



Minutes

OF THE

ORDINARY MEETING

OF COUNCIL

HELD ON

WEDNESDAY 15 AUGUST 2018

PLEASE READ THE FOLLOWING DISCLAIMER BEFORE PROCEEDING

Members of the public are cautioned against taking any action on Council decisions, on items in these Minutes in which they may have an interest, until such times as they have been advised in writing by Shire staff

Minutes

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

The Deputy President Cr Bruce Jack, welcomed those present and opened the Meeting at 5.00 pm.

The Shire of Coorow acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we our respects to their Elders past and present.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor B A Jack
Councillor M R Bothe
Councillor V R Oakes
Councillor S D Peck
Councillor D A Rackemann
Councillor G C Sims

Deputy President

Mr P J Crispin
Mrs L J Parola

Chief Executive Officer
Deputy Chief Executive Officer

Leave of Absence
Councillor M J Girando

President

Apologies
Mr K Bean

Manager of Works & Services

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

Nil

4. PUBLIC QUESTION TIME:

Nil

5. **APPLICATION FOR LEAVE OF ABSENCE:**

The following Councillor/s requested Leave of Absence from Council Meetings and Duties:

- Councillor Sims from 1 October to 12 October 2018
- Councillor Rackemann from 16 August to 22 August, 29 August to 5 September and 12 September to 21 September 2018

RESOLUTION: **2018/093**

Moved: Cr Oakes

Seconded: Cr Peck

The following leave of absences be approved:

- ***Councillor Rackemann from 16 to 22 August, 29 August to 5 September and 12 to 21 September.***
- ***Councillor Sims from 1 October to 12 October 2018***

***CARRIED 6/0
Simple Majority***

6. **DECLARATION OF INTEREST:**

Nil

7. **PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

8. **CONFIRMATION OF MINUTES**

8.1 GREEN HEAD COAST CARE MEETING HELD MONDAY 9 JULY 2018
 HELD AT THE GREEN HEAD COMMUNITY CENTRE

RESOLUTION: **2018/094**

Moved: Cr Bothe

Seconded: Cr Oakes

That the Minutes of the Green Head Coast Care Meeting held on Monday 9 July 2018 be received.

***CARRIED 6/0
Simple Majority***

8.2 ORDINARY MEETING HELD WEDNESDAY 18 JULY 2018 HELD AT THE COOROW DISTRICT HALL

RESOLUTION: 2018/095

Moved: Cr Sims

Seconded: Cr Oakes

That the Minutes of the Ordinary Meeting held on Wednesday 18 July 2018 confirmed and a true and correct record.

CARRIED 6/0
Simple Majority

9. **ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:**

Nil

10. **MATTER FOR WHICH MEETING MAY BE CLOSED:**

Nil

11. REPORTS:

11.1 CHIEF EXECUTIVE OFFICER:

11.1.1 TOWNSCAPE, ROAD AND PROPERTY POLICY

Subject: Proposed Townscape, Road Verge and Property Policy
Reporting Officer: Chief Executive Officer
Responsible Executive: Chief Executive Officer
File Reference: ADM0437 – Corporate Management – Policy Manual
Disclosure of Interest: Nil
Attachments: Draft Policy 6.7.2
Voting Requirements: Simple Majority

COUNCIL ROLE

 **Legislative** Includes adopting local laws, local planning schemes and policies.

REPORT PURPOSE:

For Council to consider adopting draft policy (6.7.2) to provide staff with direction with townscape, road verge and property issues.

OFFICER RECOMMENDATION / RESOLUTION:

2018/096

Moved: Cr Oakes

Seconded: Cr Peck

That the attached draft policy 6.7.2, Townscape, Road Verge and Property be adopted and included in the updated Policy Manual.

**CARRIED 6/0
Simple Majority**

BACKGROUND:

This Shire has received many complaints regarding the ascetics of the towns (Coorow, Green Head and Leeman) and has previously attempted to deal with the worst of these issues through fire break legislation and Local Government Act 1995 and associated Regulations.

COMMENT:

Recent advice from another Shire who has received legal advice on the provisions of legislation, has now provided a legal way forward that will allow the Shire to address some of the issues such as hoarding, overgrowth, car bodies and general untidiness. The legal advice (backed by a Supreme Court hearing), allows the Local Government to issue a notice for items to be removed irrespective of whether these can be viewed from the street.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

POLICY IMPLICATIONS:

6.7.2 Townscape, Road Verge and Property.

STRATEGIC IMPLICATIONS:

Adoption of this policy will provide guidance to staff to issue notices to the landowner or occupier of the land to remove items that are considered 'unsightly' or 'untidy'.

RISK IMPLICATION:

Not dealing with these issues carries the added risks of vermin infestations, fire dangers and general untidiness. The implementation of the policy could cause some concerns with residents who have notices issued against them, and these will need to be managed appropriately.

DRAFT POLICY – HOUSING AND COMMUNITY AMENITIES

Sub Section:	Other Community Services
Policy Number:	6.7.2
Policy Subject:	Townscape, Road Verges and Property
Policy:	The Shire strives to have a townscape in the towns and other areas that maintains an acceptable level of appearance.
Objectives:	To allow the Shire to ensure that properties, road verges, laneways etc are maintained in good appearance, free from 'untidy' and 'unsightly' premises/areas.
Guidelines:	<ol style="list-style-type: none">1) In keeping with Schedule 3.1 of the Local Government Act 1995, the Shire requires all households, rural properties, business premises, road verges and laneways to be maintained in a manner that supports the general health, safety and amenity of the district, ensuring that overgrown vegetation, rubbish and disused materials as specified, is removed from the land that the Shire considers to be untidy.2) Also in keeping with the Local Government Act 1995, the Shire will also issue notices against land that is considered 'unsightly' as well as 'untidy' against a property which "does not conform to the general appearance of other land in the locality".3) Additionally, legal precedent has also found that a Local Government can issue a notice for items to be removed irrespective of whether those items can be viewed from the street, as untidiness also accounts for potential dangers and ill effects caused to neighbours and the public (such as unpleasant odours, potential fire risks and the need for pest and vermin control).
Notes:	Under section 3.25 of the Local Government Act 1995 notices generally, a Local Government may issue notice to an owner or occupier of land requiring specified works or actions to be carried out, including the removal of items that the Local Government considers 'unsightly' and/or 'untidy'. (Failure to comply with the notice will constitute an offence which carries a maximum penalty of \$5,000 and a maximum daily penalty of \$500 for each day during which the offence continues).
First Adopted:	15 August 2018, 2018-xxx
Last Review:	15 August 2018, 2018-xxx

11.2 MANAGER OF WORKS AND SERVICES:

11.2.1 NIL

11.3 DEPUTY CHIEF EXECUTIVE OFFICER:

11.3.1 LIST OF ACCOUNTS PAID

Subject: List of Accounts Paid
Reporting Officer: Annie Rudd
Responsible Executive: Chief Executive Officer
File Reference: ADM0083 – Financial Management – Creditors - General
Disclosure of Interest: Nil
Attachments: List of Accounts for Payment
Voting Requirements: Simple Majority

Council Role

 **Review** When Council reviews decisions made by officers.

REPORT PURPOSE:

For Council to accept the list of accounts paid since the last list was prepared.

OFFICER RECOMMENDATION / RESOLUTION:

2018/097

Moved: Cr Rackemann

Seconded: Cr Sims

That the list of accounts paid under delegated authority since the last list was presented on 18 July 2018 be accepted, including:

MUNICIPAL FUND

Cheques	20205 - 20215	\$ 30,831.01
Payroll DD's	11/07/18 – 25/07/18	\$ 124,156.85
EFTS	12830 - 12935	\$ 532,831.49
Superannuation	11/07/18 – 25/07/18	\$ 30,289.69
Credit Card	13110618	\$ 1,228.49
Direct Debits	23	\$ 4623.55
TOTALLING		\$ 723,961.08

TRUST FUND

EFTS	12829, 12891, 12892	\$ 1,316.40
TOTALLING		\$ 1,316.40

CARRIED 6/0
Simple Majority

BACKGROUND:

The Chief Executive Officer has been delegated authority to make payments from the Municipal account. The *Local Government (Financial Management) Regulations 1996* require a list of payments made under delegated authority to be prepared each month and presented to the next ordinary meeting of Council following the preparation of the list.

COMMENT:

The list has been prepared showing payments made under delegation since the last list was prepared for the 18 July 2018 ordinary meeting of Council.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996
- s13 List of accounts

POLICY IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RISK IMPLICATIONS:

This review process should help to ensure that payments are always made under the correct authority.

11.3.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – JULY 2018

Reporting Officer: Deputy Chief Executive Officer
Responsible Executive: Deputy Chief Executive Officer
File Reference: ADM0634 – Financial Management-Annual Budget 18/19
Disclosure of Interest: Nil
Attachments: 11.3.2 – Monthly Statement of Financial Activity
Voting Requirements: Simple Majority

Council Role:

 **Review** When Council reviews decisions made by officers.

REPORT PURPOSE:

For Council to accept the Monthly Statement of Financial Activity.

OFFICER RECOMMENDATION / RESOLUTION:

2018/098

Moved: Cr Bothe

Seconded: Cr Rackemann

That the Monthly Statement of Financial Activity as included at Attachment 11.3.2 for the period ended 31 July 2018 be accepted.

CARRIED 6/0
Simple Majority

BACKGROUND:

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.

The form of the Monthly Financial Statements usually presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph.

COMMENT:

The Shire is required to prepare the Statement of Financial Activity as per Local Government (Financial Management) Regulation 36, but can resolve to have supplementary information included as required.

All mandatory information is provided and the closing surplus balances to the net current assets at 31 July 2018.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

- s34 Financial activity statement required each month (Act s. 6.4)

POLICY IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RISK IMPLICATIONS:

Nil



SHIRE OF COOROW

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 July 2018**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Coorow
Information Summary
For the Period Ended 31 July 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 July 2018 of \$5,846,052.

Items of Significance

The material variance adopted by the Shire of Coorow for the 2018/19 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Income & Expenditure		Annual Budget	YTD Budget	YTD Actual
Operating Grants, Subsidies and Contributions	6%	\$ 1,251,729	\$ 367,130	\$ 78,811
Non-operating Grants, Subsidies and Contributions	31%	\$ 1,585,292	\$ 223,318	\$ 495,749
	20%	\$ 2,837,021	\$ 590,448	\$ 574,560
Rates Levied	101%	\$ 3,239,523	\$ 3,333,611	\$ 3,257,411
Materials & Contracts	6%	-\$ 1,723,216	-\$ 198,365	-\$ 110,120
Capital Projects				
Infrastructure Assets - Roads	1%	-\$ 1,908,602	-\$ 100,306	-\$ 24,250
Infrastructure Assets - Other	9%	-\$ 2,049,015	-\$ 269,346	-\$ 178,053

% Compares current ytd actuals to annual budget

Financial Position		This Time Last Year	31 Jul 2018
Adjusted Net Current Assets	105%	\$ 5,583,028	\$ 5,846,052
Cash and Equivalent - Unrestricted	114%	\$ 1,989,000	\$ 2,263,485
Cash and Equivalent - Restricted	149%	\$ 764,634	\$ 1,135,633
Receivables - Rates	106%	\$ 3,612,380	\$ 3,839,182
Receivables - Other	102%	\$ 376,266	\$ 382,676
Payables	256%	\$ 174,322	\$ 445,946

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

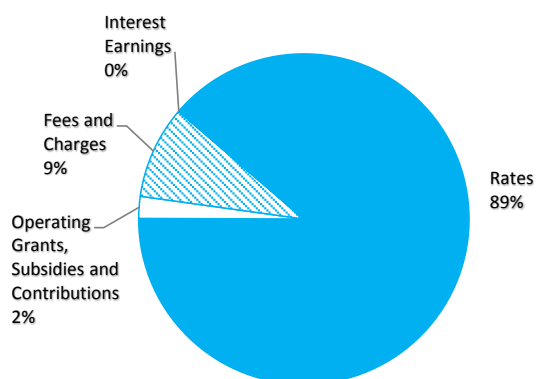
Preparation

Prepared by: Leanne Parola

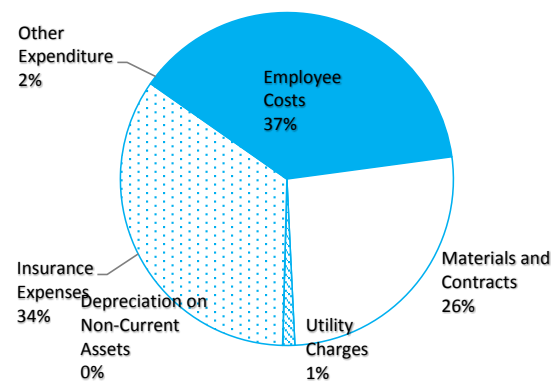
Date Prepared 07 Aug 2018

Shire of Coorow
Information Summary
For the Period Ended 31 July 2018

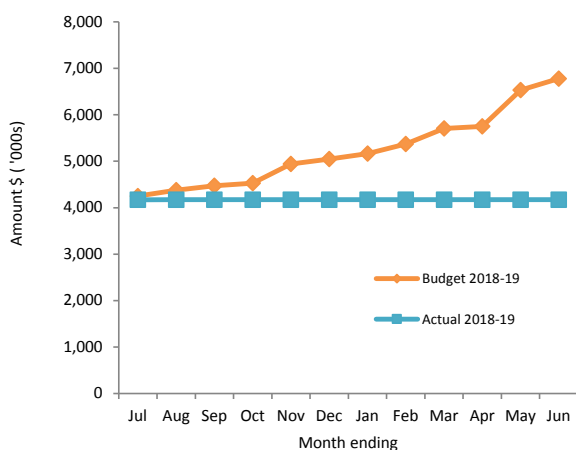
Operating Revenue



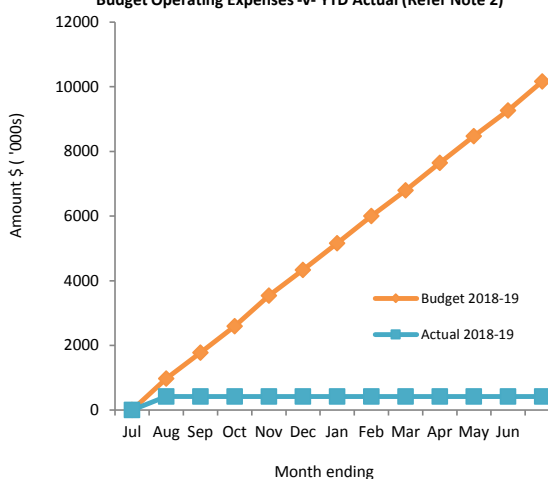
Operating Expenditure



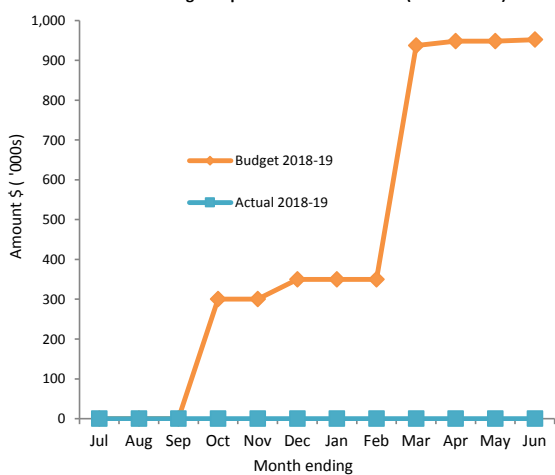
Budget Operating Revenues -v- Actual (Refer Note 2)



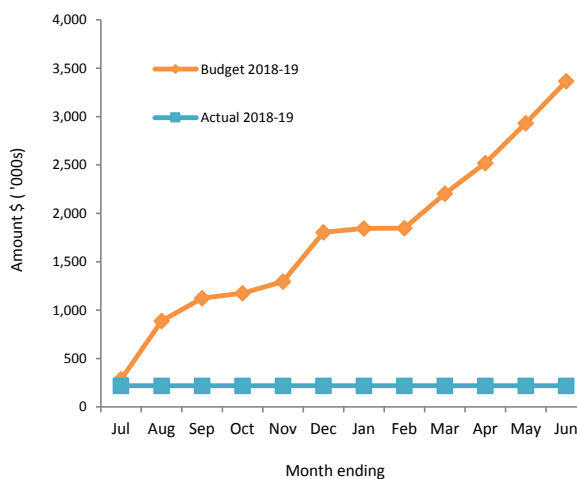
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2018

		Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
	Note						
Opening Funding Surplus(Deficit)	3	\$ 1,933,486	\$ 1,933,486	\$ 2,312,995	\$ 379,509	20%	
Revenue from operating activities							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	3,239,523	3,333,611	3,257,411	(76,200)	(2%)	
General Purpose Funding - Other		792,220	2,507	1,620	(887)	(35%)	
Law, Order and Public Safety		66,430	102	549	447	439%	
Health		3,425	95	2,336	2,241	2359%	
Education and Welfare		27,760	2,312	2,224	(88)	(4%)	
Housing		105,339	7,666	8,936	1,270	17%	
Community Amenities		312,163	305,468	309,217	3,749	1%	
Recreation and Culture		387,220	285,331	4,104	(281,227)	(99%)	▼
Transport		94,980	78,289	78,658	369	0%	
Economic Services		77,008	5,268	7,695	2,427	46%	
Other Property and Services		87,493	6,765	909	(5,856)	(87%)	
		5,193,561	4,027,414	3,673,660	(353,754)	(9%)	
Expenditure from operating activities							
Governance		(557,148)	(52,457)	(56,954)	(4,497)	(9%)	
General Purpose Funding		(259,633)	(21,549)	(25,330)	(3,781)	(18%)	
Law, Order and Public Safety		(452,310)	(47,681)	(41,190)	6,491	14%	
Health		(136,607)	(12,588)	(9,500)	3,088	25%	
Education and Welfare		(105,409)	(10,322)	(4,876)	5,446	53%	
Housing		(20,682)	(5,072)	(2,607)	2,465	49%	
Community Amenities		(793,750)	(65,675)	(29,728)	35,947	55%	▲
Recreation and Culture		(1,686,750)	(156,348)	(66,048)	90,300	58%	▲
Transport		(5,831,255)	(486,774)	(88,726)	398,048	82%	▲
Economic Services		(298,567)	(28,888)	(29,080)	(192)	(1%)	
Other Property and Services		(24,938)	(85,575)	(63,577)	21,998	26%	▲
		(10,167,049)	(972,929)	(417,617)	555,312	57%	▲
Operating activities excluded from budget							
Add back Depreciation		6,172,980	514,407	0	(514,407)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	4,969	0	0	0		
Adjust Provisions and Accruals		4,594	12	0	(12)	(100%)	
Amount attributable to operating activities		1,209,055	3,568,904	3,256,042			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,585,292	223,318	495,749	272,431	122%	▲
Proceeds from Disposal of Assets	8	187,379	0	0	0		
Land and Buildings	13	(384,350)	(15,397)	(16,432)	(1,035)	(7%)	
Infrastructure Assets - Roads	13	(1,908,602)	(100,306)	(24,250)	76,056	76%	▲
Infrastructure Assets - Other	13	(2,049,015)	(269,346)	(178,053)	91,293	34%	▲
Infrastructure Assets - Footpaths	13	(96,210)	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(730,925)	0	0	0		
Amount attributable to investing activities		(3,396,431)	(161,731)	277,014	438,745	271%	▲
Financing Activities							
Proceeds from New Debentures	10	750,000			0		
Advances to Community Groups	10	(250,000)					
Self-Supporting Loan Principal		21,663	0	0	0		
Transfer from Reserves	7	7,131	0	0	0		
Transfer from Restricted Cash		190,406	190,406	0	(190,406)	100%	
Repayment of Debentures	10	(126,584)	0	0	0		
Transfer to Reserves	7	(338,726)	(4,178)	0	4,178	100%	
Amount attributable to financing activities		253,890	186,228	0	(186,228)	100%	
Closing Funding Surplus(Deficit)	3	0	5,526,887	5,846,052			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus (Deficit)	3	\$ 1,933,486	\$ 1,933,486	\$ 2,312,995	\$ 379,509	20%	▲
Revenue from operating activities							
Rates	9	3,239,523	3,333,611	3,257,411	(76,200)	(2%)	
Operating Grants, Subsidies and Contributions	11	1,251,729	367,130	78,811	(288,319)	(79%)	▼
Fees and Charges		552,355	323,895	334,459	10,564	3%	
Interest Earnings		112,406	1,508	1,331	(177)	(12%)	
Other Revenue		15,250	1,270	1,648	378	30%	
Profit on Disposal of Assets	8	22,298	0	0	0		
		5,193,561	4,027,414	3,673,660	(353,754)	(9%)	
Expenditure from operating activities							
Employee Costs		(1,817,897)	(147,470)	(152,330)	(4,860)	(3%)	
Materials and Contracts		(1,723,216)	(198,365)	(110,120)	88,245	44%	▲
Utility Charges		(171,640)	(14,267)	(4,921)	9,346	66%	
Depreciation on Non-Current Assets		(6,172,980)	(514,407)	0	514,407	100%	▲
Interest Expenses		(10,431)	0	0	0		
Insurance Expenses		(187,968)	(97,041)	(143,297)	(46,256)	(48%)	▼
Other Expenditure		(55,650)	(1,379)	(6,950)	(5,571)	(404%)	
Loss on Disposal of Assets	8	(27,267)	0	0			
		(10,167,049)	(972,929)	(417,617)	555,312	57%	▲
Operating activities excluded from budget							
Add back Depreciation		6,172,980	514,407	0	(514,407)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	4,969	0	0	0		
Adjust Provisions and Accruals		4,594	12	0	(12)	(100%)	
Amount attributable to operating activities		1,209,055	3,568,904	3,256,042	(312,862)		
Investing activities							
Grants, Subsidies and Contributions	11	1,585,292	223,318	495,749	272,431	122%	▲
Proceeds from Disposal of Assets	8	187,379	0	0	0		
Land and Buildings	13	(384,350)	(15,397)	(16,432)	(1,035)	(7%)	
Infrastructure Assets - Roads	13	(1,908,602)	(100,306)	(24,250)	76,056	76%	▲
Infrastructure Assets - Other	13	(2,049,015)	(269,346)	(178,053)	91,293	34%	▲
Infrastructure Assets - Footpaths	13	(96,210)	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(730,925)	0	0	0		
Amount attributable to investing activities		(3,396,431)	(161,731)	277,014	438,745	271%	
Financing Activities							
Proceeds from New Debentures		750,000			0		
Proceeds from Advances		21,663	0	0	0		
Advances to Community Groups		(250,000)	0				
Transfer from Reserves	7	7,131	0	0	0		
Transfer from Restricted Cash (Unspent Grants)		190,406	190,406	0	(190,406)	100%	
Repayment of Debentures	10	(126,584)	0	0	0		
Transfer to Reserves	7	(338,726)	(4,178)	0	4,178	100%	
Amount attributable to financing activities		253,890	186,228	0	(186,228)	100%	
Closing Funding Surplus (Deficit)	3	0	5,526,887	5,846,052	319,164	6%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF COOROW
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 July 2018

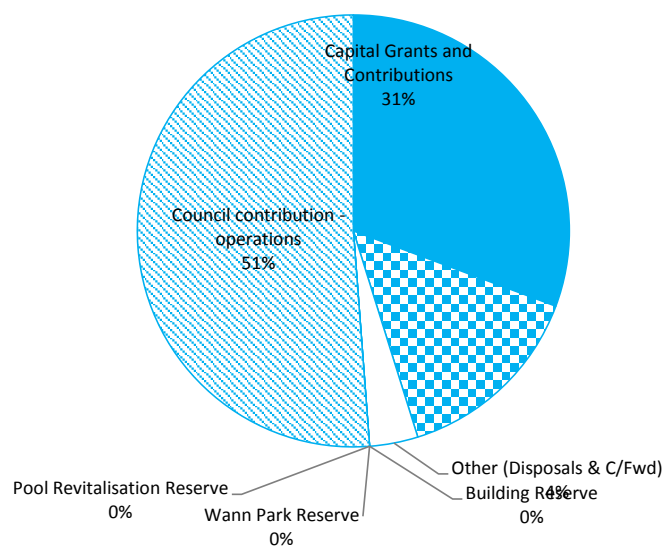
Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	16,432	0	15,397	384,350	16,432	1,035
Infrastructure Assets - Roads	13	24,250	0	100,306	1,908,602	24,250	(76,056)
Infrastructure Assets - Other	13	178,053	0	269,346	2,049,015	178,053	(91,293)
Infrastructure Assets - Footpaths	13	0	0	0	96,210	0	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Plant and Equipment	13	0	0	0	730,925	0	0
Capital Expenditure Totals		218,735	0	385,049	5,169,102	218,735	(166,314)

Capital acquisitions funded by:

Capital Grants and Contributions				223,318	1,585,292	495,749	
Borrowings				0	750,000	0	
Other (Disposals & C/Fwd)				0	187,379	0	
Council contribution - Cash Backed Reserves							
Building Reserve				0	0	0	
Wann Park Reserve				0	0	0	
Pool Revitalisation Reserve					0	0	
Council contribution - operations				161,731	2,646,431	(277,014)	
Capital Funding Total				385,049	5,169,102	218,735	

Budgeted Capital Acquisitions Funding



SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 1: Significant Accounting Policies

The Shire of Coorow adopts its significant accounting policies at the time of adopting its annual budget. Significant accounting policies are set in relation to the following:

- a) Basis of preparation
- b) Prior year actual balances
- c) Rounding off figures
- d) Comparative figures
- e) Budget comparative figures
- f) Forecast fair value adjustments
- g) Rates, grants, donations & other contributions
- h) Goods and services tax (GST)
- i) Superannuation
- j) Cash and cash equivalents
- k) Trade and other payables
- l) Inventories
- m) Fixed assets
- n) Fair value of assets and liabilities
- o) Financial instruments
- p) Impairment of assets
- q) Trade and other payables
- r) Employee benefits
- s) Borrowing costs
- t) Provisions
- u) Leases
- v) Investments in associates
- x) Interests in joint arrangements
- y) Current and non-current classification

There have been no changes to the Shire of Coorow's significant accounting policies since adopting the 2018/2019 budget.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				
General Purpose Funding	(77,087)	(38%)			
Law, Order and Public Safety	447	439%			
Health	2,241	2359%			
Education and Welfare	(88)	(4%)			
Housing	1,270	17%			
Community Amenities	3,749	1%			
Recreation and Culture	(281,227)	(99%)	▼	Permanent	POS income budgeted as operating, should be capital
Transport	369	0%			
Economic Services	2,427	46%			
Other Property and Services	(5,856)	(87%)			
Operating Expense					
General Purpose Funding	(3,781)	(18%)			
Law, Order and Public Safety	6,491	14%			
Health	3,088	25%			
Education and Welfare	5,446	53%			
Housing	2,465	49%			
Community Amenities	35,947	55%	▲	Timing	July invoice for refuse collection not yet received, depreciation yet to be raised
Recreation and Culture	90,300	58%	▲	Timing	Depreciation yet to be raised
Transport	398,048	82%	▲	Timing	Depreciation yet to be raised
Economic Services	(192)	(1%)			
Other Property and Services	21,998	26%	▲	Timing	Depreciation yet to be raised
Capital Revenues					
Grants, Subsidies and Contributions	272,431	122%	▲	Permanent	POS income budgeted as operating, should be capital
Proceeds from Disposal of Assets	0				
Capital Expenses					
Land and Buildings	(1,035)	(7%)			
Infrastructure - Roads	76,056	76%	▲	Timing	Mazza Road was budgeted to be completed in July, but has not yet commenced due to wet conditions
Infrastructure - Other	91,293	34%	▲	Timing	More expenditure was incurred in 2017/2018 than estimated on the 3BWW project
Infrastructure - Footpaths	0				
Plant and Equipment	0				
Financing					
Transfer from Reserves	0				
Loan Principal Repayments	0				
Transfer to Reserves	4,178	100%			

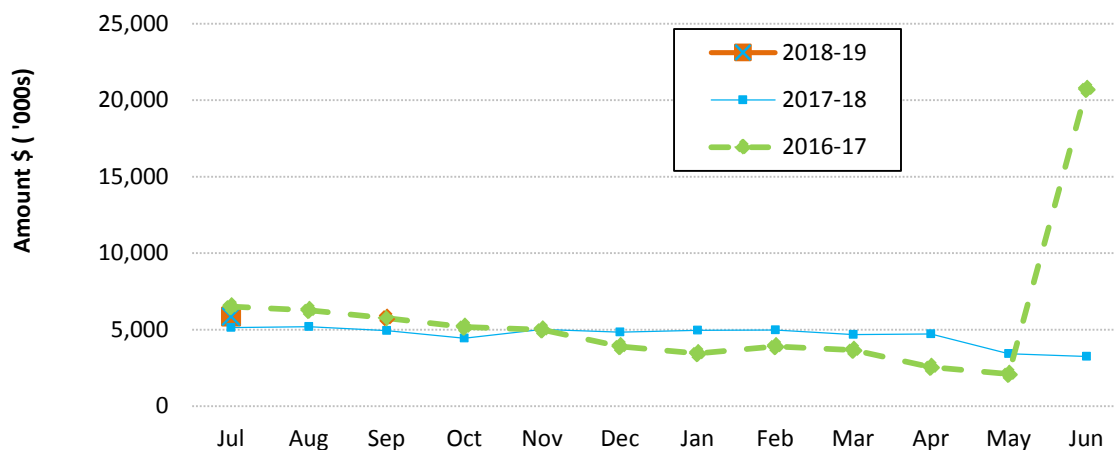
SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2018	31 Jul 2017	31 Jul 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,646,822	1,989,000	2,263,485
Cash Restricted	4	1,135,633	764,634	1,135,633
Receivables - Rates	6	201,032	3,612,380	3,839,182
Receivables - Other	6	32,223	376,266	382,676
Inventories		16,607	24,037	27,940
		4,032,317	6,766,316	7,648,916
Less: Current Liabilities				
Payables		(363,761)	(174,322)	(445,946)
Provisions Loans		(104,921)	(137,203)	(104,921)
Provisions Leave		(396,602)	(416,710)	(396,602)
		(865,284)	(728,235)	(947,469)
Less: Cash Reserves	7	(1,135,633)	(764,634)	(1,135,633)
Less: Unspent Grants			0	0
Add: Loan Current		104,921	137,203	104,921
Less: SSL Repayments		0	0	0
Add: Leave Reserve		176,674	172,378	176,674
Trust imbalance (Department of Transport funds timing)		0	0	(1,357)
Net Current Funding Position		2,312,995	5,583,028	5,846,052

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution
	\$	\$	\$	\$	
(a) Cash Deposits					
Cash At Bank	12,150			12,150	BankWest
Cash At Call - Bank	334			334	BankWest
Municipal Fund Term Deposits	2,250,000			2,250,000	BankWest MMI & ME
Cash at Reserve - Bank		3		3	BankWest
Reserve Fund Term Deposits		1,135,630		1,135,630	BankWest MMI
Trust Fund Bank			135,157	135,157	BankWest
Petty Cash Float	1,000			1,000	
Total	2,263,485	1,135,633	135,157	3,534,276	

Comments/Notes -

Term Deposit For	Amount	Held With	Interest Rate	Matures	Interest Expected
Municipal Funds	250,000	BankWest MMI	2.75%	1/10/2018	1,714.04
Municipal Funds	250,000	BankWest MMI	2.75%	30/10/2018	2,260.27
Municipal Funds	250,000	BankWest MMI	2.75%	29/11/2018	2,825.34
Municipal Funds	250,000	BankWest MMI	2.80%	31/12/2018	3,490.41
Municipal Funds	250,000	ME Bank	2.85%	2/02/2019	4,156.25
Municipal Funds	250,000	BankWest MMI	2.80%	27/02/2019	4,602.74
Municipal Funds	250,000	ME Bank	2.85%	2/04/2019	5,343.75
Municipal Funds	250,000	BankWest MMI	2.80%	29/04/2019	5,772.60
Municipal Funds	250,000	BankWest MMI	2.80%	28/05/2019	6,328.77
	<u>2,250,000</u>				
Reserve Fund	1,135,630	BankWest MMI	2.80%	28/05/2019	28,748.55

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

Current Budget

Prog	Sub Prog	Description	Non Cash Adjustment	Original Budget	Variation	Current Budget	Amended Budget Running Balance
			\$	\$	\$	\$	\$
		Budget Adoption					0
		Permanent Changes					
		Opening surplus adjustment					0
03	0301	Rates		-3,052,694.00	0.00	-3,052,694.00	0
03	0302	Other General Purpose Funding		-690,242.00	0.00	-690,242.00	0
04	0401	Members of Council		131,850.00	0.00	131,850.00	0
04	0402	Other Governance		425,298.00	0.00	425,298.00	0
05	0501	Fire Prevention		223,505.00	0.00	223,505.00	0
05	0502	Animal Control		15,742.00	0.00	15,742.00	0
05	0503	Other Law, Order & Public Safety		136,694.00	0.00	136,694.00	0
07	0704	Preventative Services - Inspection/Admin		52,358.00	0.00	52,358.00	0
07	0705	Preventative Services - Pest Control		17,230.00	0.00	17,230.00	0
07	0707	Other Health		63,594.00	0.00	63,594.00	0
08	0803	Care of Families and Other Children		11,702.00	0.00	11,702.00	0
08	0806	Aged & Disabled - Other		18,533.00	0.00	18,533.00	0
08	0807	Other Welfare		45,033.00	0.00	45,033.00	0
09	0901	Staff Housing		183,171.00	0.00	183,171.00	0
09	0902	Other Housing		74,383.00	0.00	74,383.00	0
10	1001	Sanitation - General		135,840.00	0.00	135,840.00	0
10	1002	Sanitation - Other		-619.00	0.00	-619.00	0
10	1003	Sewerage		12,082.00	0.00	12,082.00	0
10	1004	Urban Stormwater Drainage		67,588.00	0.00	67,588.00	0
10	1005	Protection of the Environment		28,109.00	0.00	28,109.00	0
10	1006	Town Planning & Regional Development		61,431.00	0.00	61,431.00	0
10	1007	Other Community Amenities		178,794.00	0.00	178,794.00	0
11	1101	Public Halls and Civic Centre		558,346.00	0.00	558,346.00	0
11	1102	Swimming Areas and Beaches		784,591.00	0.00	784,591.00	0
11	1103	Other Recreation and Sport		1,270,651.00	0.00	1,270,651.00	0
11	1104	TV & Radio Re-Broadcasting		-5,375.00	0.00	-5,375.00	0
11	1105	Libraries		71,645.00	0.00	71,645.00	0
11	1107	Other Culture		9,003.00	0.00	9,003.00	0
12	1201	Construction - Streets, Roads, Bridges & Depots		1,306,790.00	0.00	1,306,790.00	0
12	1202	Maintenance - Streets, Roads, Bridges & Depots		5,712,224.00	0.00	5,712,224.00	0
12	1203	Road Plant Purchases		723,111.00	0.00	723,111.00	0
12	1205	Traffic Control (Vehicle Licensing)		-14,100.00	0.00	-14,100.00	0
12	1206	Aerodromes		13,550.00	0.00	13,550.00	0
13	1301	Rural Services		12,820.00	0.00	12,820.00	0
13	1302	Tourism and Area Promotion		111,999.00	0.00	111,999.00	0
13	1303	Building Control		83,498.00	0.00	83,498.00	0
13	1308	Other Economic Services		-23,394.00	0.00	-23,394.00	0
14	1401	Private Works		-10,062.00	0.00	-10,062.00	0
14	1402	General Administration Overheads		45,387.00	0.00	45,387.00	0
14	1403	Public Works Overheads		-200.00	0.00	-200.00	0
14	1404	Plant Operating Costs		-40,000.00	0.00	-40,000.00	0
14	1405	Salaries and Wages		0.00	0.00	0.00	0
			0.00	8,749,866	0	8,749,866	

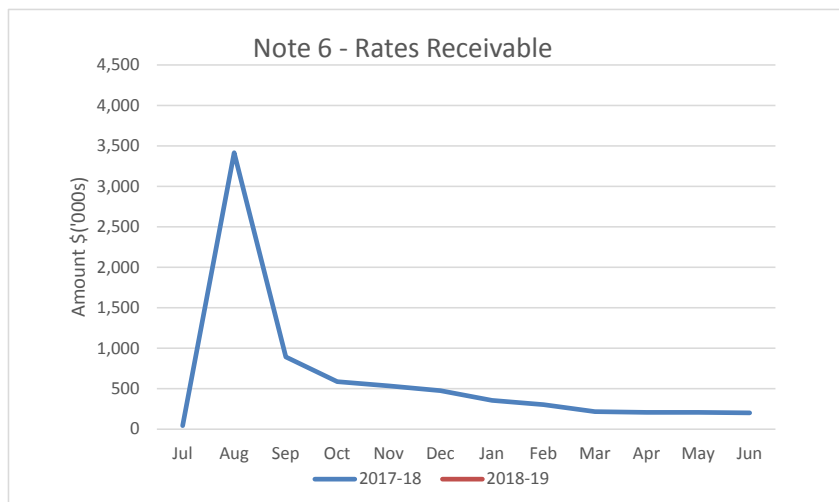
SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 6: Receivables

Receivables - Rates Receivable	31 Jul 2018	30 June 2018
	\$	\$
Opening Arrears Previous Years	201,032	162,700
Levied this year	3,659,015	3,512,638
<u>Less</u> Collections to date	20,865	3,474,306
Equals Current Outstanding	3,839,182	201,032
Net Rates Collectable	3,839,182	201,032
% Collected	0.54%	94.53%

Receivables - General	Current	30 Days	60 Days	90+ Days	Totals
	\$	\$	\$	\$	\$
Receivables - General	322,237	6,802	192	2,589	331,820
Pensioner Rebate Claims					(460)
Balance per Trial Balance					
Sundry Debtors					331,360
Total Receivables General Outstanding					331,360

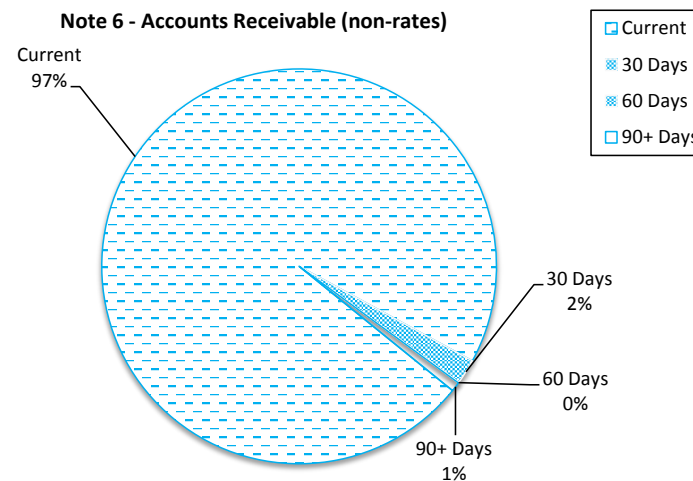
Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Levies 2018/2019

Rates (see Note 9)	3,257,411
ESL	96,354
Refuse	305,250
Totals	3,659,015



Comments/Notes - Receivables General

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	176,674	4,594	0	0	0	0	0	181,268	176,674
Building Reserve	154,145	4,008	0	50,000	0	0	0	208,153	154,145
Resource Sharing Reserve	24,891	647	0	0	0	0	0	25,538	24,891
Plant Reserve	571,120	14,849	0	50,140	0	0	0	636,109	571,120
Rebroadcasting Reserve	27,116	705	0	0	0	(4,750)	0	23,071	27,116
Joint Venture Housing Reserve	58,893	1,178	0	0	0	(2,381)	0	57,690	58,893
Bowling Club Reserve	4,311	112	0	2,100	0	0	0	6,523	4,311
Road Infrastructure Reserve	113,000	2,938	0	0	0	0	0	115,938	113,000
Pool Revitalisation Reserve	0	0	0	207,312	0	0	0	207,312	0
Tourist Infrastructure Reserve - Accumulation	5,484	143	0	0	0	0	0	5,627	5,484
	1,135,633	29,174	0	309,552	0	(7,131)	0	1,467,228	1,135,633

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land & Buildings								
2156	45 BRISTOL ST COOROW					10,000	10,000	0	0
1062	STAFF HOUSING - 45 BRISTOL ST COOROW					26,661	40,000	13,339	0
	Plant and Equipment								
3285	2016 HILUX 4X4 2.8L TURBO DIESEL DUAL CAB SR5 - MWS - CW002					42,770	30,273	0	(12,497)
3285	2016 HILUX 4X4 2.8L TURBO DIESEL DUAL CAB SR5 - MWS - CW002					22,040	22,706	666	
2051	CW0035 CAT D6H DOZER					64,770	50,000	0	(14,770)
2927	CW3494 TRITON UTE 2003					0	2,000	2,000	
	2016 PRADO 2.8L TURBO DIESELWAGON GXL -								
3277	DCEO CAR - CW000					26,107	32,400	6,293	0
		0	0	0	0	155,687	137,379	22,298	(27,267)

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Townsites	12.4871	747	7,437,137	928,683	0	0	928,683	1,031,054	0	0	1,031,054
UV - Agricultural	1.6672	198	121,085,473	2,018,738	0	0	2,018,738	2,018,738	0	0	2,018,738
UV - Mining	16.7738	15	607,680	101,931	0	0	101,931	101,931	0	0	101,931
UV - Mining Exploration	11.5831	6	50,064	5,799	0	0	5,799	5,799	0	0	5,799
Sub-Totals		966	129,180,354	3,055,151	0	0	3,055,151	3,157,522	0	0	3,157,522
Minimum Payment	Minimum										
	\$										
GRV - Townsites	815.00	242	1,004,625	197,230	0	0	197,230	149,145	0	0	149,145
UV - Agricultural	815.00	9	106,827	7,335	0	0	7,335	7,335	0	0	7,335
UV - Mining	815.00	10	19,595	8,150	0	0	8,150	8,150	0	0	8,150
UV - Mining Exploration	300.00	5	5,124	1,500	0	0	1,500	1,500	0	0	1,500
Sub-Totals		266	1,136,171	214,215	0	0	214,215	166,130	0	0	166,130
		1,232	130,316,525	3,269,366	0	0	3,269,366	3,323,652	0	0	3,323,652
Movement in Excess Rates							(22,175)				0
Discounts							(62)				(95,000)
Amount from General Rates							3,247,128				3,228,652
Write Offs							0				(500)
Ex-Gratia Rates							10,282				11,371
Totals							3,257,411				3,239,523

Comments - Rating Information

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans Budgeted	Principal Repayments		Principal Outstanding		Interest Repayments	
			Amended		Amended		Amended	
			Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$
Housing								
Loan 88 - Morcombe Street House	75,153	0	0	75,153	75,153	0	-917	2,064
Loan 89 - Brand Street Houses	45,014	0	0	29,768	45,014	15,246	-330	735
Recreation & Culture								
Loan 91 - Swimming Pool	0	500,000	0	0	500,000	500,000	0	0
Economic Services								
Loan 90 - Coorow Community Land Inc	0	250,000	0	21,663	250,000	228,337	0	7,632
	120,167	750,000	0	126,584	870,167	743,583	(1,247)	10,431

All debenture repayments were financed by general purpose revenue except for Loan 90 which is a Self Supporting Loan.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 11: Grants and Contributions

Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
			\$	\$	\$				\$	\$	\$
General Purpose Funding											
RATES - Reimbursement of Debt Collection Costs	Ratepayers	Operating	0	10,000	0	833	10,000	10,000	0	0	0
GEN PUR - Financial Assistance Grant - General	WALGGC	Operating	0	419,547	0	0	419,547	419,547	0	0	0
GEN PUR - Financial Assistance Grant - Roads	WALGGC	Operating	0	253,689	0	0	253,689	253,689	0	0	0
Governance											
MEMBERS - Reimbursements		Operating - Tied	0	0	0	0	0	0	0	0	0
Law, Order and Public Safety											
FIRE - Reimbursements		Operating - Tied	0	0	0	0	0	0	0	0	0
OLOPS - Reimbursements	Dept. of Fire & Emergency Serv.	Operating	0	0	0	0	0	0	145	0	0
OLOPS - ESL Admin Fee/Commission	Dept. of Fire & Emergency Serv.	Operating	0	4,000	0	0	4,000	4,000	0	0	0
OLOPS - ESL Operating Grant	Dept. of Fire & Emergency Serv.	Operating - Tied	0	58,180	0	0	58,180	58,180	0	(36,462)	0
OLOPS - ESL Operating Grant	Dept. of Fire & Emergency Serv.	Non-operating	0	0	0	0	0	0	0	0	0
OLOPS - ESL Capital Grant	Dept. of Fire & Emergency Serv.	Non-operating	0	0	40,000	0	40,000	40,000	0	0	0
OLOPS - Other Grants	CCTV Cameras	Non-operating	0	0	22,875	22,875	22,875	22,875	20,795	0	20,795
Health											
OTH HEALTH - Reimbursements	North Midlands Health Service	Operating - Tied	0	1,150	0	95	1,150	1,150	42	(42)	0
Welfare & Education											
AGED OTHER - Reimbursements	Tenants	Operating - Tied	0	500	0	41	500	500	80	(80)	0
Housing											
STF HOUSE - Staff Rental Reimbursements	Tenants	Operating - Tied	0	200	0	16	200	200	80	(80)	0
Community Amenities											
ENVIRON - Grants	POS Trust Funds & NACC	Operating - Tied		0	0	0	0	0	0	0	0
ENVIRON - Grants	LotteryWest, MWDC	Non-operating	180,752	0	0	0	0	0	0	(86,140)	94,612
PLAN - Grants		Operating - Tied	3,004	0	0	0	0	0	0	(4,386)	0
COM AMEN - Grants		Operating		0	0	0	0	0	364	0	0
COM AMEN - Grants		Non-operating		0	3,727	310	3,727	3,727	0	(9,793)	0
Recreation and Culture											
HALLS - Reimbursements		Operating - Tied	0	1,500	0	125	1,500	1,500	145	(145)	0
HALLS - Grants		Non-operating	0	0	50,000	0	50,000	50,000	0	0	0
HALLS - Community Buildings Hire		Operating - Tied	0	0	0	0	0	0	0	0	0
SWIM AREAS - Grants		Non-operating	0	0	500,000	0	500,000	500,000	0	0	0
REC - Contributions & Donations		Operating - Tied	0	368,429	0	284,215	368,429	368,429	0	0	0
REC - Contributions & Donations		Non-operating	0	0	0	0	0	0	274,821	(73,264)	201,557
REC - Reimbursements - Other Recreation		Operating - Tied		0	0	0	0	0	364	(364)	0
REC - Grants		Operating - Tied	0	0	0	0	0	0	0	0	0
REC - Grants		Non-operating	0	0	234,139	0	234,139	234,139	0	0	0
TV RADIO - Other Income		Operating	0	0	0	0	0	0	73	(73)	0
LIB - Reimbursements Lost Books		Operating	0	20	0	1	20	20	0	0	0

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (c)	(Expended)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
Transport												
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA	Non-operating	0	0	500,333	200,133	500,333		500,333	200,133	(4,980)	195,153
ROADC - Roads to Recovery Grant	Commonwealth Gvt	Non-operating	0	0	234,218	0	234,218		234,218	0	(19,270)	0
ROADM - Street Lighting Subsidy		Operating	0	300	0	25	300		300	0	0	0
ROADM - Direct Road Grant (MRWA)		Operating	0	77,014	0	77,014	77,014		77,014	77,014	0	0
LICENSING - Transport Licensing Commission		Operating	0	0	0	0	0		0	0	0	0
Economic Services												
RURAL - Contributions & Donations		Operating - Tied	0	1,000	0	83	1,000		1,000	0	0	0
TOUR - Grants		Operating - Tied	6,650	0	0	0	0		0	0	(6,650)	0
BUILD - Building Officer Charge Out Income		Operating - Tied	0	0	0	0	0		0	0	0	0
ADMIN - Contributions & Donations		Operating - Tied	0	0	0	0	0		0	0	0	0
ADMIN - Reimbursements		Operating - Tied	0	0	0	0	0		0	80	(80)	0
ADMIN - Other Income Relating to Administration		Operating - Tied	0	0	0	0	0		0	0	0	0
ADMIN - Admin Rebates		Operating	0	6,000	0	500	6,000		6,000	0	0	0
PWO - Long Service Leave Recoup		Operating - Tied	0	0	0	0	0		0	0	0	0
PWO - Other Reimbursements		Operating - Tied	0	200	0	16	200		200	0	0	0
POC - Reimbursements		Operating - Tied	0	0	0	0	0		0	0	0	0
POC - Fuel Tax Credits Grant Scheme		Operating - Tied	0	40,000	0	3,333	40,000		40,000	0	0	0
SAL - Reimbursement - Workers Compensation		Operating - Tied	0	10,000	0	833	10,000		10,000	424	(424)	0
TOTALS			190,406	1,251,729	1,585,292	590,448	2,837,021	0	2,837,021	574,560	(242,233)	512,117
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	770,570	0	78,373	770,570	0	770,570	77,596	(73)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		9,654	481,159	0	584,766	481,159	0	481,159	1,215	(48,713)	0
Non-operating	Non-operating Grants, Subsidies and Contributions		180,752	0	1,585,292	223,318	1,585,292	0	1,585,292	495,749	(193,447)	512,117
TOTALS			190,406	1,251,729	1,585,292	886,457	2,837,021	0	2,837,021	574,560	(242,233)	512,117

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

























Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 31/07/2018
	\$	\$	\$	\$
BCTIF	606	73	(606)	73
Building Services Levy	429	146	(429)	146
Standpipe Cards	2,730	0	0	2,730
Leeman Ratepayers Association	5,791	0	(710)	5,081
Kerbing/Footpath Bonds	13,600	0	0	13,600
Coorow Volunteer Bush Fire Brigade	2,025	0	0	2,025
Coorow Number Plates	400	0	0	400
Green Head Number Plates	200	0	0	200
Leeman Number Plates	200	0	0	200
Refuse Site Key	200	0	0	200
Nomination Deposits	0	0	0	0
Other Bonds	383,119	245	(274,821)	108,543
	410,995	729	(276,566)	135,157

Trust Cash @ Bank as per Note 4

135,157
135,157























SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: Capital Acquisitions

Assets	Job	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.								
Buildings								
Law, Order & Public Safety								
 Green Head Fire Shed - Capital	BC047	13,636	0	13,636	28,061	13,000	636	C/Forward
Law, Order & Public Safety Total		13,636	0	13,636	28,061	13,000	636	
Housing								
 6, Lot 131 Spain Street - Capital	BC000	0	0	0	30,000	0	0	
 7, Lot 29 Spain Street - Capital	BC013	0	0	0	57,000	0	0	
 2, Lot 9 Thomas Street - Capital	BC019	0	0	0	25,000	0	0	
 29, Lot 49 Nairn Street - Capital	BC020	0	0	0	9,370	780	(780)	
 63, Lot 64 Nairn Street - Capital	BC022	0	0	0	10,900	908	(908)	
 5, Lot 520 Tuart Street - Capital	BC023	0	0	0	40,000	0	0	
 18, Lot 626 Morcombe Road - Capital	BC024	0	0	0	6,500	0	0	
 9, Lot 453 Morcombe Road - Capital	BC054	0	0	0	1,700	141	(141)	
 Unit A Brand Street - Capital	BC055	0	0	0	3,410	284	(284)	
 Unit B Brand Street - Capital	BC056	0	0	0	3,410	284	(284)	
Housing Total		0	0	0	187,290	2,397	(2,397)	
Recreation And Culture								
 Coorow Bowling Club - Capital	BC031	0	0	0	6,220	0	0	
 Coorow Hall - Capital	BC033	0	0	0	3,000	0	0	
 Maley Park Facilities - Capital	BC034	0	0	0	12,000	0	0	
 Green Head Community Centre - Capital	BC036	0	0	0	105,000	0	0	
 Coorow Golf Club Buildings - Capital	BC050	0	0	0	6,250	0	0	
Recreation And Culture Total		0	0	0	132,470	0	0	
Transport								
 Coorow Depot - Capital	BC039	0	0	0	11,000	0	0	
 Leeman Depot - Capital	BC040	0	0	0	5,053	0	0	
 Green Head Depot - Capital	BC041	2,796	0	2,796	20,476	0	2,796	
Transport Total		2,796	0	2,796	36,529	0	2,796	
Buildings Total		16,432	0	16,432	384,350	15,397	1,035	
Footpaths								
Transport								
 Green Head Road Footpath (Capital)	FC104	0	0	0	27,970	0	0	
 Grigson Street Footpath (Capital)	FC106	0	0	0	26,180	0	0	
 Morcombe Street, Green Head Footpath (Capital)	FC108	0	0	0	14,020	0	0	
 Morcombe Road, Leeman Footpath (Capital)	FC109	0	0	0	28,040	0	0	
Transport Total		0	0	0	96,210	0	0	
Footpaths Total		0	0	0	96,210	0	0	
















SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: Capital Acquisitions

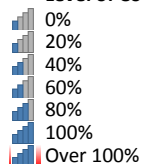
Assets	Job	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Plant & Equipment (inc Furniture)								
Law, Order & Public Safety								
 CCTV Cameras & Equipment (Capital)	PE0072	0	0	0	24,875	0	0	
Law, Order & Public Safety Total		0	0	0	24,875	0	0	
Transport								
 CAT DGH Dozer (Capital)	PE0035	0	0	0	480,000	0	0	
 CW002 MWS Dual Cab Utility (Capital)	PE0002	0	0	0	51,500	0	0	
 CW008 Coastal Leading Hand Utility (Capital)	PE0008	0	0	0	40,526	0	0	
 CW0024 Low Loader Trailer (Capital)	PE0024	0	0	0	30,000	0	0	
 Sundry Plant & Equipment (Capital)	PE6	0	0	0	12,000	0	0	
 CW3315 Utility (Capital)	PE3315	0	0	0	31,669	0	0	
 CW3512 Skid Steer Loader (Capital)	PE3512	0	0	0	2,675	0	0	
Transport Total		0	0	0	648,370	0	0	
Other Property & Services								
 CW000 DCEO Vehicle (Capital)	PE000	0	0	0	57,680	0	0	
Other Property & Services Total		0	0	0	57,680	0	0	
Plant & Equipment Total		0	0	0	730,925	0	0	
Infrastructure Assets - Roads								
Transport								
 Fennell Road (Capital) Council Funded	RC025	0	0	0	120,046	0	0	
 Teasdale Road (Capital) Council Funded	RC026	0	0	0	60,000	5,000	(5,000)	
 Banovich Road (Capital) Council Funded	RC035	0	0	0	123,612	0	0	
 South Waddy Road (Capital) Council Funded	RC005	0	0	0	186,581	0	0	
 Tootbardie Road (Capital) Council Funded	RC027	0	0	0	116,468	0	0	
 Mazza Road (Capital) Council Funded	RC028	0	0	0	83,348	83,348	(83,348)	
 Launer Road (Capital) R2R	R2R006	1,728	0	1,728	0	0	1,728	
 Miling North Road (Capital) R2R	R2R029	0	0	0	132,662	11,053	(11,053)	
 Thomas Road (Capital) R2R	R2R014	0	0	0	113,076	0	0	
 Wubin-Gunyidi Road (Capital) R2R	R2R165	17,542	0	17,542	162,664	0	17,542	
 Buntine-Marchagee Road (Capital) RRG	RRG002	0	0	0	292,199	0	0	
 Coorow-Greenhead Road East (Capital) RRG	RRG161	0	0	0	248,114	905	(905)	
 Coorow-Greenhead Road West (Capital) RRG	RRG162	4,980	0	4,980	269,832	0	4,980	
Transport Total		24,250	0	24,250	1,908,602	100,306	(76,056)	
Infrastructure Roads Total		24,250	0	24,250	1,908,602	100,306	(76,056)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: Capital Acquisitions

Assets	Job	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Other Infrastructure								
Community Amenities								
 Coastal Waste Transfer Station (Capital)	OC007	6,015	0	6,015	5,365	5,365	650	
 Coastal Cemetery (Capital)	OC048	9,793	0	9,793	0	0	9,793	
Community Amenities Total		15,808	0	15,808	5,365	5,365	10,443	
Recreation And Culture								
 Leeman Foreshore Infrastructure (Capital)	OC004	60,335	0	60,335	249,145	50,000	10,335	
 Green Head Skate Park (Capital)	OC009	0	0	0	30,000	0	0	
 Maley Park Infrastructure (Capital)	OC034	0	0	0	50,000	0	0	
 Wann Park Infrastructure (Capital)	OC035	0	0	0	0	0	0	
 Coorow Skate Park (Capital)	OC036	0	0	0	11,700	0	0	
 Morphet Park Infrastructure (Capital)	OC042	0	0	0	4,990	0	0	
 Dynamite Bay Infrastructure (Capital)	OC043	0	0	0	45,000	0	0	
 Lakes Park (Capital)	OC046	2,411	0	2,411	0	0	2,411	
 Green Head Sports Club Other Infrastructure (Capital)	OC062	0	0	0	5,000	0	0	
 Lot 601 Park, Peterson Place (Capital)	OC064	12,929	0	12,929	183,834	10,000	2,929	
 Coorow Swimming Pool (Capital)	OC037	430	0	430	1,060,000	0	430	
 Three Bays Walkway (Capital)	OC065	86,140	0	86,140	403,981	203,981	(117,841)	
Recreation And Culture Total		162,245	0	162,245	2,043,650	263,981	(101,736)	
Other Property & Services								
		0	0	0	0	0	0	
Other Property & Services Total		0	0	0	0	0	0	
Other Infrastructure Total		178,053	0	178,053	2,049,015	269,346	(91,293)	
Capital Expenditure Total		218,735	0	218,735	5,169,102	385,049	(166,314)	

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

12. **QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN:**

Nil

13. **URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION:**

RESOLUTION:

2018/099

Moved: Cr Rackemann

Seconded: Cr Sims


That Council consider three (3) items of urgent / late business.

***CARRIED 6/0
Absolute Majority***

13.1 MALEY PARK FOOTBALL LIGHTING

Reporting Officer: Community Development Officer
Responsible Executive: Chief Executive Officer
File Reference: ADM0297 – Grants & Subsidies – Community & Recreation Grants
Disclosure of Interest: Nil
Attachments: Grant Application & Supporting Documents
Voting Requirements: Simple Majority

Council Role:

 **Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE:

For Council to consider supporting a grant application for lighting at Maley Park which would entail providing one third of the required funding.

OFFICER RECOMMENDATION / RESOLUTION: 2018/100

Moved: Cr Peck

Seconded: Cr Bothe

That the Maley Park Football Lighting funding application be approved for submission to the Department of Local Government, Sport and Cultural Industries.

CARRIED 6/0
Simple Majority

BACKGROUND:

The lighting at Maley Park in Coorow has been deficient since one of the lighting towers (a wooden pole) rotted and fell over in bad weather. The current single treated wooden pole with old lighting is inadequate for sporting and recreation activities (with the predominant use being football training). The Coorow Latham Football Club has been using the tennis lighting towers with lights redirected to the oval to provide enough light for training this season.

COMMENT:

Quotes have been obtained to replace the current wooden pole and the one that fell over with poles and lights that are suitable for country Club football training standards. An application has been prepared for the Department of Local Government, Sport and Cultural Industries "CSRFF Small Grants" scheme for funding that equates to one third/one third/one third. The Coorow Latham Football Club have confirmed that they are able to meet their one third contribution.

STAKEHOLDER ENGAGEMENT:

Department of Local Government, Sport and Cultural Industries
Coorow Latham Football Club

FINANCIAL / RESOURCE IMPLICATIONS:

The current budget contains an amount of up to \$50,000 as the Shire's portion of the funding for lighting at Maley Park. Total estimate project cost per application is

\$52,409 (ex GST) with each contributor requiring a commitment of 33.3% being \$17,470 (ex GST).

One aspect of the application [Project Funding] requires a confirmation of what will occur if the costs escalates past predictions (allowed for 15% escalation), or if approved funding is less than amount requested.

It is proposed that Council meet any shortfall of funding in this scenario if the difference is no more than 10% of estimated total project cost (10% = \$5,241 ex GST).

STATUTORY ENVIRONMENT:

Local Government Act 1995

POLICY IMPLICATIONS:

3.6.1 Regional Price Preference

3.6.2 Purchases of Goods & Services

STRATEGIC IMPLICATIONS:

Theme 1: Community Wellbeing

Healthy Lifestyles – Facilitate healthy lifestyles within the community through recreation facilities and programs

A Sense of Community – Encourage increased town site interaction through sport and cultural events

RISK IMPLICATIONS:

The continuation of training under inadequate lighting could increase the risk of players being injured.

13.2 REPLACEMENT OF DOZER

Subject: Tenders Received for Replacement of Dozer
Reporting Officer: Manager Works and Services
Responsible Executive: Chief Executive Officer
File Reference: ADM0481 – Tenders - General
Disclosure of Interest: Nil
Attachments: Tenders Received (confidential)
Voting Requirements: Simple Majority

Council Role:

■ **Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE:

For Council to consider the tender applications received for the purchase of a new dozer and sale of the existing Cat D6H dozer.

OFFICER RECOMMENDATION / RESOLUTION:

2018/101

Moved: Cr Peck

Seconded: Cr Bothe

That:

- 1) the tender from Westrac for one D6R2 Dozer at \$418,200 (ex GST) be accepted;
- 2) the optional extra of a reversing camera for \$5,187.50 (ex GST) from Westrac be accepted; and
- 3) the tender for outright purchase of the Cat DH6 for Smith Broughton & Sons for \$67,770 (ex GST) be accepted.

CARRIED 6/0
Simple Majority

BACKGROUND:

On 18 July 2018, Council considered an item to advertise a tender for the replacement of the Cat D6H dozer, and resolved:

OFFICER RECOMMENDATION / RESOLUTION:

2018/092

Moved: Cr Sims

Seconded: Cr Bothe

That the draft tender document RFT 04/2018 – Replacement of D6H Dozer (including specifications) be approved for advertising through the WALGA Preferred Supplier Program as attached, subject to amendments to make the trade vehicle clear.

**CARRIED 7/0
Simple Majority**

The Shire has had the Cat D6H for 30 years and it has completed over 19,000 hours.

COMMENT:

The proposed new dozer has better fuel economy and more weight and horse power than the old Cat D6H, but still can be moved around the shire on the existing Shire low loader.

Details of all tenders received are included as confidential attachments.

STAKEHOLDER ENGAGEMENT:

WALGA Procurement Staff

FINANCIAL / RESOURCE IMPLICATIONS:

The 2018/19 Adopted Budget contains an amount of \$480,000 (ex GST) for the purchase of a new dozer, and \$50,000 (ex GST) for trade of the Cat D6H.

STATUTORY ENVIRONMENT:

Local Government Act 1995

POLICY IMPLICATIONS:

3.6.2 Purchases of Goods & Services

STRATEGIC IMPLICATIONS:

Given the hours that the Cat D6H has completed, it is overdue for replacement and can be funded from the existing plant reserve (as included in the budget).


RISK IMPLICATIONS:

The current Cat D6H is past the optimum replacement set in the plant management system (7,200 hours) and it is thought that it will get more unreliable with time.

13.3 SALE OF PROPERTY FOR NON PAYMENT OF RATES

Reporting Officer: Deputy Chief Executive Officer
Responsible Executive: Deputy Chief Executive Officer
File Reference: ADM0033 –Rates & Valuations – Debt Recovery
Disclosure of Interest: Nil
Attachments: Nil
Voting Requirements: Simple/Absolute Majority

Council Role:

 **Quasi-judicial** When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice eg local planning applications, building licences, other permits/licences (eg under Health Act, Dog Act or local laws and other decisions that may be appealable to the State Administrative Tribunal (SAT))

REPORT PURPOSE:

To consider the sale of four parcels of land which make up Assessment A1078 to recover outstanding rates and charges.

OFFICER RECOMMENDATION / RESOLUTION:

2018/102

Moved: Cr Peck

Seconded: Cr Sims

That pursuant to Section 6.64(1)(b) of the Local Government Act 1995, the Shire of Coorow proceed to sell the properties listed hereunder which have rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balances which total \$126,368.38 as soon as possible after 31 August 2018:

- Lot 10257 on Deposited Plan 163912
- Lot 10256 on Deposited Plan 206719
- Lot 10518 on Deposited Plan 208240
- Lot 4 on Plan 17400

CARRIED 6/0
Absolute Majority

BACKGROUND:

The District Court of Western Australia has issued a default judgement against Mr Clinton Wheatley for the non payment of rates, interest and costs for Assessment A1078 totalling \$85,376.56.

Given the size of the debt and lack of contact from Mr Wheatley in its regard, the Shire's debt collectors have recommended that the Shire commence the process to sell the properties that make up Assessment A1078 to recover the debt.

COMMENT:

Mr Wheatley currently owes three years worth of rates on Assessment A1078 as follows:

	\$
Current Rates	40,412.93
Rates in Arrears	70,632.74
Interest	10,563.81
Legal Charges	4,594.99
ESL Penalty Interest	6.91
Current ESL Levy	82.00
ESL Levy in Arrears	75.00
Total	126,368.38

Interest is accruing on this debt at a rate of \$25.88 per day. The rates for 2016/2017 fell due on 31 August 2016, so the Shire is able to take possession of the properties for sale under Section 6.64(1)(b) of the Local Government Act 1995 after 31 August 2018.

According to the Unimproved Valuation provided by the Valuer General, the properties should be worth in excess of \$2,000,000. By selling them by public auction a lower price may be realised, but it is expected that it would still more than adequately cover the current outstanding amounts and additional interest and legal charges.

The following steps will be taken by the Shire:

- Take possession of the land by giving a notice to the owner of the land (Form 2)
- A notice advising the Shire has taken possession of the land must be affixed to a conspicuous part of the land (Form 3)
- A notice must be served on the owner and posted on the Shire's notice boards for not less than 35 days (Form 4), giving the date of the proposed auction (in at least 3 months time) if payment is not received in full
- Statewide public notice must be given (Form 5)
- A memorial is to be registered for each piece of land with the Registrar of Titles
- Public auction will be held to sell the land

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL/RESOURCE IMPLICATIONS:

All costs incurred by the Shire in the recovery of rates and services are able to be recovered from the proceeds of the sale of property.

The sale of this land will equate to a decrease in the level of outstanding rates of \$126,368.38.

STATUTORY ENVIRONMENT:

- Local Government Act 1995, Part 6, Division 6, Sections 6.63 to 6.75 and Schedules 6.2 and 6.3
- Local Government (Financial Management) Regulations 1996, regulations 72 to 78

POLICY IMPLICATIONS:

Delegation 3.28 – Recovery of Unpaid Debtors

STRATEGIC IMPLICATIONS:

The recovery of debt will improve the Shire's financial ratios.

RISK IMPLICATIONS:

There are no identified risk implications as all costs are able to be recovered from the sale of the property.

14. MATTERS BEHIND CLOSED DOORS:

Nil

15. DATE OF NEXT MEETING:

15.1 ORDINARY MEETING OF COUNCIL

Ordinary Meeting

Next meeting of Council will be held on Wednesday 19 September 2018 at the Warradarge Meeting Room from 5.00 pm.

16. CLOSURE:

There being no further business the Deputy President, Cr Bruce Jack closed the meeting at 5.27 pm