)	(231,023)	(164,411)	66,612	29%	▼
Tools	11	(5,000)	(5,000)	(1,664)	0	1,664	100%	
Furniture and Equipment	11	(36,072)	(36,072)	(10,952)	(1,677)	9,275	85%	
Infrastructure Assets - Roads	11	(1,957,648)	(1,957,648)	(990,302)	(450,582)	539,720	55%	▼
Infrastructure Assets - Footpaths	11	(92,400)	(92,400)	(30,796)	0	30,796	100%	▼
Infrastructure Assets - Other	11	(1,422,535)	(1,468,535)	(564,535)	(228,354)	336,181	60%	▼
Repayment of Debentures	13	(137,203)	(137,199)	(45,728)	(50,213)	(4,485)	(10%)	
Transfer to Reserves	10	(286,596)	(286,596)	(95,520)	0	95,520	100%	▼
Total		(4,953,679)	(4,990,052)	(2,095,574)	(1,000,320)	1,095,254		
Net Capital		(3,480,169)	(3,501,542)	(1,521,779)	(523,204)	998,575		
Total Net Operating + Capital		(5,078,864)	(5,118,612)	(2,371,939)	(932,271)	1,439,669		
Rate Revenue		3,122,247	3,122,247	3,122,230	3,099,471	(22,759)	(1%)	
Opening Funding Surplus(Deficit)		1,963,417	2,003,105	2,003,105	2,030,684	27,579	1%	
Closing Funding Surplus(Deficit)	3	6,800	6,740	2,753,396	4,197,884	1,444,489		

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD ENDED 31 October 2017

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300% 3	Var.
Operating Revenues		\$	\$	\$	\$	\$	%	
Governance		16,050	16,050	5,344	11,505	6,161	115%	
General Purpose Funding		837,260	793,102	195,807	199,271	3,464	2%	
Law, Order and Public Safety		116,960	100,801	33,584	164,556	130,972	390%	▲
Health		4,194	4,194	2,544	4,186	1,643	65%	
Education and Welfare		100,215	100,215	33,400	9,357	(24,043)	(72%)	▼
Housing		97,061	97,061	45,405	41,940	(3,465)	(8%)	
Community Amenities		775,199	745,087	306,270	315,785	9,515	3%	
Recreation and Culture		826,252	827,402	43,102	72,787	29,685	69%	▲
Transport		1,114,560	1,060,421	398,946	284,174	(114,772)	(29%)	▼
Economic Services		114,807	129,807	77,614	78,739	1,125	1%	
Other Property and Services		95,573	134,474	70,998	66,910	(4,088)	(6%)	
Total (Excluding Rates)		4,098,130	4,008,613	1,213,014	1,249,209	36,195		
Operating Expense								
Governance		(566,337)	(556,337)	(264,357)	(216,364)	47,993	18%	▼
General Purpose Funding		(292,933)	(292,933)	(97,624)	(87,755)	9,869	10%	
Law, Order and Public Safety		(406,204)	(406,204)	(151,830)	(161,123)	(9,293)	(6%)	
Health		(186,895)	(166,495)	(55,456)	(48,458)	6,998	13%	
Education and Welfare		(112,989)	(112,989)	(37,612)	(33,419)	4,193	11%	
Housing		(13,853)	(13,853)	(4,520)	(26,743)	(22,223)	(492%)	▲
Community Amenities		(899,863)	(830,680)	(260,303)	(245,079)	15,224	6%	
Recreation and Culture		(1,734,161)	(1,726,161)	(585,018)	(554,454)	30,564	5%	
Transport		(5,770,880)	(5,753,145)	(1,917,624)	(1,927,476)	(9,852)	(1%)	
Economic Services		(254,029)	(254,029)	(88,715)	(74,338)	14,377	16%	▼
Other Property and Services		(354,103)	(393,277)	(199,386)	33,037	232,423	117%	▼
Total		(10,592,246)	(10,506,102)	(3,662,445)	(3,342,171)	320,274		
Funding Balance Adjustment								
Add back Depreciation		6,051,277	6,051,277	2,017,048	2,071,254	54,206	3%	
Adjust (Profit)/Loss on Asset Disposal	10	18,398	18,398	6,128	(337)	(6,465)	(105%)	
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	9,591	9,591	100%	
Movement in Leave Reserve (Added Back)		3,441	3,441	3,441	0	(3,441)	(100%)	
Adjust Rounding		0	(2)	0	0	0		
Net Operating (Ex. Rates)		(421,001)	(424,376)	(422,815)	(12,454)	404,210		
Capital Revenues								
Proceeds from Disposal of Assets	11	185,843	185,843	61,944	6,000	(55,944)	(90%)	▼
Proceeds from New Debentures	12	0	0	0	0	0		
Proceeds from Trust Account		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Restricted Cash (Unspent Grants)		71,777	71,777	71,777	74,504	2,727	4%	
Transfer from Reserves	10	38,195	38,195	12,728	0	(12,728)	(100%)	▼
Total		295,815	295,815	146,449	80,504	(65,945)		
Capital Expenses								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(372,818)	(368,968)	(125,054)	(105,083)	19,971	16%	▼
Plant and Equipment	11	(643,407)	(637,634)	(231,023)	(164,411)	66,612	29%	▼
Tools	11	(5,000)	(5,000)	(1,664)	0	1,664	100%	
Furniture and Equipment	11	(36,072)	(36,072)	(10,952)	(1,677)	9,275	85%	
Land	11	0	0	0	0	0		
Non-Freehold Shire Land	11	0	0	0	0	0		
Infrastructure Assets - Roads	11	(1,957,648)	(1,957,648)	(990,302)	(450,582)	539,720	55%	▼
Infrastructure Assets - Footpaths	11	(92,400)	(92,400)	(30,796)	0	30,796	100%	▼
Infrastructure Assets - Drainage	11	0	0	0	0	0		
Infrastructure Assets - Other	11	(1,422,535)	(1,468,535)	(564,535)	(228,354)	336,181	60%	▼
Repayment of Debentures	13	(137,203)	(137,199)	(45,728)	(50,213)	(4,485)	(10%)	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(286,596)	(286,596)	(95,520)	0	95,520	100%	▼
Total		(4,953,679)	(4,990,052)	(2,095,574)	(1,000,320)	1,095,254		
Net Capital		(4,657,863)	(4,694,236)	(1,949,125)	(919,816)	1,029,309		
Total Net Operating + Capital		(5,078,864)	(5,118,612)	(2,371,939)	(932,270)	1,433,519		
Rate Revenue		3,122,247	3,122,247	3,122,230	3,099,471	(22,759)	(1%)	
Opening Funding Surplus(Deficit)		1,963,417	2,003,105	2,003,105	2,030,684	27,579	1%	
Closing Funding Surplus(Deficit)	3	6,800	6,740	2,753,396	4,197,885	1,438,339		

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	40 years	2.5% per annum
Office Furniture and Equipment	10 years	10% per annum
Electrical Office Equipment	5 years	20% per annum
Computers	5 years	20% per annum
Plant and Equipment	8 years	12.5% per annum
Mobile Plant and Vehicles	5 years	20% per annum
Tools	5 years	20% per annum
Sealed Roads	14 years	7% per annum
Unsealed Roads	40 years	2.5% per annum
Footpaths and Cycleways	25 years	4% per annum
Drainage	25 years	4% per annum

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"The Shire of Coorow will be a sustainable, progressive, desirable and caring community, which recognises and values its diversity."

The Strategic Community Plan defines the key objectives of the Shire as:

"Community Wellbeing: Create and maintain safe and attractive places for people to live, work and play. Our communities have active and healthy lifestyles. A culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations.

Environment: Development of the built environment reflects our unique community. Our natural environment is preserved for the future. The impacts of climate variability are managed.

Economy: A prosperous community with a range of local business and services. Diversity of employment with job opportunities available locally. A favourable business environment.

Leadership: A strong democracy and effective partnerships. Decision making is transparent, accountable, legal and ethical. Residents are informed and take part in strategic decisions that impact on their local community. The organisation is well managed with accessible senior management across the Shire."

(s) Reporting Programs

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Council's eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Council's budget "shortfall" between known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, contributions to medical and health operations.

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities.
Owns and operates the town site deep sewerage service. Controls and maintains rubbish disposal sites.

RECREATION AND CULTURE

Maintenance of halls, recreation centres, community centres, the aquatic centre, libraries and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets.
Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

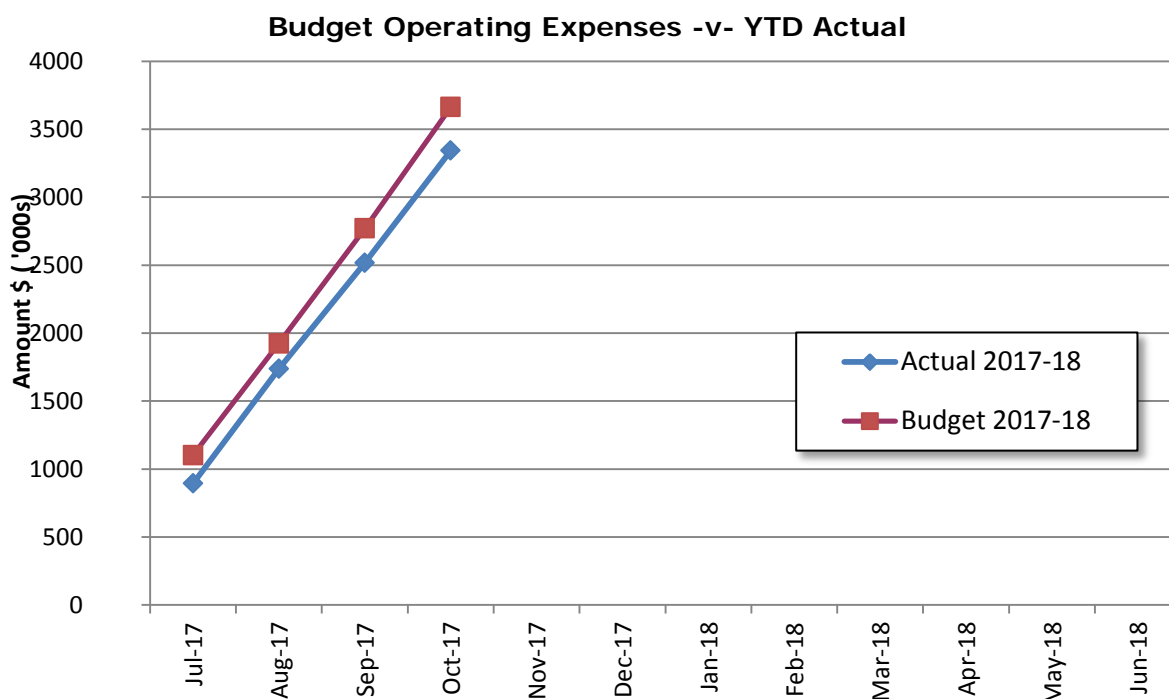
Natural resource management. Tourism facilities, information and directional signs. Weed and pest control services.
Necessary building control services.

OTHER PROPERTY & SERVICES

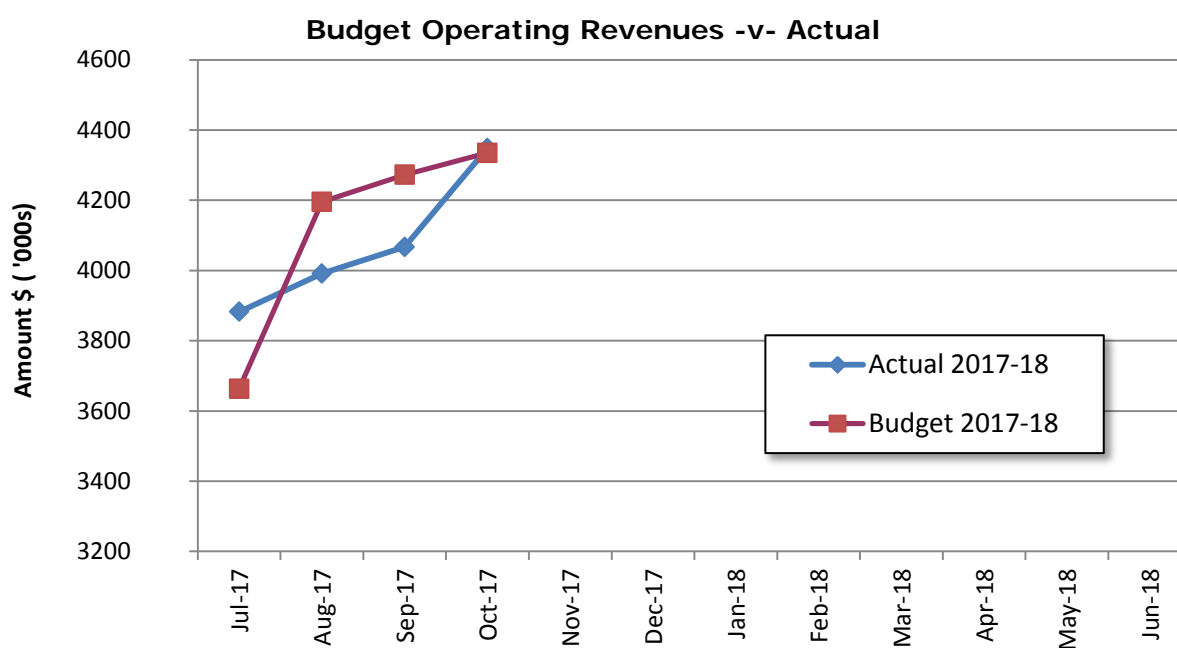
Private works carried out by council and indirect cost allocation pools.
Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



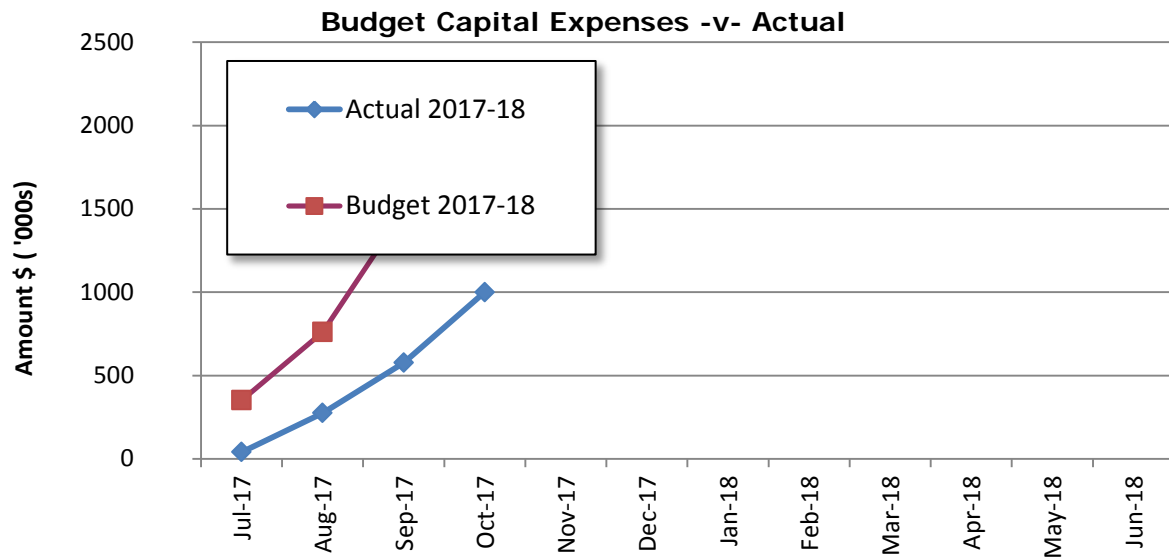
Comments/Notes - Operating Expenses



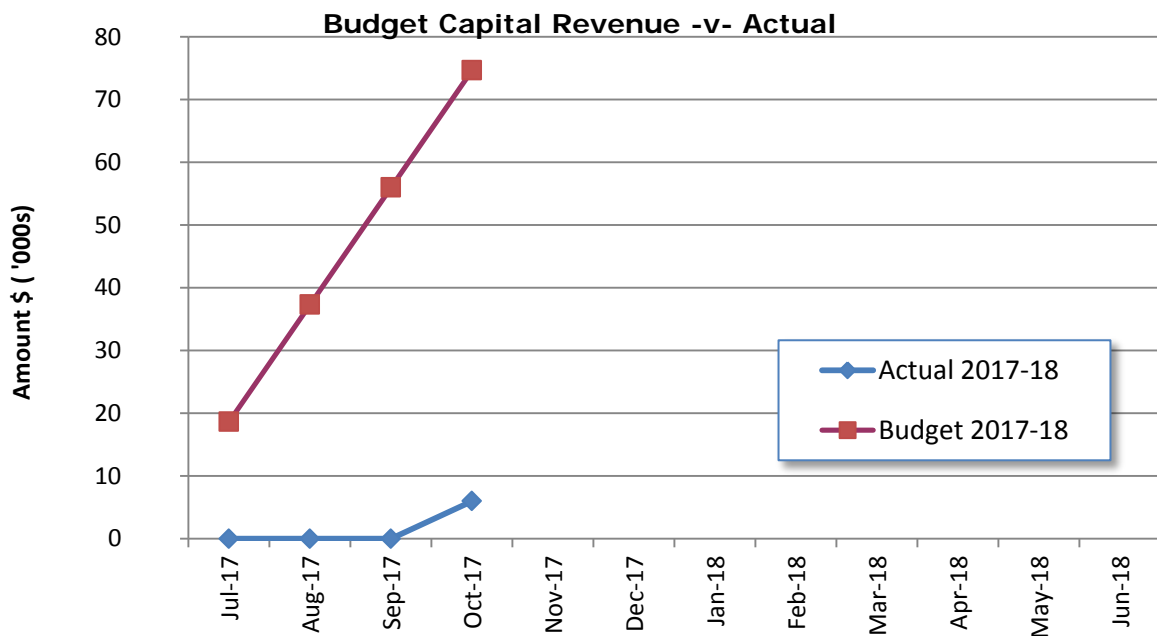
Comments/Notes - Operating Revenues

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

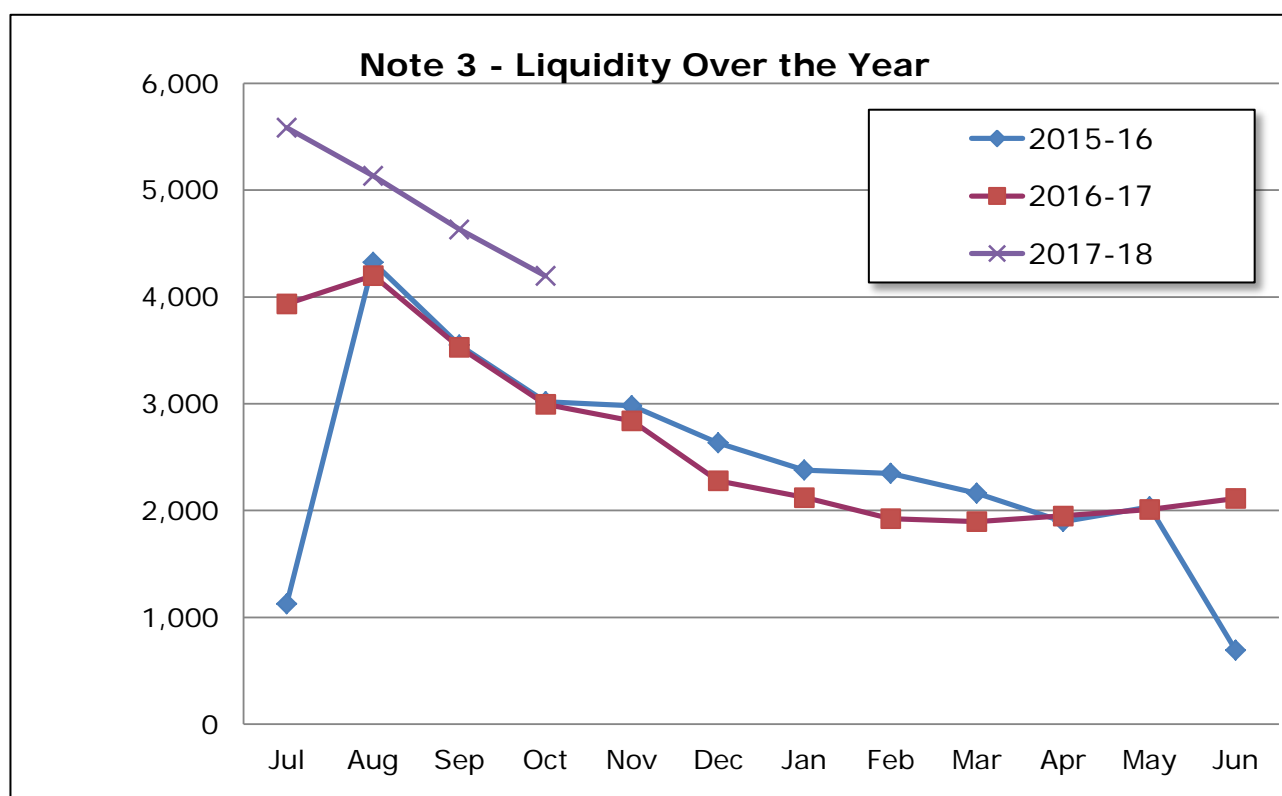


Comments/Notes - Capital Revenues

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 3: SURPLUS/(DEFICIT) POSITION

		Positive=Surplus (Negative=Deficit)		
		31/10/2017	30/09/2017	31/10/2016
Note		This Period	Last Period	Same Period Last Year
		\$	\$	\$
Current Assets				
	Cash Unrestricted	3,664,098	4,033,877	2,762,502
	Cash Restricted	764,634	764,634	1,252,475
	Receivables - Rates and Rubbish	692,311	837,227	638,439
	Receivables - Other	127,002	53,663	51,680
	Inventories	14,369	14,369	10,614
		5,262,415	5,703,770	4,715,710
Less: Current Liabilities				
	Payables	(64,748)	(71,948)	(268,722)
	Loan Liability	(86,990)	(101,289)	(83,127)
	Provisions	(416,710)	(416,710)	(393,791)
		(568,448)	(589,947)	(745,640)
Net Current Asset Position				
		4,693,966	5,113,822	3,970,070
Less: Cash Restricted				
		(764,634)	(764,634)	(1,252,475)
Add Back: Component of Leave Liability not Required to be funded				
		172,378	172,378	194,589
Add Back: Current Loan Liability				
		86,990	101,289	83,127
Add Back: Movement in Deferred Rates				
		9,591		
Adjustment for Trust Transactions Within Muni				
		(406)	0	213
Net Current Funding Position				
		4,197,886	4,622,855	2,995,524



Comments - Net Current Funding Position

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account		128,757			128,757	BankWest	
Cash Floats		850			850		
Municipal Saver Account		284,492			284,492	Bankwest	
Reserve Account			634		634	BankWest	
Trust Account				536,388	536,388	BankWest	
(b) Term Deposits							
Reserve Account					0		
Reserve Term Deposit	2.80%		764,000		764,000	ME BANK	13/04/2018
Municipal Account	2.33%				0	Bankwest	16/10/2017
Municipal Account	2.35%	250,000			250,000	Bankwest	30/10/2017
Municipal Account	2.65%	250,000			250,000	ME Bank	12/12/2017
Municipal Account	2.55%	250,000			250,000	ME Bank	28/01/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/02/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	7/03/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/03/2018
Municipal Account	2.75%	250,000			250,000	ME Bank	8/05/2018
Municipal Account	2.80%	250,000			250,000	ME Bank	12/04/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	29/04/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/05/2018
Municipal Account	2.65%	250,000			250,000	ME Bank	29/05/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/06/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	29/06/2018
Total		3,664,098	764,000	536,388	4,965,120		

Comments/Notes - Investments

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	Variance	
	Timing	Permanent
5.1 OPERATING REVENUE (EXCLUDING RATES) - NATURE OR TYPE		
All operating income is within variation thresholds		
GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Year to date income is \$59,611 higher than budgeted as a result of Accounting for DFES fire unit contribution		■
5.2 OPERATING EXPENSES - NATURE OR TYPE		
EMPLOYEE COSTS		
Employee costs are currently \$191,583 less than the year to date budget, as a result of one position being vacant and little use of casual staff to date.	■	
MATERIAL AND CONTRACTS		
Expenditure is some \$195,467 lower than budgeted across a large number of accounts. The largest being Parts & Repairs \$64,241.45 , Leeman foreshore development expenditure \$66,732 & Rural Road Maintenance \$16,784.	■	
UTILITY CHARGES		
Expenditure is lower than year to date budget by \$29,833 across a large number of accounts. This is considered a timing variance.	■	
INSURANCE EXPENSES		
This is considered a timing issue only and budget profiling yet to be done	■	
5.3 CAPITAL REVENUE		
GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Year to date income is \$154,440 lower than budgeted. This is considered a timing variance.	■	
PROCEEDS FROM DISPOSAL OF ASSETS		
Expenditure is currently \$55,944 less than year to date budget . Is considered to be a timing variance, as new vehicles have not been purchased	■	
5.4 CAPITAL EXPENSES		
BUILDINGS		
Expenditure is \$19,971 less than budgeted as a number of projects have not yet started. This is considered a timing issue	■	
ROADS		
Expenditure is \$539,720 less than budgeted, there are a number of projects still to commence.	■	
INFRASTRUCTURE ASSETS - OTHER		
Expenditure is \$336,181 less than year to date budget as budget profiling has yet to be done.	■	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

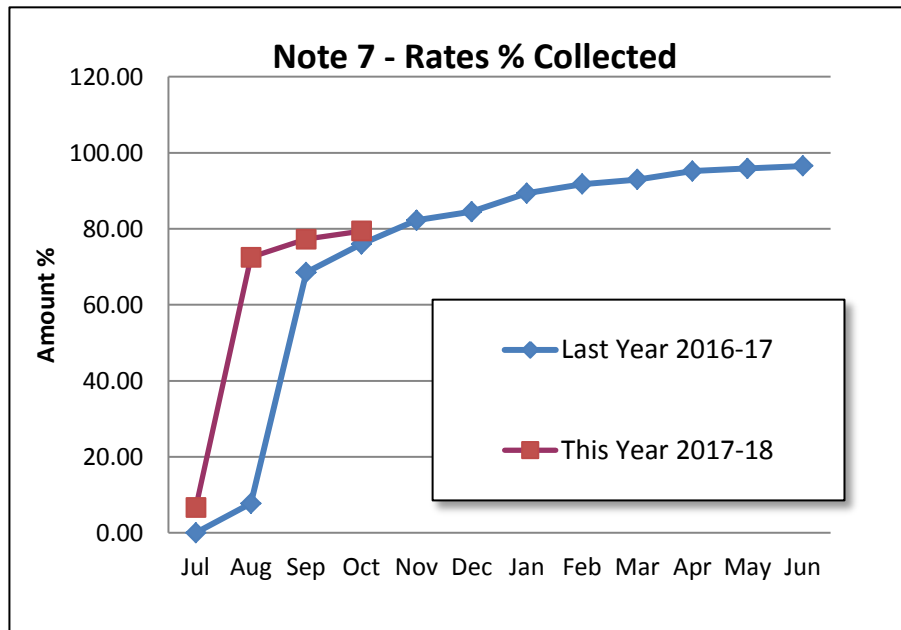
GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption - Opening Surplus		Opening Surplus(Deficit)	\$	\$	\$	\$
	Budget Adoption - Closing Surplus		Opening Surplus(Deficit)			(1,963,417)	1,963,417
	Actual Opening Surplus				39,688		0
3313	MRWA DIRECT GRANT	2017/126	Operating Revenue			(54,139)	39,688
3382	RURAL ROADS MAINTENANCE	2017/126	Operating Expenses		17,735		(14,451)
C026	TEASDALE ROAD	2017/126	Capital Expenses		60,000		3,284
C013	WADDY FOREST ROAD	2017/126	Capital Expenses			(60,000)	63,284
0753	DFES GRANTS	2017/126	Operating Revenue			(16,159)	3,284
4003	COASTWEST/COASTCARE GRANT	2017/126	Operating Revenue			(25,271)	(12,875)
2103	OTHER CONTRIBUTIONS	2017/126	Operating Revenue			(43,912)	(38,146)
4032	COASTWEST/COASTCARE EXPENDITURE	2017/126	Operating Expenses		69,183		(82,058)
2064	GREEN HEAD WALK TRAILS (INFRA OTH)	2017/126	Capital Expenses			(6,000)	(12,875)
G014	GREEN HEAD PARKS & RESERVES	2017/126	Operating Expenses		6,000		(18,875)
4502	PLANT / VEHICLE LICENSES	2017/126	Operating Expenses			(39,174)	(12,875)
4513	RE-IMBURSEMENTS - OTHER	2017/126	Operating Revenue		39,174		(52,049)
0091	GRANTS COMMISSION ROADS GRANT	2017/126	Operating Revenue			(22,902)	(12,875)
0181	GRANTS COMMISSION GENERAL PURPOSE GRANT	2017/126	Operating Revenue			(21,256)	(35,777)
6963	GRANT INCOME - TOURISM	2017/126	Operating Revenue		15,000		(57,033)
6854	MILLIGAN ISLAND ECO TOURISM SITE (INFRA OTH)	2017/126	Capital Expenses			(40,000)	(42,033)
31F4	GREEN HEAD SPORTING CLUB (BUILDINGS)	2017/126	Capital Expenses			(3,150)	(82,033)
24E2	GREEN HEAD SPORTMANS CLUB	2017/126	Operating Expenses		2,000		(85,183)
2463	REIMBURSEMENTS - NO GST	2017/126	Operating Revenue		1,150		(83,183)
6364	PURCHASE RIDE-ON MOWER (P&E)	2017/126	Capital Expenses		5,773		(82,033)
0623	INTEREST ON INVESTMENTS	2017/126	Operating Revenue		25,000		(76,260)
H001	LOT 50 NAIRN STREET	2017/126	Capital Expenses		7,000		(51,260)
2SW2	ADMINISTRATION SALARIES	2017/126	Operating Expenses		10,000		(44,260)
1803	CHARGES - REFUSE REMOVAL	2017/126	Operating Revenue		6,000		(34,260)
1923	CHARGES REFUSE REMOVAL - COMMERCIAL	2017/126	Operating Revenue		7,800		(28,260)
1602	VISITING GP SUBSIDY	2017/126	Operating Expenses		20,400		(20,460)
Closing Funding Surplus (Deficit)				0	331,903	(2,295,380)	(60)

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

	Current 2017-18	Previous 2016-17
Opening Arrears Previous Years	\$ 171,831	\$ 113,343
Rates Levied this year (YTD)	3,510,691	3,389,018
<u>Less</u> Collections to date	3,014,969	2,863,922
Equals Current Outstanding	667,553	638,439
 Net Rates Collectable		
% Collected	81.87%	81.77%



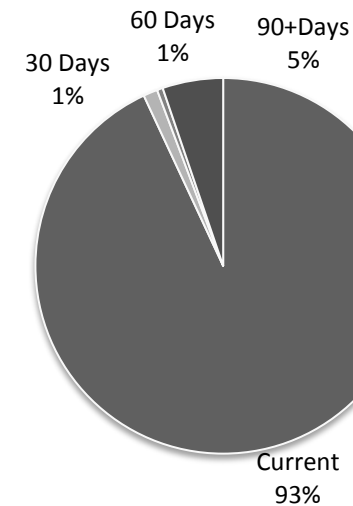
Comments/Notes - Receivables Rates and Rubbish

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	85,141	1,120	460	4,776
Total Outstanding				91,496

Amounts shown above include GST (where applicable)

Note 7 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program/Details	Provider	Approval Yes No	2017-18 Budget	Recoup Status	
				Received	Not Received
		(Yes/No)	\$	\$	\$
GENERAL PURPOSE FUNDING					
GRANTS COMMISSION ROADS GRANT	Grants Commission	Yes	(246,251)	(61,563)	(184,688)
GRANTS COMMISSION GENERAL PURPOSE GRANT	Grants Commission	Yes	(407,327)	(101,832)	(305,495)
ESL ADMINISTRATION COMMISSION	Grants Commission	Yes	(4,000)	(4,000)	0
POLICE LICENSING COMMISSIONS	Grants Commission	Yes	(20,000)	(6,248)	(13,752)
BANKING COMMISSION	Grants Commission	Yes	(1,000)	(452)	(548)
LEGAL COSTS RECOVERED	Reimbursements		(10,250)	654	(10,904)
GOVERNANCE					
REIMBURSEMENTS (no gst)	Reimbursements		(100)	(4,599)	4,499
NOVATED LEASE CONTRIBUTIONS (INCOME)	Reimbursements		(9,950)	(3,315)	(6,635)
COUNCIL PROPERTY VALUATION REBATE	Reimbursements		0	(3,420)	3,420
OTHER INCOME (GST)	Reimbursements		(4,000)	0	(4,000)
LAW, ORDER, PUBLIC SAFETY					
DFES GRANTS	DFES	Yes	(92,841)	(25,349)	(67,492)
DFES APPLIANCE PROGRAM CONTRIBUTION	DFES	Yes	0	(136,688)	136,688
VOLUNTEER BUSHFIRE BRIGADE GRANTS INCOME -INC GST			(3,128)	0	(3,128)
HEALTH					
REIMBURSEMENTS	Reimbursements		(1,000)	(131)	(869)
EDUCATION AND WELFARE					
AGED PERSONS UNITS - REIMBURSEMENT (GST FREE)	Reimbursements		(400)	(157)	(243)
GREEN HEAD MEN'S SHED	Reimbursements		(72,555)	0	(72,555)
HOUSING					
REIMBURSEMENTS - STAFF HOUSING (NO GST)	Reimbursements		0	0	0
COMMUNITY AMENITIES					
COASTWEST/COASTCARE GRANT	Coastwest/Coastcare		(429,500)	(10,000)	(419,500)
GRANTS/CONTRIBUTIONS (gst)	Contribution		(3,727)	0	(3,727)

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval Yes No (Yes/No)	2017-18 Budget	Recoup Status	
				Received	Not Received
ECONOMIC SERVICES			\$	\$	\$
DRUMMUSTER INCOME	Reimbursements		(1,000)	0	(1,000)
GRANT INCOME - TOURISM	MWC/Tourism WA	Yes	(50,000)	(50,057)	57
RESOURCE SHARING WITH OTHER SHIRES - MRS	Reimbursements		(17,000)	112	0
RECREATION AND CULTURE					
REIMBURSEMENTS - GST	Reimbursements		(500)	0	(500)
CSRFF GRANTS & CONTRIB	CSRFF		(22,581)	0	(22,581)
GOVERNMENT GRANTS - SUBSIDY	DRD	Yes	(32,000)	0	0
RECREATION BOATING FACILITES FUND GRANT			(16,930)	0	0
CHARGES - LEEMAN REC CENTRE			0	(60)	0
COOROW HALL OTHER INCOME			(1,000)	(234)	0
REIMBURSEMENTS - NO GST	Reimbursements		(1,150)	(1,150)	0
CONTRIBUTIONS/GRANTS	Dept of Water	No	(172,360)	0	(172,360)
REIMBURSEMENTS - SUNDRY	Reimbursements		(1,800)	(449)	(1,351)
REIMBURSEMENTS - LIBRARY	Reimbursements		(20)	(13)	0
CONTRIBUTIONS	Leeman Bowling Club		(63,479)	(63,479)	0
TRANSPORT					
REGIONAL ROAD GROUP GRANTS	Main Roads WA	Yes	(524,667)	(209,867)	(314,800)
ROADS TO RECOVERY FUNDS	Dept of Infra. & Transport	Yes	(462,234)	0	(462,234)
MRWA DIRECT GRANT	Main Roads WA	Yes	(73,520)	(73,520)	0
OTHER PROPERTY & SERVICES					
RE-IMBURSEMENTS - OTHER	Reimbursements		(39,274)	(40,865)	1,591
DAAFGS REFUNDS FUEL REBATES	ATO		(40,000)	(18,944)	(21,056)
REIMB WORKERS COMP	Reimbursements		(20,000)	0	(20,000)
REIMBURSEMENTS - OTHER	Contributions		(200)	(457)	0
TOTALS			(2,845,744)	(816,082)	(1,963,164)

Comments - Grants and Contributions

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

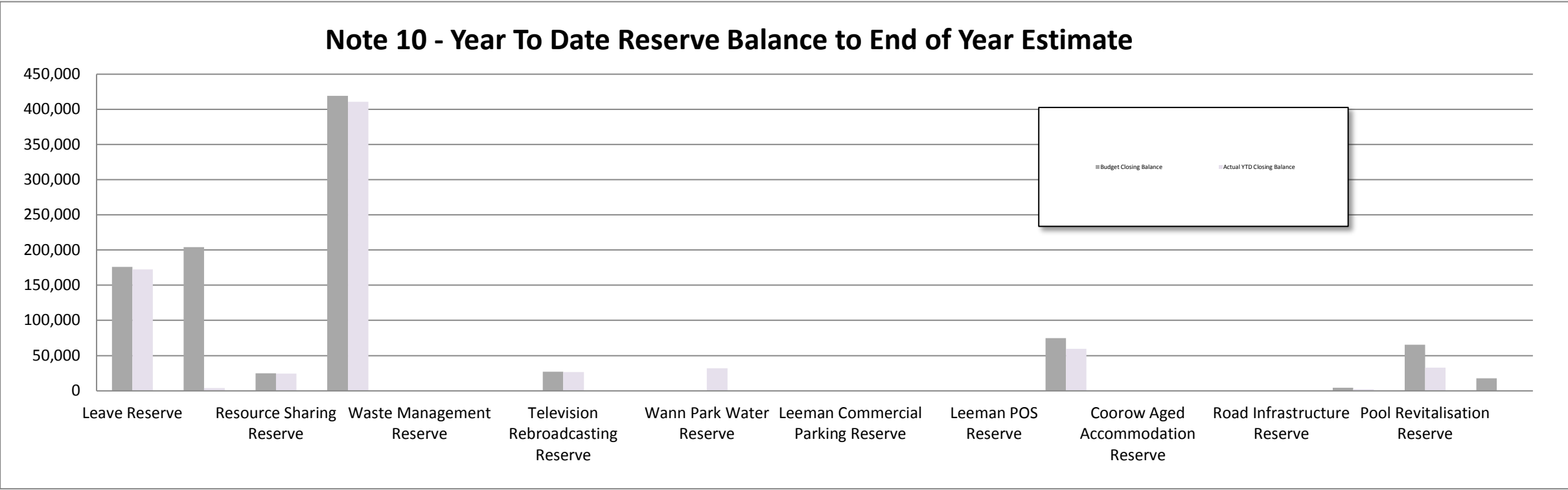
Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
UV - Agricultural	1.5920	201	121,966,000	1,941,699	0	0	1,941,699	1,941,699	0	0	1,941,699
GRV - Townsites	12.0080	728	8,089,906	971,436	3,481	0	974,917	971,436	500	0	971,936
UV - Mining	16.0764	15	608,022	97,748	0	0	97,748	97,748	0	0	97,748
UV - Mining Exploration	11.5831	5	19,459	2,254	0	0	2,254	2,254	0	0	2,254
							0				
Sub-Totals		949	130,683,387	3,013,137	3,481	0	3,016,618	3,013,137	500	0	3,013,637
Minimum Payment	Minimum \$										
UV - Agricultural	815.00	9	106,800	7,335	0	0	7,335	7,335	0	0	7,335
GRV - Townsites	815.00	202	903,122	164,630	0	0	164,630	16,430	0	0	16,430
UV - Mining	815.00	10	63,750	8,150	0	0	8,150	8,150	0	0	8,150
UV - Mining Exploration	300.00	5	5,123	1,500	0	0	1,500	1,500			1,500
Sub-Totals		226	1,078,795	181,615	0	0	181,615	33,415	0	0	33,415
Discounts							3,198,233				3,047,052
Rates Adjustments							(88,370)				(85,195)
Movement in Excess Rates							(173)				(499)
							(19,566)				0
Amount from General Rates							3,090,124				2,961,358
Ex Gratia Rates							9,348				11,890
Specified Area Rates							0				0
Totals							3,099,472				2,973,248

Comments - Rating Information

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 10: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	172,378	3,441	0	0	0	0	0	GJ1614-10.07	175,819	172,378
Building Reserve	4,044	81	0	200,000	0	0	0		204,125	4,044
Resource Sharing Reserve	24,285	485	0	0	0	0	0		24,770	24,285
Plant Reserve	410,880	8,202	0	0	0	0	0	GJ1614-10.07	419,082	410,880
Waste Management Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Green Head Commercial Parking Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Television Rebroadcasting Reserve	26,456	528	0	0	0	0	0		26,984	26,456
Unspent Grants Reserve	0	0	0	0	0	0	0		0	0
Wann Park Water Reserve	31,756	634	0	0	0	32,390	0		0	31,756
Community Grant Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Leeman Commercial Parking Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Green Head POS Reserve	0	0	0	0	0	0	0		0	0
Leeman POS Reserve	0	0	0	0	0	0	0		0	0
Leeman Aged Accommodation Reserve	59,829	1,194	0	19,581	0	5,805	0		74,799	59,829
Coorow Aged Accommodation Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Furniture & Equipment Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Road Infrastructure Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Coorow Bowling Club Reserve	2,157	43	0	2,100	0	0	0		4,300	2,157
Pool Revitalisation Reserve	32,848	656	0	32,000	0	0	0		65,504	32,848
Tourist Infrastructure Reserve	0	0	0	17,651	0	0	0		17,651	0
	764,633	15,264	0	271,332	0	38,195	0		1,013,034	764,633



SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Actual Profit(Loss) of Asset Disposal				Disposals	Current Budget					
					This Year					
Cost	Accum Depr	Proceeds	Profit (Loss)		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	TRADE-IN MRS VEHICLE	\$	\$	\$	\$	\$	
				TRADE 4WD WORKS SUPERVISOR CW003	32,545	32,545	10,848	0	(10,848)	▼
				CAT 2009 GRADER	23,388	23,388	7,796	0	(7,796)	▼
				TORO GROUNDMASTER MOWER	127,310	129,910	43,300	6,000	(37,300)	▼
7,589	2,375	6,000	787	COUNCILLOR COMPUTERS	2,600	129,910	43,300	6,000	(37,300)	▼
600	150	0	(450)		0	0	0	(450)	(450)	▼
					0	0	0	0	0	↑↑↑
					0	0	0	0	0	↑↑↑
			0		0	0	0	0	0	↑↑↑
8,189	2,525	6,000	337	Totals	185,843	315,753	105,244	11,550	(93,694)	

Comments - Capital Disposal

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions Information				Summary Acquisitions	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget		Variance (Under)Over	
\$	\$	\$	\$		\$	\$			\$	
				Property, Plant & Equipment						
0	0	0	0	Land for Resale	0	0	0	0	0	
72,555	0	0	72,555	Buildings	372,818	368,968	125,054	105,083	(19,971)	▼
0	0	0	0	Plant & Equipment	643,407	637,634	231,023	164,411	(66,612)	▼
0	0	0	0	Furniture & Equipment	36,072	36,072	10,952	1,677	(9,275)	▼
0	0	0	0	Tools	5,000	5,000	1,664	0	(1,664)	▼
0	0	0	0	Land	0	0	0	0	0	↑↑↑
0	0	0	0	Non-Freehold Shire Land	0	0	0	0	0	↑↑↑
				Infrastructure						
986,901	0	0	986,901	Roads	1,957,648	1,957,648	990,302	450,582	(539,720)	▼
0	0	0	0	Footpaths	92,400	92,400	30,796	0	(30,796)	▼
0	0	0	0	Drainage	0	0	0	0	0	↑↑↑
716,918	32,390	0	749,308	Other Infrastructure	1,422,535	1,468,535	564,535	228,354	(336,181)	▼
1,776,374	32,390	0	1,808,764	Totals	4,529,880	4,566,257	1,954,326	950,108	(1,004,218)	

Comments - Capital Acquisitions

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Buildings	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	0	0	0	0	0	0	↑↑↑
40,000			0	COOROW OFFICE UPGRADE BUILDING (BUILDINGS)	10,185	10,185	3,392	5,223	1,831	▲
			0	LEEMAN OFFICE UPGRADE (BUILDINGS)	74,500	67,500	22,488	57,653	35,165	▲
			0	EMPLOYEE HOUSING (BUILDINGS)	5,125	5,125	1,708	0	(1,708)	▼
			0	COUNCIL HOUSING GENERAL CARPET CONTINGENCY (BUILDINGS)	91,992	91,992	30,656	15,699	(14,957)	▼
			0	LEEMAN FORESHORE TOILETS (BUILDINGS)	40,000	40,000	13,332	0	(13,332)	▼
			0	FIRE SHED GREEN STATION (BUILDINGS)	0	0	0	0	0	↑↑↑
			0	LEEMAN REC CENTRE (BUILDINGS)	8,500	8,500	2,832	6,550	3,718	▲
			0	COOROW GOLF CLUB (BUILDINGS)	0	0	0	0	0	↑↑↑
			0	COOROW MEDICAL CENTRE (BUILDINGS)	5,000	5,000	1,664	0	(1,664)	▼
			0	GREEN HEAD SPORTING CLUB (BUILDINGS)	0	3,150	3,150	3,150	0	↑↑↑
72,555			0	COOROW AQUATIC CTR UPGRADE (BUILDINGS)	60,000	60,000	20,000	0	(20,000)	▼
			72,555	MENS SHED CAPEX (BUILDINGS)	77,516	77,516	25,832	7,435	(18,397)	▼
			0	MALEY PARK GARDENERS SHED (BUILDINGS)	0	0	0	2,963	2,963	
			0	IMPROVEMENTS TO RETRANSMISSION (BUILDINGS)	0	0	0	6,409	6,409	▲
72,555	0	0	72,555	Totals	372,818	368,968	125,054	105,083	(19,971)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Plant & Equipment	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$		\$	\$		\$	\$	
			0	MRS VEHICLE (P&E)	50,648	50,648	16,880	0	(16,880)	▼
			0	DFES APPLIANCE PROGRAM FIRE UNIT (P&E)	0	0	0	136,688	136,688	▲
			0	VEHICLE FOR RANGER (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE MOSQUITO FOGGER (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE GRADER (P&E)	340,000	340,000	113,332	0	(113,332)	▼
			0	PURCHASE LOW LOADER TRAIL (P&E)	28,982	28,982	9,660	0	(9,660)	▼
			0	DUAL CAB 4X4 - MANAGER WORKS & SERVICES - CW 002 (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE WATER TANKER (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE RIDE-ON MOWER (P&E)	33,500	27,727	27,727	27,724	(3)	▼
			0	COASTAL LEADING HAND UTILITY (P&E)	0	0	0	0	0	↑↑↑
			0	WORKS UTILITIES CW017 (P&E)	0	0	0	0	0	↑↑↑
			0	4WD UTILITY - WORKS SUPERVISOR (P&E)	40,277	40,277	13,424	0	(13,424)	▼
			0	PURCHASE NEW TRUCK - MTCE CREW	150,000	150,000	50,000	0	(50,000)	▼
			0		0	0	0	0	0	↑↑↑
			0		0	0	0	0	0	↑↑↑
			0		0	0	0	0	0	↑↑↑
0	0	0	0	Totals	643,407	637,634	231,023	164,411	(66,612)	

Contributions				Furniture & Equipment	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	ADMIN COMPUTERS (F&E)	\$ 27,872	\$ 27,872	9,288	\$ 0	\$ (9,288)	▼
			0	COUNCILLOR COMPUTERS	3,200	3,200	0	0	0	↑↑↑
			0	FURNITURE & FITTINGS (F&E)	5,000	5,000	1,664	1,677	13	▲
			0	CARAVAN PARK EQUIPMENT (F&E)	0	0	0	0	0	↑↑↑
0	0	0	0	Totals	36,072	36,072	10,952	1,677	(9,275)	

Contributions				Tools	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$		\$	\$		\$	\$	
			0	SUNDRY TOOLS (TOOLS)	5,000	5,000	1,664	0	(1,664)	▼
0	0	0	0	Totals	5,000	5,000	1,664	0	(1,664)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$		\$	\$		\$	\$	
462,234			462,234	ROADS TO RECOVERY WORKS (INFRA ROADS)	484,464	484,464	181,269	155,302	(25,967)	▼
524,667			524,667	REGIONAL ROAD GROUP ROADWORKS (INFRA ROADS)	799,565	799,565	555,271	102,106	(453,165)	▼
			0	ROAD CONSTRUCTION (INFRA ROADS)	673,619	673,619	253,762	193,739	(60,023)	▼
			0	BLACK SPOT ROAD CONSTRUCTION (INFRA ROADS)	0	0	0	(565)	(565)	▼
			0	CAR PARK CONSTRUCTION (INFRA ROADS)	0	0	0	0	0	↑↑↑
			0	REGIONAL ROAD GROUP (INFRA ROADS)	0	0	0	0	0	↑↑↑
986,901	0	0	986,901	Totals	1,957,648	1,957,648	990,302	450,582	(539,720)	

Contributions				Footpaths	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	FOOTPATH CONSTRUCTION - COUNCIL FUNDED (FOOTPATHS)	\$ 92,400	\$ 92,400	30,796	\$ 0	\$ (30,796)	▼
			0	FOOTPATH CONSTRUCTION - RTR FUNDED (FOOTPATHS)	0	0	0	0	0	
0	0	0	0	Totals	92,400	92,400	30,796	0	(30,796)	

Contributions				Other Infrastructure	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$		\$	\$		\$	\$	
			0	COASTAL WASTE MANAGEMENT (INFRA OTH)	21,364	21,364	7,120	0	(7,120)	▼
454,771			454,771	GREEN HEAD WALK TRAILS (INFRA OTH)	482,950	488,950	162,984	28,806	(134,178)	▼
3,727			3,727	COASTAL CEMETERY DEVELOPMENT (INFRA OTH)	46,216	46,216	15,404	0	(15,404)	▼
			0	DEVELOP PUBLIC OPEN SPACE - LOT 601 PETERSON PLACE	169,834	169,834	56,608	24,309	(32,299)	▼
			0	JOHNS ST FISH CLEANING STATION	22,575	22,575	22,575		(22,575)	▼
172,360	32,390		204,750	WANN PARK WATER SUPPLY CAP EXP (INFRA OTH)	256,423	256,423	85,464	0	(85,464)	▼
			0	MILLIGAN ISLAND ECO TOURISM SITE (INFRA OTH)	0	40,000	40,000	40,494	494	▲
			0	DYNAMITE BAY BEACH RAMP	45,000	45,000	45,000	0	(45,000)	▼
			0	SKATE PARK CAPEX (INFRA OTH)	39,906	39,906	13,300	3,352	(9,948)	▼
			0	LEEMAN FORESHORE DEVELOPMENT (INFRA OTH)	204,177	204,177	68,052	0	(68,052)	▼
86,060			86,060	LEEMAN BOWLING GREEN UPGRADE (INFRA OTH)	129,090	129,090	43,028	129,090	86,062	▲
			0	DYNAMITE BAY SOLAR LIGHTS	5,000	5,000	5,000	2,303	(2,697)	▼
			0		0	0	0	0	0	↑↑↑
716,918	32,390	0	749,308	Totals	1,422,535	1,468,535	564,535	228,354	(336,181)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-17 \$	Amount Received \$	Amount Paid \$	Closing Balance 31-Oct-17 \$
House Bonds - Leeman Aged Unit 1	300	0	0	300
House Bonds - Leeman Aged Unit 2	300	0	0	300
House Bonds - Leeman Aged Unit 3	400	0	0	400
House Bonds - Leeman Aged Unit 4	300	0	0	300
House Bond - Lot 121 Commercial St	0	0	0	0
House Bond - Lot 490 Tamarisk St	0	0	0	0
Aged Unit Bond - Commercial St	300	0	0	300
Leeman Aged Units Surplus	0	0	0	0
Coorow Aged Units Surplus	0	0	0	0
LGCHP Surplus	19,581	0	(19,581)	0
BCITF Levy	100	1,668	(1,368)	400
BRB Levy	0	1,883	(1,485)	398
Police Licensing	0	151,568	(151,163)	405
Standpipe Card Bond	2,380	0	0	2,380
Leeman Ratepayers Association	5,975	0	0	5,975
Kerbing Deposits	14,100	0	0	14,100
Maley Park Committee	0	0	0	0
Coorow Christmas Tree	0	0	0	0
Coorow Bushfire Brigade	2,025	0	0	2,025
CCLI Number Plate Funds	0	0	0	0
Leeman Number Plate Funds	0	100	0	100
Green Head Number Plate Funds	0	100	0	100
Warradarge Bushfire Brigade	1,350	0	(1,350)	0
Leeman Bushfire Brigade	3,816	0	(3,816)	0
Refuse Site Key Bond	400	0	(200)	200
Public Open Space	495,939	166	0	496,105
Bonds - Other	12,495	511	0	13,006
Snag Island Kids Centre	0	0	0	0
Nomination Deposits	0	480	(480)	0
Footpath Deposits	0	0	0	0
Trust Adjustments	0	0	0	0
	559,761	156,476	(179,443)	536,794

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 October 2017

Note 13: INFORMATION ON BORROWINGS

Debtenture Repayments	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
		2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	
Staff Housing										
Loan 79 - Leeman Executive House	23,627	0	0	23,627	0	23,627	23,627	1,233	(134)	27/06/2018
Loan 88 - Leeman MRS House	147,637	0	0	72,483	35,914	147,637	111,723	5,992	322	28/02/2019
Loan 89 - Brand St Residence	73,842	0	0	28,829	14,299	73,842	59,543	2,766	369	9/10/2019
Recreation & Culture										
Loan 87 - Maley Park Changerooms	12,264	0	0	12,264	0	12,264	12,264 0	870	(123)	13/06/2018
	257,370	0	0	137,203	50,213	257,370	207,157	10,861	434	

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil

14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

Nil

15. MATTERS BEHIND CLOSED DOORS:

Nil

16. DATE OF NEXT MEETING:

16.1 ORDINARY MEETING OF COUNCIL

Ordinary Meeting

Next meeting of Council will be held on Wednesday 13 December 2017 at the Coorow District Hall from 5.00 pm.

17. CLOSURE:

There being no further business the President, Councillor Girando closed the meeting at 6.10 pm