



Minutes Ordinary Council Meeting

13 December 2017

Held at Coorow District Hall



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Signed on behalf of Council

A handwritten signature in black ink, appearing to read 'Peter Crispin'.

Peter Crispin
Chief Executive Officer

Minutes

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

The President Cr Moira Girando welcomed those present and opened the Meeting at 5.14 pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor M J Girando
Councillor B A Jack
Councillor M R Bothe
Councillor R J Clement
Councillor V R Oakes
Councillor S Peck
Councillor D A Rackemann
Councillor G C Sims

President
Deputy President

Mr P J Crispin
Mrs L J Parola
Mr T B Brandy
Mr K Bean

Chief Executive Officer
Deputy Chief Executive Officer
Manager Regulatory Services
Manager of Works & Services

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

3.1 Deanne Lovelady – Cliff Park

My question refers to the Late Item of Business 9.1.1 Cliff Park – Green Head, addressed at the Ordinary Council Meeting, held on 18 October 2017.

Having regard to the Council Meeting minutes, it is stated that the Statutory Environment and Policy Implications for this item resolution were NIL.

Does this mean that Council in passing this retrospective resolution does not abide by its statutory obligations that are referenced in the Shire of Coorow Local Planning Strategy 2015, in particular, Section 6, State and Regional Planning Context, Documents and Relevant Provisions, including 6.1 Key State Documents and 6.2 State Planning Policies, pages 41-51 inclusive?

Of special reference and significance to this matter concerning the historic developments of Cliff Park, is the application of the document State Coastal Planning Guidelines (July 2013), in particular, State Planning Policy 2.0 Environment and Natural Resources, and State Planning Policy 2.6 State Coastal Planning Policy.

Yes or No?

Please provide the explanation.

Response

Yes, Council believes that all statutory requirements have been met.

Mrs Lovelady explained that her question was, in effect, asking whether Council believe that the late agenda item was correct when the Statutory Environment and Policy Implications for this item resolution were shown as NIL.

Response

The Shire believes that your question relates to section entitled "Statutory Environment" in the late agenda item (13.1.1) at the 18 October 2017 meeting, and that you were querying why this section contained the entry "Nil".

The Shire's Planner and Executive Staff are aware of State Planning Policies and concede that these (and many other minor pieces of legislation) could have been listed under "Statutory Environment". This in no way invalidates the item and Council and Staff stand by the statement that all developments at Cliff Park have been authorised and comply with the required legislation.

4. PUBLIC QUESTION TIME:

4.1 Deanne Lovelady – Community Scheme Water – Cliff Park

We observe the very regular consumption of our community Scheme Water from the rotational sprinkler system being used for the maintenance of the non-native and introduced plants at Cliff Park, commonly known as:

- *Aloe Vera*
- *Agave*
- *Nasturtium*
- *Canna Lilies*
- *Iris*
- *Frangipani*
- *Bird-of-Paradise*

and other assorted bulbs, corms and rhizomes.

Please can the Shire confirm that the Scheme Water consumption at Cliff Park is being accurately metered and assessed by the Water Corporation?

Is the meter at Cliff Park registered with the Water Corporation?

Response

The Shire confirms that the Scheme Water consumption at Cliff Park is being accurately metered and assessed by a registered meter by the Water Corporation.

5. APPLICATION FOR LEAVE OF ABSENCE:

The following Councillor/s requested Leave of Absence from Council Meetings and Duties:

- Councillor Clement from 6 February to 23 February 2018
- Councillor Rackemann from 29 December 2017 to 10 January 2018, 18 January to 24 January 2018, 1 February to 7 February 2018 and 15 February to 21 February 2018
- Councillor Bothe from 15 February to 1 March 2018

RESOLUTION: **2017/151A**

Moved: Cr Oakes

Seconded: Cr Bothe

The following Councillors be approved the following Leave of Absence from Council Meetings and Duties:

- ***Councillor Clement from 6 February to 23 February 2018.***
- ***Councillor Rackemann from 29 December 2017 to 10 January 2018, 18 January to 24 January 2018, 1 February to 7 February 2018 and 15 February to 21 February 2018.***
- ***Councillor Bothe from 15 February to 1 March 2018.***

***CARRIED 8/0
Simple Majority***

6. DECLARATION OF INTEREST:

Cr Clement will be unable to participate in item 14.1 as he is an award nominee.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8. CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING HELD WEDNESDAY 15 NOVEMBER 2017 AT THE LEEMAN RECREATION CENTRE

AUTHOR Peter Crispin
DISCLOSURE OF INTEREST Nil
DATE OF REPORT 28 November 2017

COMMENT:
Nil

OFFICER RECOMMENDATION/ RESOLUTION: 2017/151

Moved: Cr Bothe **Seconded:** Cr Jack

That the Minutes of the Ordinary Meeting held on Wednesday 15 November 2017 be confirmed as a true and correct record.

CARRIED 8/0
Simple Majority

8.2 MINUTES OF GREEN HEAD COAST CARE MEETING HELD WEDNESDAY 15 NOVEMBER 2017

AUTHOR Peter Crispin
DISCLOSURE OF INTEREST Nil
DATE OF REPORT 28 November 2017

COMMENT:
Nil

OFFICER RECOMMENDATION/ RESOLUTION: 2017/152

Moved: Cr Rackemann **Seconded:** Cr Oakes

That the Minutes of the Green Head Coast Care Meeting held on Wednesday 15 November 2017 be received.

CARRIED 8/0
Simple Majority

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

The President took this opportunity to remind Councillors and Staff about the expected behaviours and codes to meetings as follows:

Meeting Procedures

Councillors and Staff I ask that you follow these meeting procedures as a matter of good governance and courtesy to others. Please read not just the sections applying to you but to others as well and we should have a well-run functional Council.

Confidentiality

All members of this organisation occupy a position of trust and are to treat all information (be it in electronic, written or verbal form) they have access to with the utmost confidentiality. Too often we receive complaints of leaks of confidential information being rumoured within the community causing great stress on the individuals involved in the rumour and an ethos of distrust within the organisation. I cannot stress enough the need to respect this requirement on us all.

Councillors & Staff:

- 1. Please turn off mobile devices. If you require to have your phone on for receipt of an urgent call please advise the President.*
- 2. Please do not have side conversations / discussions with those sitting near you as this prevents others hearing what the recognised speaker is saying and is discourteous to all.*
- 3. **Dress Code.** A neat business style of dress is expected of both Councillors and Staff. We are a level of government and as such are required to present ourselves accordingly. Ties are not mandatory given our hot climate but do present a favourable image when we have special visitors / members of public present.*

Councillors:

Meetings;

- 1. During formal Council Meetings only one Councillor to speak at any time, please indicate to president your wish to speak and once identified you will have floor in order of indication by president.*
- 2. Once an item has been moved and seconded the mover may speak followed by the seconder then alternately speakers for and against. Moving or seconding an item does not necessarily indicate your support of that item, merely an indication that the item be formally debated and put to the vote.*
- 3. At any time during debate a Councillor may move that the matter be put, thus ending debate.*
- 4. During discussion and questions to officers please indicate to president you wish to speak and once identified you will have floor in order of indication by president. Please do not engage officers in debate as they are not permitted to debate matters before Council.*

5. *If you wish to have your vote either for or against a resolution recorded please advise the President after declaration of outcome.*

Information Sessions and Forum Sessions;

These sessions will be conducted on a more informal basis with staff encouraged to join in discussion and answer relevant questions. But once again only one Councillor / officer may speak at any time, please indicate to president your wish to speak and once identified you will have floor in order of indication by president.

Staff;

Council Meetings

1. *Please do not enter into debate with Councillors, your role at meetings is to present information and provide answers to questions put by council.*
2. *Please do not have discussions with those sitting near you as this prevents others hearing what the recognised speaker is saying and is discourteous to all.*
3. *During formal Council Meetings only one Councillor/Staff member may speak at any time, please indicate to president your wish to speak and once identified you will have floor in order of indication by president*

Information Sessions and Forum Sessions

These sessions will be conducted on a more informal basis with staff encouraged to join in discussions and answer relevant questions.

But once again only one Councillor/officer to speak at any time, please indicate to president your wish to speak and once identified you will have floor in order of indication by the President.

Councillor Girando acknowledged that Trevor Brandy was leaving the organisation and thanked him for his years of service.

10. MATTER FOR WHICH MEETING MAY BE CLOSED;

There is one item (item14.1 Premiers Active Citizenship Award) that will be discussed behind closed doors.

11. REPORTS:

11.1 CHIEF EXECUTIVE OFFICER:

11.1.1 APPLICATION FOR PLAQUE AT CLIFF PARK, GREEN HEAD

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 December 2017
ATTACHMENT	Email from Rina Lenzo - 11.1.1.1
FILE	ADM0509

SUMMARY:

To consider approving an application from Mrs Rina Lenzo to install a memorial plaque commemorating her husband, at Cliff Park in Green Head.

BACKGROUND:

Mrs Rina Lenzo is seeking permission to install a memorial plaque commemorating her husband, at Cliff Park in Green Head. Her husband, Mr Vincenzo Lenzo enjoyed the Green Head lifestyle for over 35 years prior to him passing away overseas.

Mrs Lenzo is seeking permission to have a plaque installed with the following inscription:

Vincenzo Lenzo
28.10.1942 – 28.6.2017
Loved fishing and
relaxing in Green Head

COMMENT:

Policy 7.3.7 states criteria that a plaque must meet before being considered. It would appear that the policy was reviewed to remove any ambiguity, but unfortunately this still exists depending on how the policy is read. See the same two statements below, highlighted differently, which still create ambiguity.

1. "Memorial plaques will only be considered where they satisfy the following criteria: *Commemorating a deceased individual* or individuals who were members of the Green Head and/or Leeman Communities".
2. "Memorial plaques will only be considered where they satisfy the following criteria: *Commemorating a deceased individual or individuals who* were members of the Green Head and/or Leeman Communities".

As Mr Lenzo was a regular in Green Head for over 35 years, this would appear to satisfy either interpretation and the approval would appear to be straight forward.

STATUTORY ENVIRONMENT:

Local Government Act 1995

s2.7. Role of council

Part 3 – Functions of local governments

POLICY IMPLICATIONS:

Recreation and culture 7.3.7 - Plaques on Cliff Park and Harold Heil Reserve Memorial Walls.

FINANCIAL IMPLICATIONS:

There are no known financial implications as the proponent will cover all costs.

STRATEGIC IMPLICATIONS:

A Sense of Community

We belong to a cohesive, connected community. There is a strong sense of community pride and identity.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/153

Moved: Cr Peck

Seconded: Cr Oakes

That Mrs Rina Lenzo be granted permission to have a memorial plaque for her husband (Vincenzo Lenzo) erected at Cliff Park, Green Head, noting that it must comply with the requirements of policy 7.3.7.

**CARRIED 8/0
Simple Majority**

From: Rosetta Marotta [<mailto:admin@lenzoplasters.com.au>]
Sent: Monday, 6 November 2017 11:39 AM
To: Leonie Quantock
Subject: Memorial Plaque

Dear Peter

I am writing to you regarding a memorial plaque to be placed in greenhead for my late husband.

For the past 35 years the Lenzo Family has been enjoying the lifestyle Greenhead has to offer. My husband Vince and 3 sons love the fishing and relaxed lifestyle whenever they could get away from work and life in general. Now our grandchildren are enjoying this. Unfortunately my husband passed away in June 2017 while visiting family in Europe.

We would appreciate consideration for a memorial plaque in Greenhead to celebrate his love of the town.

As you can see I have spoken to Vic Oakes and he has sent me a couple of pictures of plaques already there. We would be more than happy to have one the same and will fund the plaque if accepted.

Thanking you for your time and hope to hear from you soon.

Regards
Rina Lenzo
 Lenzo Plasterers
 0439 933177

From: Vic Oakes [mailto:Cr_oakes@coorow.wa.gov.au]
Sent: Tuesday, 31 October 2017 12:20 PM
To: Rosetta Marotta <admin@lenzoplasters.com.au>
Subject: Fwd: FW:
 Sent from my iPhone
 Begin forwarded message:

From: "Vic Oakes" <Cr_oakes@coorow.wa.gov.au>
To: "rina.lenzo@bigpond.com" <rina.lenzo@bigpond.com>
Subject: FW:

Hello Rina,
 I've made inquiries re your request and its fairly simple process, you need to apply to the shire, there is a form you need to fill out and then get council approval which is straight forward and no requests have been knocked back to my knowledge.
 I've enclosed a couple of pics so you can see what is at cliff park to give you an idea. The plaques you will need to organise yourself and the attaching to the wall. As we discussed on the phone the other day if you wanted to go further with a seat etc you would need to get advice from the shire and go through the same process.
 Hope that helps.

Kind regards

CR Vic Oakes
 Shire of Coorow
 Mob: 0418 913 337



11.1.2 CONTRIBUTION TOWARDS 'B.B.R.F.' GRANT APPLICATION: FIXED WIRELESS INTERNET SERVICE

AUTHOR	Ted Jack
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	1 December 2017
ATTACHMENT	
FILE	

SUMMARY:

For Council to consider a contribution towards a Building Better Regions Fund application for a collaborative fixed wireless internet solution.

BACKGROUND:

The potential for a fixed wireless internet solution for the North Midlands has been an ongoing endeavour. Node1 (Geraldton based internet service provider) contacted the Community Development Officer about the potential to access the Telstra optic fibre in Three Springs to provide their Fixed Wireless services for Three Springs, Carnamah and Coorow.

This would involve mounting the fixed wireless equipment on the Three Springs CBH silos (where they already have equipment) which would then connect to the Carnamah TV retransmission tower to backhaul and then down to the Coorow TV retransmission tower. Line of sight has been confirmed and power is available at all sites which negates the largest costs (infrastructure) with now the main cost being the fibre access and build to connect the fibre to the silo mounted communications equipment.

COMMENT:

The fibre can be accessed in any of the three towns in this proposal, however in order for the fixed wireless service to be viable; all three communities will need to be able to access the service. This is due to the cost of Node1 leasing Telstra bandwidth on their fibre which would not be covered if only one or two towns are involved. Accessing the fibre in Three Springs (being a central location) also means the silos in the township are perfectly placed to propagate the network out further to other areas of the North Midlands in the future.

Residents out of town limits can access the network if they have line of sight to the tower, or if not, they can bounce the signal from alternate poles, towers, CBH elevators, etc. The most pertinent component is getting the backhaul in place; once the service is accessible there are a multitude of options to increase coverage and propagate the service out further.

Total estimated project cost is \$60,000 which is all inclusive, ready for service. Maintenance and running costs (excluding power consumption at TV retransmission towers to power 24v DC equipment) are the responsibility of the service provider.

STRATEGIC IMPLICATIONS:

ASPIRATIONS	OBJECTIVES	STRATEGIES
Theme 1: Community Wellbeing		
Safe and Secure <i>All members of our community have access to appropriate facilities and services in a safe environment. People feel safe and secure.</i>	<ul style="list-style-type: none"> Create and maintain safe and attractive places for people to live, work and play 	<ul style="list-style-type: none"> Ensure facilities and infrastructure are well maintained and safe for use Ensure built and natural environments provide a sense of safety and security Advocate for improvements in housing affordability and access to appropriate housing Create safe public places that people want to use during the day and at night
Healthy Lifestyles <i>We are a healthy community with an active lifestyle and high standard of living.</i>	<ul style="list-style-type: none"> Our communities have active and healthy lifestyles 	<ul style="list-style-type: none"> Facilitate healthy lifestyles within the community through recreation facilities and programs Advocate for health services that best meet the needs of local residents
A Sense of Community <i>We belong to a cohesive, connected community. There is a strong sense of community pride and identity.</i>	<ul style="list-style-type: none"> A culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations 	<ul style="list-style-type: none"> Support live performance, exhibitions and other arts opportunities Encourage increased town site interaction through sport and cultural events Encourage strong community participation and involvement Provide social facilities and services to serve the lifestyle needs of our communities Improve services and facilities that actively support youth, disability and seniors in the region

Theme 2: Economy		
Growth and Prosperity <i>Economic prosperity based on the principles of good practice. There is investment in improving productivity of our economy. Prosperity from investment and employment opportunities is created by a diverse economic base. A growing economy ensures employment of a growing population.</i>	<ul style="list-style-type: none"> A prosperous community with a range of local business and services Diversity of employment with job opportunities available locally A favourable business environment 	<ul style="list-style-type: none"> Facilitate opportunities for development in the town sites through promotion, the provision of information, and the identification of suitable opportunities Work collaboratively with private sector and government organisations in developing and implementing strategies to facilitate development in the Shire Prepare an Economic Development Strategy Support local businesses Support targeted skills development to enhance local workforce growth and supply through the local CRCs Pursue projects and programs to support and develop tourism promotion in the area

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Given the total build cost is \$60,000 and a Building Better Regions Fund application is being submitted, total Council contribution (once off) will be 1/3 of the 25% contribution under a remote indexing allocation. This would require a \$5,000 once off contribution from Council to match Carnamah and Three Springs contributions (pending approval in their December meetings) which would form the \$15,000 required contribution (25% of \$60k).

The Shire of Coorow currently has some \$25,000 in the Television Rebroadcasting Reserve which could be utilised for this purpose.

VOTING REQUIREMENT:

Simple Majority

OFFICERS RECOMMENDATION/RESOLUTION:

2017/154

Moved: Cr Clement

Seconded: Cr Oakes

That:

- 1) The proposed fixed wireless internet project and corresponding Building Better Regions funding application to be approved.***
- 2) A contribution of \$5,000 be committed towards the project as per the application, to be funded from the Television Rebroadcasting Reserve.***

***CARRIED 8/0
Simple Majority***

11.1.3 VANDALISM CLIFF PARK – GREEN HEAD

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	5 December 2017
ATTACHMENT	Nil
FILE	ADM0066 – Community Relations – General/Public Comment

SUMMARY:

To consider recording a note of condemnation about the vandalism that has previously occurred at Cliff Park, Green Head.

BACKGROUND:

Cliff Park is situated on the Reserve 31229 and has been developed over approximately 20 years. Over a considerable number of years there has been vandalism occurring at Cliff Park. This is not the normal type of vandalism (graffiti, breakages, etc) but the indiscriminate cutting and pruning of trees.

In 2017 the vandalism took on a new turn that included the hammering of copper nails into the trees, and holes drilled in to the trunks, presumably for poison to be poured in. A significant number of the trees have died.

It was the continuation and escalation of the vandalism at the park over many years that necessitated the installation of raised landscaping treatments.

The Shire has publically stated that it will prosecute any offenders that can be identified.

COMMENT:

Cr Sims feels that despite action being taken to try and stop the vandalism from continuing, the Council has not officially condemned the actions of the perpetrators of this vandalism.

This recommendation is aimed at ensuring that the actions of the vandals are officially condemned and recorded in the minutes.

STATUTORY ENVIRONMENT:

Nil

STRATEGIC IMPLICATIONS:

The developments at Cliff Park have been welcomed by the majority of the Green Head community and the vandalism universally condemned.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/155

Moved: Cr Sims

Seconded: Cr Jack

That the actions of the as yet unknown person/people who have continued to vandalise the trees at Cliff Park, Green Head, be universally condemned and that Council reiterate their commitment to prosecute any such person that can be identified.

***CARRIED 8/0
Simple Majority***

11.1.4 SNAG ISLAND COMMUNITY GARDEN – REQUEST FOR FUNDING

AUTHOR Peter Crispin
DISCLOSURE OF INTEREST Nil
DATE OF REPORT 5 December 2017
ATTACHMENT Email from Snag Island Community Garden
FILE A1309

SUMMARY:

To consider the request to provide monetary and other support to Snag Island Community Garden Inc to help with the establishment of the garden.

BACKGROUND:

At the meeting held 16 August 2017, Council resolved:

OFFICER RECOMMENDATION/RESOLUTION:

2017/104

Moved: Cr Rackemann

Seconded: Cr Sims

That the Snag Island Community Garden Inc be advised that the Shire:

- 1) approves the site shown on the original attached map (being an area 35 m by 50 m) for use as a community garden***
- 2) will investigate the provision of water to this site***
- 3) will consider all other requests for support (gravel, sand etc) as and when they are required***
- 4) should the venture fail, the site be returned by the original proponents to a condition to the satisfaction of the Shire.***

***CARRIED 6/0
Simple Majority***

Since this time, Snag Island Community Garden Inc has attained charitable status and has been receiving donations and fundraising. They have now fenced the site and have purchased a bore pump to provide water to the site. Other items that have been acquired include two sheds and planter pods.

A proposal to amalgamate this group with the Leeman Green Head Community Garden group who operate behind the Trash 2 Treasure building has not proceeded as stated in the attached email.

The group is now seeking a number of things from the Shire such as:

1. A monetary contribution of around \$2,000 which would purchase a 3 phase generator and reticulation pipe
2. Some aggregate/cracker dust for installation of a driveway.
3. Some sand to fill the planters
3. Permission to keep double the number of chickens normally allowed (24 instead of 12)

COMMENT:

In the investigations into provision of water, the Chief Executive Officer and the Manager Works and Services have provided help to dig a short trench from the old bore casing to the site and allowed some minor water to be taken from the standpipe until the bore is operational.

There is currently \$2,500 in money held from the sale of special Leeman licence plates that can be used for community purposes and could fund a monetary contribution from the Shire. The last contribution made from this funding source was \$1,600 to the Turquoise Cast Table Tennis Association.

Sand and aggregate/cracker dust are available should Council approve this as a donation.

The Manager Regulatory Services has provided comment that there are no known problems allowing more than 12 chickens to be kept in this area.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Shire of Coorow Health Local Laws 1998

STRATEGIC IMPLICATIONS:

Theme 1: Community Wellbeing (A Sense of Community)

Encouraging strong community participation and involvement is a strategy to achieve the objective, *"We belong to a cohesive, connected community. There is a strong sense of community pride and identity"*.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Any monetary contribution could be met from the Leeman special licence funding (currently has \$2,500 available).

Provision of sand and aggregate/cracker dust would require a small amount of staff time for delivery.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That the Snag Island Community Garden Inc be advised that the Shire will:

- 1) provide a monetary contribution of \$_____ from the Leeman special licence plate funding
- 2) provide up to 2 truck loads each of gravel and aggregate/cracker dust for use at the site
- 3) allow 24 chickens (no roosters) to be kept at the site.

RESOLUTION:

2017/156

Moved: Cr Sims

Seconded: Cr Oakes

That the Snag Island Community Garden Inc be advised that the Shire will:

- 1) provide up to 2 truck loads each of gravel, sand and aggregate/cracker dust for use at the site***
- 2) allow 24 chickens (no roosters) to be kept at the site***

***CARRIED 8/0
Simple Majority***

Reason for variation

Point 1 of the Officer Recommendation was removed by Council as detailed quotations had not been provided.

MWS left the meeting at 5.49 pm

11.2 **MANAGER REGULATORY SERVICES:**

11.2.1 GREEN HEAD AND LEEMAN INDUSTRIAL LAND SUPPLY STUDY

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	6 November 2017
FILE	11.2.1.1 - Copy of Green Head and Leeman
ATTACHMENT	Industrial Supply Study provided as a separate attachment & Attachment 11.2.1.2

SUMMARY:

The Green Head and Leeman Industrial Land Supply Study has been undertaken and is presented to Council. This report recommends that Council receive the Green Head and Leeman Industrial Land Supply Study as a document of reference to inform future decision making.

BACKGROUND:

The Shire of Coorow has prepared the 'Green Head and Leeman Industrial Land Study' to address its future requirements for industrial land within its two coastal townsites.

The basis for the study arose from discussions with LandCorp as they have now sold all industrial lots in the Green Head industrial estate. Whilst there are lots available for (re)sale from purchasers into the estate, it was considered that pre-planning for future land release should be commenced, to avoid the potential for land supply becoming an issue for businesses that may want to establish.

The need to address future land shortage is particularly important given that the Green Head industrial estate is surrounded by Unallocated Crown Land which is subject to the native title process and therefore requires actions to be initiated that have a lengthy lead-time.

A copy of the Green Head and Leeman Industrial Land Study document has been provided as a **separate attachment** to the agenda for Council's review.

COMMENT:

The investigations that underpinned the study sought to examine the issues that face the Leeman and Green Head industrial estates, including:

- what presently exists?
- how is it used?
- what is driving demand now and into the future?
- what are the short and long term supply requirements?
- what sized lots are likely to be required?
- where should the lots be provided?
- what are the options for land provision?
- what are the constraints to development?

The study provides analysis into these questions, and then seeks to address how the Shire's requirements for industrial land supply might best be served, with a range of options being presented as available to Council.

The study concludes that the most immediate needs for industrial land supply are met in the Green Head and Leeman townsites, but that a combination of actions should be pursued by Council to ensure that industrial land supply is maintained to match demand, namely:

- monitor and manage the industrial estates to ensure that non-industrial land uses do not occur;
- assist private landowners through ensuring that no planning impediments are in place to prevent subdivision, and subsequent development, of larger industrial lots into 1,000 m² lots to cater for changing industrial business demand;
- work with potential partners (eg LandCorp) to subdivide additional industrial lots upon Crown Land zoned for industrial purposes.

The first two dot points are matters that Council has a degree of control over and can continue to address. The third dot point however is an issue that Council has an advocacy role in, and will require State government support to ensure the Green Head and Leeman industrial estates do not become 'land-locked'.

Council previously considered the Unallocated Crown Land parcels surrounding the Green Head and Leeman industrial estates at its 22 December 2015 meeting, resolving to make the Department of Lands aware that LandCorp had sold all existing industrial lots within the Green Head industrial area. The Shire advised the Department of Lands that it sought the excision of the unsubdivided industrial zoned land area from the Unallocated Crown Land and that it be made available to LandCorp or the Shire of Coorow to enable subdivision of industrial lots, as without this the town is constrained and has no opportunity for further economic and employment generation through industrial business establishment.

The South West Native Title Settlement is a process that has been underway for some time, and a timeframe for resolution of this matter is uncertain. Correspondence has been sent to the Department of Lands seeking an update on this matter, a copy of which has been provided as **Attachment 12.2.1** and an update will be able to be provided to Councillors upon receipt of a response.

STATUTORY ENVIRONMENT:

The Green Head and Leeman Industrial Land Study would not be a statutory document but would instead be a strategic document used to inform Council's future decision making in relation to the industrial estates within its two coastal townsites.

STRATEGIC IMPLICATIONS:

The Shire of Coorow Local Planning Scheme No 3 (2015) and Local Planning Strategy (2015) and Green Head and Leeman Townsite Local Planning Strategy (2012) make recommendations in relation to the spatial area for the future expansion of the Green Head and Leeman industrial estates.

POLICY IMPLICATIONS:

The Shire called for expressions of interest in accordance with the procedures laid out in its Policy Manual, and received eight submissions that were subsequently reviewed against evaluation criteria, with Masterplan (in conjunction with Taktics4) being appointed as the successful firm.

FINANCIAL IMPLICATIONS:

The Green Head and Leeman Industrial Land Study was funded through the Royalties for Regions Northern Planning Funding Program with the Shire providing in-kind support for the project.

PUBLIC CONSULTATION:

Consultation was undertaken with a range of State government agencies and stakeholders as part of the background investigations and analysis to inform the study. The consultant prepared a preliminary draft of the study that was reviewed internally by Shire staff and subsequently modified by the appointed consultant. The consultant then gave a presentation to Councillors on 16 August 2017 on their preliminary findings, and a copy of the finalised study is now presented to Council for its consideration.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/157

Moved: Cr Jack

Seconded: Cr Clement

That Council:

- 1 *Receive the Green Head and Leeman Industrial Land Supply Study as a document of reference.***
- 2 *Forward a copy of the Green Head and Leeman Industrial Land Supply Study to LandCorp for its future reference.***
- 3 *Continue to liaise with State government agencies in relation to the areas of Unallocated Crown Land previously identified by Council as required for specific purpose, and return this matter to Council for its further consideration as required.***

**CARRIED 8/0
Simple Majority**



Shire of Coorow

Main St
PO Box 42
Coorow WA 6515
Telephone: (08) 9952 0100
Facsimile: (08) 9952 1173
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Morcombe Rd
P.O.Box 238
Leeman WA 6514
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Facsimile: (08) 99531377
Email: leeman@coorow.wa.gov.au

Enquiries: TREVOR BRANDY
Your Ref:
Our Ref: ADM0039, ADM0085/ OCR1716713

Department of Lands
Level 2
140 William Street
PERTH WA 6000
Attn: Christine Zupan, Senior State Land Officer, South West Settlement

Dear Christine

South West Settlement Land Base Consultation - Shire of Coorow

The Shire of Coorow writes hoping that you might be able to provide an update in regards to the abovementioned matter.

The Shire responded on 22 December 2015 to the Department of Lands' request for its comments on 68 UCL parcels contained within this local government area.

When Council reviewed the 68 UCL parcels at its 16 December 2015 meeting it identified that 14 of these land parcels were required for various purposes, with the remaining 54 not being identified for an immediate purpose. The Shire was able to provide with its correspondence a summary that individually identified each of the parcels, their land area, zoning, and also provided a location map and aerial photograph, along with Shire comment on each land parcel.

Given the intervening 2 year period, a number of these purposes have become more pressing and it would be appreciated if your Department were able to provide an update on the progress of this matter.

Thank you for any update you are able to provide.

Yours faithfully

TREVOR BRANDY
MANAGER REGULATORY SERVICES
13 November 2017

11.2.2 PROPOSED MOBILE PHONE BASE STATION – LOT 3128 MIDLANDS ROAD, MARCHAGEE

AUTHOR	Simon Lancaster
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	6 November 2017
FILE	A232
ATTACHMENT	11.2.2.1

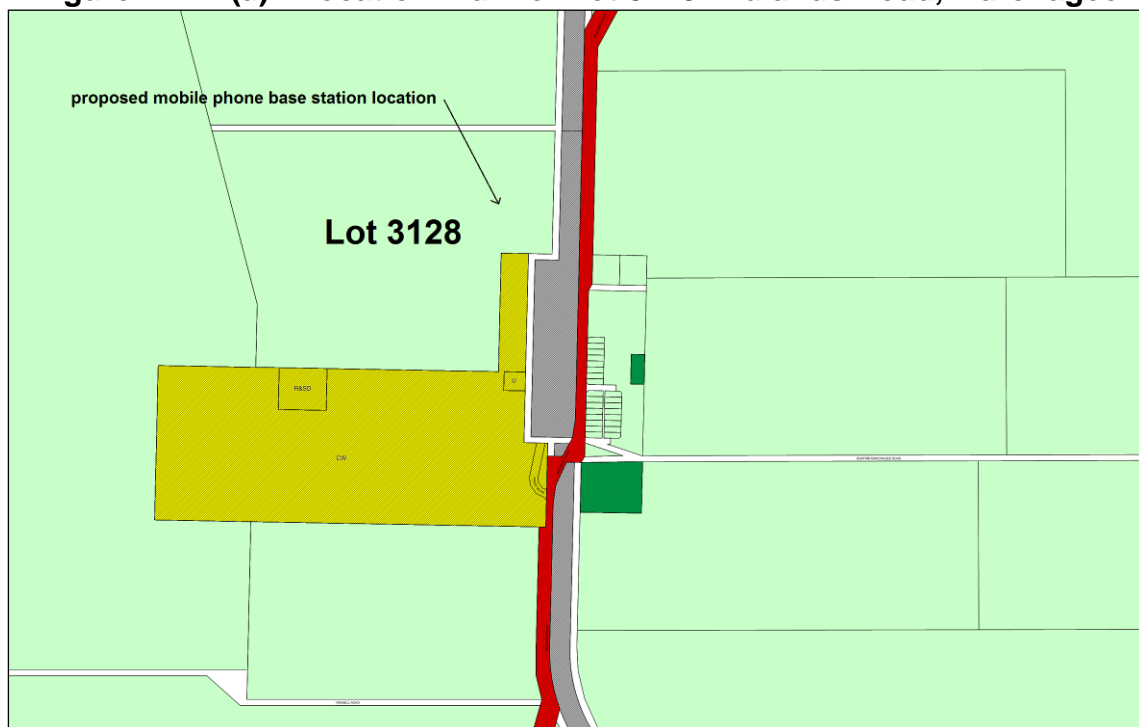
SUMMARY:

Council is in receipt of an application for the installation of a mobile phone base station upon Lot 3128 Midlands Road, Marchagee. This report recommends conditional approval of the application.

BACKGROUND:

Lot 9277 is a 68.797ha flat, cleared farming property located on the western side of Midlands Road and immediately north-west of the Marchagee townsite and forms part of 'Balanadda' Farm.

Figure 11.2.2(a) - Location Plan for Lot 3128 Midlands Road, Marchagee



The applicant is looking to develop a mobile phone base station approximately 150m west of the front property boundary and 250m west of Midlands Road that would consist of the following:

- 10m x 8m (80m²) security fenced compound with 3m access gates;
- 40m high monopole;
- 4 x 3.414m antennas (2 inverted) mounted atop the mast;
- 2.5m x 3m (7.5m²) x 3.2m high colorbond ('pale eucalypt') equipment shelter at the base of the mast, with a GPS antenna on the roof;

- access linking the mobile phone base station site to Midlands Road would be via the existing farm track network.

The submitted development application that elaborates upon this proposal and includes site and elevation plans, site photographs and an electromagnetic energy report has been provided as **Attachment 11.2.2.1**

Figure 11.2.2(b) – Aerial Photo of Lot 3128 Midlands Road, Marchagee



Figure 11.2.2(c) – Aerial Photo of proposed mobile phone base station site upon Lot 3128



COMMENT:

The nearest third party residence to the proposed mobile phone base station site is approximately 600m to the south-east. The Environmental Report provided with the application indicates that the maximum electromagnetic energy level would be achieved at 49.26m from the antennas and that this maximum level has been calculated at 0.13% of the Australian Radiation Protection and Nuclear Safety Agency

public exposure limits, this level is calculated to drop to 0.0089% at 500m from the site.

In addition to mobile phone requirements the tower would be available for emergency services to utilise subject to agreement with Telstra.

The application for a mobile phone tower at Marchagee is a component of the \$340 million Mobile Black Spot Programme that has been jointly funded by Federal, State and Local Government and includes Telstra building 429 new 3G/4G base stations over the next 3 years.

STATUTORY ENVIRONMENT:

Lot 3128 Midlands Road, Marchagee is zoned 'Rural' under Shire of Coorow Local Planning Scheme No.3 ('the Scheme').

Section 4.2.7 of the Scheme list the objective of the 'Rural' zone as being:

"The objective of the Rural Zone is to provide for a range of rural pursuits such as broadacre and diversified farming which are compatible with the capability of the land and retain the rural character and amenity of the locality."

The proposed development of a mobile phone base station would meet the land use definition of 'Telecommunications Infrastructure'. Schedule 1 of the Scheme defines 'Telecommunications Infrastructure' as

"means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network."

'Telecommunications Infrastructure' is listed in Table 1 of the Scheme within the 'Rural' zone as a 'D' use, that is not permitted unless the local government has exercised its discretion by granting planning approval.

Given the proposed pole would be 40m in height (with 2 x 3.414m antennas atop this) Section 5.16 of the Scheme must also be considered in the assessment of this application:

"5.16 Building Height

With the exception of buildings and structures required for agricultural use in Rural Zones, no building in excess of two storeys or a height of 9 metres above natural ground level shall be erected within the Scheme Area.

Council may approve buildings which exceed the height specified after considering information provided and any submissions made by persons owning or having an interest in land affected directly or indirectly by the proposed building:

- *will be in harmony with the general character of buildings in the locality.*
- *Will not be detrimental to the amenity or character of the locality or the quality of environment or the townscape.*
- *Will observe the required setbacks from the boundaries of the lot on which it is to be constructed and will not prejudice the siting, design, aspect and privacy of buildings on other nearby lots.*
- *Will not impair the potential for development of other vacant blocks in the vicinity with particular regard to amenity, aspect and views.*
- *Has been designed in harmony with the natural land form of the site.*

Any such decision shall only be made by an absolute of Council.”

Portions of Section 10.2 ‘Matters to be considered by local government’ of the Scheme may also be considered relevant to this application:

“10.2 The local government in considering an application for planning approval is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application:...

(a) the aims and provision of the Scheme;...

...(e) any relevant policy or strategy of the Commission and any relevant policy adopted by the Government of the State;...

...(i) the compatibility of a use or development with its setting;

(j) any social issues that have an effect on the amenity of the locality;...

... (l) the likely effect of the proposal on the natural environment and any means that are proposed to protect or to mitigate impacts on the natural environment;

(m) whether the land to which the application relates is unsuitable for the proposal by reason of it being, or being likely to be, subject to flooding, tidal inundation, subsidence, landslip, bush fire or any other risk;

(n) the preservation of the amenity of the locality;

(o) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;

(p) whether the proposed means of access to and egress from the site are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles;...

...(za) any other planning consideration the local government considers relevant.”

It is suggested that the application has merit on the following grounds:

- *there is practical need for the development to exceed the Scheme requirement of 9m in height to function effectively;*
- *although the development will be visible from the Marchagee townsite and Midland Road, the structure is a slender monopole design, and there are other*

examples of radio, phone and television masts sited in prominent locations in broader rural areas that serve a community need;

- the tower would be located approximately 600m from the nearest third party residence and there is limited ability under the current zoning and scheme provisions for future residences to be sited any closer to the facility;
- the proposed development can assist local economic productivity by enabling improved access to mobile phone networks and the internet to conduct business;
- the proposed development can assist the local community through improving its capacity for personal and social communication and provide greater ability to reach assistance in an emergency situation; &
- the proposed facility would not require clearing of remnant vegetation and is removed from environmental features such as watercourses.

The Commonwealth *Telecommunications Act 1997* exempts telecommunications equipment from environmental and planning legislation except where the facility does not meet the definition of a 'low impact' facility, in this case requiring the lodgement of a planning application and assessment by Council of this matter.

In addition to the requirements of the *Telecommunications Act 1997* and the *Planning and Development Act 2005* the applicant is also bound by the *Telecommunications Code of Practice 1997*, and the Australian Communications and Media Authority's *Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003*.

STRATEGIC IMPLICATIONS:

It is considered that improved access to the mobile phone network and the internet will assist with business, personal and emergency communications and aligns with the objectives as outlined in the Shire of Coorow Strategic Community Plan 2017-2027.

POLICY IMPLICATIONS:

The Western Australian Planning Commission ('WAPC') have prepared Statement of Planning Policy 5.2 'Telecommunications Infrastructure' (2015) for applications for above and below ground telecommunications infrastructure other than those facilities exempted under the *Telecommunications Act 1997*. The policy has the following objectives:

- facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
- manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
- ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons; and,
- promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure.

The applicant is considered to have satisfactorily addressed the key assessment criteria of WAPC SPP5.2 in their submitted documentation (provided as **Attachment 11.2.2.1**).

FINANCIAL IMPLICATIONS:

The Shire has charged a fee of \$800 under its adopted Planning Service Fee Schedule for this application.

PUBLIC CONSULTATION:

Council is not required to undertake community consultation for this application, although it does have the right under Sections 9.4.2 and 10.1.1 of the Scheme to undertake consultation should it wish to seek comment on the proposal and return the matter to a future meeting of Council for consideration of any received submissions, prior to making its determination.

VOTING REQUIREMENT:

Absolute majority required.

OFFICER RECOMMENDATION/RESOLUTION:**2017/158****Moved: Cr Jack****Seconded: Cr Peck**

That Council resolve to grant formal planning consent for the development of a mobile phone base station upon Lot 3128 Midlands Road, Marchagee subject to compliance with the following:

Conditions:

- 1 Development shall be in accordance with the attached approved plan(s) dated 13 December 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.***
- 2 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.***
- 3 The applicant must obtain any/all necessary consent of the landowner relevant to the development.***
- 4 The applicant must obtain any/all necessary approvals from the Public Transport Authority and Main Roads WA relevant to access to the development.***

Notes:

- (a) The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation. It is the applicant's/landowner's responsibility to obtain any additional approvals required before the development/use lawfully commences.***
- (b) All operations must be carried out in accordance with the separate requirements of the Australian Communications and Media Authority, and Australian Radiation Protection and Nuclear Safety Agency pertaining (but not limited) to electromagnetic energy.***

(c) *The facility must be in compliance with any separate requirements of the Civil Aviation Safety Authority.*

(d) *If an applicant is aggrieved by this determination there is a right pursuant to the Planning and Development Act 2005 to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.*

**CARRIED 8/0
Absolute Majority**

ATTACHMENT 11.2.2.1



PS ref: 5362

28 November 2017

Chief Executive Officer
Shire of Coorow
PO Box 42
COOROW WA 6515

Attention: Planning Services

Dear Sir/Madam,

TELSTRA – PROPOSAL TO INSTALL A MOBILE PHONE BASE STATION
SITE NO: WA09547.01 SITE NAME: MARCHAGEE
SITE ADDRESS: LOT 3128 (10617) MIDLANDS ROAD MARCHAGEE WA 6515

Planning Solutions acts on behalf of Service Stream Mobile Communications (SSMC) for its Client, Telstra Corporation Limited (Telstra) with respect to the deployment of its mobile phone network.

Under the Federal Government's Mobile Black Spot Programme, Telstra is contracted to deploy and manage the rollout of part of the programme, which has been established to deliver terrestrial mobile, voice and high-speed wireless data broadband to improve highway and town-to-town coverage in regional and remote communities across Australia.

We enclose an application for planning approval and supporting development application submission for the installation of a telecommunications facility at the above site. To assist this application, we enclose the requisite documentation as detailed below:

1. Shire of Coorow *Form of Application For Planning Approval* signed by the applicant and owner.
2. A cheque for the prescribed Development Application Fee of \$800.00.
3. Three (3) sets of plans, to scale, including site locality and proposed layout, site plan with analysis of the site and site elevation.
4. The supporting documentation, including:
 - a copy of the relevant Certificate of Title; and
 - an EME report demonstrating compliance with the Australian Standard.

The application has regard to the relevant Planning Scheme requirements, as outlined in the accompanying submission.

As a Licensed carrier under the Commonwealth *Telecommunications Act 1997* (as amended), Telstra is also obliged to comply with the industry Code on Mobile Phone Base Station



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Cloisters Square PO 6850

admin@planningsolutions.com.au
www.planningsolutions.com.au
ACN 143 573 184 ABN 23 143 573 184
Planning Solutions (Aust) Pty Ltd

Deployment (C564:2011) (**The Code**) in relation to this proposal. Sections 4.1 and 4.2 of the Code are relevant to the preparation of this Planning Application. We confirm that Telstra has applied the Precautionary Approach in selecting the proposed site in accordance with Section 4.1 of the Code. Further, the Precautionary Approach has also been applied to the design of this proposed installation in accordance with Section 4.2 of the Code.

The following submission discusses various matters pertaining to the proposal, including:

- Site details.
- Proposal.
- Town planning considerations.

SITE DETAILS

Legal description

Table 1 details the legal description of the subject site.

Table 1 – Lot details

Lot	Deposited plan	Volume	Folio	Area (ha)
3128	232028	1630	947	68.7965

Refer **Appendix 1**, Certificate of Title.

Regional context

The subject site is in the municipality of the Shire of Coorow in the Wheatbelt region of Western Australia. The subject site is approximately 210 kilometres north of Perth and 19 kilometres south of Coorow

Local context

The subject site is located within the locality of Marchagee, immediately north of the Marchagee townsite. The townsite consists of grain silos and rural dwellings. It is surrounded by broad hectare farmland utilised for cropping and grazing.

Land use and topography

The subject site contains several rural structures and silos and is predominantly cleared land, with some scattered vegetation, utilised for cropping and grazing.

The subject site is generally flat.

Photographs 1-3 depict the subject site and surrounds:



Photograph 1 – View of the subject site looking south.



Photograph 2 – View of the subject site looking south west.



Photograph 3 – View of the subject site looking south east

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PROPOSAL

The facility proposed by Telstra comprises a 40 metre monopole, with four (4) omnidirectional antennas mounted on the proposed monopole, a new equipment shelter at ground level, one (1) GPS antenna mounted on the shelter and cabling and ancillary equipment, including two (2) tower mounted amplifiers.

There is provision for emergency services organisations (ESO) infrastructure to be mounted on the monopole

The components of the proposal are summarised as follows:

Component	Quantity	Dimensions per unit	Height (AGL)
Monopole	1		40.00m
Omnidirectional antennas	2	3414mm x Ø56mm	40.00m
Omnidirectional antennas (inverted)	2	3414mm x Ø56mm	39.00m
GPS Antenna	1	96mm (h) x Ø68mm	3.20m
Equipment shelter	1	3000mm (l) x 2500mm (w) x 2750mm (h)	Ground level
Total structure	1	N/A	43.414m overall

The proposed facility will be contained within a 10.00-metre x 8.00-metre stock fenced compound. The monopole will be of a galvanised or concrete finish, which are considered the least obtrusive finishes. The equipment shelter will be of pale eucalypt on concrete piers.

Detailed plans and elevations depicting the proposal are attached (refer **Appendix 2**).

TOWN PLANNING CONSIDERATIONS

Shire of Coorow Local Planning Scheme No.3

The subject site is contained within the area covered by the Shire of Coorow Local Planning Scheme No.3 (LPS3) and is zoned 'Rural'. The objective of the Rural zone is:

- To provide for a range of rural pursuits such as broadacre and diversified farming which are compatible with the capability of the land and retain the rural character and amenity of the locality.*

The proposed infrastructure is consistent with the above and does not compromise the ultimate purpose intended for the Rural zone.

Use Class

'Telecommunications Infrastructure' is a 'D' discretionary use under Table 1 - Zoning Table of LPS3 which means that the use is not permitted unless the local government has exercised its discretion by granting planning approval;

Accordingly, it is open to Council to exercise its discretion and grant approval for the proposed 'Telecommunications Infrastructure'.

State Planning Policy 5.2 – Telecommunications Infrastructure

State Planning Policy No. 5.2 (**SPP5.2**) seeks to facilitate the development of an effective state-wide telecommunications network in a manner consistent with the economic, environmental and social objectives and orderly and proper planning.

Clause 4 (c) Policy Objectives of SPP5.2 states:

The objectives of this policy are to:

- c) ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons*

The following principles, as stated in SPP5.2 are relevant:

Clause 5.1.1

- ii) Telecommunications facilities should be sited and designed to minimise visual impact and wherever possible: and*
 - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*
 - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;*
 - c) not be located on sites where environmental cultural heritage, social and visual landscape values maybe compromised and;*
 - d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.*

The proposed infrastructure is well removed from residential development, heritage places and sensitive sites. There are no prominent landscape features or significant views in the locality and the impact on general views is minimal. The facility is so located that it will not compromise environmental cultural heritage, social and visual landscape values.

- d) Display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.*

The monopole tower will be of a galvanised or concrete finish depending on final design, considered the least obtrusive finishes upon the subject site and surrounding locality. The equipment shelter will be of a 'pale eucalypt' colour, deemed sympathetic to the location.

- iv) Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improve telecommunications services to the community;*

The proposed infrastructure will facilitate mobile phone and wireless data coverage to the Marchagee locality and surrounding rural area, and improve highway and town-to-town coverage in the locality. The facility will also provide for future communications infrastructure for emergency services.

- v) Telecommunications infrastructure should be co-located...*

Detailed investigations of the locality revealed no opportunities to co-locate telecommunications infrastructure, or utilise existing buildings, which would achieve the coverage objectives for the facility.

Page 5

TELECOMMUNICATIONS LEGISLATION

The installation and operation of telecommunications infrastructure is regulated by the *Telecommunications Act 1997* (Commonwealth), in addition to state planning legislation where applicable.

It is a condition of telecommunications carriers licences that they must comply with the *Telecommunications Act 1997* and the *Telecommunications Code of Practice 1997*. The Code of Practice further requires carriers to comply with the Communications Alliance Industry Code C564:2011 – Mobile Phone Base Station Deployment (**DC Code**). The DC Code imposes site specific obligations on carriers, including the requirement to have regard to guidelines established within the DC Code to take a Precautionary Approach to site selection and infrastructure design. In accordance with the conditions of its licence, Telstra has, in selection of the subject site and design of the proposed infrastructure, applied the Precautionary Approach mandated by Sections 4.1 and 4.2 of the DC Code.

The proposed infrastructure will operate in compliance with the Australian Communication and Media Authority (**ACMA**) Electromagnetic Emissions (**EME**) regulatory arrangements. A summary report of the predicted Radiofrequency EME Levels for the proposed facility has been assessed. This assessment was undertaken in accordance with the ARPANSA prediction methodology and report format. The assessment confirms that the proposed installation operating at full power complies with the *Radiocommunications (Electromagnetic Radiation – Human Exposure) Standard 2003*.

A copy of the EME Report pertinent to the subject site is attached (refer **Appendix 3**).

The subject site, design and operation of the proposed infrastructure are appropriate and consistent with the relevant legislation and subsidiary codes and warrants approval.

CONCLUSION

The proposal presented is permissible under the provisions of the Shire of Coorow Plains Local Planning Scheme No.3 and is consistent with the objectives and provisions of the applicable statutory planning instruments, and is consistent with the principles of orderly and proper planning as outlined in preceding sections.

In summary, the proposal is justified for the following reasons:

1. The proposed development is consistent with the Scheme provisions and objectives of the Shire of Coorow Local Planning Scheme No.3.
2. The proposal is consistent with the Western Australian Planning Commission's State Planning Policy No. 5.2–Telecommunications Infrastructure.
3. The proposal is adequately separated from sensitive sites and residential development.
4. Works associated with the development are minor, and are not anticipated to detrimentally affect the amenity of the area.

The proposal is consistent with planning principles derived from state and local levels, and given the minimal impact on the amenity of the area and the locality, the application warrants approval from the Shire of Coorow.

We trust that the information contained is sufficient for you to favourably determine the application. However, should you require any additional information or wish to discuss this matter further then please

Page 6

do not hesitate to contact me via phone on 08 9227 7970 or via email at admin@planningsolutions.com.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Reece Hendy', with a horizontal line underneath.

REECE HENDY
PLANNING CONSULTANT

Encl.
171128 5362 DA Submission

Page 7

WESTERN



AUSTRALIA

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

REGISTER NUMBER	
N/A	
Duplicate Edition	DATE DUPLICATE ISSUED
N/A	N/A

VOLUME 1630 FOLIO 947

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

THIS IS A MULTI-LOT TITLE

LAND DESCRIPTION:

LOT 3734 ON DEPOSITED PLAN 132130
LOT 3735 ON DEPOSITED PLAN 132131
LOTS 3128 & 3129 ON DEPOSITED PLAN 232028

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

GARRY WILLIAM PARKER
KAREN RAE PARKER
BOTH OF CARE OF POST OFFICE, COOROW
AS JOINT TENANTS

(T L334164) REGISTERED 2/6/2010

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE. SEE VOLUME 1630 FOLIO 947 AS TO LOT 3734 ON DP 132130, LOT 3129 ON DP 232028 ONLY
2. *L334165 MORTGAGE TO AUSTRALIA & NEW ZEALAND BANKING GROUP LTD REGISTERED 2/6/2010.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP132130, DP132131, DP232028
PREVIOUS TITLE: 1302-294
PROPERTY STREET ADDRESS: 10617 MIDLANDS RD, MARCHAGEE (3128/DP232028).

END OF PAGE 1 - CONTINUED OVER

LANDGATE COPY OF ORIGINAL NOT TO SCALE Mon Nov 27 13:13:55 2017 JOB 55435923


Landgate
www.landgate.wa.gov.au



Environmental EME Report 10617 Midlands Road, MARCHAGEE WA 6515

This report provides a summary of Calculated RF EME Levels around the wireless base station

Date 21/7/2017

RFNSA Site No. 6515010

Introduction

The purpose of this report is to provide calculations of EME levels from the existing facilities at the site and any proposed additional facilities.

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at 10617 Midlands Road MARCHAGEE WA 6515. These levels have been calculated by Telstra using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

The maximum EME level calculated for the proposed systems at this site is 0.013% of the public exposure limit.

The ARPANSA Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio, has established a Radiation Protection Standard specifying limits for general public exposure to RF transmissions at frequencies used by wireless base stations. The Australian Communications and Media Authority (ACMA) mandates the exposure limits of the ARPANSA Standard.

How the EME is calculated in this report

The procedure used for these calculations is documented in the ARPANSA Technical Report "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>.

RF EME values are calculated at 1.5m above ground at various distances from the base station, assuming level ground.

The estimate is based on worst-case scenario, including:

- wireless base station transmitters for mobile and broadband data operating at maximum power
- simultaneous telephone calls and data transmission
- an unobstructed line of sight view to the antennas.

In practice, exposures are usually lower because:

- the presence of buildings, trees and other features of the environment reduces signal strength
- the base station automatically adjusts transmit power to the minimum required.

Maximum EME levels are estimated in 360° circular bands out to 500m from the base station.

These levels are cumulative and take into account emissions from all wireless base station antennas at this site.

The EME levels are presented in three different units:

- volts per metre (V/m) – the electric field component of the RF wave
- milliwatts per square metre (mW/m²) – the power density (or rate of flow of RF energy per unit area)
- percentage (%) of the ARPANSA Standard public exposure limit (the public exposure limit = 100%).

Results

The maximum EME level calculated for the proposed systems at this site is 0.43 V/m; equivalent to 0.49 mW/m² or 0.013% of the public exposure limit.

Radio Systems at the Site

There are currently no existing radio systems for this site.

It is proposed that this base station will have equipment for transmitting the following services:

Carrier	Radio Systems
Telstra	WCDMA850 (proposed), LTE700 (proposed)

Calculated EME Levels

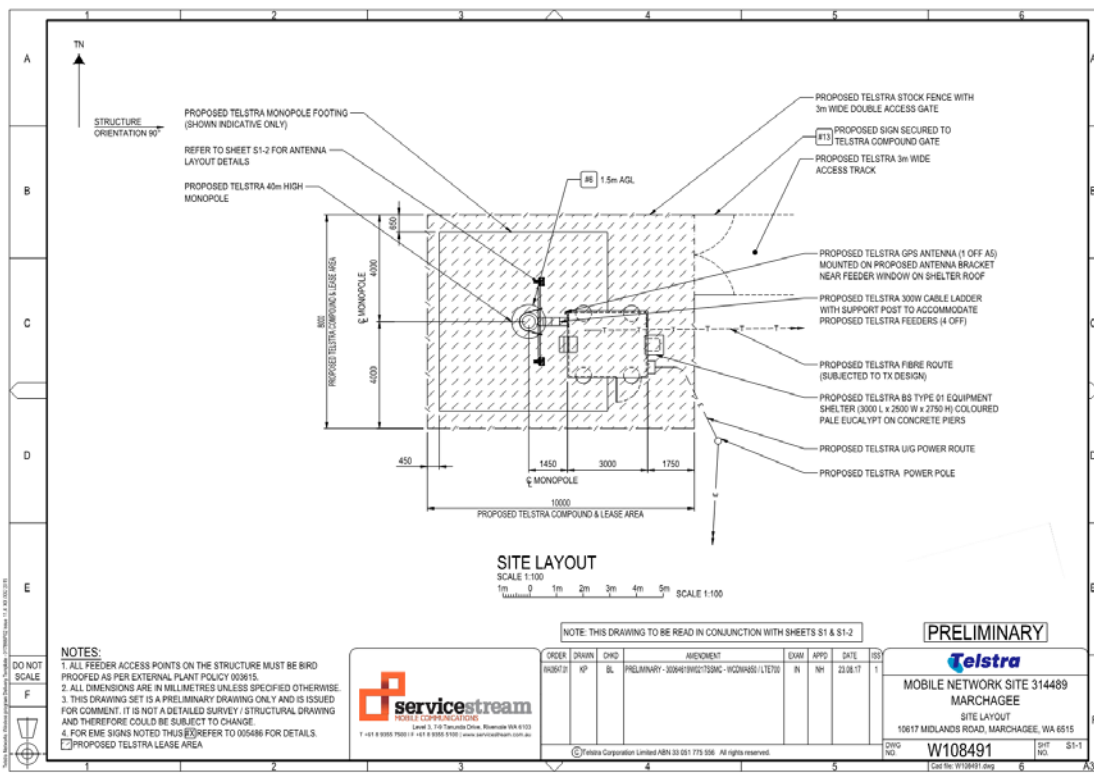
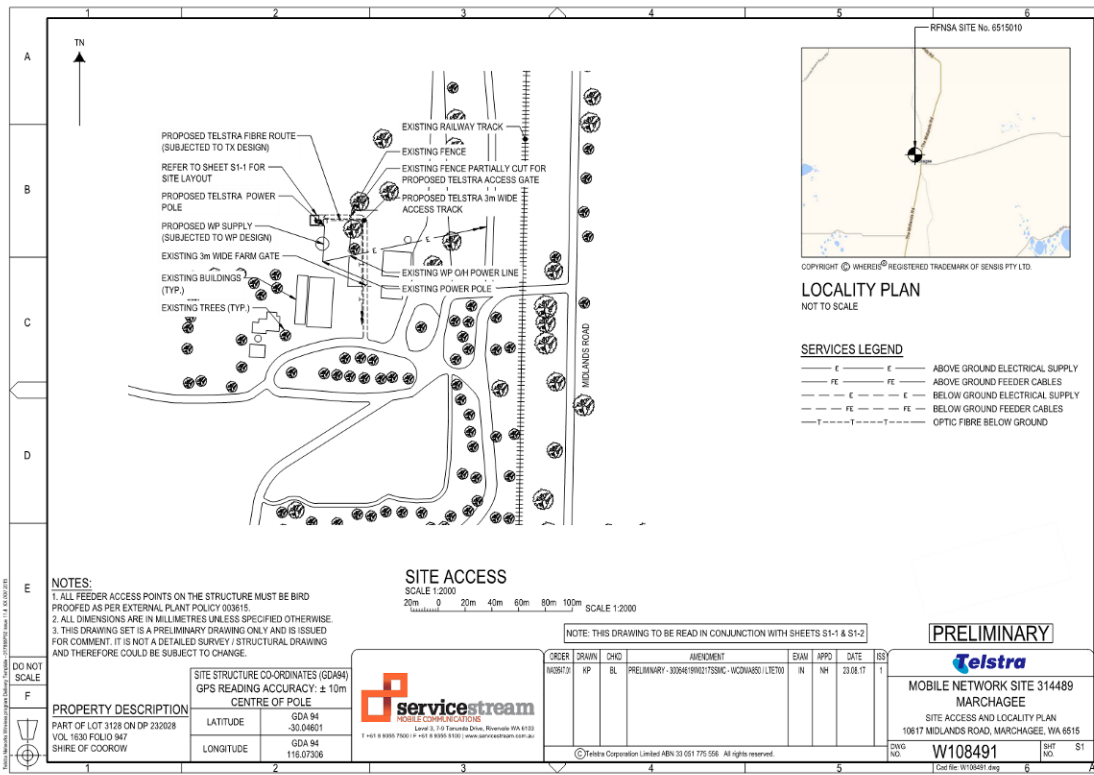
This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined.

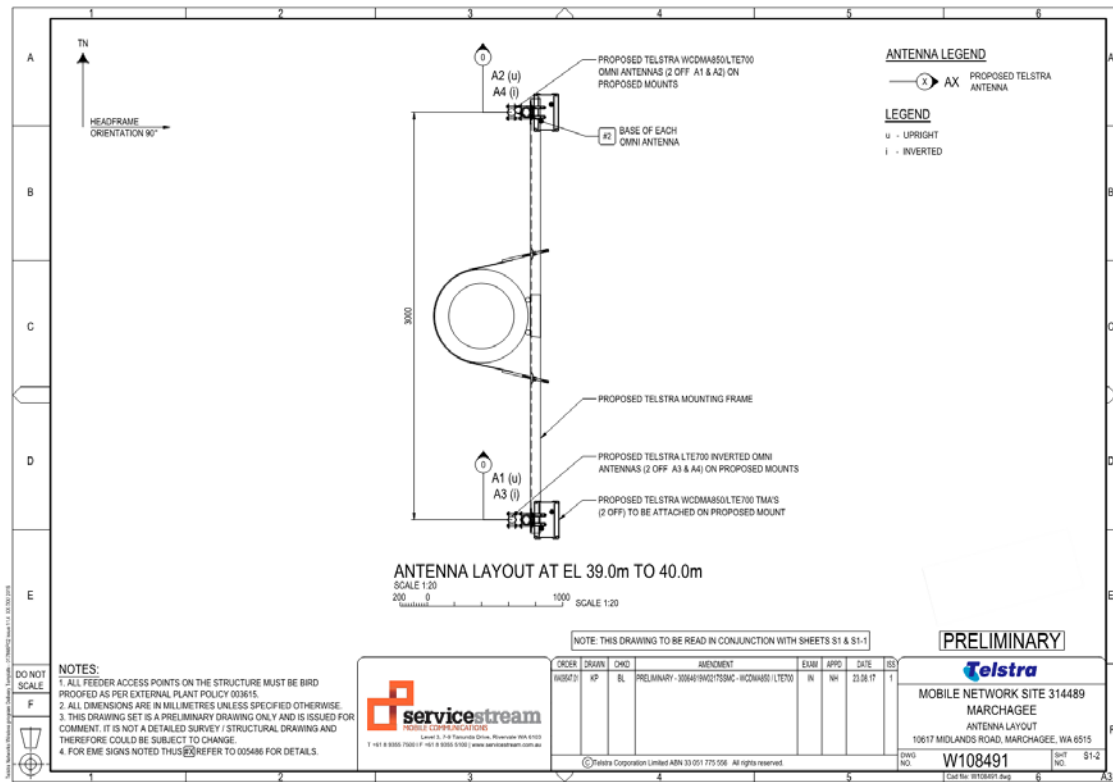
Distance from the antennas at 10617 Midlands Road in 360° circular bands	Maximum Cumulative EME Level at 1.5m above ground – all carriers at this site					
	Existing Equipment			Proposed Equipment		
	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits
0m to 50m				0.43	0.49	0.013%
50m to 100m				0.41	0.45	0.012%
100m to 200m				0.21	0.12	0.003%
200m to 300m				0.2	0.1	0.0028%
300m to 400m				0.33	0.29	0.0076%
400m to 500m				0.36	0.34	0.0089%
Maximum EME level				0.43	0.49	0.013
	49.26 m from the antennas at 10617 Midlands Road					

Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest that have been identified through the consultation requirements of the Communications Alliance Ltd Deployment Code C564:2011 or via any other means. The calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Additional Locations	Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site Existing and Proposed Equipment		
		Electric Field V/m	Power Density mW/m ²	% of ARPANSA exposure limits
1 No locations identified				





TELSTRA MOBILES ANTENNA CONFIGURATION TABLE

ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT BASE OF A.G.L.	PHYSICAL ANTENNA BEARING (°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS UN4010F-Q-V2 OMNI 3414 x 056	INSTALL	40.0m	0°	S0: WCDMA850 / LTE700
A2	ARGUS UN4010F-Q-V2 OMNI 3414 x 056	INSTALL	40.0m	0°	S0: WCDMA850 / LTE700
A3	ARGUS UN4010F-Q-V2 OMNI 3414 x 056	INSTALL	39.0m	0°	S0: LTE700
A4	ARGUS UN4010F-Q-V2 OMNI 3414 x 056	INSTALL	39.0m	0°	S0: LTE700
A5	ERICSSON GPS KRE 101 2082/1 OMNI 056 x 56	INSTALL	3.2m	0°	-

PRELIMINARY

MOBILE NETWORK SITE 314489
MARCHAGEE
ANTENNA CONFIGURATION TABLE
10617 MIDLANDS ROAD, MARCHAGEE, WA 6515

W108491

DO NOT SCALE

servicestream

TELSTRA CORPORATION

ORDER DRAWN CHKD
W08491 KP BL

AMENDMENT
PRELIMINARY - 300449/0401/0504C - WCDMA850 / LTE700

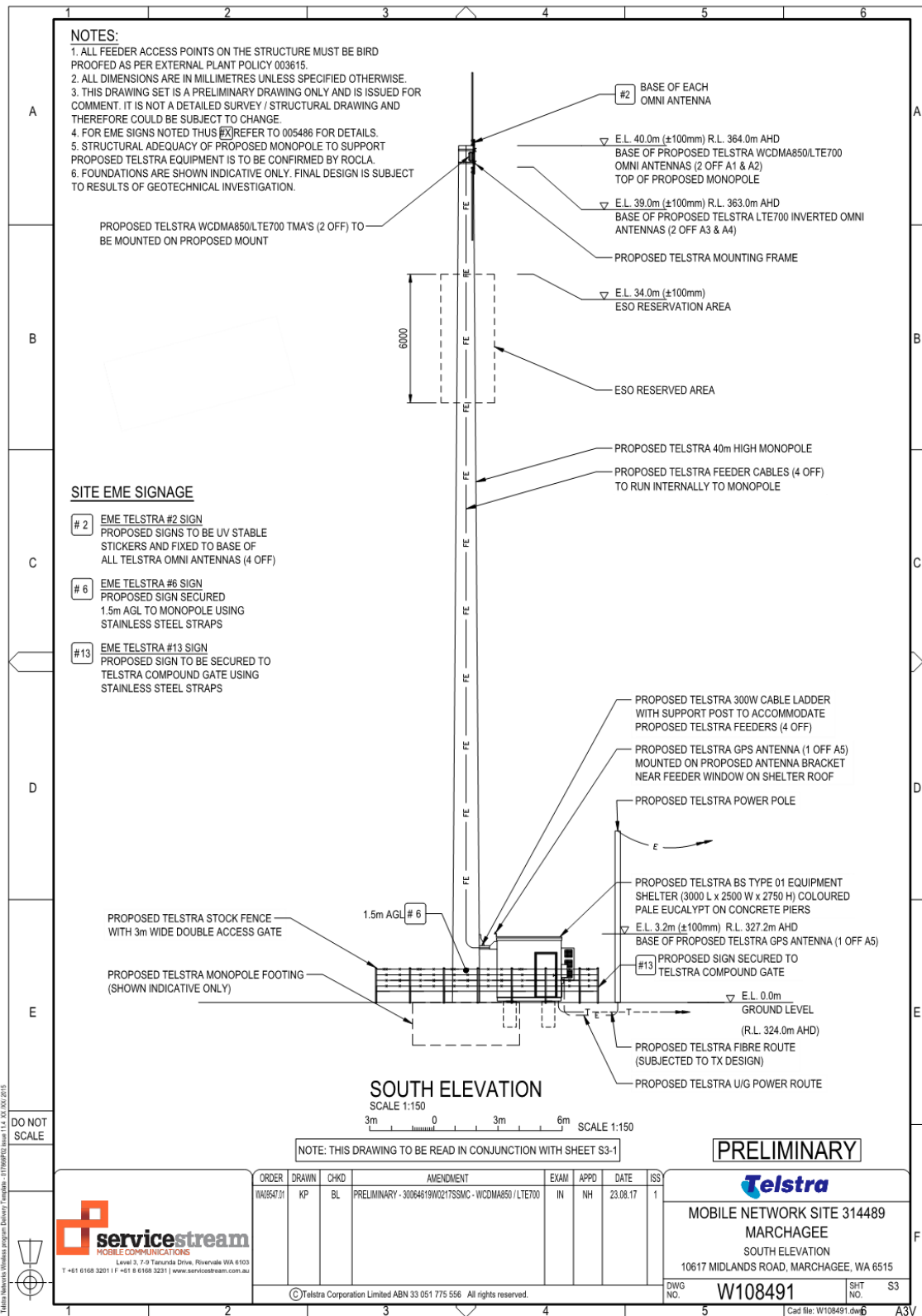
EXAM APPD DATE
IN NH 23.08.17

ISS 1

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Sheet No: S3-1



RF EME Exposure Standard

The calculated EME levels in this report have been expressed as percentages of the ARPANSA RF Standard and this table shows the actual RF EME limits used for the frequency bands available. At frequencies below 2000 MHz the limits vary across the band and the limit has been determined at the Assessment Frequency indicated. The four exposure limit figures quoted are equivalent values expressed in different units – volts per metre (V/m), watts per square metre (W/m²), microwatts per square centimetre (μW/cm²) and milliwatts per square metre (mW/m²). Note: 1 W/m² = 100 μW/cm² = 1000 mW/m².

Radio Systems	Frequency Band	Assessment Frequency	ARPANSA Exposure Limit (100% of Standard)
LTE 700	758 – 803 MHz	750 MHz	37.6 V/m = 3.75 W/m ² = 375 μW/cm ² = 3750 mW/m ²
WCDMA850	870 – 890 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 μW/cm ² = 4500 mW/m ²
GSM900, LTE900, WCDMA900	935 – 960 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 μW/cm ² = 4500 mW/m ²
GSM1800, LTE1800	1805 – 1880 MHz	1800 MHz	58.1 V/m = 9.00 W/m ² = 900 μW/cm ² = 9000 mW/m ²
LTE2100, WCDMA2100	2110 – 2170 MHz	2100 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²
LTE2300	2302 – 2400 MHz	2300 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²
LTE2600	2620 – 2690 MHz	2600 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²
LTE3500	3425 – 3575 MHz	3500 MHz	61.4 V/m = 10.00 W/m ² = 1000 μW/cm ² = 10000 mW/m ²

Further Information

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).

Information about RF EME can be accessed at the ARPANSA website, <http://www.arpansa.gov.au>, including:

- Further explanation of this report in the document "Understanding the ARPANSA Environmental EME Report"
- The procedure used for the calculations in this report is documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies"
- the current RF EME exposure standard
Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia.
[Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]

The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au>

The Communications Alliance Ltd Industry Code C564:2011 'Mobile Phone Base Station Deployment' is available from the Communications Alliance Ltd website, <http://commsalliance.com.au>.

Contact details for the Carriers (mobile phone companies) present at this site and the most recent version of this document are available online at the Radio Frequency National Site Archive, <http://www.rfnsa.com.au>.

11.3 MANAGER OF WORKS AND SERVICES:

11.3.1 NIL

11.4 DEPUTY CHIEF EXECUTIVE OFFICER:

11.4.1 ACCOUNTS FOR PAYMENT

AUTHOR	Caroline Hirt
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	01 December 2017

SUMMARY:

Council approval is required for payment of accounts made within the month November 2017 to approve payments of accounts due in December 2017.

COMMENT:

Approval is sought for the following list of payments of accounts made since Council's last meeting on 15th of November 2017 and of accounts that are now due.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

13. *Lists of accounts*

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction;

and

- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

[Regulation 13 inserted in Gazette 20 Jun 1997 p. 2838-9; amended in Gazette 31 Mar 2005 p. 1048.]

STRATEGIC, POLICY & FINANCIAL IMPLICATIONS:

There is no financial policy or strategic implications regarding this matter.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/159

Moved: Cr Bothe

Seconded: Cr Rackemann

That payment listed in 11.4.1 Accounts Due and Submitted to Council up to 1st of December 2017 including:

MUNICIPAL FUND

Cheque	20121 - 20128	\$ 17,414.71
Collection	71061117 - 72281117	\$ 13,156.75
Summaries		
Payroll DD's	15/11/2017 – 29/11/2017	\$ 124,087.00
EFTS	12046 - 12154	\$ 162,984.11
Superannuation	15/11/2017 – 29/11/2017	\$ 32,044.48
Credit Card	13031117	\$ 1,881.54
Totalling		\$ 351,568.59

TRUST FUND

EFTS	12097 - 12099	\$ 797.30
Cheques	NA	NA
Totalling:		\$ 797.30

be endorsed.

***CARRIED 8/0
Simple Majority***

List of Accounts Due & Submitted to Council 01.12.2017

Chq/EFT	Date	Name	Description	Trust	Muni
EFT12097	23/11/2017	SHIRE OF COOROW	BSL & BCITF COMMISSION OCTOBER 17	\$ 23.25	
EFT12098	23/11/2017	CONSTRUCTION TRAINING FUND	BCITF OCTOBER 17	\$ 391.75	
EFT12099	23/11/2017	BUILDING COMMISSION	BSL OCTOBER 2017	\$ 382.30	
			<u>TOTAL TRUST PAYMENTS</u>	\$ 797.30	
EFT12046	10/11/2017	AUSTRALIA POST-LPO	POSTAGE - OCTOBER 17		\$ 436.09
EFT12047	10/11/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 27.45
EFT12048	10/11/2017	ALL DECOR	NEW BLINDS - LOT 5 BRISTOL ST & LOT 42 COMM. ST		\$ 5,708.00
EFT12049	10/11/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	WETTING AGENT, INSECTICIDE, DYNABOLTS		\$ 746.65
EFT12050	10/11/2017	BOC GASES	GAS BOTTLE RENTAL - OCTOBER 17		\$ 52.30
EFT12051	10/11/2017	BEAN KL	ELECTRICITY ACCOUNT TO 13/10/17		\$ 705.35
EFT12052	10/11/2017	BOLTS-R-US	NUTS AND BOLTS - DYNAMITE BAY SOLAR LIGHTS, LE FORESHORE		\$ 240.48
EFT12053	10/11/2017	TUTT BRYANT EQUIPMENT	DOOR STRAP,FUEL FILTER,FUEL CARTRIDGES,AIR FILTERS- CW0018		\$ 500.10
EFT12054	10/11/2017	COURIER AUSTRALIA	FREIGHT X PATHWEST,WESTRAC,TUTT BRYANT, JASON SIGNS		\$ 81.88
EFT12055	10/11/2017	COVS	CHAIN SAW BAR OIL, SHELIVING RACK		\$ 3,668.00
EFT12056	10/11/2017	COOROW FUEL SUPPLY	FUEL - CW002 (15.09.17 - 27.10.17)		\$ 939.06
EFT12057	10/11/2017	CARNAMAH FAMILY MEDICAL PRACTICE	FEE FOR SERVICES RENDERED -09/08/17,16/08/17, 23/08/17		\$ 1,870.00
EFT12058	10/11/2017	COOROW BUSINESS SUNDOWNER	DONATION 17/18		\$ 100.00
EFT12059	10/11/2017	EASIFLEET	NOVATED LEASE - MRS		\$ 455.84
EFT12060	10/11/2017	FAMILY SHOPPING CENTRE	REFRESHMENTS, CLEANING MATERIAL, STATIONARY, FLOWERS (CR CULLEN), GAS		\$ 656.29
<i>EFT12061</i>	<i>10/11/2017</i>	<i>GREEN HEAD PLUMBING & GAS</i>	<i>SUPPLY AND INSTALL LEACH DRAIN, PLUMBING & WATER SUPPLY - GH FISH CLEANING STATION</i>		<i>\$ 5,814.24</i>
EFT12062	10/11/2017	GREEN HEAD BUSHFIRE BRIGADE	CHRISTMAS TREE DONATION 17/18		\$ 500.00
EFT12063	10/11/2017	GERALDTON MOWER & REPAIRS	DRIVER SHAFT - CHAINSAW		\$ 173.40
EFT12064	10/11/2017	GREEN HEAD GENERAL STORE	FUEL - CW0038		\$ 27.00
EFT12065	10/11/2017	GREEN HEAD MEN'S SHED	ABLUTION BLOCK CLEANING - OCT, NOV, DEC 2017		\$ 2,772.00
EFT12066	10/11/2017	GERALDTON INDUSTRIAL - ATOM	LOCKING PLIERS, BRICKLAYERS LINE		\$ 37.68
EFT12067	10/11/2017	MOORE STEPHENS	ROADS TO RECOVERY-ANNUAL RETURN AUDIT (END JUNE 17)		\$ 1,815.00

EFT12068	10/11/2017	HERSEY JR & A PTY LTD	BROOM HANDLE, SHOVEL, SPRAY MARKER, LINE MARKER, GLOVES, FLAGGING TAPE, SUNSCREEN, BAND CLAMP		\$ 1,052.50
EFT12069	10/11/2017	HERRINGS COASTAL PLUMBING & GAS	REPAIR WATER LEAK, BLOCKED DRAIN - CW CARAVAN PARK		\$ 750.55
EFT12070	10/11/2017	KLEENHEAT GAS	YEARLY FACILITY FEES 2017/2018		\$ 1,243.55
EFT12071	10/11/2017	LANDMARK	PROTECTIVE CLOTHING		\$ 399.98
EFT12072	10/11/2017	LGIS INSURANCE BROKING	MOTOR VEHICLE PREMIUM ADJUSTMENT FOR 16/17		\$ 4,618.25
EFT12073	10/11/2017	LEEMAN POST AND FUEL	MILK, BISCUITS, INTERNET RECHARGE, INK CARTRIDGE		\$ 183.72
EFT12074	10/11/2017	LEEMAN PLUMBING & EXCAVATION	PLUMBING - LE FORESHORE TOILETS		\$ 5,496.65
EFT12075	10/11/2017	METROCOUNT	NAILS, WELDED BATTERY PACKS, CENTRELINE FLAPS, ROAD TUBE		\$ 1,852.40
EFT12076	10/11/2017	METAL ARTWORK CREATIONS	NAME BAGDES, PLAQUES - ANNIE, CHRISTINE, CR PECK		\$ 89.10
EFT12077	10/11/2017	MAIN STREET HARDWARE COOROW	12V DIESEL PUMP, WATER FITTING		\$ 1,534.29
EFT12078	10/11/2017	NORTH MIDLANDS MOTORS	SERVICE & AIRCON REPAIRS - CW0014		\$ 1,277.80
EFT12079	10/11/2017	OFFICEWORKS BUSINESS DIRECT	CLEANING MATERIAL, BATTERIES		\$ 593.97
EFT12080	10/11/2017	LEANNE PAROLA	WATER ACCOUNT TO 05/0917		\$ 203.69
EFT12081	10/11/2017	REDI HIRE SOLUTIONS	SCAFFOLD HIRE - LE FORESHORE TOILETS		\$ 260.00
EFT12082	10/11/2017	SEASIDE SUPPLIES	MILK, DOG FOOD		\$ 18.69
EFT12083	10/11/2017	PETER SKIPPINGS	SHOWER REPAIRS - LOT 64 NAIRN ST		\$ 334.50
EFT12084	10/11/2017	PR & CJ STONE	4600CUBIC MTR GRAVEL - THOMAS RD		\$ 13,813.80
EFT12085	10/11/2017	SOLGEN ENERGY GROUP	STRUCTURAL ENGINEERING INSPECTION SOLAR SYSTEM - LE OFFICE		\$ 5,503.28
EFT12086	10/11/2017	TOTAL EDEN	CONDUITS, CONDUIT ELBOWS		\$ 37.55
EFT12087	10/11/2017	WESTRAC EQUIPMENT	REPAIRS - CW0013		\$ 3,991.00
EFT12088	10/11/2017	WINCHESTER INDUSTRIES	99.45MT BLUE METAL DUST		\$ 545.60
EFT12089	10/11/2017	STEVE WARD	REIMBURSEMENT - PROTECTIVE CLOTHING		\$ 200.00
EFT12090	10/11/2017	PACIFIC BRANDS - WORKWEAR GROUP	UNIFORM - PA (JOHNSON)		\$ 471.15
EFT12091	10/11/2017	RICHARD ELLIOT WALDRON	REIMBURSEMENT - PROTECTIVE CLOTHING		\$ 200.00
EFT12092	14/11/2017	CUNNINGHAMS AG SERVICES	6 X HYDRAULIC HOSES & FITTINGS, ASSTD FITTINGS, SPARK PLUGS		\$ 950.65
EFT12093	14/11/2017	COASTAL MOBILE AUTO REPAIRS	40,000KMS SERVICE - CW008		\$ 375.66
EFT12094	14/11/2017	MOORA BETTA HOME LIVING	NEW GAS OVEN - MALEY PARK KITCHEN		\$ 1,699.00
EFT12095	14/11/2017	WALLIS COMPUTER SOLUTIONS	COMPUTER SUPPORT PRIOR TO SERVICE AGREEMENT		\$ 1,671.67
EFT12096	17/11/2017	TWINSIDE PRECAST PTY LTD	50% DEPOSIT - STONE PAVERS - CW POOL		\$ 1,086.90
EFT12100	24/11/2017	AUSTRALIAN COMM. & MEDIA AUTHORITY	BROADCASTING LICENCE		\$ 88.00
EFT12101	24/11/2017	AVON WASTE	WASTE REMOVAL - OCTOBER 2017		\$ 24,774.06
EFT12102	24/11/2017	BOQ ASSET FINANCE & LEASING PTY	PHOTOCOPIER LEASE TO 22/12/17		\$ 420.88

		LIMITED			
EFT12103	24/11/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		\$ 27.45
EFT12104	24/11/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	SADDLE CLIPS - COASTAL NODES, RATCHET STRAPS		\$ 175.29
EFT12105	24/11/2017	BINDOON TRACTORS	V-BELT, TENSION PULLY, COMPRESSOR - CW0085		\$ 2,710.10
EFT12106	24/11/2017	COURIER AUSTRALIA	FREIGHT X LIBRARY, MICROCOM (EFT MACHINE)		\$ 73.94
EFT12107	24/11/2017	COVS	HOIST STAND		\$ 438.38
EFT12108	24/11/2017	CJD EQUIPMENT PTY LTD	WHEEL ALIGNMENT, FIT/SUPPLY AIR COMPRESSOR - CW0010		\$ 2,716.86
EFT12109	24/11/2017	CARNAMAH TYRE SALES	2 X TYRES - CW3505		\$ 699.90
EFT12110	24/11/2017	CAMBERT PROPERTY MAINTENANCE	ALTER PATIO & INSTALL NEW GATE - LE FIRE SHED		\$ 3,100.00
EFT12111	24/11/2017	DONGARA BODY BUILDERS	REPAIR TO PUMP ON WATER TANKER		\$ 873.39
EFT12112	24/11/2017	EASIFLEET	NOVATED LEASE - MRS		\$ 455.84
EFT12113	24/11/2017	FRAN'S KITCHEN	MEALS - COUNCIL MEETING - 15/11/17		\$ 278.00
EFT12114	24/11/2017	FIVE STAR BUSINESS MACHINES	PHOTOCOPIER METER PLAN CHARGES - LE & CW		\$ 770.28
EFT12115	24/11/2017	GH COUNTRY COURIERS	FREIGHT X WESTRAC		\$ 85.00
EFT12116	24/11/2017	GERALDTON INDUSTRIAL - ATOM	18V BATTERY FOR DRILL		\$ 429.00
EFT12117	24/11/2017	HITACHI CONST MACHINERY (AUST) P/L	1000HR SERVICE & REPAIR WARRANTY ITEMS - CW009		\$ 3,408.58
EFT12118	24/11/2017	SHIRE OF IRWIN	REIMBURSEMENT FOR CESM 01/07/17 - 30/09/17		\$ 2,192.12
EFT12119	24/11/2017	JURIEN PEST MANAGEMENT	FLEA SPRAYING - 27 NAIRN ST		\$ 198.00
EFT12120	24/11/2017	LEEMAN & GREEN HEAD COMM RESOURCE CENTRE	DONATION TO COMMUNITY CHRISTMAS TREE 17/18 - LE		\$ 500.00
EFT12121	24/11/2017	LANDMARK	SOIL TEST - CW POOL		\$ 77.00
EFT12122	24/11/2017	LEEMAN COUNTRY & SPORTING CLUB INC	50 % ON BULK TANK FACILITY FEE 16/17 & 17/18		\$ 760.38
EFT12123	24/11/2017	LANDGATE	SLIP SUBSCRIPTION SERVICES AND LAND PACKAGES		\$ 2,625.70
EFT12124	24/11/2017	LEWIS ELECTRICS	INSTALLED SUB BOARD, PREPARED CONDUIT AND CABLE - LE FORESHORE TOILET		\$ 1,182.28
EFT12125	24/11/2017	LEEMAN FISH AND CHIPS	REFRESHMENTS - COUNCIL MEETING 15/11/17		\$ 100.00
EFT12126	24/11/2017	MIDWEST CHEMICAL & PAPER	CLEANING SUPPLIES		\$ 80.75
EFT12127	24/11/2017	METROCOUNT	USB COMMS CABLE - GREENHEAD ROAD WEST		\$ 95.70
EFT12128	24/11/2017	EDITH MCMASTER	CATERING FOR 2017 REMEMBRANCE DAY		\$ 250.00
EFT12129	24/11/2017	MAIN STREET HARDWARE COOROW	TEK SCREWS, DYNA BOLTS		\$ 56.59
EFT12130	24/11/2017	PAPER PLUS OFFICE NATIONAL	ASSTD STATIONARY		\$ 285.95
EFT12131	24/11/2017	ROYAL LIFE SAVING SOCIETY	WATCH AROUND WATER REGISTRATION 17/18		\$ 290.00
EFT12132	24/11/2017	STAR TRACK EXPRESS	FREIGHT X HITACHI		\$ 78.08
EFT12133	24/11/2017	SHADBOLT ELECTRICAL	CHECK SEWER PUMP - LEEMAN RECREATION CENTRE		\$ 177.10
EFT12134	24/11/2017	SWAN AUSSIE SHEDS	8MTR PATIO TUBE - LE AIRSTRIP		\$ 1,086.66
EFT12135	24/11/2017	STATEWIDE BEARINGS	BEARING KIT, LOCKING COLLARS FOR ROLLER		\$ 686.07

			ATTACHMENT		
EFT12136	24/11/2017	R & J HAULAGE PTY LTD	POT HOLE REPAIRS - CW/GH RD		\$ 2,725.25
EFT12137	24/11/2017	WESTRAC EQUIPMENT	POWER STEERING PUMP - CW0010		\$ 2,431.27
EFT12138	24/11/2017	WARRADARGE BUSHFIRE BRIGADE	CATERING - COUNCIL MEETING 20/09/17		\$ 250.00
EFT12139	24/11/2017	WATERMAN IRRIGATION	DESIGN UPGRADE IRRIGATION SYSTEM - LE FORESHORE		\$ 4,180.00
EFT12140	24/11/2017	PACIFIC BRANDS - WORKWEAR GROUP	UNIFORM		\$ 159.80
EFT12141	27/11/2017	MAXWELL W P FORREST	RATES REFUND- A1869 6 WHISTLER CRES GH		\$ 857.40
EFT12142	28/11/2017	TUTT BRYANT EQUIPMENT	FILTER, NOZZLE - CW3316		\$ 217.36
EFT12143	28/11/2017	COURIER AUSTRALIA	FREIGHT X PATHWEST, MICROCOM, JASON SIGNMAKERS		\$ 43.77
EFT12144	28/11/2017	COASTAL MOBILE AUTO REPAIRS	20,000KMS SERVICE - CW73		\$ 346.25
EFT12145	28/11/2017	GERALDTON SUPPLIES - ATOM	FLY NETS, SEALANT, SOLDER		\$ 61.58
EFT12146	28/11/2017	HERRINGS COASTAL PLUMBING & GAS	SUPPLY AND INSTALL NEW SINK - LOT 131 SPAIN ST		\$ 154.52
EFT12147	28/11/2017	LEEMAN COUNTRY & SPORTING CLUB INC	REFRESHMENTS - COUNCIL MEETING 15/11/2017		\$ 289.00
EFT12148	28/11/2017	MIDWEST CHEMICAL & PAPER	CLEANING MATERIAL		\$ 1,473.42
EFT12149	28/11/2017	THE MATTHEWS FAMILY TRUST	KEY CUTS - LE FORESHORE TOILET, BATTERBY PARK RETIC, LE FORESHORE BBQ, COASTAL NODES		\$ 91.20
EFT12150	28/11/2017	THINK WATER GERALDTON	ASSTD WATER FITTINGS - CW POOL, LE TENNIS COURT, GH COMMUNITY CENTRE, BATTERSBY RD PARK, LE FORESHORE PARK, MORPHETT PARK, LE OVAL, GH SKATE PARK		\$ 11,713.75
EFT12151	28/11/2017	WESTRAC EQUIPMENT	RADIATOR CAP - CW3456		\$ 25.10
EFT12152	28/11/2017	WREN OIL	OIL WASTE DISPOSAL LEEMAN - 900LTR		\$ 33.00
EFT12153	28/11/2017	TWINSIDE PRECAST PTY LTD	FINAL PAYMENT - STONE PAVERS - CW POOL		\$ 1,086.90
EFT12154	30/11/2017	CARABOODA LAWN	SUPPLY OF BUFFALO LAWN - CW POOL		\$ 6,814.50
			<u>TOTAL EFT PAYMENTS</u>		\$ 162,984.11
20121	15/11/2017	FAMILY SHOPPING CENTRE -LOTTO	PAYROLL DEDUCTIONS		\$ 140.00
20122	10/11/2017	SHIRE OF COOROW	NEW CW OFFICE FLOAT		\$ 443.30
20123	10/11/2017	SYNERGY	ELECTRICITY ACCOUNT TO 01/11/17		\$ 4,455.70
20124	10/11/2017	TELSTRA	PHONE ACCOUNTS TO 02/11/2017		\$ 3,120.57
20125	10/11/2017	WATER CORPORATION	WATER ACCOUNT TO 25/10/17		\$ 8,263.68
20126	24/11/2017	TELSTRA	MANAGERS PHONE ACCOUNT TO 02/11/17		\$ 792.28
20127	28/11/2017	TELSTRA	WARRADARGE FIRE BRIGADE PHONE ACCOUNT TO 11/11/2017		\$ 59.18
20128	29/11/2017	FAMILY SHOPPING CENTRE -LOTTO	PAYROLL DEDUCTIONS		\$ 140.00
			<u>TOTAL CHEQUE PAYMENTS</u>		\$ 17,414.71

DD26085.1	15/11/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 13,609.45
DD26085.2	15/11/2017	ULTIMATE SUPER AND PENSION SERVICE	SUPERANNUATION CONTRIBUTIONS		\$ 1,259.86
DD26085.3	15/11/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 398.98
DD26085.4	15/11/2017	ONE PATH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 189.86
DD26085.5	15/11/2017	AMP LIFE LIMITED SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 188.42
DD26085.6	15/11/2017	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS		\$ 96.17
DD26085.7	15/11/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 215.79
DD26149.1	29/11/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 13,711.82
DD26149.2	29/11/2017	ULTIMATE SUPER AND PENSION SERVICE	SUPERANNUATION CONTRIBUTIONS		\$ 1,259.86
DD26149.3	29/11/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 402.04
DD26149.4	29/11/2017	ONE PATH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 189.86
DD26149.5	29/11/2017	AMP LIFE LIMITED SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS		\$ 188.42
DD26149.6	29/11/2017	SHOALWATER SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS		\$ 118.16
DD26149.7	29/11/2017	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS		\$ 215.79
			<u>TOTAL SUPERANNUATION PAYMENTS</u>		\$ 32,044.48
13091117	09/11/2017	BANKWEST	MASTERCARD - CEO		\$ 122.18
13091117	09/11/2017	BANKWEST	MASTERCARD - DCEO		\$ 1,402.12
13091117	09/11/2017	BANKWEST	MASTERCARD - MWS		\$ 357.24
13091117	09/11/2017	BANKWEST	MASTERCARD - MRS		\$ -
			<u>TOTAL CREDIT CARD PAYMENTS</u>		\$ 1,881.54
71061117	06/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 466.40
71081117	08/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 330.80
71091117	09/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,433.15
71101117	10/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 41.40
71131117	13/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,742.65
71141117	14/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 277.20
71151117	15/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 653.50
71161117	16/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 391.60
71171117	17/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,610.80
71211117	21/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 108.50
71221117	22/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 88.00
71241117	24/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 539.40
72061117	06/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 449.30
72071117	07/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 65.50
72081117	08/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 726.25
72091117	09/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 42.50

72131117	13/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 986.05
72141117	14/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 480.60
72151117	15/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 133.50
72161117	16/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 423.00
72171117	17/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 77.95
72211117	21/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 26.90
72221117	22/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 1,600.40
72231117	23/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 333.70
72241117	24/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 42.60
72271117	27/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 42.60
72281117	28/11/2017	TRANSPORT DEPT OF	TRANS LICENSING		\$ 42.50
			<u>TOTAL LICENSING PAYMENTS</u>		\$ 13,156.75
DDEBIT	15/11/2017	PAYROLL	PAYROLL		\$ 61,682.00
DDEBIT	29/11/2017	PAYROLL	PAYROLL		\$ 62,405.00
			<u>TOTAL PAYROLL PAYMENTS</u>		\$ 124,087.00
			<u>TOTAL PAYMENTS</u>	\$ 797.30	\$ 351,568.59

Credit Card Payment summary

Credit card payments made
between

11/10/2017 - 09/11/2017

CEO

CITY OF PERTH CAR PARKING	PARKING - WALGA TRAINING	\$ 23.18
BANKWEST	FACILITY FEES	\$ 99.00
		\$ 122.18

DCEO

BAYSWATER HOTEL	ACCOMMODATION, PARKING, DINNER - WALGA TRAINING	\$ 261.40
CITY MELVILLE PARKING	PARKING - IT VISION MEETING	\$ 10.80
CITY OF PERTH CAR PARK	PARKING - WALGA TRAINING	\$ 23.18
ST JOHN AMBULANCE	FIRST AID SUPPLIES - CW POOL	\$ 147.20
TELSTRA	INTERNET RECHARGE - GH LIBRARY	\$ 50.00
HOTELS.COM	ACCOMMODATION - DOT TRAINING - CW CSO	\$ 826.39
CROWN JUNCTION GRILL	DINNER - LG PROF. CONFERENCE	\$ 83.15
		\$ 1,402.12

MWS

SHIRE OF COOROW	PLATE CHANGE - CW0043	\$ 16.90
SHIRE OF COOROW	PLATE REMAKE - CW0043	\$ 29.70
SHIRE OF COOROW	PLATE CHANGE - CW194	\$ 25.70
BUNNINGS	VOUCHER - CR CULLEN	\$ 150.00
MAIN ROADS WA	PERMIT - CW0010	\$ 50.00
IINET	INTERNET - CW OFFICE	\$ 54.99
WESTNET	INTERNET - GH LIBRARY	\$ 29.95
		\$ 357.24

MRS

\$ -

Total Credit Card Payment

\$ 1,881.54

11.4.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – NOVEMBER 2017

AUTHOR	Erika Clement
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	4 December 2017
ATTACHMENT	12.4.2.1 - Statement of Financial Activity for October 2017
FILE	ADM 0426 – Finance – 2017/18

SUMMARY:

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.

BACKGROUND:

The form of the Monthly Financial Statements presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph. A copy of the Statement of Financial Activity for the month ended 30 November 2017 is included at Attachment 11.4.2 for Councillors' information.

COMMENT:

Council is required to prepare the Statement of Financial Activity as per Local Government (FM) Reg. 36, but can resolve to have supplementary information included as required.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

34. Financial reports to be prepared s. 6.4

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of the month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and

- (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A4 statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
 - (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

STRATEGIC IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

PUBLIC CONSULTATION:

Not required

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION/RESOLUTION:

2017/160

Moved: Cr Sims

Seconded: Cr Rackemann

That Council accepts the Monthly Statement of Financial Activity as included at Attachment 12.4.2 for the period ended 30 November 2017.

***CARRIED 8/0
Simple Majority***

SHIRE OF COOROW
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 November 2017

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Statement of Financial Activity

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
FOR THE PERIOD ENDED 30 November 2017

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	
Operating Revenues		\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	8	1,796,365	1,653,050	616,918	619,449	2,531	0%	
Profit on Asset Disposal	11	0	0	0	10,951	10,951		
Fees and Charges		534,785	548,585	407,817	412,629	4,813	1%	
Interest Earnings		70,764	95,764	22,000	23,304	1,304	6%	
Other Revenue		518,522	518,520	20,826	19,901	(925)	(4%)	
Total (Excluding Rates)		2,920,436	2,815,919	1,067,561	1,086,234	18,674		
Operating Expense								
Employee Costs		(1,762,577)	(1,752,577)	(720,871)	(564,448)	156,423	22%	▼
Materials and Contracts		(2,253,568)	(2,177,424)	(962,154)	(689,306)	272,848	28%	▼
Utilities Charges		(230,500)	(230,500)	(95,930)	(61,660)	34,270	36%	▼
Depreciation (Non-Current Assets)		(6,051,277)	(6,051,277)	(2,521,310)	(2,578,533)	(57,223)	(2%)	
Interest Expenses	13	(10,861)	(10,861)	(4,515)	(434)	4,081	90%	
Insurance Expenses		(200,506)	(200,506)	(166,030)	(207,594)	(41,564)	(25%)	▲
Loss on Asset Disposal	11	(18,398)	(18,398)	(7,660)	(450)	7,210		
Other Expenditure		(64,560)	(64,560)	(19,375)	(45,905)	(26,530)	(137%)	▲
Total		(10,592,246)	(10,506,102)	(4,497,845)	(4,148,330)	349,515		
Funding Balance Adjustment								
Add Back Depreciation		6,051,277	6,051,277	2,521,310	2,578,533	57,223	2%	
(Profit)/Loss on Asset Disposal	11	18,398	18,398	7,660	(10,501)	(18,161)		
Movement in Employee Benefits Prov (NC)		0	0	0	0	0		
Movement in Deferred Pensioner Rates (NC)		0	0	0	9,591	9,591	100%	
Movement in Leave Reserve		3,441	3,441	3,441	0	(3,441)	(100%)	
Adjust Rounding			(2)	0		0		
Net Operating (Ex. Rates)		(1,598,695)	(1,617,070)	(897,874)	(484,473)	413,401		
Capital Revenues								
Grants, Subsidies and Contributions	8	1,177,694	1,192,694	569,061	617,881	48,820	9%	
Proceeds from Disposal of Assets	11	185,843	185,843	77,430	24,000	(53,430)	(69%)	▼
Transfer from Restricted Cash (Unspent Grants)		71,777	71,777	71,777	74,504	2,727	4%	
Transfer from Reserves	10	38,195	38,195	15,910	0	(15,910)	(100%)	▼
Total		1,473,509	1,488,509	734,178	716,385	(17,793)		
Capital Expenses								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(382,818)	(378,968)	(159,695)	(150,217)	9,478	6%	
Plant and Equipment	11	(643,407)	(637,634)	(281,847)	(164,411)	117,436	42%	▼
Tools	11	(5,000)	(5,000)	(2,080)	0	2,080	100%	
Furniture and Equipment	11	(36,072)	(36,072)	(13,690)	(5,675)	8,015	59%	
Infrastructure Assets - Roads	11	(1,957,648)	(1,957,648)	(1,235,056)	(666,538)	568,518	46%	▼
Infrastructure Assets - Footpaths	11	(92,400)	(92,400)	(38,495)	0	38,495	100%	▼
Infrastructure Assets - Other	11	(1,422,535)	(1,468,535)	(677,525)	(254,996)	422,529	62%	▼
Repayment of Debentures	13	(137,203)	(137,199)	(57,160)	(50,213)	6,947	12%	
Transfer to Reserves	10	(286,596)	(286,596)	(119,400)	0	119,400	100%	▼
Total		(4,963,679)	(5,000,052)	(2,584,948)	(1,292,050)	1,292,898		
Net Capital		(3,490,169)	(3,511,542)	(1,850,770)	(575,665)	1,275,105		
Total Net Operating + Capital		(5,088,864)	(5,128,612)	(2,748,643)	(1,060,138)	1,688,506		
Rate Revenue		3,122,247	3,122,247	3,122,232	3,096,815	(25,417)	(1%)	
Opening Funding Surplus(Deficit)		1,963,417	2,003,105	2,003,105	2,030,684	27,579	1%	
Closing Funding Surplus(Deficit)	3	(3,200)	(3,260)	2,376,694	4,067,362	1,690,668		

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD ENDED 30 November 2017

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300% 3	Var.
Operating Revenues		\$	\$	\$	\$	\$	%	
Governance		16,050	16,050	6,680	15,117	8,437	126%	
General Purpose Funding		837,260	793,102	370,805	365,091	(5,714)	(2%)	
Law, Order and Public Safety		116,960	100,801	41,980	175,757	133,777	319%	▲
Health		4,194	4,194	2,749	4,478	1,730	63%	
Education and Welfare		100,215	100,215	41,750	11,671	(30,079)	(72%)	▼
Housing		97,061	97,061	51,861	49,014	(2,847)	(5%)	
Community Amenities		775,199	745,087	307,430	317,529	10,099	3%	
Recreation and Culture		826,252	827,402	135,800	140,609	4,809	4%	
Transport		1,114,560	1,060,421	514,505	465,443	(49,062)	(10%)	
Economic Services		114,807	129,807	84,133	84,293	160	0%	
Other Property and Services		95,573	134,474	78,929	75,114	(3,815)	(5%)	
Total (Excluding Rates)		4,098,130	4,008,613	1,636,622	1,704,115	67,494		
Operating Expense								
Governance		(566,337)	(556,337)	(302,310)	(255,229)	47,081	16%	▼
General Purpose Funding		(292,933)	(292,933)	(122,030)	(113,078)	8,952	7%	
Law, Order and Public Safety		(406,204)	(406,204)	(183,601)	(218,296)	(34,695)	(19%)	▲
Health		(186,895)	(166,495)	(69,320)	(60,670)	8,650	12%	
Education and Welfare		(112,989)	(112,989)	(47,015)	(40,963)	6,052	13%	
Housing		(13,853)	(13,853)	(5,650)	(32,244)	(26,594)	(471%)	▲
Community Amenities		(899,863)	(830,680)	(324,406)	(308,646)	15,760	5%	
Recreation and Culture		(1,734,161)	(1,726,161)	(724,876)	(716,829)	8,047	1%	
Transport		(5,770,880)	(5,753,145)	(2,397,030)	(2,418,438)	(21,408)	(1%)	
Economic Services		(254,029)	(254,029)	(108,796)	(89,248)	19,548	18%	▼
Other Property and Services		(354,103)	(393,277)	(212,811)	105,309	318,120	149%	▼
Total		(10,592,246)	(10,506,102)	(4,497,845)	(4,148,330)	349,515		
Funding Balance Adjustment								
Add back Depreciation		6,051,277	6,051,277	2,521,310	2,578,533	57,223	2%	
Adjust (Profit)/Loss on Asset Disposal	10	18,398	18,398	7,660	(10,501)	(18,161)	(237%)	▼
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	9,591	9,591	100%	
Movement in Leave Reserve (Added Back)		3,441	3,441	3,441	0	(3,441)	(100%)	
Adjust Rounding		0	(2)	0	0	0		
Net Operating (Ex. Rates)		(421,001)	(424,376)	(328,813)	133,409	456,071		
Capital Revenues								
Proceeds from Disposal of Assets	11	185,843	185,843	77,430	24,000	(53,430)	(69%)	▼
Proceeds from New Debentures	12	0	0	0	0	0		
Proceeds from Trust Account		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Restricted Cash (Unspent Grants)		71,777	71,777	71,777	74,504	2,727	4%	
Transfer from Reserves	10	38,195	38,195	15,910	0	(15,910)	(100%)	▼
Total		295,815	295,815	165,117	98,504	(66,613)		
Capital Expenses								
Land Held for Resale	11	0	0	0	0	0		
Buildings	11	(382,818)	(378,968)	(159,695)	(150,217)	9,478	6%	▼
Plant and Equipment	11	(643,407)	(637,634)	(281,847)	(164,411)	117,436	42%	
Tools	11	(5,000)	(5,000)	(2,080)	0	2,080	100%	
Furniture and Equipment	11	(36,072)	(36,072)	(13,690)	(5,675)	8,015	59%	
Land	11	0	0	0	0	0		
Non-Freehold Shire Land	11	0	0	0	0	0		
Infrastructure Assets - Roads	11	(1,957,648)	(1,957,648)	(1,235,056)	(666,538)	568,518	46%	▼
Infrastructure Assets - Footpaths	11	(92,400)	(92,400)	(38,495)	0	38,495	100%	▼
Infrastructure Assets - Drainage	11	0	0	0	0	0		
Infrastructure Assets - Other	11	(1,422,535)	(1,468,535)	(677,525)	(254,996)	422,529	62%	▼
Repayment of Debentures	13	(137,203)	(137,199)	(57,160)	(50,213)	6,947	12%	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(286,596)	(286,596)	(119,400)	0	119,400	100%	▼
Total		(4,963,679)	(5,000,052)	(2,584,948)	(1,292,050)	1,292,898		
Net Capital		(4,667,863)	(4,704,236)	(2,419,831)	(1,193,546)	1,226,285		
Total Net Operating + Capital		(5,088,864)	(5,128,612)	(2,748,643)	(1,060,137)	1,682,356		
Rate Revenue		3,122,247	3,122,247	3,122,232	3,096,815	(25,417)	(1%)	
Opening Funding Surplus(Deficit)		1,963,417	2,003,105	2,003,105	2,030,684	27,579	1%	
Closing Funding Surplus(Deficit)	3	(3,200)	(3,260)	2,376,694	4,067,362	1,684,518		

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	40 years	2.5% per annum
Office Furniture and Equipment	10 years	10% per annum
Electrical Office Equipment	5 years	20% per annum
Computers	5 years	20% per annum
Plant and Equipment	8 years	12.5% per annum
Mobile Plant and Vehicles	5 years	20% per annum
Tools	5 years	20% per annum
Sealed Roads	14 years	7% per annum
Unsealed Roads	40 years	2.5% per annum
Footpaths and Cycleways	25 years	4% per annum
Drainage	25 years	4% per annum

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"The Shire of Coorow will be a sustainable, progressive, desirable and caring community, which recognises and values its diversity."

The Strategic Community Plan defines the key objectives of the Shire as:

"Community Wellbeing: Create and maintain safe and attractive places for people to live, work and play. Our communities have active and healthy lifestyles. A culture that encourages and supports events, community interaction, sport and recreation activities and volunteering in local community organisations.

Environment: Development of the built environment reflects our unique community. Our natural environment is preserved for the future. The impacts of climate variability are managed.

Economy: A prosperous community with a range of local business and services. Diversity of employment with job opportunities available locally. A favourable business environment.

Leadership: A strong democracy and effective partnerships. Decision making is transparent, accountable, legal and ethical. Residents are informed and take part in strategic decisions that impact on their local community. The organisation is well managed with accessible senior management across the Shire."

(s) Reporting Programs

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Council's eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Council's budget "shortfall" between known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, contributions to medical and health operations.

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities.
Owns and operates the town site deep sewerage service. Controls and maintains rubbish disposal sites.

RECREATION AND CULTURE

Maintenance of halls, recreation centres, community centres, the aquatic centre, libraries and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets.
Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

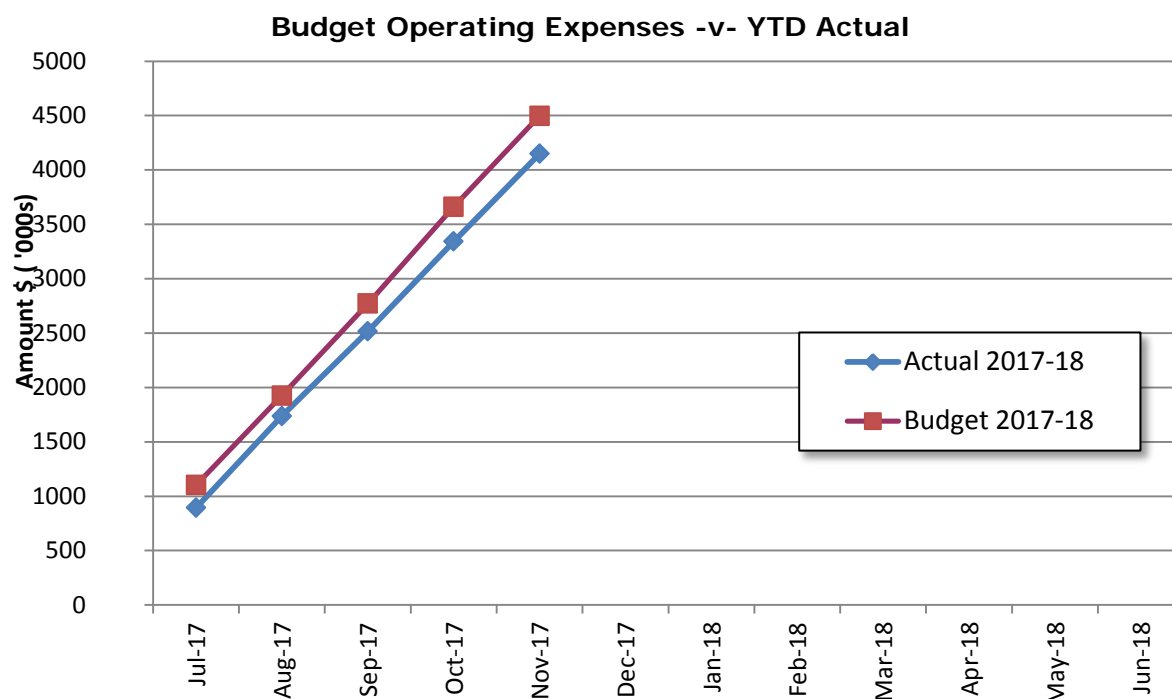
Natural resource management. Tourism facilities, information and directional signs. Weed and pest control services.
Necessary building control services.

OTHER PROPERTY & SERVICES

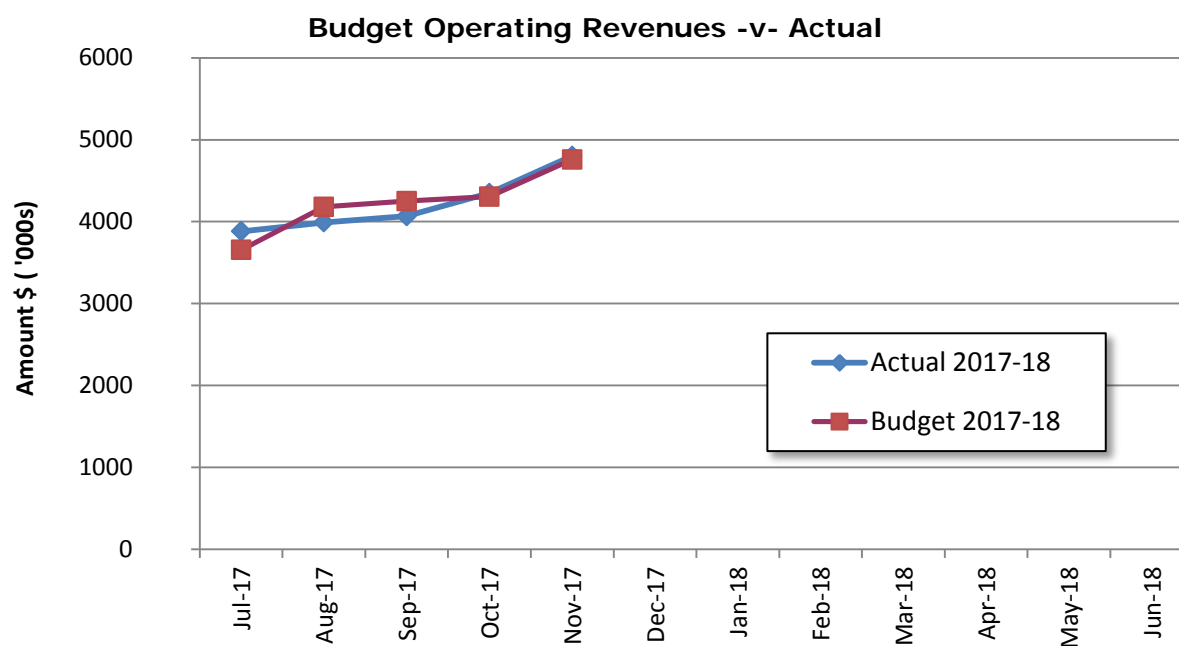
Private works carried out by council and indirect cost allocation pools.
Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



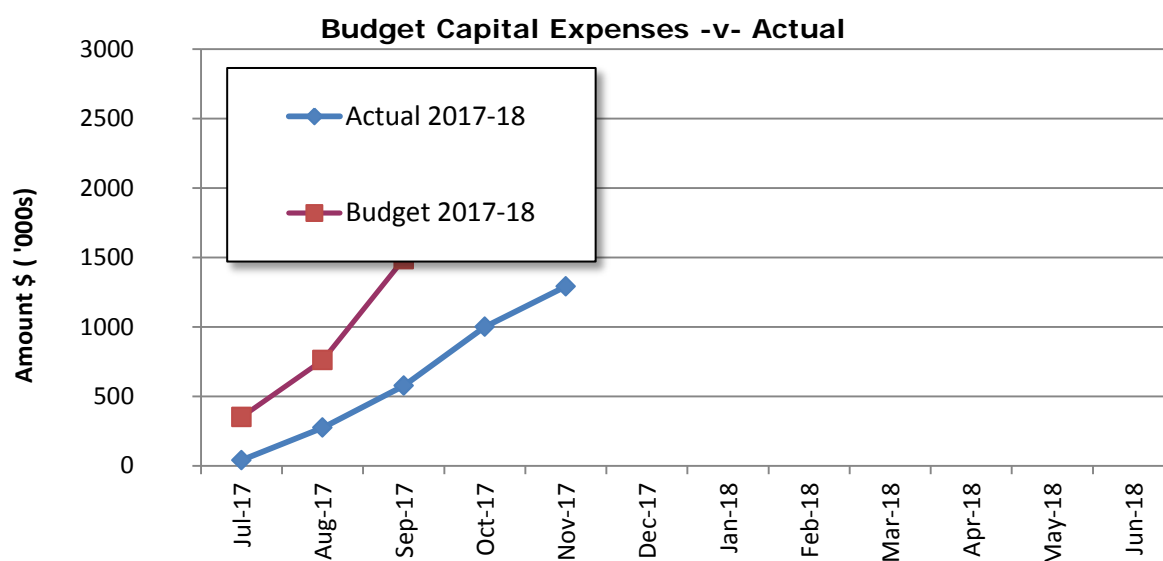
Comments/Notes - Operating Expenses



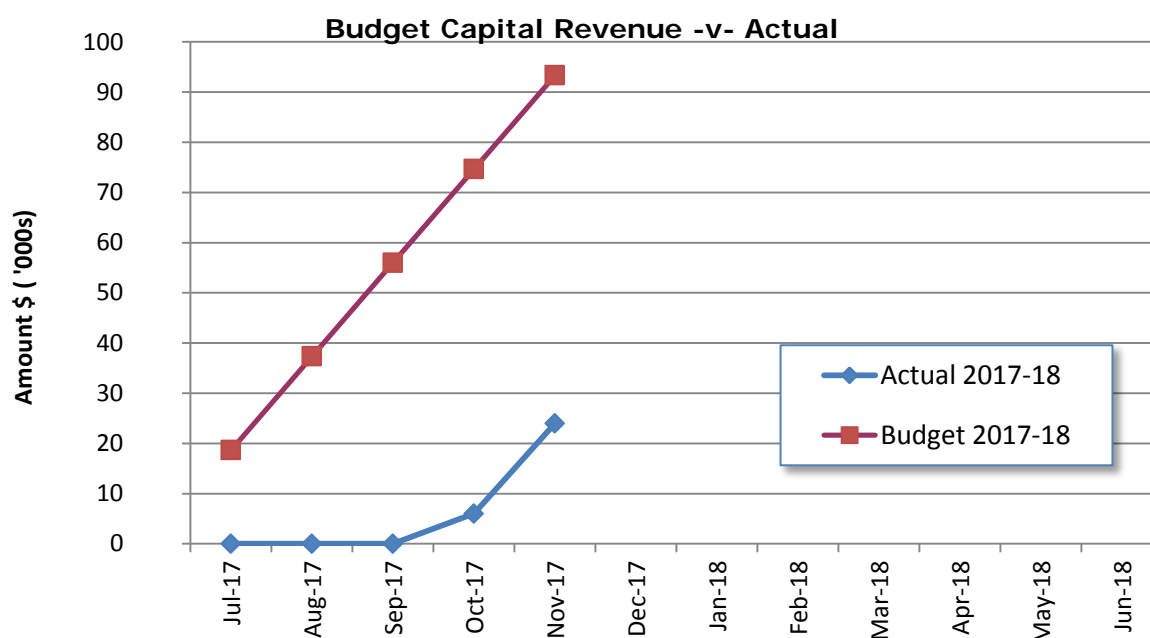
Comments/Notes - Operating Revenues

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

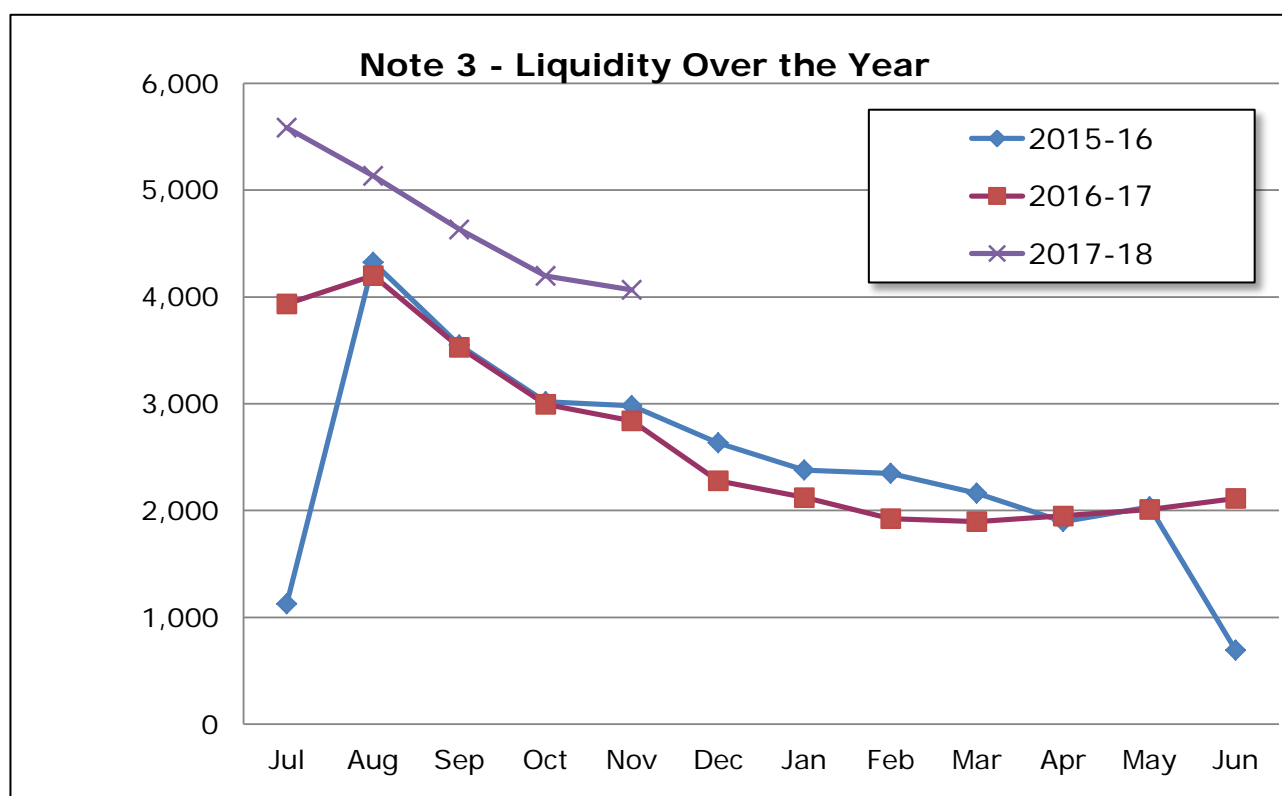


Comments/Notes - Capital Revenues

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 3: SURPLUS/(DEFICIT) POSITION

		Positive=Surplus (Negative=Deficit)		
		30/11/2017	31/10/2017	30/11/2016
Note	This Period	Last Period	Same Period Last Year	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	3,681,335	3,663,438	2,594,872	
Cash Restricted	764,634	764,634	1,284,475	
Receivables - Rates and Rubbish	617,861	692,277	483,957	
Receivables - Other	106,874	126,990	36,359	
Inventories	14,369	14,369	10,614	
	5,185,073	5,261,708	4,410,277	
Less: Current Liabilities				
Payables	(118,335)	(64,616)	(85,097)	
Loan Liability	(86,990)	(86,990)	(77,535)	
Provisions	(416,710)	(416,710)	(393,791)	
	(622,035)	(568,316)	(556,424)	
Net Current Asset Position	4,563,038	4,693,392	3,853,853	
Less: Cash Restricted	(764,634)	(764,634)	(1,284,475)	
Add Back: Component of Leave Liability not Required to be funded	172,378	172,378	194,589	
Add Back: Current Loan Liability	86,990	86,990	77,535	
Add Back: Movement in Deferred Rates	9,591			
Adjustment for Trust Transactions Within Muni	0	(406)	(1,792)	
Net Current Funding Position	4,067,364	4,187,721	2,839,711	



Comments - Net Current Funding Position

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account		70,838			70,838	BankWest	
Cash Floats		850			850		
Municipal Saver Account		359,647			359,647	Bankwest	
Reserve Account			634		634	BankWest	
Trust Account				537,673	537,673	BankWest	
(b) Term Deposits							
Reserve Account					0		
Reserve Term Deposit	2.80%		764,000		764,000	ME BANK	13/04/2018
Municipal Account	2.33%				0	Bankwest	16/10/2017
Municipal Account	2.35%	250,000			250,000	Bankwest	30/10/2017
Municipal Account	2.65%	250,000			250,000	ME Bank	12/12/2017
Municipal Account	2.55%	250,000			250,000	ME Bank	28/01/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/02/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	7/03/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/03/2018
Municipal Account	2.75%	250,000			250,000	ME Bank	8/05/2018
Municipal Account	2.80%	250,000			250,000	ME Bank	12/04/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	29/04/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/05/2018
Municipal Account	2.65%	250,000			250,000	ME Bank	29/05/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	12/06/2018
Municipal Account	2.70%	250,000			250,000	ME Bank	29/06/2018
Total		3,681,335	764,000	537,673	4,983,642		

Comments/Notes - Investments

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	Variance	
	Timing	Permanent
5.1 OPERATING REVENUE (EXCLUDING RATES) - NATURE OR TYPE		
All operating income is within variation thresholds		
GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Year to date income is \$59,611 higher than budgeted as a result of Accounting for DFES fire unit contribution		■
5.2 OPERATING EXPENSES - NATURE OR TYPE		
EMPLOYEE COSTS		
Employee costs are currently \$56,423 less than the year to date budget, as a result of one position being vacant and little use of casual staff to date.	■	
MATERIAL AND CONTRACTS		
Expenditure is some \$272,848 lower than budgeted across a large number of accounts. The largest being Parts & Repairs \$69,768, Leeman foreshore development expenditure \$36,455 & Rural Road Maintenance \$26,347	■	
UTILITY CHARGES		
Expenditure is lower than year to date budget by \$34,270 across a large number of accounts. This is considered a timing variance.	■	
INSURANCE EXPENSES		
This is considered a timing issue only and budget profiling yet to be done	■	
OTHER EXPENDITURE		
Expenditure is \$26,530 more than the year to date budget largely as a result of accounting for return of DFES Vehicles		■
5.3 CAPITAL REVENUE		
GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Year to date income is \$154,440 lower than budgeted. This is considered a timing variance.	■	
PROCEEDS FROM DISPOSAL OF ASSETS		
Expenditure is currently \$53,340 less than year to date budget . Is considered to be a timing variance, as new vehicles have not been purchased	■	
5.4 CAPITAL EXPENSES		
PLANT & EQUIPMENT		
2017 /2018 Plant purchases have not yet occurred	■	
TOOLS		
Expenditure is currently \$10,613 more than the year to date budget. This is considered a timing variance only.	■	
ROADS		
Expenditure is \$568,518 less than budgeted, there are a number of projects still to commence.	■	
FOOTPATHS		
Expenditure is \$38,495 less budgeted as the footpaths for Grigson St, Morcombe St and Morcombe Rd still to commence	■	
INFRASTRUCTURE ASSETS - OTHER		
Expenditure is \$422,529 less than year to date budget as Leeman Water Harvesting, Green Head Walk trails and Peterson Place Public Open Space still in progress	■	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

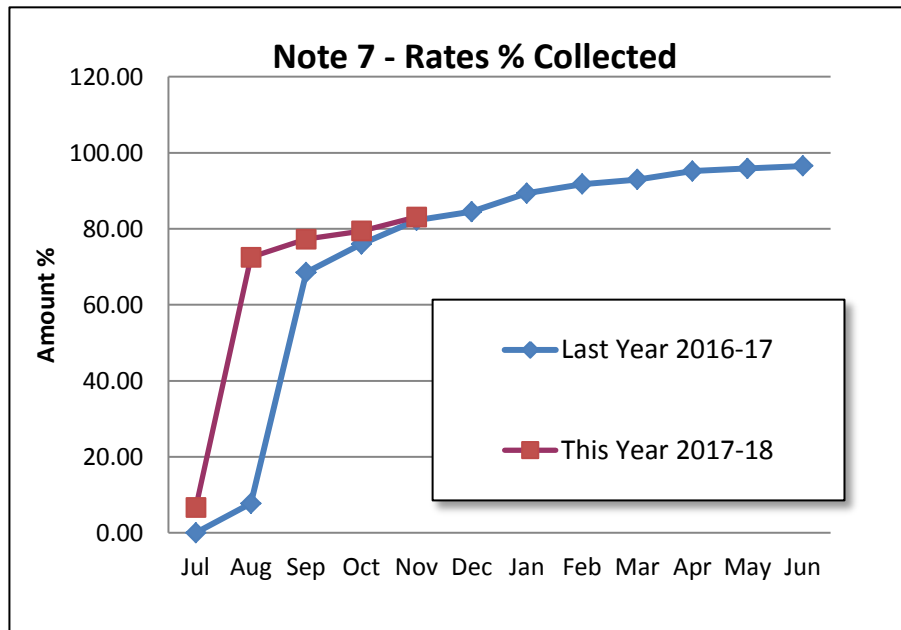
GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption - Opening Surplus		Opening Surplus(Deficit)	\$	\$	\$	\$
	Budget Adoption - Closing Surplus		Opening Surplus(Deficit)			(1,963,417)	1,963,417
	Actual Opening Surplus				39,688		0
3313	MRWA DIRECT GRANT	2017/126	Operating Revenue			(54,139)	39,688
3382	RURAL ROADS MAINTENANCE	2017/126	Operating Expenses		17,735		(14,451)
C026	TEASDALE ROAD	2017/126	Capital Expenses		60,000		3,284
C013	WADDY FOREST ROAD	2017/126	Capital Expenses			(60,000)	63,284
0753	DFES GRANTS	2017/126	Operating Revenue			(16,159)	3,284
4003	COASTWEST/COASTCARE GRANT	2017/126	Operating Revenue			(25,271)	(12,875)
2103	OTHER CONTRIBUTIONS	2017/126	Operating Revenue			(43,912)	(38,146)
4032	COASTWEST/COASTCARE EXPENDITURE	2017/126	Operating Expenses		69,183		(82,058)
2064	GREEN HEAD WALK TRAILS (INFRA OTH)	2017/126	Capital Expenses			(6,000)	(12,875)
G014	GREEN HEAD PARKS & RESERVES	2017/126	Operating Expenses		6,000		(18,875)
4502	PLANT / VEHICLE LICENSES	2017/126	Operating Expenses			(39,174)	(12,875)
4513	RE-IMBURSEMENTS - OTHER	2017/126	Operating Revenue		39,174		(52,049)
0091	GRANTS COMMISSION ROADS GRANT	2017/126	Operating Revenue			(22,902)	(12,875)
0181	GRANTS COMMISSION GENERAL PURPOSE GRANT	2017/126	Operating Revenue			(21,256)	(35,777)
6963	GRANT INCOME - TOURISM	2017/126	Operating Revenue		15,000		(57,033)
6854	MILLIGAN ISLAND ECO TOURISM SITE (INFRA OTH)	2017/126	Capital Expenses			(40,000)	(42,033)
31F4	GREEN HEAD SPORTING CLUB (BUILDINGS)	2017/126	Capital Expenses			(3,150)	(82,033)
24E2	GREEN HEAD SPORTMANS CLUB	2017/126	Operating Expenses		2,000		(85,183)
2463	REIMBURSEMENTS - NO GST	2017/126	Operating Revenue		1,150		(83,183)
6364	PURCHASE RIDE-ON MOWER (P&E)	2017/126	Capital Expenses		5,773		(82,033)
0623	INTEREST ON INVESTMENTS	2017/126	Operating Revenue		25,000		(76,260)
H001	LOT 50 NAIRN STREET	2017/126	Capital Expenses		7,000		(51,260)
2SW2	ADMINISTRATION SALARIES	2017/126	Operating Expenses		10,000		(44,260)
1803	CHARGES - REFUSE REMOVAL	2017/126	Operating Revenue		6,000		(34,260)
1923	CHARGES REFUSE REMOVAL - COMMERCIAL	2017/126	Operating Revenue		7,800		(28,260)
1602	VISITING GP SUBSIDY	2017/126	Operating Expenses		20,400		(20,460)
Closing Funding Surplus (Deficit)				0	331,903	(2,295,380)	(60)

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

	Current 2017-18	Previous 2016-17
Opening Arrears Previous Years	\$ 171,831	\$ 113,343
Rates Levied this year (YTD)	3,505,398	3,384,312
<u>Less</u> Collections to date	3,067,279	3,013,698
Equals Current Outstanding	609,950	483,957
 Net Rates Collectable		
% Collected	83.41%	86.16%



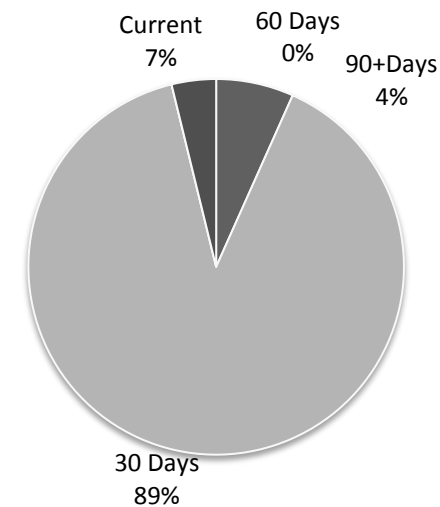
Comments/Notes - Receivables Rates and Rubbish

Receivables - General

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	5,339	71,472	0	3,053
Total Outstanding				<u>79,864</u>

Amounts shown above include GST (where applicable)

Note 7 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program/Details	Provider	Approval Yes No	2017-18 Budget	Recoup Status	
				Received	Not Received
		(Yes/No)	\$	\$	\$
GENERAL PURPOSE FUNDING					
GRANTS COMMISSION ROADS GRANT	Grants Commission	Yes	(246,251)	(123,126)	(123,126)
GRANTS COMMISSION GENERAL PURPOSE GRANT	Grants Commission	Yes	(407,327)	(203,664)	(203,664)
ESL ADMINISTRATION COMMISSION	Grants Commission	Yes	(4,000)	(4,000)	0
POLICE LICENSING COMMISSIONS	Grants Commission	Yes	(20,000)	(6,765)	(13,235)
BANKING COMMISSION	Grants Commission	Yes	(1,000)	(452)	(548)
LEGAL COSTS RECOVERED	Reimbursements		(10,250)	(728)	(9,522)
GOVERNANCE					
REIMBURSEMENTS (no gst)	Reimbursements		(100)	(6,909)	6,809
NOVATED LEASE CONTRIBUTIONS (INCOME)	Reimbursements		(9,950)	(4,559)	(5,391)
COUNCIL PROPERTY VALUATION REBATE	Reimbursements		0	(3,420)	3,420
OTHER INCOME (GST)	Reimbursements		(4,000)	(0)	(4,000)
LAW, ORDER, PUBLIC SAFETY					
DFES GRANTS	DFES	Yes	(92,841)	(25,349)	(67,492)
DFES APPLIANCE PROGRAM CONTRIBUTION	DFES	Yes	0	(136,688)	136,688
VOLUNTEER BUSHFIRE BRIGADE GRANTS INCOME -INC GST			(3,128)	0	(3,128)
HEALTH					
REIMBURSEMENTS	Reimbursements		(1,000)	(480)	(520)
EDUCATION AND WELFARE					
AGED PERSONS UNITS - REIMBURSEMENT (GST FREE)	Reimbursements		(400)	(227)	(173)
GREEN HEAD MEN'S SHED	Reimbursements		(72,555)	0	(72,555)
HOUSING					
REIMBURSEMENTS - STAFF HOUSING (NO GST)	Reimbursements		0	0	0
COMMUNITY AMENITIES					
COASTWEST/COASTCARE GRANT	Coastwest/Coastcare		(429,500)	(10,000)	(419,500)
GRANTS/CONTRIBUTIONS (gst)	Contribution		(3,727)	0	(3,727)

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details	Provider	Approval Yes No (Yes/No)	2017-18 Budget	Recoup Status	
				Received	Not Received
ECONOMIC SERVICES			\$	\$	\$
DRUMMUSTER INCOME	Reimbursements		(1,000)	0	(1,000)
GRANT INCOME - TOURISM	MWC/Tourism WA	Yes	(50,000)	(50,057)	57
RESOURCE SHARING WITH OTHER SHIRES - MRS	Reimbursements		(17,000)	112	0
RECREATION AND CULTURE					
REIMBURSEMENTS - GST	Reimbursements		(500)	(500)	0
CSRFF GRANTS & CONTRIB	CSRFF		(22,581)	(23,904)	1,323
GOVERNMENT GRANTS - SUBSIDY	DRD	Yes	(32,000)	0	0
RECREATION BOATING FACILITES FUND GRANT			(16,930)	0	0
CHARGES - LEEMAN REC CENTRE			0	(60)	0
COOROW HALL OTHER INCOME			(1,000)	(442)	0
REIMBURSEMENTS - NO GST	Reimbursements		(1,150)	(1,150)	0
CONTRIBUTIONS/GRANTS	Dept of Water	No	(172,360)	(40,000)	(132,360)
REIMBURSEMENTS - SUNDRY	Reimbursements		(1,800)	(771)	(1,029)
REIMBURSEMENTS - LIBRARY	Reimbursements		(20)	(13)	0
CONTRIBUTIONS	Leeman Bowling Club		(63,479)	(63,479)	0
TRANSPORT					
REGIONAL ROAD GROUP GRANTS	Main Roads WA	Yes	(524,667)	(209,867)	(314,800)
ROADS TO RECOVERY FUNDS	Dept of Infra. & Transport	Yes	(462,234)	(181,269)	(280,965)
MRWA DIRECT GRANT	Main Roads WA	Yes	(73,520)	(73,520)	0
OTHER PROPERTY & SERVICES					
RE-IMBURSEMENTS - OTHER	Reimbursements		(39,274)	(40,865)	1,591
DAAFGS REFUNDS FUEL REBATES	ATO		(40,000)	(24,722)	(15,278)
REIMB WORKERS COMP	Reimbursements		(20,000)	0	(20,000)
REIMBURSEMENTS - OTHER	Contributions		(200)	(457)	0
TOTALS			(2,845,744)	(1,237,330)	(1,542,124)

Comments - Grants and Contributions

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

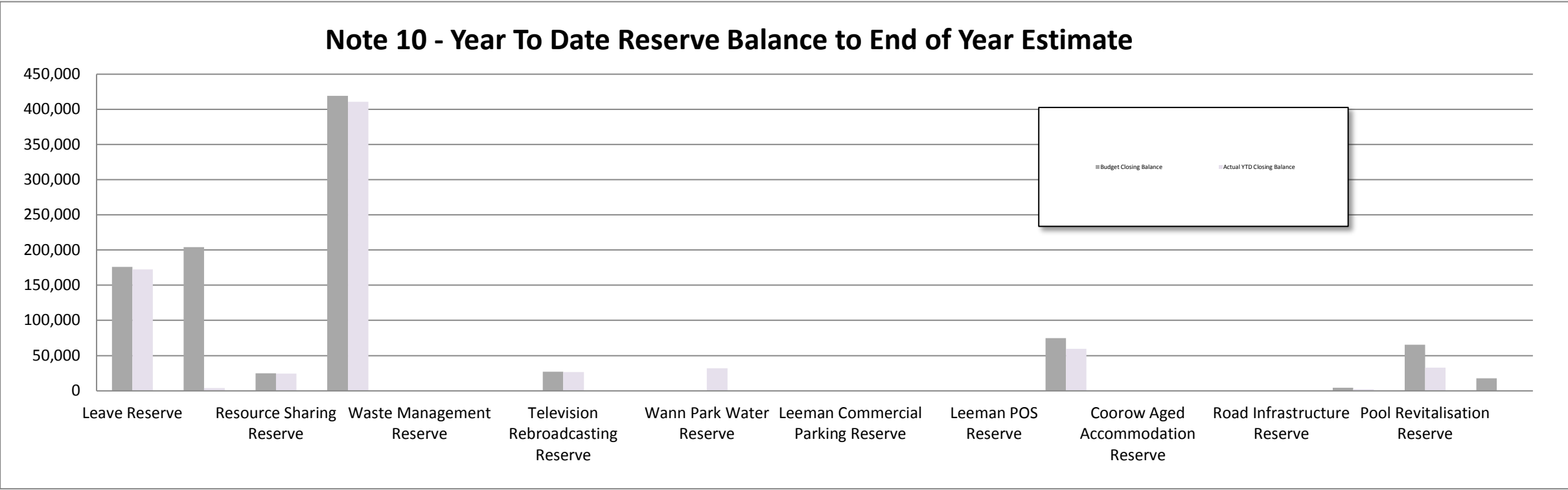
Note 9: RATING INFORMATION											
RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
UV - Agricultural	1.5920	201	121,966,000	1,941,699	0	0	1,941,699	1,941,699	0	0	1,941,699
GRV - Townsites	12.0080	728	8,089,906	971,436	2,598	0	974,034	971,396	525	0	971,921
UV - Mining	16.0764	15	608,022	97,748	0	0	97,748	97,748	0	0	97,748
UV - Mining Exploration	11.5831	5	19,459	2,254	0	0	2,254	2,254	0	0	2,254
							0				
Sub-Totals		949	130,683,387	3,013,137	2,598	0	3,015,735	3,013,097	525	0	3,013,622
Minimum Payment	Minimum \$										
UV - Agricultural	815.00	9	106,800	7,335	0	0	7,335	7,335	0	0	7,335
GRV - Townsites	815.00	202	903,122	164,630	0	0	164,630	165,445	0	0	165,445
UV - Mining	815.00	10	63,750	8,150	0	0	8,150	8,150	0	0	8,150
UV - Mining Exploration	300.00	5	5,123	1,500	0	0	1,500	1,500			1,500
Sub-Totals		226	1,078,795	181,615	0	0	181,615	182,430	0	0	182,430
Discounts							3,197,350				3,196,052
Rates Adjustments							(90,132)				(85,195)
Movement in Excess Rates							(184)				(499)
Amount from General Rates							(19,566)				0
Ex Gratia Rates							3,087,468				3,110,358
Specified Area Rates							9,348				11,890
Totals							0				0
							3,096,816				3,122,248

Comments - Rating Information

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 10: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve	172,378	3,441	0	0	0	0	0	GJ1614-10.07	175,819	172,378
Building Reserve	4,044	81	0	200,000	0	0	0		204,125	4,044
Resource Sharing Reserve	24,285	485	0	0	0	0	0		24,770	24,285
Plant Reserve	410,880	8,202	0	0	0	0	0	GJ1614-10.07	419,082	410,880
Waste Management Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Green Head Commercial Parking Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Television Rebroadcasting Reserve	26,456	528	0	0	0	0	0		26,984	26,456
Unspent Grants Reserve	0	0	0	0	0	0	0		0	0
Wann Park Water Reserve	31,756	634	0	0	0	32,390	0		0	31,756
Community Grant Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Leeman Commercial Parking Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Green Head POS Reserve	0	0	0	0	0	0	0		0	0
Leeman POS Reserve	0	0	0	0	0	0	0		0	0
Leeman Aged Accommodation Reserve	59,829	1,194	0	19,581	0	5,805	0		74,799	59,829
Coorow Aged Accommodation Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Furniture & Equipment Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Road Infrastructure Reserve	0	0	0	0	0	0	0	GJ1614-10.07	0	0
Coorow Bowling Club Reserve	2,157	43	0	2,100	0	0	0		4,300	2,157
Pool Revitalisation Reserve	32,848	656	0	32,000	0	0	0		65,504	32,848
Tourist Infrastructure Reserve	0	0	0	17,651	0	0	0		17,651	0
	764,633	15,264	0	271,332	0	38,195	0		1,013,034	764,633



SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Actual Profit(Loss) of Asset Disposal				Disposals	Current Budget					
					This Year					
Cost	Accum Depr	Proceeds	Profit (Loss)		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	TRADE-IN MRS VEHICLE	\$ 32,545	\$ 32,545	\$ 13,560	\$ 0	\$ (13,560)	▼
				TRADE 4WD WORKS SUPERVISOR CW003	23,388	23,388	9,745	0	(9,745)	▼
				CAT 2009 GRADER	127,310	129,910	54,125	6,000	(48,125)	▼
7,589	2,375	6,000	787	TORO GROUNDMASTER MOWER	2,600	129,910	54,125	6,000	(48,125)	▼
600	150	0	(450)	COUNCILLOR COMPUTERS	0	0	0	(450)	(450)	▼
23,636	15,801	18,000	10,164	PROCEEDS FROM SALE OF ASSETS - FIRE PREVENTION	0	0	0	18,000	18,000	▲
31,825	18,326	24,000	10,501	Totals	185,843	315,753	131,555	29,550	(102,005)	

Comments - Capital Disposal

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions Information				Summary Acquisitions	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget		Variance (Under)Over	
\$	\$	\$	\$		\$	\$			\$	
				Property, Plant & Equipment						
0	0	0	0	Land for Resale	0	0	0	0	0	
72,555	0	0	72,555	Buildings	382,818	378,968	159,695	150,217	(9,478)	▼
0	0	0	0	Plant & Equipment	643,407	637,634	281,847	164,411	(117,436)	▼
0	0	0	0	Furniture & Equipment	36,072	36,072	13,690	5,675	(8,015)	▼
0	0	0	0	Tools	5,000	5,000	2,080	0	(2,080)	▼
0	0	0	0	Land	0	0	0	0	0	↑↑↑
0	0	0	0	Non-Freehold Shire Land	0	0	0	0	0	↑↑↑
				Infrastructure						
986,901	0	0	986,901	Roads	1,957,648	1,957,648	1,235,056	666,538	(568,518)	▼
0	0	0	0	Footpaths	92,400	92,400	38,495	0	(38,495)	▼
0	0	0	0	Drainage	0	0	0	0	0	↑↑↑
716,918	32,390	0	749,308	Other Infrastructure	1,422,535	1,468,535	677,525	254,996	(422,529)	▼
1,776,374	32,390	0	1,808,764	Totals	4,539,880	4,576,257	2,408,388	1,241,836	(1,166,551)	

Comments - Capital Acquisitions

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Buildings	Current Budget						
					This Year						
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over		
\$	\$	\$	\$	0	COOROW OFFICE UPGRADE BUILDING (BUILDINGS)	0	0	0	0	0	↑↑↑
40,000			40,000	LEEMAN OFFICE UPGRADE (BUILDINGS)	10,185	10,185	4,240	10,226	5,986	▲	
				0	EMPLOYEE HOUSING (BUILDINGS)	74,500	67,500	28,110	62,842	34,732	▲
				0	COUNCIL HOUSING GENERAL CARPET CONTINGENCY (BUILDINGS)	5,125	5,125	2,135	0	(2,135)	▼
				0	LEEMAN FORESHORE TOILETS (BUILDINGS)	91,992	91,992	38,320	25,198	(13,122)	▼
				0	FIRE SHED GREEN STATION (BUILDINGS)	40,000	40,000	16,665	0	(16,665)	▼
				0	LEEMAN FIRE SHED ADDITION (BUILDINGS)	0	0	0	3,100	3,100	▲
				0	LEEMAN REC CENTRE (BUILDINGS)	8,500	8,500	3,540	6,550	3,010	▲
				0	COOROW GOLF CLUB (BUILDINGS)	0	0	0	0	0	↑↑↑
				0	COOROW MEDICAL CENTRE (BUILDINGS)	5,000	5,000	2,080	5,182	3,102	▲
				0	GREEN HEAD SPORTING CLUB (BUILDINGS)	0	3,150	3,150	3,150	0	↑↑↑
72,555			72,555	0	COOROW AQUATIC CTR UPGRADE (BUILDINGS)	60,000	60,000	25,000	12,409	(12,591)	▼
				0	MENS SHED CAPEX (BUILDINGS)	77,516	77,516	32,290	7,435	(24,855)	▼
				0	MALEY PARK GARDENERS SHED (BUILDINGS)	0	0	0	2,963	2,963	
				0	LAND & BUILDINGS (BUILDINGS)	0	0	0	4,227	4,227	
				0	DEPOT BUILDING CAPITAL (BUILDINGS)	10,000	10,000	4,165	525	(3,640)	
				0	IMPROVEMENTS TO RETRANSMISSION (BUILDINGS)	0	0	0	6,409	6,409	▲
72,555	0	0	72,555	Totals	382,818	378,968	159,695	150,217	(9,478)		

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Plant & Equipment	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	0 MRS VEHICLE (P&E)	\$ 50,648	\$ 50,648	21,100	\$ 0	\$ (21,100)	▼
			0	DFES APPLIANCE PROGRAM FIRE UNIT (P&E)	0	0	0	136,688	136,688	▲
			0	VEHICLE FOR RANGER (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE MOSQUITO FOGGER (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE GRADER (P&E)	340,000	340,000	141,665	0	(141,665)	▼
			0	PURCHASE LOW LOADER TRAIL (P&E)	28,982	28,982	12,075	0	(12,075)	▼
			0	DUAL CAB 4X4 - MANAGER WORKS & SERVICES - CW 002 (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE WATER TANKER (P&E)	0	0	0	0	0	↑↑↑
			0	PURCHASE RIDE-ON MOWER (P&E)	33,500	27,727	27,727	27,724	(3)	▼
			0	COASTAL LEADING HAND UTILITY (P&E)	0	0	0	0	0	↑↑↑
			0	WORKS UTILITIES CW017 (P&E)	0	0	0	0	0	↑↑↑
			0	4WD UTILITY - WORKS SUPERVISOR (P&E)	40,277	40,277	16,780	0	(16,780)	▼
			0	PURCHASE NEW TRUCK - MTCE CREW	150,000	150,000	62,500	0	(62,500)	▼
0	0	0	0	Totals	643,407	637,634	281,847	164,411	(117,436)	

Contributions				Furniture & Equipment	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	ADMIN COMPUTERS (F&E)	\$ 27,872	\$ 27,872	11,610	\$ 0	\$ (11,610)	▼
			0	COUNCILLOR COMPUTERS	3,200	3,200	0	0	0	↑↑↑
			0	FURNITURE & FITTINGS (F&E)	5,000	5,000	2,080	5,675	3,595	▲
			0	CARAVAN PARK EQUIPMENT (F&E)	0	0	0	0	0	↑↑↑
0	0	0	0	Totals	36,072	36,072	13,690	5,675	(8,015)	

Contributions				Tools	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	SUNDRY TOOLS (TOOLS)	\$	\$		\$	\$	
			0		5,000	5,000	2,080	0	(2,080)	▼
0	0	0	0	Totals	5,000	5,000	2,080	0	(2,080)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget					
					This Year					Variance (Under)Over
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$		\$	\$		\$	\$	
462,234			462,234	ROADS TO RECOVERY WORKS (INFRA ROADS)	484,464	484,464	181,269	181,789	520	▲
524,667			524,667	REGIONAL ROAD GROUP ROADWORKS (INFRA ROADS)	799,565	799,565	799,565	231,408	(568,157)	▼
			0	ROAD CONSTRUCTION (INFRA ROADS)	673,619	673,619	254,222	253,906	(316)	▼
			0	BLACK SPOT ROAD CONSTRUCTION (INFRA ROADS)	0	0	0	(565)	(565)	▼
			0	REGIONAL ROAD GROUP (INFRA ROADS)	0	0	0	0	0	↑↑↑
986,901	0	0	986,901	Totals	1,957,648	1,957,648	1,235,056	666,538	(568,518)	

Contributions				Footpaths	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	FOOTPATH CONSTRUCTION - COUNCIL FUNDED (FOOTPATHS)	\$ 92,400	\$ 92,400	38,495	\$ 0	\$ (38,495)	▼
			0	FOOTPATH CONSTRUCTION - RTR FUNDED (FOOTPATHS)	0	0	0	0	0	
0	0	0	0	Totals	92,400	92,400	38,495	0	(38,495)	

Contributions				Other Infrastructure	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$	\$		\$	\$	
			0	COASTAL WASTE MANAGEMENT (INFRA OTH)	21,364	21,364	8,900	0	(8,900)	▼
454,771			454,771	GREEN HEAD WALK TRAILS (INFRA OTH)	482,950	488,950	203,730	28,806	(174,924)	▼
3,727			3,727	COASTAL CEMETERY DEVELOPMENT (INFRA OTH)	46,216	46,216	19,255	0	(19,255)	▼
			0	DEVELOP PUBLIC OPEN SPACE - LOT 601 PETERSON PLACE	169,834	169,834	70,760	24,343	(46,417)	▼
			0	JOHNS ST FISH CLEANING STATION	22,575	22,575	22,575		(22,575)	▼
172,360	32,390		204,750	WANN PARK WATER SUPPLY CAP EXP (INFRA OTH)	256,423	256,423	106,830	6,193	(100,637)	▼
			0	MILLIGAN ISLAND ECO TOURISM SITE (INFRA OTH)	0	40,000	40,000	44,000	4,000	▲
			0	DYNAMITE BAY BEACH RAMP	45,000	45,000	45,000	0	(45,000)	▼
			0	SKATE PARK CAPEX (INFRA OTH)	39,906	39,906	16,625	6,402	(10,223)	▼
			0	LEEMAN FORESHORE DEVELOPMENT (INFRA OTH)	204,177	204,177	85,065	0	(85,065)	▼
86,060			86,060	LEEMAN BOWLING GREEN UPGRADE (INFRA OTH)	129,090	129,090	53,785	129,090	75,305	▲
			0	DYNAMITE BAY SOLAR LIGHTS	5,000	5,000	5,000	8,922	3,922	▲
			0	MORPHETT PK INFRASTRUCTURE (INFRA OTH)	0	0	0	7,240	7,240	▲
716,918	32,390	0	749,308	Totals	1,422,535	1,468,535	677,525	254,996	(422,529)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-17 \$	Amount Received \$	Amount Paid \$	Closing Balance 30-Nov-17 \$
House Bonds - Leeman Aged Unit 1	300	0	0	300
House Bonds - Leeman Aged Unit 2	300	0	0	300
House Bonds - Leeman Aged Unit 3	400	0	0	400
House Bonds - Leeman Aged Unit 4	300	0	0	300
House Bond - Lot 121 Commercial St	0	0	0	0
House Bond - Lot 490 Tamarisk St	0	0	0	0
Aged Unit Bond - Commercial St	300	0	0	300
Leeman Aged Units Surplus	0	0	0	0
Coorow Aged Units Surplus	0	0	0	0
LGCHP Surplus	19,581	0	(19,581)	0
BCITF Levy	100	2,456	(1,768)	788
BRB Levy	0	2,813	(1,883)	930
Police Licensing	0	167,580	(167,580)	0
Standpipe Card Bond	2,380	0	0	2,380
Leeman Ratepayers Association	5,975	0	0	5,975
Kerbing Deposits	14,100	0	0	14,100
Maley Park Committee	0	0	0	0
Coorow Christmas Tree	0	0	0	0
Coorow Bushfire Brigade	2,025	0	0	2,025
CCLI Number Plate Funds	0	100	0	100
Leeman Number Plate Funds	0	100	0	100
Green Head Number Plate Funds	0	100	0	100
Warradarge Bushfire Brigade	1,350	0	(1,350)	0
Leeman Bushfire Brigade	3,816	0	(3,816)	0
Refuse Site Key Bond	400	0	(200)	200
Public Open Space	495,939	208	0	496,147
Bonds - Other	12,495	734	0	13,229
Snag Island Kids Centre	0	0	0	0
Nomination Deposits	0	480	(480)	0
Footpath Deposits	0	0	0	0
Trust Adjustments	0	0		
	559,761	174,571	(196,658)	537,674

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 November 2017

Note 13: INFORMATION ON BORROWINGS

Debtenture Repayments	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
		2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	
Staff Housing										
Loan 79 - Leeman Executive House	23,627	0	0	23,627	0	23,627	23,627	1,233	(134)	27/06/2018
Loan 88 - Leeman MRS House	147,637	0	0	72,483	35,914	147,637	111,723	5,992	322	28/02/2019
Loan 89 - Brand St Residence	73,842	0	0	28,829	14,299	73,842	59,543	2,766	369	9/10/2019
Recreation & Culture										
Loan 87 - Maley Park Changerooms	12,264	0	0	12,264	0	12,264	12,264 0	870	(123)	13/06/2018
	257,370	0	0	137,203	50,213	257,370	207,157	10,861	434	

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

11.4.3 SUPPORT FOR COOROW COMMUNITY FEST

AUTHOR	Leanne Parola
DISCLOSURE OF INTEREST	Nil
DATE OF REPORT	20 November 2017
ATTACHMENT	Nil
FILE	ADM0051 Community Relations, Sponsorship, Donations

SUMMARY:

To consider a request for funding to assist with the proposed Coorow Community Fest.

BACKGROUND:

The Coorow Community Resource Centre is planning a fun family event to be held on Saturday 24 March 2018 called the "Coorow Community Fest" and is seeking a donation from the Shire to assist paying for the proposed entertainment and catering.

COMMENT:

The Coorow Community Resource Centre is hoping to make the event free to encourage as many members of the public to attend as possible. The 2017 farming season was one of the worst experienced in the area with little rain falling for most of the growing season, and has had a significant financial impact on local farmers and other businesses.

While in the early stages of planning, the intention is to set up a large marquee on the oval at Maley Park with the following:

- Children's activities from 3 pm including bouncy castles, train, face painting and a range of other fun things to do on the oval
- Free access to the Coorow Swimming Pool from 3 pm to 7 pm
- Afternoon teas
- Displays (mental health, St Johns etc)
- General activities from 5 pm such as a mural painter – Phil Doncan, local singers
- BBQ tea and hamburgers cooked by community groups
- Band from 8 pm

The Coorow Community Resource Centre is approaching the following organisations for their support to make the event free to ensure that everyone is able to participate and to create a fun filled vibrant afternoon for all ages.

CCLI	\$	5,000.00
Shire	\$	2,000.00
Other groups (unsure of likelihood of funding)	\$	1,000.00
Shane Love	\$	200.00
Bendigo (Grant request in Jan 17)	\$	500.00
Total	\$	8,700.00

All contributors will be recognised in the advertising flyers and at the family fun day.

The proposed budget for the event is:

Water Bouncy Castle	Extreme Bounce	\$	1,300.00
Small childrens bouncy activity	"" ""		
Phil Doncan - Painter	Painter - entertainer	\$	2,200.00
Chain Reaction	Band	\$	3,350.00
Marquee hire (inc erect & dismantle)	40 x 60 NMAS	\$	1,000.00
Glow sticks and childrens activities ie kites		\$	400.00
Incidentals (eg fuel for bike/entertainers)		\$	200.00
Icecream bar/ icy poles	for adults & children	\$	<u>300.00</u>
		\$	8,750.00

The CRC's contribution will be largely in kind as follows:

Coordination of Day		\$	3,500.00
Set up/ pack up			
Advertising, emails, social media etc			
Organising local entertainers			
CRC Train Hire & bike		\$	200.00
Marquees	For displays/activities		
Accommodation for band	Lavender cottage	\$	120.00
P/A system		\$	135.00
Squawk advertising & printing		\$	<u>300.00</u>
		\$	4,255.00

To date the Coorow-Latham Football Club have agreed to run the bar and Coorow CWA will provide morning tea. Arrangements have yet to be made for the dinner, but it is expected that it will be offered to another community group to raise funds.

STATUTORY ENVIRONMENT:

There are no statutory implications.

STRATEGIC IMPLICATIONS:

The Shire of Coorow Strategic Community Plan includes the following relevant strategies:

- Support live performance, exhibitions and other arts opportunities
- Encourage increased town site interaction through sport and cultural events
- Encourage strong community participation and involvement
- Provide social facilities and services to serve the lifestyle needs of our communities
- Improve services and facilities that actively support youth, disability and seniors in the region

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The Donations & Grants account currently has \$4,145 left of the \$5,000 provision for unbudgeted donations.

VOTING REQUIREMENTS:

Simple Majority

OFFICER RECOMMENDATION:

That:

- 1) *a contribution of \$2,000 be made to the Coorow Community Resource Centre for the 2018 Coorow Community Fest*
- 2) *there be no charge for the use of Maley Park for the event*
- 3) *there be free entry to the Coorow Swimming Pool between 3 pm and 7 pm on the day of the event.*

RESOLUTION:

2017/161

Moved: Cr Sims

Seconded: Cr Rackemann

That:

- 1) *a contribution of \$1,000 be made to the Coorow Community Resource Centre for the 2018 Coorow Community Fest, subject to the event proceeding*
- 2) *there be no charge for the use of Maley Park for the event*
- 3) *there be free entry to the Coorow Swimming Pool between 3 pm and 7 pm on the day of the event.*

CARRIED 8/0
Simple Majority

Reason for variation

Council felt that a lesser amount should be made as a contribution and that payment would be subject to the event proceeding.

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:

PROCEDURAL RESOLUTION:

2017/162

Moved: Cr Peck

Seconded: Cr Clement

That one (1) item of late business be accepted as follows:

13.1 New Policy 3.6.3 – Use of Common Seal

**CARRIED 8/0
Simple Majority**

13.1 NEW POLICY 3.6.3 – USE OF COMMON SEAL

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	
DATE OF REPORT	13 December 2017
ATTACHMENT	Proposed
FILE	ADM0437 Corporate Management – Policy Manual

SUMMARY:

To consider adopting a new Policy 3.6.3 – Use of the Common Seal.

BACKGROUND:

Every once in a while, documents need to be signed under seal by the President and Chief Executive Officer. This has only occurred twice in the last two years so is not common with most operations agreements being signed by the Chief Executive Officer. Some documents are sent to the Shire (particularly by government departments for things like funding agreements) that are required to be signed under seal.

Section 9.49A of the Local Government Act 1995 states:

9.49A. Execution of documents

- (1) *A document is duly executed by a local government if —*
 - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
 - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
- (2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
- (3) *The common seal of the local government is to be affixed to a document in the presence of —*
 - (a) *the mayor or president; and*
 - (b) *the chief executive officer or a senior employee authorised by the chief executive officer,*

each of whom is to sign the document to attest that the common seal was so affixed.

- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.*
- (5) A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.*
- (6) A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.*
- (7) When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.*

COMMENT:

This policy would allow the President and Chief Executive Officer to sign documents without the need to wait for a Council meeting, with all uses of the seal entered into a register (kept in the Coorow strongroom) and reported via the Information Bulletin.

Documents that are not operational will still be brought to Council for consideration before signing.

STATUTORY ENVIRONMENT:

Local Government Act 1995, s9.49A

STRATEGIC IMPLICATIONS:

There are no strategic implications.

POLICY IMPLICATIONS:

Policy 3.6.3 – Use of the Common Seal will be adopted to lessen delays in operational issues.

FINANCIAL IMPLICATIONS:

There are no financial implications.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION /RESOLUTION:

2017/163

Moved: Cr Sims

Seconded: Cr Oakes

That Policy 3.6.3 – Use of the Common Seal be adopted as attached.

**CARRIED 8/0
Simple Majority**

POLICY – ADMINISTRATION/FINANCE AND BORROWINGS

Sub Section: Finance General

Policy Number: 3.6.3

Policy Subject: Use of the Common Seal

Policy: A document is validly executed by the Shire of Coorow when the seal of the Shire is affixed to it by the President and the Chief Executive Officer, and the President and Chief Executive Officer attest the fixing of the seal.

Objectives: To validate the procedure for the execution of legal documents.

Guidelines: When affixing the common seal the following clause is to be notated on the document:

“The common seal of the Shire of Coorow has hereunto affixed by authority of its Council in the presence of”.

First Adopted: 13 December 2017, 2017-xxx

Last review: 13 December 2017, 2017-xxx

14. MATTERS BEHIND CLOSED DOORS:

PROCEDURAL RESOLUTION:

2017/164

Moved: Cr Peck

Seconded: Cr Rackemann

That the meeting be closed to the public to consider items 14.1

***CARRIED 8/0
Simple Majority***

Councillor Clement declared an interest in the item as he is a nominee and left the meeting at 6.10 pm. Manager Regulatory Services left the meeting at 6.10 pm

The President adjourned 6.12pm the meeting for a short break and to allow the Annual Electors Meeting to be conducted. the meeting at 6.12 pm

The meeting resumed at 6.30 pm, without Councillor Bothe.

14.1 PREMIER'S AUSTRALIA DAY ACTIVE CITIZENSHIP AWARDS

AUTHOR	Peter Crispin
DISCLOSURE OF INTEREST	Cr Clement – as a nominee for an award
DATE OF REPORT	4 December 2017
ATTACHMENT	Nominations received
FILE	ADM0203

OFFICER RECOMMENDATION:

2017/165

Moved: Cr Sims

Seconded: Cr Rackemann

That the Shire of Coorow Australia Day WA Citizenship Awards be awarded to:

- 1. John Cope - Citizen of the Year Award for 2018 (Leeman);**
- 2. Colleen Jeffery - Citizen of the Year Award for 2018 (Green Head);**
- 3. Robert Clement - Citizen of the Year Award for 2018 (Coorow);**
- 4. Leeman Marine Rescue - Active Citizenship of the Year Award for 2018 (Leeman);**

CARRIED 6/0

(The Chief Executive Officer withheld publishing this resolution until after Australia Day 2018 due to the confidential nature of the item).

PROCEDURAL RESOLUTION:

2017/165

Moved: Cr Oakes

Seconded: Cr Sims

That the meeting be reopened to the public.

***CARRIED 6/0
Simple Majority***

***Councillor Clement and Manager Regulatory Services returned to the meeting
at 6.47 pm***

15. DATE OF NEXT MEETING:

15.1 ORDINARY MEETING OF COUNCIL

Ordinary Meeting

Next meeting of Council will be held on Wednesday 21 February 2018 at the Leeman Recreation Centre from 5.00 pm.

16. CLOSURE:

There being no further business the President, Cr Girando closed the meeting at 6.47pm and wished everyone a Merry Christmas.