



MINUTES

FOR THE

ORDINARY MEETING

OF COUNCIL

HELD ON

WEDNESDAY 21 NOVEMBER 2018

PLEASE READ THE FOLLOWING DISCLAIMER BEFORE PROCEEDING

Members of the public are cautioned against taking any action on Council decisions, on items in these Minutes in which they may have an interest, until such times as they have been advised in writing by Shire staff

Minutes

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

The President Cr Moira J Girando, welcomed those present and opened the Meeting at 5.00 pm.

The Shire of Coorow acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders past and present.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor M J Girando

President

Councillor M R Bothe

Councillor V R Oakes

Councillor S D Peck

Councillor D A Rackemann

Councillor G C Sims

Mr P J Crispin

Chief Executive Officer

Mrs L J Parola

Deputy Chief Executive Office

Mr K Bean

Manager of Works & Services

Leave of Absence

Councillor B A Jack

Deputy President

Apologies

Jennifer Griffiths

Barrie Griffiths

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

3.1 (Craig Lovelady) – Clearing of Material from South Bay Boat Ramp

Over the last 2 years there has been a significant deterioration in the reef system due south of Cliff Park. There appears to be a correlation with the Shire's clearing of the boat ramp at South Bay and the practice of taking the cleared materials from the ramp and dumping it in a formation to the East of the ramp. This practice is disrupting the natural flow of water in the bay resulting in accumulation of sand in the reef system to the west of the ramp and scouring of the beach system to the east of the dumped material. Does the Shire have the relevant approvals for this activity?

Response

The Shire does not remove any sea wrack from South Bay. It is pushed back into the ocean either side of the boat ramp, depending on the tide and wind. This long standing arrangement with the former Department of Parks and Wildlife (now Department of Biodiversity, Conservation and Attractions) does not permit the removal of the wrack from the South Bay area, but permits it to be cleared from the boat ramp.

4. **PUBLIC QUESTION TIME:**

4.1 (Craig Lovelady) – Clearing the Foreshore Sea Wrack – South Bay

Could the Shire please advise the approvals that it has for the removal of sea wrack from the South Bay foreshore?

Response

As previously stated, the Shire does not remove sea wrack from the South Bay foreshore. The current arrangement of moving the sea wrack to the side of the boat ramp to keep it clear was confirmed with the Department of Biosecurity, Conservation and Attractions.

5. **APPLICATION FOR LEAVE OF ABSENCE:**

The following Councillor/s requested Leave of Absence from Council Meetings and Duties:

- Councillor Rackemann from 22 November to 28 November, 5 December to 11 December and 20 December to 26 December 2018
- Councillor Girando from 17 January to 26 January 2019

OFFICER RECOMMENDATION: RESOLUTION

2018/126

Moved: Cr Bothe

Seconded: Cr Peck

That the following Leave of Absence from Council Meetings and Duties be approved

- Councillor Rackemann from 22 November to 28 November, 5 December to 11 December and 20 December to 26 December 2018.
- Councillor Girando from 17 January to 26 January 2019

**CARRIED 6/0
Simple Majority**

6. **DECLARATION OF INTEREST:**

Nil

7. **PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

8. CONFIRMATION OF MINUTES

8.1 GREEN HEAD COAST CARE MEETING HELD WEDNESDAY 10 OCTOBER 2018 HELD AT THE GREEN HEAD COMMUNITY CENTRE

RESOLUTION

2018/127

Moved: Cr Rackemann

Seconded: Cr Oakes

That the Minutes of the Green Head Coast Care Meeting held on Wednesday 10 October 2018 Be Received.

**CARRIED 6/0
Simple Majority**

8.2 ORDINARY MEETING HELD WEDNESDAY 17 OCTOBER 2018 HELD AT THE COOROW DISTRICT HALL

RESOLUTION

2018/128

Moved: Cr Sims

Seconded: Cr Oakes

That the Minutes of the Ordinary Meeting held on Wednesday 17 October 2018 be confirmed and a true and correct record.

**CARRIED 6/0
Simple Majority**

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION:

Nil

10. MATTER FOR WHICH MEETING MAY BE CLOSED;

Nil


11. REPORTS:

11.1 CHIEF EXECUTIVE OFFICER:

11.1.1 COOROW POOL FUNDING

Reporting Officer:	Community Development Officer
Responsible Executive:	Chief Executive Officer
File Reference:	ADM0297 – Grants & Subsidies – Community & Recreation Grants
Disclosure of Interest:	Nil
Attachments:	
Voting Requirements:	Simple Majority

COUNCIL ROLE

 Executive	The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, setting and amending budgets.
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REPORT PURPOSE:

For Council to consider where the balance of the funding will come from if the BBRF application is unsuccessful for the planned redevelopment of the Coorow Pool.

OFFICER RECOMMENDATION: **RESOLUTION**

2018/129

Moved: Cr Bothe

Seconded: Cr Sims

That the balance of required funds for the Coorow Pool redevelopment be funded via reserves or a loan if other funding applications to external bodies are unsuccessful.

**CARRIED 6/0
Simple Majority**

BACKGROUND:

The Community Sporting and Recreation Facilities Fund (CSRFF) Forward Planning grant was submitted to the Department of Local Government, Sport and Cultural Industries in September 2018 and is being assessed by the Sport and Recreation's Manager.

Part of this process is to determine the sources of funding and if these are confirmed or not. This includes secondary options if the unconfirmed sources (i.e. grants such as Building Better Regions Fund) are unable to be secured.

COMMENT:

The proposed staged redevelopment has been anticipated over the years with funding allocated accordingly. As the CSRFF grant (if approved) would provide up to 1/3rd of required funding, the remaining 2/3rds would need to be funded via Council if no other grant funding is successful.

STAKEHOLDER ENGAGEMENT:

Department of Local Government, Sport and Cultural Industries

FINANCIAL / RESOURCE IMPLICATIONS:

The application required a one third of total project cost contribution by each body with total project cost (capital works) estimated at \$2m. This would entail a minimum contribution from the Shire of \$666,667 with a maximum of \$666,666 to be potentially sourced from the Department of Local Government, Sport and Cultural Industries.

The current 2018/19 budget contains the required fund for Councils contributions towards the first stage of the project (pending grant funding) as well as an additional \$60,000 allocated towards detailed engineering designs/plans.

The balance of funds will be sought from external bodies including State and Federal grants, but if these are unsuccessful the onus would fall on Council to fund the balance through either reserves or a loan. This would result in Council funding 2/3rds (\$1,333,333) of the total project cost (~\$2m) with the Department funding 1/3rd (\$666,666) should the CSRFF grant is approved.

STATUTORY ENVIRONMENT:

Local Government Act 1995

POLICY IMPLICATIONS:

3.6.1 Regional Price Preference

3.6.2 Purchases of Goods & Services

STRATEGIC IMPLICATIONS:

Theme 1: Community Wellbeing

Healthy Lifestyles – Facilitate healthy lifestyles within the community through recreation facilities and programs

A Sense of Community – Encourage increased town site interaction through sport and cultural events

RISK IMPLICATION:

The continuation of the pool operating in its current condition contains risks identified in the application. The risk of doing nothing with this facility may jeopardise the future of this facility as it may reach the point that it is not up to current standards and unsafe to continue to be effectively operated.

11.1.2 PROPOSED CAFÉ – LOT 204 (216) OCEAN VIEW DRIVE, GREEN HEAD

Reporting Officer: Planning Officer (Shire of Dandaragan)
Responsible Executive: Chief Executive Officer
File Reference: ADM0153 – Land Use - Planning
Disclosure of Interest: Nil
Attachments: Plans, 2 x Submissions Received
Voting Requirements: Simple Majority

COUNCIL ROLE

■ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice eg local planning applications, building licences, other permits/licences (eg under Health Act, Dog Act or local laws and other decisions that may be appealable to the State Administrative Tribunal (SAT).

REPORT PURPOSE:

To consider a development application for a proposed café on Lot 204 (#216) Ocean View Drive, Green Head. The application proposes to convert the existing house on the property into a café for operation from 6am to 4pm, Friday to Sunday. The application was advertised to neighbouring landowners for comment, one submission was received. This report recommends that conditional approval be granted for the application.

OFFICER RECOMMENDATION: RESOLUTION

2018/130

Moved: Cr Peck

Seconded: Cr Rackemann

That Council resolve to grant development approval for a café upon Lot 204 Ocean View Drive, Green Head, subject to compliance with the following:

Conditions

1. All development shall be in accordance with the attached plans date stamped 21 November 2018 subject to any modifications required as a consequence of any conditions of this approval (see condition 4) and shall not be altered without the prior written approval of the local government.
2. All internal access ways, driveways, parking areas and hard stand areas shall be maintained to the satisfaction of the Shire's Chief Executive or his designated representative.
3. All landscaping within the site shall be maintained to the satisfaction of the Shire's Chief Executive or his designated representative.
4. Public amenities are to be installed in accordance with the requirements of forthcoming building permit application for the development.
5. Cooking facilities used for the food preparation will need to be registered with the Shire's Environmental Health representative and comply with the Food Act 2008 and Australian New Zealand Food Standard Code (Australia Only).

6. The café shall only operate from the hours of 6am to 4pm, Friday to Sunday.
7. No liquor is to be sold by café unless it is licensed under the Liquor Licensing Act 1988.
8. The café is to not exceed seating for 32 patrons in accordance with the 8 car parking bays provided.

Advice Notes

1. The applicant be advised this is planning approval only and not a building permit. A building permit must be obtained for this development.
2. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
3. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
4. The applicant be advised that “should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:
The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845”

**CARRIED 6/0
Simple Majority**

BACKGROUND:

Council resolved on 16 August 2007 to issue development approval for a café, art gallery and holiday house on Lot 204 Ocean View Parade. However, the approval lapsed as the development was not commenced within two years from the date of approval.

Following this, the landowner obtained renewed development approval for an art gallery only from Council on 27 July 2011. This development was commenced and is still in operation to date.

On 13 November 2017, the landowner lodged the subject application with the Shire for renewal of the initial 2007 café approval. This application was submitted without the required supporting information (as detailed on the development application from), forcing the application on hold to such information was forwarded to the Shire.

While waiting for this additional information to be produced by the proponent, Shire contracted planning, health and building representatives undertook a site visit. Through this site visit, representatives detailed the requirements of the relevant statute which the additional information must address.

The required information (including plans) was forwarded to the Shire in October 2018; allowing the formal assessment of the application to begin. The subject property

is zoned Residential with a density coding of R12.5. The proposed development of a café meets the definition of a 'Restaurant' as listed under Schedule 1 of the Shire of Coorow Local Planning Scheme No.3 (LPS3):

"restaurant means premises where the predominant use is the sale and consumption of food and drinks on the premises and where seating is provided for patrons, and includes a restaurant licensed under the Liquor Licensing Act 1988".

Such a land use is an 'A' in the Residential zone of LPS3; meaning the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the proposal to parties of interest for minimum period of 14 days. Ensuing this, the application was advertised to neighbouring landowners from 30 October 2018 to 15 November 2018. One submission was received.



Location Map - Lot 204 Ocean View Drive, Green Head

COMMENT:

Table 2 of LPS3 outlines the development requirements for various land uses. In relation to a 'Restaurant' all design elements of the table are at the discretion of Council, except for a maximum plot ratio of 100% and minimum car parking at a rate of 1 bay for every 10sqm of gross lettable area or 1 bay for every 4 seats provided, whichever is the greater.

As the proposed café intends to convert the existing dwelling on site, as the owner is in the process of completing a new dwelling on the neighbouring Lot 207 Ocean View Drive, the development is deemed to comply with the plot ratio and boundary setbacks design elements. The gross lettable area calculated from the attached plan is approximately 75m², resulting in the need for a minimum of 7 car parking bays. This is used as it is greater than the parking bay to seats provided calculation of 4 car parking bays. Nonetheless, the proposal is compliant with this aspect as 8 car

parking bays are provided on the plan, inclusive of a disable parking bay. A recommend condition of approval will ensure such car parks are maintained in reasonable manner for the lifetime of the development.

Two neighbouring landowners objected to the proposal on the grounds of the car parking being located on the secondary, Read Street and not the primary Ocean View Drive. However, as the parking bays utilise the road reserve for turning circle access, it is viewed the use of secondary street is safer and more appropriate than the primary street where more traffic is generally realised. This view was confirmed by the Traffic Engineer (Shire of Dandaragan) who investigated the objections. Therefore, no design change is recommended from the submissions received.

Another design aspect which requires consideration is landscaping. As the large majority of the site is currently landscaped, a recommended condition will ensure this is maintained for the life of the café excluding areas which are to be cleared for the construction of the development i.e. car parking bays.

Public amenities also have to be considered at the planning stage as this will be one of the major considerations during the assessment of the building permit application. The Shire's contracted Building Surveyor has outlined the current toilet facilities denoted on the plan is non-compliant with building statute. With this in mind a condition of approval will ensure development approval is subject to this component being rectified through the building permit stage.

The final deliberation is the food and health requirements of the restaurant. Cooking facilities used for the food preparation will need to be registered with the Shire's Environmental Health Department and comply with the Food Act 2008 and Australian New Zealand Food Standard Code (Australia Only).

Given the above, the development application is recommended for approval with conditions.

STAKEHOLDER ENGAGEMENT:

Pursuant to LPS3 notice of proposed development was advertised directly to the neighbouring landowners inviting comment and an advisory sign was placed on-site from 30 October to 15 November. Two submissions were received, which objected to the location of the car parking, however, as discussed above this did not influence the officer in their determination.

FINANCIAL / RESOURCE IMPLICATIONS:

The applicant has paid a standard development application fee of \$147.

STATUTORY ENVIRONMENT:

Shire of Coorow Local Planning Scheme No.3.

POLICY IMPLICATIONS:

There are no policy implications relevant to this policy.

STRATEGIC IMPLICATIONS:

There are no strategic implications relevant to this item.

RISK IMPLICATION:

There are no known risks associated with approving this proposal.

11.2 MANAGER OF WORKS AND SERVICES:

11.2.1 NIL

11.3 DEPUTY CHIEF EXECUTIVE OFFICER:

11.3.1 LIST OF ACCOUNTS PAID

Reporting Officer:	Finance Officer
Responsible Executive:	Deputy Chief Executive Officer
File Reference:	ADM0083 – Financial Management – Creditors - General
Disclosure of Interest:	Nil
Attachments:	List of Accounts for Payment
Voting Requirements:	Simple Majority

Council Role

 Review	When Council reviews decisions made by officers.
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REPORT PURPOSE:

For Council to accept the list of accounts paid since the last list was prepared.

OFFICER RECOMMENDATION: RESOLUTION

2018/131

Moved: Cr Rackemann

Seconded: Cr Peck

That the list of accounts paid under delegated authority since the last list was presented on 17 October 2018 be accepted, including:

MUNICIPAL FUND

Cheques	20230-20242	\$ 11,181.96
Payroll DD's	3/10/18 to 31/10/18	\$ 184,869.21
EFTS	13145 - 13248	\$ 447,713.56
Credit Card	10/10/18	\$ 1,174.26
Direct Debits	3/10/18 to 31/10/18	\$ 42,856.48
TOTALLING		\$ 687,795.47

TRUST FUND

Cheques	247	\$ 200.00
EFTS	13142 - 132144	\$ 376.05
TOTALLING		\$ 576.05
		CARRIED 6/0
		Simple Majority

BACKGROUND:

The Chief Executive Officer has been delegated authority to make payments from the Municipal account. The *Local Government (Financial Management) Regulations 1996* require a list of payments made under delegated authority to be prepared each month and presented to the next ordinary meeting of Council following the preparation of the list.

COMMENT:

The list has been prepared showing payments made under delegation since the last list was prepared for the 19 September 2018 ordinary meeting of Council.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996
- s13 List of accounts

POLICY IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RISK IMPLICATIONS:

This review process should help to ensure that payments are always made under the correct authority.

11.3.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – OCTOBER 2018

Reporting Officer: Senior Finance Officer
Responsible Executive: Deputy Chief Executive Officer
File Reference: ADM0634 – Financial Management-Annual Budget 18/19
Disclosure of Interest: Nil
Attachments: 11.3.2 – Monthly Statement of Financial Activity
Voting Requirements: Simple Majority

Council Role:

☐ **Executive** The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE:

For Council to accept the Monthly Statement of Financial Activity.

OFFICER RECOMMENDATION: RESOLUTION

2018/132

Moved: Cr Bothe

Seconded: Cr Sims

That the Monthly Statement of Financial Activity as included at Attachment 11.3.2 for the period ended 31 October 2018 be accepted.

**CARRIED 6/0
Simple Majority**

BACKGROUND:

In accordance with the Local Government (Financial Management) Regulations 1996, regulation 34 stipulates that a Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month.

The form of the Monthly Financial Statements usually presented to Council is a Statement of Financial Activity, which also includes supplementary information including an Operating Statement Function and Activity, Balance Sheet and Cash Flow Graph.

COMMENT:

The Shire is required to prepare the Statement of Financial Activity as per Local Government (Financial Management) Regulation 36, but can resolve to have supplementary information included as required.

All mandatory information is provided and the closing surplus balances to the net current assets at 31 October 2018.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

- s34 Financial activity statement required each month (Act s. 6.4)

POLICY IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RISK IMPLICATIONS:

Nil



SHIRE OF COOROW

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 October 2018**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Coorow
Information Summary
For the Period Ended 30 October 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 October 2018 of \$4,359,719.

Items of Significance

The material variance adopted by the Shire of Coorow for the 2018/19 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Income & Expenditure			Annual Budget		YTD Budget		YTD Actual
Operating Grants, Subsidies and Contributions	28%	\$	1,251,729	\$	571,687	\$	349,059
Non-operating Grants, Subsidies and Contributions	38%	\$	1,585,292	\$	282,803	\$	605,716
	34%	\$	2,837,021	\$	854,490	\$	954,776
Rates Levied	98%	\$	3,239,523	\$	3,238,488	\$	3,163,386
Materials & Contracts	36%	-\$	1,723,216	-\$	634,196	-\$	627,149
Capital Projects							
Infrastructure Assets - Roads	19%	-\$	1,908,602	-\$	628,428	-\$	357,632
Infrastructure Assets - Other	25%	-\$	2,049,015	-\$	839,015	-\$	514,561

% Compares current ytd actuals to annual budget

Financial Position			This Time Last Year		30 Oct 2018
Adjusted Net Current Assets	104%	\$	4,194,644	\$	4,359,719
Cash and Equivalent - Unrestricted	101%	\$	3,663,438	\$	3,715,529
Cash and Equivalent - Restricted	149%	\$	764,634	\$	1,135,633
Receivables - Rates	120%	\$	692,013	\$	831,551
Receivables - Other	102%	\$	127,254	\$	129,242
Payables	145%	\$	64,616	\$	93,768

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

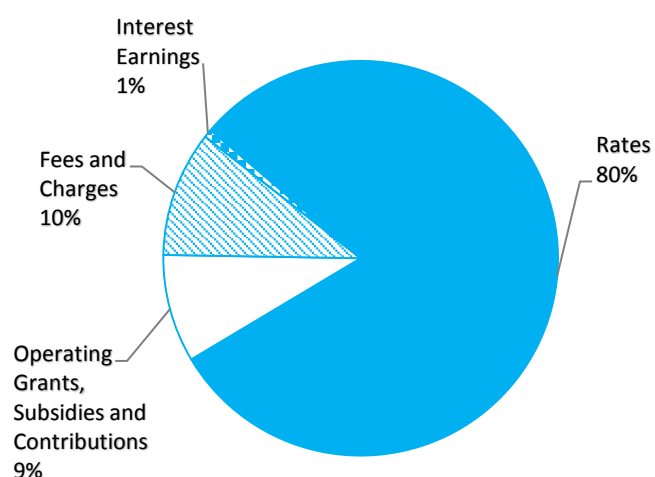
Preparation

Prepared by: Leanne Parola

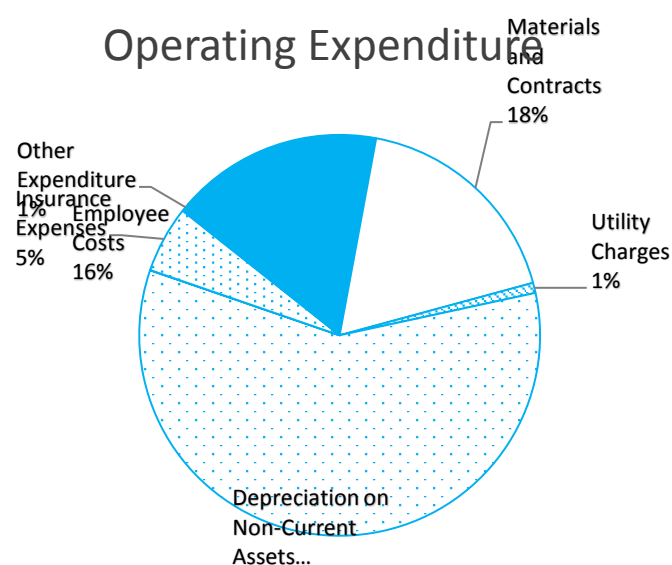
Date Prepared 06 Nov 2018

Shire of Coorow
Information Summary
For the Period Ended 30 October 2018

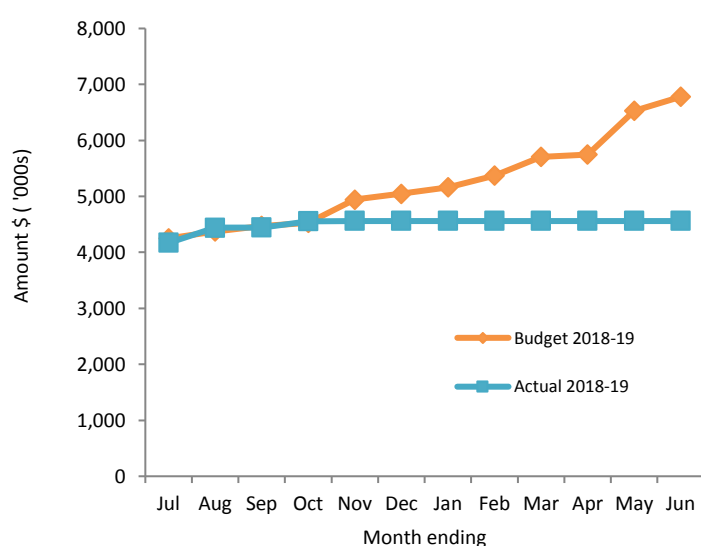
Operating Revenue



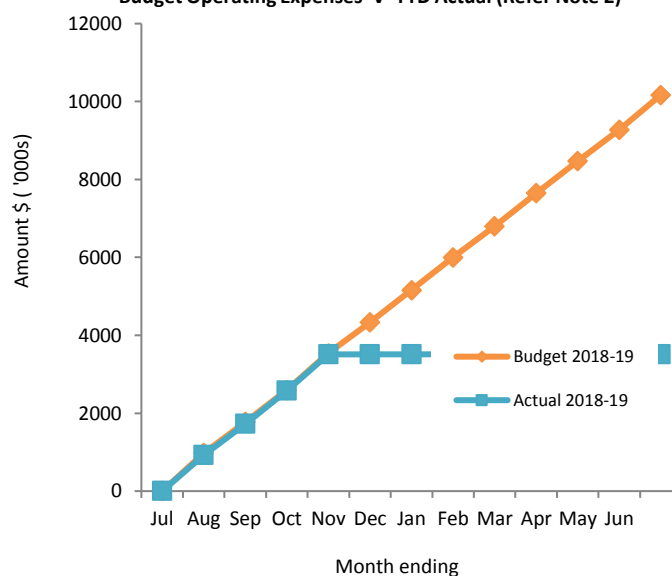
Operating Expenditure



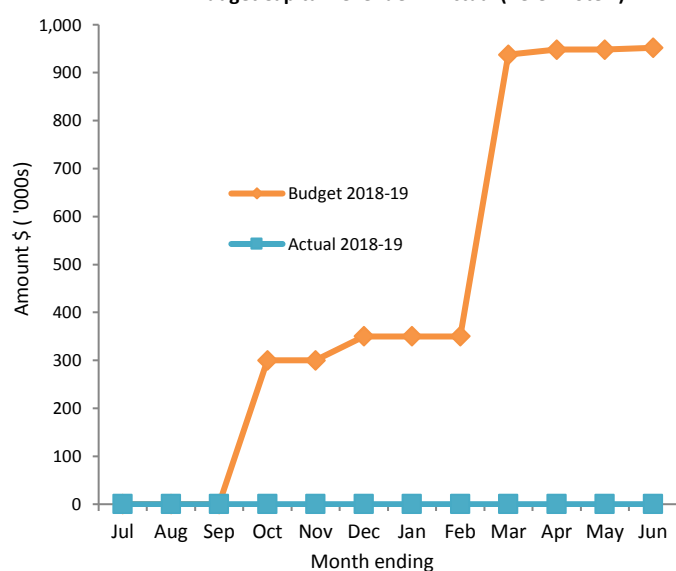
Budget Operating Revenues -v- Actual (Refer Note 2)



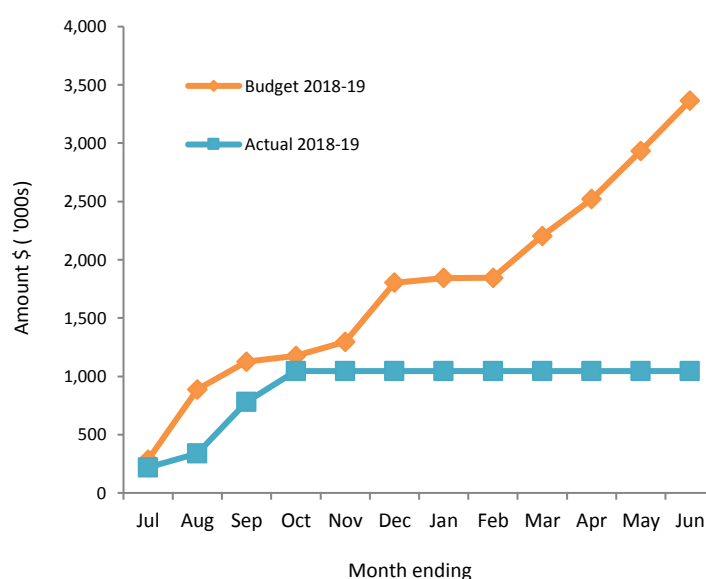
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 October 2018

		Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
	Note						
Opening Funding Surplus(Deficit)	3	\$ 1,933,486	\$ 1,933,486	2,088,834	\$ 155,348	8%	
Revenue from operating activities							
Governance		0	0	0	0		
General Purpose Funding - Rates	9	3,239,523	3,238,488	3,164,803	(73,685)	(2%)	
General Purpose Funding - Other		792,220	192,011	208,482	16,471	9%	
Law, Order and Public Safety		66,430	21,953	17,838	(4,115)	(19%)	
Health		3,425	2,655	2,706	51	2%	
Education and Welfare		27,760	9,248	10,203	955	10%	
Housing		105,339	44,003	37,899	(6,104)	(14%)	
Community Amenities		312,163	307,283	310,143	2,860	1%	
Recreation and Culture		387,220	294,054	18,696	(275,358)	(94%)	▼
Transport		94,980	82,114	131,463	49,349	60%	▲
Economic Services		77,008	27,198	28,498	1,300	5%	
Other Property and Services		87,493	27,060	21,219	(5,841)	(22%)	
		5,193,561	4,246,067	3,951,949	(294,118)	(7%)	
Expenditure from operating activities							
Governance		(557,148)	(205,333)	(193,713)	11,620	6%	
General Purpose Funding		(259,633)	(87,196)	(103,231)	(16,035)	(18%)	▼
Law, Order and Public Safety		(452,310)	(167,481)	(162,204)	5,277	3%	
Health		(136,607)	(47,841)	(42,773)	5,068	11%	
Education and Welfare		(105,409)	(37,463)	(40,527)	(3,064)	(8%)	
Housing		(20,682)	(13,433)	(11,915)	1,518	11%	
Community Amenities		(793,750)	(260,682)	(203,212)	57,470	22%	▲
Recreation and Culture		(1,686,750)	(590,740)	(619,095)	(28,355)	(5%)	
Transport		(5,831,255)	(1,939,573)	(1,877,554)	62,019	3%	
Economic Services		(298,567)	(103,373)	(88,016)	15,357	15%	▲
Other Property and Services		(24,938)	(82,364)	(168,603)	(86,239)	(105%)	▼
		(10,167,049)	(3,535,479)	(3,510,843)	24,636	1%	
Operating activities excluded from budget							
Add back Depreciation		6,172,980	2,057,628	2,059,260	1,632	0%	
Adjust (Profit)/Loss on Asset Disposal	8	4,969	(13,339)	0	13,339	(100%)	
Adjust Provisions and Accruals		4,594	12	0	(12)	(100%)	
Amount attributable to operating activities		1,209,055	2,754,889	2,500,366			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,585,292	282,803	605,716	322,913	114%	▲
Proceeds from Disposal of Assets	8	187,379	50,000	0	(50,000)	(100%)	▼
Land and Buildings	13	(384,350)	(116,369)	(69,086)	47,283	41%	▲
Infrastructure Assets - Roads	13	(1,908,602)	(628,428)	(357,632)	270,796	43%	▲
Infrastructure Assets - Other	13	(2,049,015)	(839,015)	(514,561)	324,454	39%	▲
Infrastructure Assets - Footpaths	13	(96,210)	(96,210)	(28,561)	67,649	70%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(730,925)	(71,219)	(23,326)	47,893	67%	▲
Amount attributable to investing activities		(3,396,431)	(1,418,438)	(387,450)	1,030,988	73%	▲
Financing Activities							
Proceeds from New Debentures	10	750,000			0		
Advances to Community Groups	10	(250,000)					
Self-Supporting Loan Principal		21,663	0	0	0		
Transfer from Reserves	7	7,131	0	0	0		
Transfer from Restricted Cash		190,406	190,406	209,970	19,564	(10%)	
Repayment of Debentures	10	(126,584)	(52,002)	(52,001)	1	0%	
Transfer to Reserves	7	(338,726)	(16,712)	0	16,712	100%	▲
Amount attributable to financing activities		253,890	121,692	157,969	36,277	(30%)	
Closing Funding Surplus(Deficit)	3	0	3,391,629	4,359,719			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF COOROW
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 October 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	1,933,486	1,933,486	2,088,834	155,348	8%	
Revenue from operating activities							
Rates	9	3,239,523	3,238,488	3,163,386	(75,102)	(2%)	
Operating Grants, Subsidies and Contributions	11	1,251,729	571,687	349,059	(222,628)	(39%)	▼
Fees and Charges		552,355	399,967	407,058	7,091	2%	
Interest Earnings		112,406	17,506	26,921	9,415	54%	
Other Revenue		15,250	5,080	5,525	445	9%	
Profit on Disposal of Assets	8	22,298	13,339	0	(13,339)	(100%)	
		5,193,561	4,246,067	3,951,949	(294,118)	(7%)	
Expenditure from operating activities							
Employee Costs		(1,817,897)	(589,880)	(580,394)	9,486	2%	
Materials and Contracts		(1,723,216)	(634,196)	(627,149)	7,047	1%	
Utility Charges		(171,640)	(57,068)	(28,790)	28,278	50%	▲
Depreciation on Non-Current Assets		(6,172,980)	(2,057,628)	(2,059,260)	(1,632)	(0%)	
Interest Expenses		(10,431)	(1,861)	(852)	1,009	54%	
Insurance Expenses		(187,968)	(179,555)	(189,373)	(9,818)	(5%)	
Other Expenditure		(55,650)	(15,291)	(25,025)	(9,734)	(64%)	
Loss on Disposal of Assets	8	(27,267)	0	0			
		(10,167,049)	(3,535,479)	(3,510,843)	24,636	1%	
Operating activities excluded from budget							
Add back Depreciation		6,172,980	2,057,628	2,059,260	1,632	0%	
Adjust (Profit)/Loss on Asset Disposal	8	4,969	(13,339)	0	13,339	(100%)	
Adjust Provisions and Accruals		4,594	12	0	(12)	(100%)	
Amount attributable to operating activities		1,209,055	2,754,889	2,500,366	(254,523)		
Investing activities							
Grants, Subsidies and Contributions	11	1,585,292	282,803	605,716	322,913	114%	▲
Proceeds from Disposal of Assets	8	187,379	50,000	0	(50,000)	(100%)	▼
Land and Buildings	13	(384,350)	(116,369)	(69,086)	47,283	41%	▲
Infrastructure Assets - Roads	13	(1,908,602)	(628,428)	(357,632)	270,796	43%	▲
Infrastructure Assets - Other	13	(2,049,015)	(839,015)	(514,561)	324,454	39%	▲
Infrastructure Assets - Footpaths	13	(96,210)	(96,210)	(28,561)	67,649	70%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(730,925)	(71,219)	(23,326)	47,893	67%	▲
Amount attributable to investing activities		(3,396,431)	(1,418,438)	(387,450)	1,030,988	73%	
Financing Activities							
Proceeds from New Debentures		750,000			0		
Proceeds from Advances		21,663	0	0	0		
Advances to Community Groups		(250,000)	0				
Transfer from Reserves	7	7,131	0	0	0		
Transfer from Restricted Cash (Unspent Grants)		190,406	190,406	209,970	19,564	(10%)	
Repayment of Debentures	10	(126,584)	(52,002)	(52,001)	1	0%	
Transfer to Reserves	7	(338,726)	(16,712)	0	16,712	100%	▲
Amount attributable to financing activities		253,890	121,692	157,969	36,277	(30%)	
Closing Funding Surplus (Deficit)	3	0	3,391,629	4,359,719	968,090	29%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF COOROW
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 October 2018

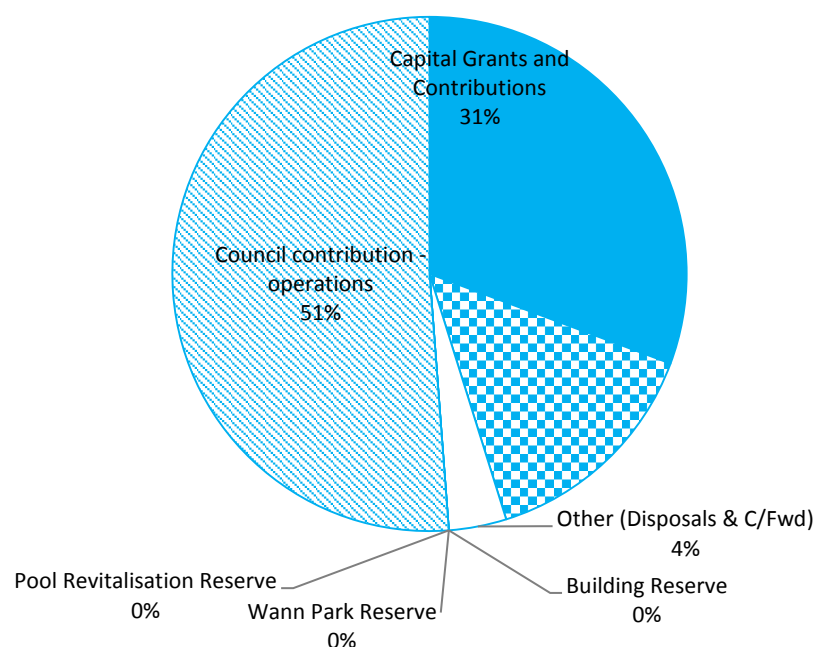
Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	69,086	0	116,369	384,350	69,086	(47,283)
Infrastructure Assets - Roads	13	357,632	0	628,428	1,908,602	357,632	(270,796)
Infrastructure Assets - Other	13	514,561	0	839,015	2,049,015	514,561	(324,454)
Infrastructure Assets - Footpaths	13	28,561	0	96,210	96,210	28,561	(67,649)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Plant and Equipment	13	23,326	0	71,219	730,925	23,326	(47,893)
Capital Expenditure Totals		993,166	0	1,751,241	5,169,102	993,166	(758,075)

Capital acquisitions funded by:

Capital Grants and Contributions	282,803	1,585,292	605,716
Borrowings	0	750,000	0
Other (Disposals & C/Fwd)	50,000	187,379	0
Council contribution - Cash Backed Reserves			
Building Reserve	0	0	0
Wann Park Reserve	0	0	0
Pool Revitalisation Reserve		0	0
Council contribution - operations	1,418,438	2,646,431	387,450
Capital Funding Total	1,751,241	5,169,102	993,166

Budgeted Capital Acquisitions Funding



Note 1: Significant Accounting Policies

The Shire of Coorow adopts its significant accounting policies at the time of adopting its annual budget. Significant accounting policies are set in relation to the following:

- a) Basis of preparation
- b) Prior year actual balances
- c) Rounding off figures
- d) Comparative figures
- e) Budget comparative figures
- f) Forecast fair value adjustments
- g) Rates, grants, donations & other contributions
- h) Goods and services tax (GST)
- i) Superannuation
- j) Cash and cash equivalents
- k) Trade and other payables
- l) Inventories
- m) Fixed assets
- n) Fair value of assets and liabilities
- o) Financial instruments
- p) Impairment of assets
- q) Trade and other payables
- r) Employee benefits
- s) Borrowing costs
- t) Provisions
- u) Leases
- v) Investments in associates
- x) Interests in joint arrangements
- y) Current and non-current classification

There have been no changes to the Shire of Coorow's significant accounting policies since adopting the 2018/2019 budget.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				
General Purpose Funding	(57,214)	6%			
Law, Order and Public Safety	(4,115)	(19%)			
Health	51	2%			
Education and Welfare	955	10%			
Housing	(6,104)	(14%)			
Community Amenities	2,860	1%			
Recreation and Culture	(275,358)	(94%)	▼	Permanent	POS income budgeted as operating, should be capital
Transport	49,349	60%	▲	Permanent	Direct Grant more than budgeted
Economic Services	1,300	5%			
Other Property and Services	(5,841)	(22%)			
Operating Expense					
General Purpose Funding	(16,035)	(18%)	▼	Permanent	Financial Assistance Grant more than budgeted
Law, Order and Public Safety	5,277	3%			
Health	5,068	11%			
Education and Welfare	(3,064)	(8%)			
Housing	1,518	11%			
Community Amenities	57,470	22%	▲	Timing	Under expenditure for tip maintenance and storm drainage maintenance
Recreation and Culture	(28,355)	(5%)			
Transport	62,019	3%			
Economic Services	15,357	15%	▲	Timing	No expenditure for contract building services
Other Property and Services	(86,239)	(105%)	▼	Timing	Under and over expenditure over a number of accounts
Capital Revenues					
Grants, Subsidies and Contributions	322,913	114%	▲	Permanent	POS income budgeted as operating, should be capital
Proceeds from Disposal of Assets	(50,000)	(100%)	▼	Timing	Property sale scheduled for December 2018
Capital Expenses					
Land and Buildings	47,283	41%	▲	Timing	A number of projects not yet commenced
Infrastructure - Roads	270,796	43%	▲	Timing	Road program behind schedule due to wet conditions, unplanned staff and plant unavailability
Infrastructure - Other	324,454	39%	▲	Timing	Number of projects behind schedule
Infrastructure - Footpaths	67,649	70%	▲	Timing	Footpath projects behind schedule due to contractor availability
Plant and Equipment	47,893	67%	▲	Timing	No plant purchased yet
Financing					
Transfer from Reserves	0				
Loan Principal Repayments	1	0%			
Transfer to Reserves	16,712	100%	▲	Timing	Reserve transfers to be done at EOY

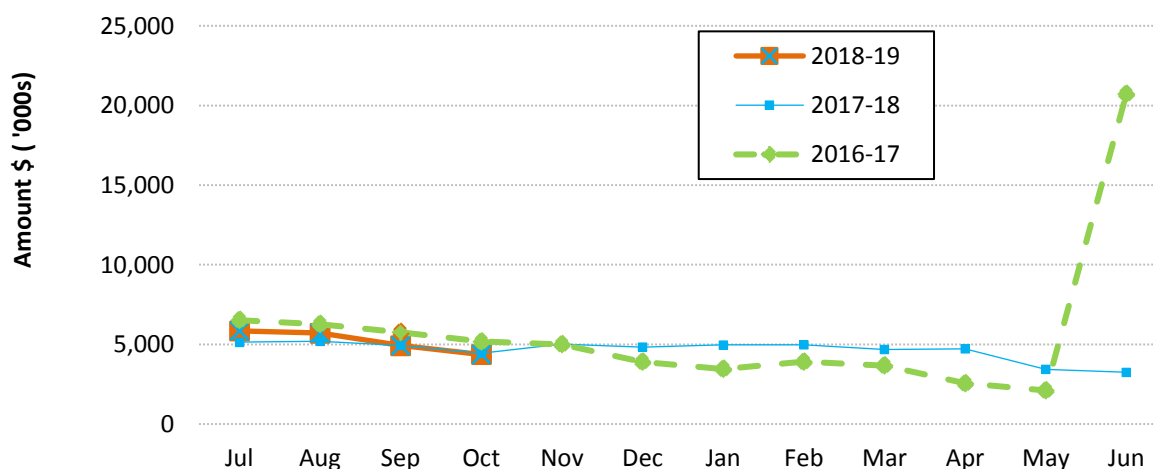
SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2018	30 Oct 2017	30 Oct 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,436,852	3,663,438	3,715,529
Cash Restricted	4	1,135,633	764,634	1,135,633
Receivables - Rates	6	200,587	692,013	831,551
Receivables - Other	6	31,154	127,254	129,242
Inventories		17,918	20,887	(5,006)
		4,032,114	5,268,227	5,806,949
Less: Current Liabilities				
Payables		(377,749)	(64,616)	(93,768)
Provisions Loans		(104,921)	(86,990)	(52,919)
Provisions Leave		(396,602)	(416,710)	(396,602)
		(879,271)	(568,316)	(543,290)
Less: Cash Reserves	7	(1,135,633)	(764,634)	(1,135,633)
Less: Unspent Grants		(209,970)	0	0
Add: Loan Current		104,921	86,990	52,919
Less: SSL Repayments		0	0	0
Add: Leave Reserve		176,674	172,378	176,674
Trust imbalance (Department of Transport funds timing)		0	0	2,099
Net Current Funding Position		2,088,834	4,194,644	4,359,719

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution
	\$	\$	\$	\$	
(a) Cash Deposits					
Cash At Bank	33,542			33,542	BankWest
Cash At Call - Bank	430,887			430,887	BankWest
Municipal Fund Term Deposits	3,250,000			3,250,000	BankWest MMI & ME
Cash at Reserve - Bank		3		3	BankWest
Reserve Fund Term Deposits		1,135,630		1,135,630	BankWest MMI
Trust Fund Bank			133,986	133,986	BankWest
Petty Cash Float	1,100			1,100	
Total	3,715,529	1,135,633	133,986	4,985,149	

Comments/Notes -

Term Deposit For	Amount	Held With	Interest Rate	Matures	Interest Expected
Municipal Funds	250,000	BankWest MMI	2.75%	30/10/2018	2,260.27
Municipal Funds	250,000	BankWest MMI	2.52%	2/11/2018	1,035.62
Municipal Funds	250,000	BankWest MMI	2.52%	12/11/2018	1,035.62
Municipal Funds	250,000	BankWest MMI	2.75%	29/11/2018	2,825.34
Municipal Funds	250,000	BankWest MMI	2.62%	3/12/2018	1,633.01
Municipal Funds	250,000	BankWest MMI	2.80%	31/12/2018	3,490.41
Municipal Funds	250,000	BankWest MMI	2.66%	3/01/2019	2,222.74
Municipal Funds	250,000	ME Bank	2.85%	3/02/2019	4,156.25
Municipal Funds	250,000	BankWest MMI	2.80%	27/02/2019	4,602.74
Municipal Funds	250,000	ME Bank	2.75%	4/03/2019	3,437.50
Municipal Funds	250,000	ME Bank	2.85%	4/04/2019	5,343.75
Municipal Funds	250,000	BankWest MMI	2.80%	29/04/2019	5,772.60
Municipal Funds	250,000	BankWest MMI	2.80%	28/05/2019	6,328.77
	<u>3,250,000</u>				
Reserve Fund	1,135,630	BankWest MMI	2.80%	28/05/2019	28,748.55

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

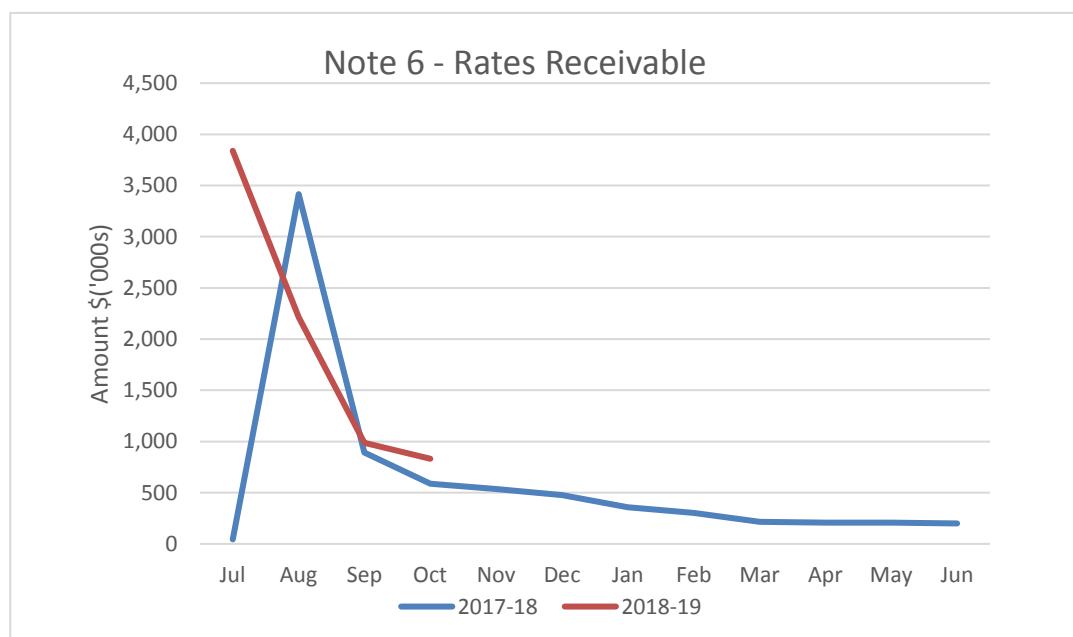
Current Budget

Prog	Sub Prog	Description	Non Cash Adjustment	Original Budget	Variation	Current Budget	Amended Budget Running Balance
			\$	\$	\$	\$	\$
		Budget Adoption					0
		Permanent Changes					
		Opening surplus adjustment					0
03	0301	Rates		-3,052,694.00	0.00	-3,052,694.00	0
03	0302	Other General Purpose Funding		-690,242.00	0.00	-690,242.00	0
04	0401	Members of Council		131,850.00	0.00	131,850.00	0
04	0402	Other Governance		425,298.00	0.00	425,298.00	0
05	0501	Fire Prevention		223,505.00	0.00	223,505.00	0
05	0502	Animal Control		15,742.00	0.00	15,742.00	0
05	0503	Other Law, Order & Public Safety		136,694.00	0.00	136,694.00	0
07	0704	Preventative Services - Inspection/Admin		52,358.00	0.00	52,358.00	0
07	0705	Preventative Services - Pest Control		17,230.00	0.00	17,230.00	0
07	0707	Other Health		63,594.00	0.00	63,594.00	0
08	0803	Care of Families and Other Children		11,702.00	0.00	11,702.00	0
08	0806	Aged & Disabled - Other		18,533.00	0.00	18,533.00	0
08	0807	Other Welfare		45,033.00	0.00	45,033.00	0
09	0901	Staff Housing		183,171.00	0.00	183,171.00	0
09	0902	Other Housing		74,383.00	0.00	74,383.00	0
10	1001	Sanitation - General		135,840.00	0.00	135,840.00	0
10	1002	Sanitation - Other		-619.00	0.00	-619.00	0
10	1003	Sewerage		12,082.00	0.00	12,082.00	0
10	1004	Urban Stormwater Drainage		67,588.00	0.00	67,588.00	0
10	1005	Protection of the Environment		28,109.00	0.00	28,109.00	0
10	1006	Town Planning & Regional Development		61,431.00	0.00	61,431.00	0
10	1007	Other Community Amenities		178,794.00	0.00	178,794.00	0
11	1101	Public Halls and Civic Centre		558,346.00	0.00	558,346.00	0
11	1102	Swimming Areas and Beaches		784,591.00	0.00	784,591.00	0
11	1103	Other Recreation and Sport		1,270,651.00	0.00	1,270,651.00	0
11	1104	TV & Radio Re-Broadcasting		-5,375.00	0.00	-5,375.00	0
11	1105	Libraries		71,645.00	0.00	71,645.00	0
11	1107	Other Culture		9,003.00	0.00	9,003.00	0
12	1201	Construction - Streets, Roads, Bridges & Depots		1,306,790.00	0.00	1,306,790.00	0
12	1202	Maintenance - Streets, Roads, Bridges & Depots		5,712,224.00	0.00	5,712,224.00	0
12	1203	Road Plant Purchases		723,111.00	0.00	723,111.00	0
12	1205	Traffic Control (Vehicle Licensing)		-14,100.00	0.00	-14,100.00	0
12	1206	Aerodromes		13,550.00	0.00	13,550.00	0
13	1301	Rural Services		12,820.00	0.00	12,820.00	0
13	1302	Tourism and Area Promotion		111,999.00	0.00	111,999.00	0
13	1303	Building Control		83,498.00	0.00	83,498.00	0
13	1308	Other Economic Services		-23,394.00	0.00	-23,394.00	0
14	1401	Private Works		-10,062.00	0.00	-10,062.00	0
14	1402	General Administration Overheads		45,387.00	0.00	45,387.00	0
14	1403	Public Works Overheads		-200.00	0.00	-200.00	0
14	1404	Plant Operating Costs		-40,000.00	0.00	-40,000.00	0
14	1405	Salaries and Wages		0.00	0.00	0.00	0
			0.00	8,749,866	0	8,749,866	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 6: Receivables

Receivables - Rates Receivable	30 Oct 2018	30 June 2018
	\$	\$
Opening Arrears Previous Years	200,587	162,700
Levied this year	3,536,398	3,512,638
<u>Less Collections to date</u>	<u>2,905,434</u>	<u>3,474,751</u>
Equals Current Outstanding	831,551	200,587
Net Rates Collectable	831,551	200,587
% Collected	77.75%	94.54%



Comments/Notes - Receivables Rates

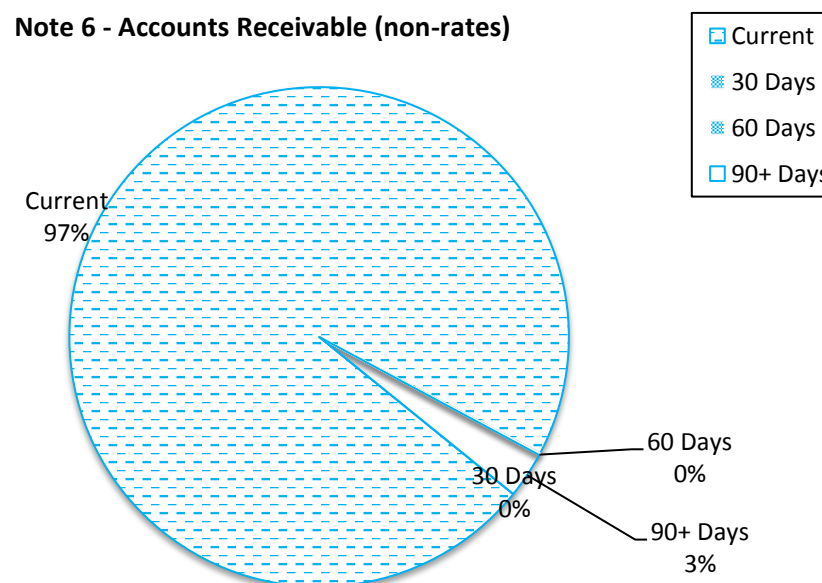
Levies 2018/2019

Rates (see Note 9)	3,164,803
ESL	67,762
Refuse	305,250
Totals	3,537,814

Receivables - General	Current	30 Days	60 Days	90+ Days	Totals
	\$	\$	\$	\$	\$
Receivables - General	126,005	84	73	3,897	129,789
Pensioner Rebate Claims					906
Balance per Trial Balance					
Sundry Debtors					130,695
Total Receivables General Outstanding					130,695

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	176,674	4,594	0	0	0	0	0	181,268	176,674
Building Reserve	154,145	4,008	0	50,000	0	0	0	208,153	154,145
Resource Sharing Reserve	24,891	647	0	0	0	0	0	25,538	24,891
Plant Reserve	560,882	14,849	0	50,140	0	0	0	625,871	560,882
Rebroadcasting Reserve	27,116	705	0	0	0	(4,750)	0	23,071	27,116
Joint Venture Housing Reserve	58,893	1,178	0	0	0	(2,381)	0	57,690	58,893
Bowling Club Reserve	4,311	112	0	2,100	0	0	0	6,523	4,311
Road Infrastructure Reserve	123,239	2,938	0	0	0	0	0	126,177	123,239
Pool Revitalisation Reserve	0	0	0	207,312	0	0	0	207,312	0
Tourist Infrastructure Reserve - Accumulation	5,484	143	0	0	0	0	0	5,627	5,484
	1,135,633	29,174	0	309,552	0	(7,131)	0	1,467,228	1,135,633

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land & Buildings								
2156	45 BRISTOL ST COOROW					10,000	10,000	0	0
1062	STAFF HOUSING - 45 BRISTOL ST COOROW					26,661	40,000	13,339	0
	Plant and Equipment								
3285	2016 HILUX 4X4 2.8L TURBO DIESEL DUAL CAB SR5 - MWS - CW002					42,770	30,273	0	(12,497)
3285	2016 HILUX 4X4 2.8L TURBO DIESEL DUAL CAB SR5 - MWS - CW002					22,040	22,706	666	
2051	CW0035 CAT D6H DOZER					64,770	50,000	0	(14,770)
2927	CW3494 TRITON UTE 2003					0	2,000	2,000	
3277	2016 PRADO 2.8L TURBO DIESELWAGON GXL - DCEO CAR - CW000					26,107	32,400	6,293	0
		0	0	0	0	155,687	137,379	22,298	(27,267)

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Total Revenue	Amended Budget			
				Rate Revenue	Interim Rates	Back Rates		Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Townsites	12.4871	747	7,437,137	928,683	0	0	928,683	1,031,054	0	0	1,031,054
UV - Agricultural	1.6672	198	121,085,473	2,018,738	0	0	2,018,738	2,018,738	0	0	2,018,738
UV - Mining	16.7738	15	607,680	101,931	0	0	101,931	101,931	0	0	101,931
UV - Mining Exploration	11.5831	6	50,064	5,799	0	0	5,799	5,799	0	0	5,799
Sub-Totals		966	129,180,354	3,055,151	0	0	3,055,151	3,157,522	0	0	3,157,522
Minimum Payment	Minimum \$										
GRV - Townsites	815.00	242	1,004,625	197,230	0	0	197,230	149,145	0	0	149,145
UV - Agricultural	815.00	9	106,827	7,335	0	0	7,335	7,335	0	0	7,335
UV - Mining	815.00	10	19,595	8,150	0	0	8,150	8,150	0	0	8,150
UV - Mining Exploration	300.00	5	5,124	1,500	0	0	1,500	1,500	0	0	1,500
Sub-Totals		266	1,136,171	214,215	0	0	214,215	166,130	0	0	166,130
		1,232	130,316,525	3,269,366	0	0	3,269,366	3,323,652	0	0	3,323,652
Movement in Excess Rates							(22,175)				0
Discounts							(89,559)				(95,000)
Amount from General Rates							3,157,632				3,228,652
Write Offs							(3,112)				(500)
Ex-Gratia Rates							10,282				11,371
Totals							3,164,803				3,239,523

Comments - Rating Information

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans Budgeted	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Housing								
Loan 88 - Morcombe Street House	75,153	0	37,237	75,153	37,916	0	455	0
Loan 89 - Brand Street Houses	45,014	0	14,765	29,768	30,249	15,246	397	0
Recreation & Culture								
Loan 91 - Swimming Pool	0	500,000	0	0	500,000	500,000	0	0
Economic Services								
Loan 90 - Coorow Community Land Inc	0	250,000	0	21,663	250,000	228,337	0	7,632
	120,167	750,000	52,001	126,584	818,166	743,583	852	7,632

All debenture repayments were financed by general purpose revenue except for Loan 90 which is a Self Supporting Loan.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$				\$	\$
General Purpose Funding											
RATES - Reimbursement of Debt Collection Costs	Ratepayers	Operating	0	10,000	0	3,332	10,000		10,000	734	0
GEN PUR - Financial Assistance Grant - General	WALGGC	Operating	0	419,547	0	104,887	419,547		419,547	115,014	0
GEN PUR - Financial Assistance Grant - Roads	WALGGC	Operating	0	253,689	0	63,422	253,689		253,689	63,608	0
Governance											
MEMBERS - Reimbursements		Operating - Tied	0	0	0	0	0		0	0	0
Law, Order and Public Safety											
FIRE - Reimbursements		Operating - Tied	0	0	0	0	0		0	0	0
OLOPS - Reimbursements	Dept. of Fire & Emergency Serv.	Operating	0	0	0	0	0		0	148	0
OLOPS - ESL Admin Fee/Commission	Dept. of Fire & Emergency Serv.	Operating	0	4,000	0	4,000	4,000		4,000	0	0
OLOPS - ESL Operating Grant	Dept. of Fire & Emergency Serv.	Operating - Tied	0	58,180	0	14,545	58,180		58,180	16,091	(41,922)
OLOPS - ESL Operating Grant	Dept. of Fire & Emergency Serv.	Non-operating	0	0	0	0	0		0	0	0
OLOPS - ESL Capital Grant	Dept. of Fire & Emergency Serv.	Non-operating	0	0	40,000	0	40,000		40,000	0	(23,326)
OLOPS - Other Grants	CCTV Cameras	Non-operating	0	0	22,875	22,875	22,875		22,875	20,795	23,326
Health											
OTH HEALTH - Reimbursements	North Midlands Health Service	Operating - Tied	0	1,150	0	380	1,150		1,150	296	(296)
Welfare & Education											
AGED OTHER - Reimbursements	Tenants	Operating - Tied	0	500	0	164	500		500	189	(189)
Housing											
STF HOUSE - Staff Rental Reimbursements	Tenants	Operating - Tied	0	200	0	64	200		200	80	(80)
Community Amenities											
ENVIRON - Grants	POS Trust Funds & NACC	Operating - Tied		0	0	0	0		0	0	0
ENVIRON - Grants	LotteryWest, MWDC	Non-operating	180,752	0	0	0	0		0	0	(329,897)
PLAN - Grants		Operating - Tied	3,004	0	0	0	0		0	0	(4,886)
COM AMEN - Grants		Operating		0	0	0	0		0	364	0
COM AMEN - Grants		Non-operating		0	3,727	1,240	3,727		3,727	0	(13,346)
Recreation and Culture											
HALLS - Reimbursements		Operating - Tied	0	1,500	0	500	1,500		1,500	4,722	(4,722)
HALLS - Grants		Non-operating	0	0	50,000	0	50,000		50,000	0	0
HALLS - Community Buildings Hire		Operating - Tied	0	0	0	0	0		0	0	0
SWIM AREAS - Grants		Non-operating	0	0	500,000	0	500,000		500,000	0	0
REC - Contributions & Donations		Operating - Tied	0	368,429	0	284,215	368,429		368,429	935	0
REC - Contributions & Donations		Non-operating	0	0	0	0	0		0	274,821	(130,951)
REC - Reimbursements - Other Recreation		Operating - Tied		0	0	0	0		0	625	(625)
REC - Grants		Operating - Tied	0	0	0	0	0		0	0	(12,448)
REC - Grants		Non-operating	0	0	234,139	0	234,139		234,139	0	0
TV RADIO - Other Income		Operating	0	0	0	0	0		0	73	(73)
LIB - Reimbursements Lost Books		Operating	0	20	0	4	20		20	31	(31)

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)	
				\$	\$	\$				\$	\$	
Transport											0	
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA	Non-operating	0	0	500,333	200,133	500,333		500,333	200,100	(122,745)	77,355
ROADC - Roads to Recovery Grant	Commonwealth Gvt	Non-operating	0	0	234,218	58,555	234,218		234,218	110,000	(59,088)	50,912
ROADM - Street Lighting Subsidy		Operating	0	300	0	100	300		300	0	0	0
ROADM - Direct Road Grant (MRWA)		Operating	0	77,014	0	77,014	77,014		77,014	125,169	0	0
LICENSING - Transport Licensing Commission		Operating	0	0	0	0	0		0	1,213	0	
												0
Economic Services												0
RURAL - Contributions & Donations		Operating - Tied	0	1,000	0	332	1,000		1,000	0	0	0
TOUR - Grants		Operating - Tied	6,650	0	0	0	0		0	0	(6,650)	0
BUILD - Building Officer Charge Out Income		Operating - Tied	0	0	0	0	0		0	0	0	0
ADMIN - Contributions & Donations		Operating - Tied	0	0	0	0	0		0	0	0	0
ADMIN - Reimbursements		Operating - Tied	0	0	0	0	0		0	1,218	(1,218)	0
ADMIN - Other Income Relating to Administration		Operating - Tied	0	0	0	0	0		0	0	0	0
ADMIN - Admin Rebates		Operating	0	6,000	0	2,000	6,000		6,000	0	0	0
PWO - Long Service Leave Recoup		Operating - Tied	0	0	0	0	0		0	0	0	0
PWO - Other Reimbursements		Operating - Tied	0	200	0	64	200		200	0	0	0
POC - Reimbursements		Operating - Tied	0	0	0	0	0		0	0	0	0
POC - Fuel Tax Credits Grant Scheme		Operating - Tied	0	40,000	0	13,332	40,000		40,000	17,598	(17,598)	0
SAL - Reimbursement - Workers Compensation		Operating - Tied	0	10,000	0	3,332	10,000		10,000	953	(953)	0
												0
TOTALS			190,406	1,251,729	1,585,292	854,490	2,837,021	0	2,837,021	954,776	(747,717)	317,193
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	770,570	0	254,759	770,570	0	770,570	306,352	(104)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		9,654	481,159	0	659,453	481,159	0	481,159	42,707	(91,587)	935
Non-operating	Non-operating Grants, Subsidies and Contributions		180,752	0	1,585,292	282,803	1,585,292	0	1,585,292	605,716	(656,026)	316,258
TOTALS			190,406	1,251,729	1,585,292	1,197,015	2,837,021	0	2,837,021	954,776	(747,717)	317,193

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30/10/2018
	\$	\$	\$	\$
BCTIF	606	223	(829)	0
Building Services Levy	429	619	(863)	185
Standpipe Cards	2,730	70	0	2,800
Leeman Ratepayers Association	5,791	0	(710)	5,081
Kerbing/Footpath Bonds	13,600	0	0	13,600
Coorow Volunteer Bush Fire Brigade	2,025	0	0	2,025
Coorow Number Plates	400	0	0	400
Green Head Number Plates	200	0	0	200
Leeman Number Plates	200	100	0	300
Refuse Site Key	200	0	0	200
Nomination Deposits	0	0	0	0
Other Bonds	383,119	851	(276,734)	107,235
	410,995	2,127	(279,136)	133,986

Trust Cash @ Bank as per Note 4

133,986
133,986

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 13: Capital Acquisitions

		YTD Actual			Amended Budget			
Assets	Job	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	Strategic Reference Comment
		\$	\$	\$	\$	\$	\$	
<div><div></div>Level of completion indicator, please see table at the end of this note for further detail.</div>								
Buildings								
Law, Order & Public Safety								
<div><div></div>Green Head Fire Shed - Capital</div>	BC047	27,273	0	27,273	28,061	28,061	(788)	C/Forward
Law, Order & Public Safety Total		27,273	0	27,273	28,061	28,061	(788)	
Housing								
<div><div></div>6, Lot 131 Spain Street - Capital</div>	BC000	0	0	0	30,000	0	0	
<div><div></div>7, Lot 29 Spain Street - Capital</div>	BC013	3,000	0	3,000	57,000	0	3,000	
<div><div></div>2, Lot 9 Thomas Street - Capital</div>	BC019	0	0	0	25,000	0	0	
<div><div></div>29, Lot 49 Nairn Street - Capital</div>	BC020	0	0	0	9,370	3,120	(3,120)	
<div><div></div>63, Lot 64 Nairn Street - Capital</div>	BC022	0	0	0	10,900	3,632	(3,632)	
<div><div></div>5, Lot 520 Tuart Street - Capital</div>	BC023	28,016	0	28,016	40,000	40,000	(11,984)	
<div><div></div>18, Lot 626 Morcombe Road - Capital</div>	BC024	7,150	0	7,150	6,500	6,500	650	
<div><div></div>9, Lot 453 Morcombe Road - Capital</div>	BC054	0	0	0	1,700	564	(564)	
<div><div></div>Unit A Brand Street - Capital</div>	BC055	0	0	0	3,410	1,136	(1,136)	
<div><div></div>Unit B Brand Street - Capital</div>	BC056	0	0	0	3,410	1,136	(1,136)	
		0	0	0	0	0	0	
		0	0	0	0	0	0	
Housing Total		38,166	0	38,166	187,290	56,088	(17,922)	
Community Amenities								
<div><div></div>COM AMEN - Building (Capital)</div>	4100710	851	0	851	0	0	851	
Community Amenities Total		851	0	851	0	0	851	
Recreation And Culture								
<div><div></div>Coorow Bowling Club - Capital</div>	BC031	0	0	0	6,220	6,220	(6,220)	
<div><div></div>Coorow Hall - Capital</div>	BC033	0	0	0	3,000	3,000	(3,000)	
<div><div></div>Maley Park Facilities - Capital</div>	BC034	0	0	0	12,000	12,000	(12,000)	
<div><div></div>Green Head Community Centre - Capital</div>	BC036	0	0	0	105,000	0	0	
<div><div></div>Coorow Golf Club Buildings - Capital</div>	BC050	0	0	0	6,250	0	0	
		0	0	0	0	0	0	
		0	0	0	0	0	0	
Recreation And Culture Total		0	0	0	132,470	21,220	(21,220)	
Transport								
<div><div></div>Coorow Depot - Capital</div>	BC039	0	0	0	11,000	11,000	(11,000)	
<div><div></div>Leeman Depot - Capital</div>	BC040	0	0	0	5,053	0	0	
<div><div></div>Green Head Depot - Capital</div>	BC041	2,796	0	2,796	20,476	0	2,796	
Transport Total		2,796	0	2,796	36,529	11,000	(8,204)	
Buildings Total		69,086	0	69,086	384,350	116,369	(47,283)	
Drainage/Culverts					0	0		
<div><div></div>Cohn Drain</div>		0		0	0	0	0	
Drainage/Culverts Total		0	0	0	0	0	0	















SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 13: Capital Acquisitions

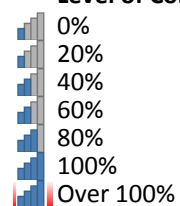
Assets	Job	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Footpaths								
Transport								
Green Head Road Footpath (Capital)	FC104	26,340	0	26,340	27,970	27,970	(1,630)	
Grigson Street Footpath (Capital)	FC106	0	0	0	26,180	26,180	(26,180)	
Morcombe Street, Green Head Footpath (Capital)	FC108	0	0	0	14,020	14,020	(14,020)	
Morcombe Road, Leeman Footpath (Capital)	FC109	2,221	0	2,221	28,040	28,040	(25,819)	
Transport Total		28,561	0	28,561	96,210	96,210	(67,649)	
Footpaths Total		28,561	0	28,561	96,210	96,210	(67,649)	
Plant & Equipment (inc Furniture)								
Law, Order & Public Safety								
CCTV Cameras & Equipment (Capital)	PE0072	23,326	0	23,326	24,875	24,875	(1,549)	
Law, Order & Public Safety Total		23,326	0	23,326	24,875	24,875	(1,549)	
Transport								
CAT DGH Dozer (Capital)	PE0035	0	0	0	480,000	0	0	
CW002 MWS Dual Cab Utility (Capital)	PE0002	0	0	0	51,500	0	0	
CW008 Coastal Leading Hand Utility (Capital)	PE008	0	0	0	40,526	0	0	
CW0024 Low Loader Trailer (Capital)	PE0024	0	0	0	30,000	0	0	
Sundry Plant & Equipment (Capital)	PE6	0	0	0	12,000	12,000	(12,000)	
CW3315 Utility (Capital)	PE3315	0	0	0	31,669	31,669	(31,669)	
CW3512 Skid Steer Loader (Capital)	PE3512	0	0	0	2,675	2,675	(2,675)	
Transport Total		0	0	0	648,370	46,344	(46,344)	
Other Property & Services								
CW000 DCEO Vehicle (Capital)	PE000	0	0	0	57,680	0	0	
Other Property & Services Total		0	0	0	57,680	0	0	
Plant & Equipment Total		23,326	0	23,326	730,925	71,219	(47,893)	
Infrastructure Assets - Roads								
Transport								
Fennell Road (Capital) Council Funded	RC025	0	0	0	120,046	0	0	
Teasdale Road (Capital) Council Funded	RC026	0	0	0	60,000	20,000	(20,000)	
Banovich Road (Capital) Council Funded	RC035	67,626	0	67,626	123,612	123,612	(55,986)	
South Waddy Road (Capital) Council Funded	RC005	17,175	0	17,175	186,581	0	17,175	
Tootbardie Road (Capital) Council Funded	RC027	62,582	0	62,582	116,468	116,468	(53,886)	
Mazza Road (Capital) Council Funded	RC028	28,416	0	28,416	83,348	83,348	(54,932)	
Launer Road (Capital) R2R	R2R006	1,728	0	1,728	0	0	1,728	
Miling North Road (Capital) R2R	R2R029	0	0	0	132,662	44,212	(44,212)	
Thomas Road (Capital) R2R	R2R014	13,019	0	13,019	113,076	0	13,019	
Wubin-Gunyidi Road (Capital) R2R	R2R165	44,341	0	44,341	162,664	162,664	(118,323)	
Buntine-Marchagee Road (Capital) RRG	RRG002	72,377	0	72,377	292,199	74,504	(2,127)	
Coorow-Greenhead Road East (Capital) RRG	RRG161	26,223	0	26,223	248,114	3,620	22,603	
Coorow-Greenhead Road West (Capital) RRG	RRG162	24,146	0	24,146	269,832	0	24,146	
Transport Total		357,632	0	357,632	1,908,602	628,428	(270,796)	
Infrastructure Roads Total		357,632	0	357,632	1,908,602	628,428	(270,796)	

SHIRE OF COOROW
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2018

Note 13: Capital Acquisitions

Assets	Job	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Other Infrastructure								
Community Amenities								
 Coastal Waste Transfer Station (Capital)	OC007	6,015	0	6,015	5,365	5,365	650	
 Coastal Cemetery (Capital)	OC048	13,346	0	13,346	0	0	13,346	
Community Amenities Total		19,361	0	19,361	5,365	5,365	13,996	
Recreation And Culture								
 Leeman Foreshore Infrastructure (Capital)	OC004	89,443	0	89,443	249,145	179,145	(89,702)	
 Green Head Skate Park (Capital)	OC009	0	0	0	30,000	0	0	
 Maley Park Infrastructure (Capital)	OC034	0	0	0	50,000	0	0	
 Wann Park Infrastructure (Capital)	OC035	12,448	0	12,448	0	0	12,448	
 Coorow Skate Park (Capital)	OC036	500	0	500	11,700	11,700	(11,200)	
 Morphett Park Infrastructure (Capital)	OC042	500	0	500	4,990	4,990	(4,490)	
 Dynamite Bay Infrastructure (Capital)	OC043	901	0	901	45,000	45,000	(44,099)	
 Lakes Park (Capital)	OC046	17,061	0	17,061	0	0	17,061	
 Green Head Sports Club Other Infrastructure (Capital)	OC062	0	0	0	5,000	5,000	(5,000)	
 Lot 601 Park, Peterson Place (Capital)	OC064	41,508	0	41,508	183,834	183,834	(142,326)	
 Coorow Swimming Pool (Capital)	OC037	2,942	0	2,942	1,060,000	0	2,942	
 Three Bays Walkway (Capital)	OC065	329,897	0	329,897	403,981	403,981	(74,084)	
Recreation And Culture Total		495,201	0	495,201	2,043,650	833,650	(338,449)	
Other Infrastructure Total		514,561	0	514,561	2,049,015	839,015	(324,454)	
Capital Expenditure Total		993,166	0	993,166	5,169,102	1,751,241	(758,075)	

Level of Completion Indicators




Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

11.3.3 2017/2018 ANNUAL REPORT

Subject: : Audit Committee
Reporting Officer: Deputy Chief Executive Officer
Responsible Executive: Deputy Chief Executive Officer
File Reference: ADM0150 Governance & ADM0303 Information Management
Disclosure of Interest: Nil
Attachments: Separate Attachment
Voting Requirements: Simple Majority

Council Role:

 **Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE:

Council is required to receive the 2017/2018 Annual Report, incorporating the Audited Annual Financial Report and Auditors Report for the Financial Year ending 30 June 2018.

OFFICER RECOMMENDATION:

That Council:

1. Receives the Shire of Coorow Annual Report for the Financial Year ended 30 June 2018.
2. Holds its Annual Electors Meeting at the Coorow District Hall on Wednesday 12 December 2018, commencing at 5.30pm.
3. Submits a copy of the Shire of Coorow Annual Report to the Executive Director of the Department of Local Government, Sport and Cultural Industries as required by Local Government (Financial Management) Regulations clause 51(2).

OFFICER RECOMMENDATION: RESOLUTION

2018/133

Moved: Cr Peck

Seconded: Cr Sims

That Council:

1. Receives the Shire of Coorow Annual Report for the Financial Year ended 30 June 2018, subject to minor formatting changes and replacing the staff salary bands to include the entire remuneration package of staff members instead of the salary component
2. Holds its Annual Electors Meeting at the Coorow District Hall on Wednesday 12 December 2018, commencing at 6.00 pm.
3. Submits a copy of the Shire of Coorow Annual Report to the Executive Director of the Department of Local Government, Sport and Cultural Industries as required by Local Government (Financial Management) Regulations clause 51(2).

**CARRIED 6/0
Simple Majority**

BACKGROUND:

Section 7.9 of the *Local Government Act 1995* requires an audit to be undertaken and, on its completion, submitted to the Shire President and Chief Executive Officer of the Local Government, and to the Minister for Local Government.

It is a requirement that the Annual Audit be completed by 31 December following the close of the financial year. The audit was commenced on-site by Moore Stephens on 17 and 18 September 2018. The Audit Report and Management letter has been

completed and received by the Shire President and Chief Executive Officer. The Auditor's Report was also submitted to the Shire of Coorow Audit Committee for further consideration.

COMMENT:

The Annual Report for 2017/2018 has now been completed and is included as an attachment to this report. The Annual Report will be available to the Public and Electors prior to the Annual Electors Meeting, subject to its acceptance by Council.

No statutory non-compliance matters were raised in the Independent Auditor's Report to the Electors of the Shire of Coorow.

STAKEHOLDER ENGAGEMENT:

Moore Stephens
Shire President
Executive Staff

FINANCIAL / RESOURCE IMPLICATIONS:

There are no additional financial/resource implications in accepting the Annual Report.

STATUTORY ENVIRONMENT:

Local Government Act 1995

Subdivision 4 — Electors' meetings

Division 5 — Annual reports and planning

Division 3 — Conduct of audit

Division 4 — General

Local Government (Financial Management) Regulations 1996

Local Government (Administration) Regulations 1996

Part 3 — Electors' meetings

In accordance with statutory requirements, Council must give a minimum of 14 days' notice in calling the Annual Electors Meeting following acceptance of the Annual Report. It is recommended that the Electors General Meeting be held at the Coorow District Hall on Wednesday, 12 December 2018 commencing at 5.30 pm.

POLICY IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

RISK IMPLICATIONS:

Nil

11.3.4 SUNDRY DEBITOR WRITE OFF - SCHRODER

Reporting Officer: Deputy Chief Executive Officer
Responsible Executive: Deputy Chief Executive Officer
File Reference: ADM0182 – Debt Recovery
Disclosure of Interest: Nil
Attachments: Nil
Voting Requirements: Absolute Majority

Council Role:

Executive The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE:

To consider writing off an unrecoverable sundry debt.

OFFICER RECOMMENDATION: RESOLUTION: 2018/134

Moved: Cr Bothe

Seconded: Cr Oakes

That the amount of \$147 owed to the Shire by Gary Rex Schroder for invoice 7802 be written off.

**CARRIED 6/0
Absolute Majority**

BACKGROUND:

The Shire has engaged a debt collection agent to recover outstanding sundry debtors.

COMMENT:

Mr Schroder was invoiced \$147.00 on 16 February 2016 for a Town Planning Application fee. He refused to pay the invoice when Council rejected his application and has since declared himself bankrupt (Bankruptcy Number WA 554-17-1).

Since this invoice was raised, staff have been instructed that all application fees must be paid before an application is accepted.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Writing off this sundry debt will have negligible impact on the Shire's financial position.

STATUTORY ENVIRONMENT:

Local Government Act 1996 – Section 6.12. Power to defer, grant discounts, waive or write off debts

Delegation 3.2.8 – Recovery of Unpaid Debtors was used to pursue the outstanding amounts.

There are no strategic implications.

There are no risk implications.

Nil

2018/135

Seconded: Cr Rackemann


That Council consider two (2) items of urgent / late business.

CARRIED 6/0
Simple Majority

13.1 LATE ITEM – WALGA STATE COUNCIL – MATTERS FOR DECISION

Reporting Officer: Chief Executive Officer
Responsible Executive: Chief Executive Officer
File Reference: ADM0425 – Government Relations – Local & Regional Liaison
Disclosure of Interest: Nil
Attachments: Matter be decision by WALGA State Council
Voting Requirements: Simple Majority

Council Role:

 **Advocacy** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

REPORT PURPOSE:

To provide direction to the WALGA Northern Zone for voting on the matters for decision at the WALGA State Council meeting to be held in 5 December 2018

OFFICER RECOMMENDATION/RESOLUTION: 2018/136

Moved Cr Bothe

Seconded Cr Oakes

That the Northern Country Zone of WALGA be advised that the Shire of Coorow votes as follows:

- 5.1 Proposed Removal by Main Roads WA of the “Letter of Approval” Restricted Access Vehicle Operating Condition
Support
- 5.2 Bus Stop Infrastructure Partnership Agreement 2018/19 – 2022/23
Support
- 5.3 2019/20 State Budget Submission
Support
- 5.4 Interim Submission: Cost Recovery for Clearing Permits and Water Licences and Permits – DWER Discussion Paper
Support
- 5.5 Waste Levy Policy Statement
Support
- 5.6 Standard Development Conditions Guidelines
Support
- 5.7 WALGA Paper – Off Road Vehicles and Local Government
Support

- 5.8 Submissions – *Public Health Act 2016* Regulation Review
Support
- 5.9 Aboriginal Advocacy and Accountability Office Interim Submission
Support
- 5.10 Royal Commission into Institutional Responses to Child Sex Abuse
Support
- 5.11 Partnering with Local Government for Youth
Support
- 5.12 Managing Alcohol in Our Communities Guide
Oppose

**CARRIED 6/0
Simple Majority**

BACKGROUND:

The next meeting of the Northern Country Zone of WALGA will be held by “Flying Minute” with responses to be sent to the Executive Officer by close of business on 26 November 2018. There is a list of 12 matters for decision at the WALGA State Council which need to be discussed.

Councils direction is requested so that the Chief Executive Officer can provide responses to the Executive Officer of the Northern Country Zone of WALGA.

COMMENT:

The agenda, listing the matters for decision and information is 299 pages and is available to Councillors as required. A copy of WALGA State Council agenda, containing the motions for decision, has been forwarded to Councillors as a separate attachment.

The website link to the Managing Alcohol in Our Communities Guide states that it is undergoing final editing and not available. Due to this it would not be good practise to support this document unseen. It is therefore suggested that this item be opposed.

The recommendations are:

5.1 Proposed Removal by Main Roads WA of the “Letter of Approval” Restricted Access Vehicle Operating Condition

That WALGA:

- 1. Opposes withdrawal of the “Letter of Approval” Restricted Access Vehicle Operating Condition until an acceptable alternative is developed;*
- 2. Supports the position that Local Governments not use provision of the Letter of Authority to charge transport operators to access the Restricted Access Vehicle network;*

3. Supports the development of standard administrative procedures including fees and letter formats; and

4. Supports the practice of Local Governments negotiating maintenance agreements with freight owners/ generators in cases where the operations are predicted to cause extraordinary road damage.

5.2 Bus Stop Infrastructure Partnership Agreement 2018/19 – 2022/23

That the Bus Stop Infrastructure Partnership Agreement be endorsed.

5.3 2019/20 State Budget Submission

That WALGA's submission to the State Government in advance of the 2019-20 Budget be endorsed.

5.4 Interim Submission: Cost Recovery for Clearing Permits and Water Licences and Permits – DWER Discussion Paper

That the WALGA interim submission which opposes increased cost recovery for clearing permits and water licences and permits by the Department of Water and Environmental Regulation be endorsed.

5.5 Waste Levy Policy Statement

That the Waste Levy Policy Statement 2018 be endorsed.

5.6 Standard Development Conditions Guidelines

That the Standard Development Conditions Guideline, be endorsed and that WALGA recommends use of the resource by Local Governments when reviewing and/or preparing standard development conditions.

5.7 WALGA Paper – Off Road Vehicles and Local Government

That WALGA advocates for the State Government to:

- 1. Conduct a review of current legislation to align registration and licensing of Off Road Vehicles (ORVs) with other vehicle types and users.*
- 2. Allocate funding for feasibility studies to identify suitable sites for new ORV Permitted Areas throughout the State, which considers environmental values, future land use planning impacts, public safety, amenity and environmental issues and Local Government risk and liability issues.*
- 3. Develop and implement, in collaboration with WALGA and ORV stakeholders, educational resources and training suitable to the specific needs of ORV users, stakeholders and Local Governments.*

Resources should include; guidance on compliance and enforcement arrangements aligned with the Control of Vehicles (Off-road Areas) Act 1978 and other relevant legislation, user and permitted area operational safety, signage standards, insurance and liability mitigation strategies.

4. *Develop and implement, in collaboration with ORV vendors, resources and practices that ensure ORV buyers are informed at the point of sale about ORV registration, regulation and restrictions applicable to ORV vehicle use and consequences of non-compliance.*
5. *Consider and consult on the regulation of the vendor's role in providing information to buyers regarding ORV registration, regulation and restrictions.*
6. *Develop and implement, in collaboration with stakeholders and industry representatives, resources to educate and raise community awareness about the proper use of ORVs, ORV permitted and prohibited areas, and the consequences of non-compliance.*
7. *Ensure that the WA Police Force allocates resources to address unlawful ORV use in consultation with Local Government law enforcement.*

5.8 Submissions – Public Health Act 2016 Regulation Review

That the interim submissions provided to the Department of Health Public Health Act 2016 Discussion Papers on Regulations for Construction Sites Facilities, Temporary Toilets and Cloth Materials be endorsed.

5.9 Aboriginal Advocacy and Accountability Office Interim Submission

That the interim submission to An Office for Advocacy and Accountability in Aboriginal Affairs in Western Australia: Discussion paper be endorsed.

5.10 Royal Commission into Institutional Responses to Child Sex Abuse

That the interim submission: Royal Commission into Institutional Responses to Child Sexual Abuse: A Local Government Response to the Western Australian State Government Child Safety Implementation Plan be endorsed.

5.11 Partnering with Local Government for Youth

*That the following amended policy statement be endorsed:
The Local Government sector supports the development and well-being of children and young people through strategic partnerships and a combination of services and facility provision. The Association advocates that the State and Commonwealth should continue to invest in the wellbeing of young West Australians.*

5.12 Managing Alcohol in Our Communities Guide

That the Managing Alcohol in our Communities (MAIOC) Guide be endorsed.

STAKEHOLDER ENGAGEMENT:

Nil

FINANCIAL / RESOURCE IMPLICATIONS:

Nil

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Some of the issues raised will have great effect on the Shire, such as changing RAV access conditions, cost recovery of clearing permits standard development conditions guidelines, Off Road vehicles, Public Health Act Regulations and Aboriginal Advocacy.


RISK IMPLICATIONS:

If some of the proposed changes are adopted, there could be increasing costs for the Shire (i.e. cost recovery of clearing permits). There may not be opportunity to have input on proposed changes if they are not taken up via this forum.

13.2 LATE ITEM – CARNAMAH CHILD CARE CENTRE REQUEST FOR DONATION

Reporting Officer: Deputy Chief Executive Officer
Responsible Executive: Deputy Chief Executive Officer
File Reference: ADM0051 – Community Relations - Donations
Disclosure of Interest: Nil
Attachments: Nil
Voting Requirements: Simple Majority

Council Role:

 **Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, setting and amending budgets.

REPORT PURPOSE:

To consider a request for financial support by the Carnamah Child Care Centre Inc.

OFFICER RECOMMENDATION: RESOLUTION

2018/137

Moved: Cr Bothe

Seconded: Cr Rackemann

That \$500 be donated to the Carnamah Child Care Centre Inc.

**CARRIED 6/0
Simple Majority**

BACKGROUND:

The Carnamah Child Care Centre Inc has recently opened in Carnamah and they have written to the Shire seeking financial support as no State or Federal Funding applications are available for the rest of this financial year.

The Centre is currently open Monday, Tuesday and Wednesday from 8 am to 5 pm and it is hoped that next year this will be expanded to open on a Thursday as well, should there be enough demand.

COMMENT:

One of the barriers to gaining employment for many primary carers of young children is the lack of child care within the area. Before the Carnamah Child Care Centre was opened, the closest child care centres to Coorow were in Three Springs and Moora which meant there was significant travel time and costs involved, and reduces the time parents can work.

For example, one of the Shire's part time employees had been using the Three Springs Child Care Centre for her child. By utilising the child care centre in Carnamah, she has been able to work an additional hour each day she works.

The Shire currently provides financial assistance to the Playgroup in Coorow (\$500 per annum) and provides the use of the playgroup building in Leeman (budgeted to cost \$2,463 this financial year). A contribution of \$500 to the Carnamah Child Care Centre would be as or more beneficial to the businesses and young families of and around Coorow.

STAKEHOLDER ENGAGEMENT:

The Community Development Officer was involved in the initial planning of the Carnamah Child Care Centre.

FINANCIAL / RESOURCE IMPLICATIONS:

There is a budget of \$7,000 for unallocated donations in General Ledger 2040129 of which \$1,868 has currently been expended or committed.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

The availability of child care in the area support the following economic objectives from the Community Strategic Plan:

- *A prosperous community with a range of local business and services*
- *Diversity of employment with job opportunities available locally*
- *A favourable business environment*

RISK IMPLICATIONS:

There is no risk in supporting this request for financial assistance, however if the Child Care Centre does not have adequate funding, there is a risk that the region will not be able to access this service.

14. MATTERS BEHIND CLOSED DOORS:

15. DATE OF NEXT MEETING:

15.1 ORDINARY MEETING OF COUNCIL

Ordinary Meeting

Next meeting of Council will be held on Wednesday 12 December 2018 at the Coorow District Hall from 5.00 pm.

16. CLOSURE:

There being no further business the President, Cr Moira Girando closed the meeting at 5.26 pm